

Farmington Community Library Board of Trustees  
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room  
March 9, 2017

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Board Members Present: Bosler, Lazar, Liebold, O'Malley, Paul

Board Members Absent: Bush, Doughty

Staff Members Present: Serresseque, Siegrist, Streit

Staff Members Absent: Miller, Yunker

Public Visitor: Sally Naglich

#### CALL TO ORDER

The Board Meeting was called to order at 7:00 p.m. by Secretary, G. Bosler.

#### PUBLIC COMMENT

There were no public comments.

E. Streit introduced Sally Naglich, a Farmington resident, who asked to observe the Board meeting. She had read about the position left vacant by J. McLaughlin and is considering submitting an application.

#### MINUTES

**MOTION** by C. Liebold to approve the Minutes of the January 12, 2017 Board Meeting was supported by P. O'Malley. Board approved. Motion passed.

**MOTION** by C. Liebold to approve the Minutes of the February 9, 2017 Board Meeting was supported by G. Bosler. Board approved. Motion passed.

#### OPERATING BILLS

**MOTION** by P. O'Malley to approve \$391,542.58 of expenditures for check numbers 23464 through 23545 issued on February 9, 2017 was supported by B. Lazar. Board approved. Motion passed.

**MOTION** by P. O'Malley to approve \$405,512.83 of expenditures for check numbers 23546 through 23629 issued on March 9, 2017 was supported by S. Paul. Board approved. Motion passed.

#### FINANCIAL

**MOTION** by P. O'Malley to receive and file the December 2016 Monthly Revenue Report was supported by S. Paul. Board approved. Motion passed.

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**MOTION** by P. O'Malley to receive and file the January 2017 Monthly Revenue Report was supported by S. Paul. Board approved. Motion passed.

The Monthly Revenue Report directed the Board to a discussion of Meeting Room Rental rates. E. Streit will meet with executive staff to discuss options to increase the revenue.

#### CORRESPONDENCE

There was one piece of correspondence to share.

#### FROM THE DIRECTOR

- The Library noted the increase of patrons due to the recent wind storm.
- The Oscar Shorts event was sold out. Maria Showich-Gallup and Katy Baracco organized another successful evening.
- The popular Princess Party at the Farmington Branch drew 250 people.
- The Library is repeating a successful program from last year, Food for Fines, which offers to waive fines up to \$10.00 in return for the donation of non-perishable food.
- The Library hosted a program as part of the MCMR Community Cares Network. Several organizations explained about their group and answered questions following the presentations. As a result of the success of this program, the Library would like to host a Know your Muslim Neighbor informative program which has been successful at other area libraries, and are proposing partnering with MCMR for a series of presentations by diverse cultural groups.
- An ESL teacher from Farmington Community School congratulated Adult Librarian, Deb Hemmye, for introducing her class to Mango Languages!
- Librarians, Maria Showich-Gallup and Jill Webb, met with Ken Massey to discuss partnering with the community center which will be established at the site of St. Alexander's Church. The center may consist of Alexanders Food Pantry, a book collection from the Library, parenting classes, incorporating Play and Learn sessions and a Summer Reading extension.
- Three staff in our Children's Department will be attending Spring Institute. It is two days of education for youth librarians.
- Jill Webb and Jennie Willard will attend the Power Up Conference which encourages leadership roles in youth.
- The March newsletter is the last to be done by Canton Creative. Our PT Graphic Designer, Michael Hnatiuk, will begin creating the newsletter. The Board noted the need for a full-time Graphic Designer.
- Library Design is preparing a price quote for the carpeting and renovation needed at the Main Library. The company has a proven reputation of working with the FCL and E. Streit requests the approval of the Board to continue working with Chris deBear of Library Design. Phase II will include carpet on the main and mezzanine level; the addition of study rooms; creation of a storage area in the Children's Department; replacement of furnishings and chairs. Interior painting will be completed by a company used in the past. E. Streit will report to the Board for approval of the total amount once Library Design has submitted their quote.
- Staff health care renewal for Blue Care Network has increased by 3%.
- A newly hired FCL Facilities Coordinator will begin on March 20. After interviewing several candidates, the decision of the committee was unanimous.
- Westland Public Library Board President asked the Director to terminate four librarians. Another has resigned as a result of the terminations. Restructuring is offered as the reason.

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COMMITTEE REPORTS

Benefits Committee

Most of the staff has opted for the Health Savings Plan offered by the Board.

Finance Committee

Nothing to report.

Personnel Committee

Nothing to report

ADJOURNMENT

**MOTION** by P. O'Malley to adjourn the Board meeting at 8:10 p.m. was supported by C. Liebold. Board approved. Motion passed.

The next meeting of the Library Board is scheduled for Thursday, April 13, 2017 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

G. Bosler, Secretary  
Library Board of Trustees

GB:dls