

Farmington Community Library Board of Trustees
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room
May 14, 2015

Board Members Present: Bosler, Bush, Doughty, Lazar, Liebold, O'Malley

Board Members Absent: McLaughlin, Moran

Staff Members Present: Miller, Serresseque, Streit, Yunker

Staff Members Absent: Siegrist

CALL TO ORDER

The Board Meeting was called to order at 7:00 p.m. by Library Board President, C. Doughty.

PUBLIC COMMENT

There was no public comment.

MINUTES

MOTION by P. O'Malley to approve the Minutes of the April 9, 2015 Board Meeting was supported by M. Bush. Board approved. Motion passed.

FINANCIAL

MOTION by B. Lazar to receive and file the March 2015 Monthly Revenue Report was supported by C. Liebold. Board approved. Motion passed.

OPERATING BILLS

MOTION by P. O'Malley to approve \$543,285.29 of expenditures for check numbers 21636 through 21737 was supported by G. Bosler. Board approved. Motion passed.

CORRESPONDENCE

There was no correspondence to share.

DIRECTOR'S REPORT

The Library Newsletter is being sent to patrons using Constant Contact software. The initial blast included 35,000 emails of which almost 10,000 were opened using the link, which is above the average response.

The Library began the debt collection service on May 5. Information has been shared with the Farmington Observer, Farmington Press and Farmington Voice. A notice has also been added to the book check-out receipt notifying patrons that we are now using Unique Management Service.

Children’s librarian, Jennifer Harper, attended a Making Maker Learning Workshop which emphasized Makerspace events in libraries. Makerspace (people share ideas and create from those ideas) is being supported by the Library with funding from the Friends of the Library. Farmington Pubic Schools has incorporated STREAM (Science, Technology, Reading, Engineering, Art and Math) in the school curriculum and the Library supports that with specific Makerspace programming.

Everyone’s Reading 2015 has chosen a political thriller by Brad Meltzer in the hope of offering a book of interest to both men and women. The Farmington Branch will host a speaker from Oakland University who will give a presentation, “George Washington, Spies and Intrigue”.

The Summer Reading Programs will have different themes for each age group. Children age 2 to grade 6 will enjoy “Every Hero Has a Story”, the teen program is “Unmask!” and those 18 years and older will appreciate an “Escape the Ordinary” theme.

E. Streit and staff attended the Volunteer Recognition at City Hall where Children Youth and Families recognized volunteers in the community. At least four of the honorees had Library ties as volunteers.

The Friends of the Library GALA is Friday, June 5. Invitations will be sent to all Friends and Board members as well as select media specialists and George Heitsch, Superintendent of Schools. Two FPS media specialists will speak about the connection between the Friends group and school programs.

Building updates:

- McCoy Maintenance will begin cleaning the Farmington Branch each evening, Monday through Saturday.
- A lawn service and landscaper will maintain the Farmington Branch grounds.
- Three Farmington Branch Custodial Pages will report to Anthony Tashjian.
- Anthony Tashjian is requesting quotes for the repair/patch of the Main Library parking lot with the goal of completion by June 31, 2015.

COMMITTEE REPORTS

Finance Committee

The Finance Committee has no report.

Personnel Committee

The Personnel Committee has no report.

Benefits Committee

The Benefits Committee has no report.

UNFINISHED BUSINESS

Main Library Branch Head, J. Miller, has requested information from other libraries regarding a smoke-free campus. Three of the four replies stated that they enforce the 25’ from building rule. There are no

printed ordinances on the cities of Farmington and Farmington Hills websites. Oakland Community College is smoke free but relies on students to help enforce the policy.

E. Streit will talk with the media to explore the possibility of a smoke-free campus in an effort to work with the community. The smoke-free campus issue is the result of a number of complaints by patrons who must walk through cigarette smoke when entering the building.

NEW BUSINESS

E. Streit and K. Siegrist will arrange an introductory meeting with David Murphy, the new City Manager of Farmington.

Future agenda topics:

- Revisit the discussion regarding funding of FCL retirement health insurance.
- Update the Board of Trustees website with the previous six months of Monthly Budget Reports and Checklists. Begin including current Monthly Budget Report and Checklist on Board of Trustees website.

ADJOURNMENT

The Board meeting was adjourned at 7:40 p.m. by Library Board President, C. Dougherty.

The next meeting of the Library Board is scheduled for Thursday, June 18, 2015 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

G. Bosler, Secretary
Library Board of Trustees

GB:dls