

Farmington Community Library Board of Trustees  
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room  
May 11, 2017

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Board Members Present: Bush, Doughty, Lazar, Liebold, O'Malley, Paul

Board Members Absent: Bosler

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

#### CALL TO ORDER

The Board Meeting was called to order at 7:10 p.m. by President, C. Doughty.

#### PUBLIC COMMENT

There were no public comments.

#### MINUTES

**MOTION** by B. Lazar to approve the Minutes of the April 13, 2017 Board Meeting was supported by M. Bush. Board approved. Motion passed.

#### OPERATING BILLS

**MOTION** by P. O'Malley to approve \$536,247.61 of expenditures for check numbers 23791 through 23874 issued on May 11, 2017 was supported by C. Liebold. Board approved. Motion passed.

#### FINANCIAL

**MOTION** by P. O'Malley to receive and file the March 2017 Monthly Revenue Report was supported by B. Lazar. Board approved. Motion passed.

#### CORRESPONDENCE

There were five pieces of correspondence to share.

#### FROM THE DIRECTOR

- Minecraft events are after-hours events for Tweens and Teens. Technology staff are available to handle any technical issues. The event attracts approximately 18 participants and is growing in popularity.
- A Library staff member, a member of a local astronomy group, has been assisting with astronomy programs conducted at the Library. The group of 52 attendees often takes telescopes outside.

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- The Farmington Genealogical Society offered a program for patrons beginning the search of their ancestors using the Library's two genealogical databases. Twenty patrons attended.
  - The audiovisual program, "The Roots of Motown" drew 70 interested patrons.
  - The monthly "Game Day" programs co-hosted by the Oakland County Gamers attracted 70 people to play board games.
  - Children's Librarians will be visiting schools and encouraging attendance for the Summer Reading Program. This year the theme is "Build a Better World".
  - Branch Head, Jaclyn Miller, hosted a program for Farmington resident, Curtis Lewis, who had arranged for a press conference to show his artwork. He painted a picture of Mike Ilitch and invited the Ilitch family to the unveiling of his artwork.
  - The Library will host a series of "Get to Know Your \_\_\_\_\_ Neighbor". The Multicultural Multiracial Community Council would like to offer the opportunity for groups to make presentations of their culture to the public. There were 120 people in attendance during the well-received Muslim Neighbor presentation.
  - The recent Battle of the Books final program was an enjoyable evening with enthusiastic participants. Clark and Claudia Doughty were costume judges, along with Friends Board member, Cathi Waun.
  - Branch Head, Jaclyn Miller is working with 50 participants from the community, including parents and Farmington Public Schools staff, on the FPS Strategic Plan. Meetings next month will focus on more specific goals to be presented to the School Board in January 2018.
  - BOSCH awarded grants for science-type of endeavors. The FCL received a \$35,000 grant and purchased 30 circulating iPads, docking stations to wipe them clean, Spheros, iPad minis, and science oriented toys to support the Library's STEM/STREAM programs.
  - Librarians attended Spring Institute for children's programming ideas and Early Childhood Specialist, Melanie Allbery took part in the Michigan Association for the Education of Young Children Early Childhood Conference.
  - West Oaks Civitan Club honored Maria Showich-Gallup and Elyse Streit with the Star Fish Award for "Making a Difference in the World of Literacy".
  - Adult Librarian, Deb Hemmye was nominated for the Rainbow Recognition Award sponsored by MCMR for people who work in the community toward increasing inclusion and diversity.
  - The Library will honor 80 volunteers at the upcoming Volunteer Luncheon.
  - The Library has 41,000 patrons receiving the e-newsletter by utilizing constant Contact.
  - The staff attended a retirement party for Anthony Tashjian who has worked at the Library for 41 years. He thanked the staff and the Library Board.
  - Donald Wrench is the Library's new Facilities Coordinator. He was chosen from 70 applicants and has extensive experience in Facilities Management.

#### COMMITTEE REPORTS

Benefits Committee  
Nothing to report.

Finance Committee  
Nothing to report.

Personnel Committee  
Nothing to report.

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UNFINISHED BUSINESS

The Board approved the 2017 – 2018 Fiscal Year Pay Schedule at the April meeting but is asked to approve the amended Pay Schedule. There was a miscalculation on the Page wage and the addition of Page categories with distinct wages.

**MOTION** by P. O’Malley to approve the amended Pay Schedule for the Fiscal Year 2017 – 2018 was supported by M. Bush. Board approved. Motion passed.

NEW BUSINESS

The August Board Meeting will be cancelled. E. Streit and C. Liebold will be unable to attend although two Board Trustees will arrange to stop into the Library to sign checks.

**MOTION** by P. O’Malley that the Board of Trustees approve the budget line item adjustments as presented was supported by S. Paul. Board approved. Motion passed.

**MOTION** by P. O’Malley that the Board of Trustees approve the 2017 – 2018 Budget as presented by the Library Director was supported by B. Lazar. Board approved. Motion passed.

**MOTION** by P. O’Malley that the Board of Trustees approve the continuation of the Branch Improvement Budget into 2017 – 2018 Fiscal Year. Budget to be funded with balance remaining in the original 2015 – 2016 fund at the end of this fiscal year was supported by M. Bush. Board approved. Motion passed.

P. O’Malley advised the Board that we are required to appoint officers at this meeting.

**MOTION** by P. O’Malley to propose a slate of officers: Clark Doughty, President; Bruce Lazar, Vice-President; G. Bosler, Secretary and P. O’Malley, Treasurer. Motion was supported by C. Liebold. Board approved. Motion passed.

ADJOURNMENT

The Board meeting was adjourned at 8:20 p.m. by President, Clark Doughty. The next meeting of the Library Board is scheduled for Thursday, June 8, 2017 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Pamela O’Malley, Treasurer  
Library Board of Trustees

P. O’Malley:dls