

Farmington Community Library Board of Trustees
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room
June 8, 2017

Board Members Present: Bosler, Bush, Doughty, Lazar, Paul, White

Board Members Absent: Liebold, O'Malley

Staff Members Present: Miller, Serresseque, Siegrist, Streit

Staff Members Absent: Yunker

CALL TO ORDER

The Board Meeting was called to order at 7:00 p.m. by President, C. Doughty.

PUBLIC COMMENT

There were no public comments.

MINUTES

MOTION by G. Bosler to approve the Minutes of the May 11, 2017 Board Meeting was supported by M. Bush. Board approved. Motion passed.

OPERATING BILLS

MOTION by J. Bosler to approve \$590,812.61 of expenditures for check numbers 23875 through 23971 issued on June 8, 2017 was supported by S. Paul. Board approved. Motion passed.

FINANCIAL

MOTION by B. Lazar to receive and file the financial statements for April 2017 was supported by G. Bosler. Board approved. Motion passed.

MOTION by M. Bush that the Board of Trustees approve the creation of an auxiliary budget in 2017 – 2018 for the continued renovation of the 12 Mile Branch. Budget to be funded with the unused balance of 2016 – 2017 budget line (unused \$533, 000) created for Building Improvement was supported by B. Lazar. Board approves. Motion passed.

CORRESPONDENCE

There was no correspondence to share.

FROM THE DIRECTOR

- Board members Lazar, Bosler, Paul and Bush attended the Friends of the Library GALA on Friday, June 2. The 31st annual event attracted over 325 Friends of the Library.
- Jennie Willard offered a party for teens at Zap Zone, and included an invitation to police officers. They had as much fun as the kids.
- Lisa Philips coordinated the Library's booth for Art on the Grand which attracted over 200 people. Mary Carleton, Karen Lee and Becky Heindl assisted. Staff members were able to share with the community and advise them of the resources available at the Library.
- The Electronic Recycling Day, organized by Jen Hassell, collected 3,392 pounds of electronic material. The equipment was collected by Advanced Computer Recycling.
- Jill O'Hara is the FCL liaison to the Optimist's Club. She explained our resources and programs during the monthly meeting.
- Jaclyn Miller and Jennie Willard volunteered to participate with Warner Middle School to conduct mock interviews for the 8th grade students. Middle School Career Development Technician, Helen Kiefer, describes the feedback from students and staff as "extremely positive".
- Approximately 900 children, 120 adults and 57 teens signed up for Summer Reading this year. This is the first year that the YMCA will take part in the Summer Reading program.
- Gloria Finzel reports that over 360 pounds of food were collected during the April Food for Fines program.
- M. Showich-Gallup, received a mini-grant from the Farmington Youth Assistance which allowed her to take 170 FPS children and parents on a Library tour. They were given Library cards, toured both the Police and Fire departments, and finished their tour at Bellacino's with a pizza dinner.

COMMITTEE REPORTS

Benefits Committee

Nothing to report.

Finance Committee

Nothing to report.

Personnel Committee

Nothing to report.

J. White has accepted a position on the Benefits Committee.

UNFINISHED BUSINESS

The Library contacted Environmental Testing & Consulting, Inc. to assure that the wrap around a leaking pipe in the Mechanical Room is safe to repair. We will now ask for bids to repair the pipe.

E. Streit met with Tyco Simplex Grinnell representative John Keith, to discuss the third phase of the security upgrade. The third phase includes the intrusion alarm at both branches along with panic buttons throughout the buildings.

At the request of the Library Board, E. Streit will provide a fiscal year end, five-year comparison of output statistics in graph form.

The Library Board revisited discussions on repurposing the café space and other areas to meet the changing needs of the Library. E. Streit presented a letter informing the café owners of their expired lease and the Library's intent to repurpose the area. E. Streit and J. Miller will meet with the café owners before the end of June.

MOTION by S. Paul to support the letter and the approach was supported by B. Lazar. Board approved. Motion passed.

NEW BUSINESS

There was no new business.

ADJOURNMENT

The Board meeting was adjourned at 8:20 p.m. by President, Clark Doughty. The next meeting of the Library Board is scheduled for Thursday, July 13, 2017 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

G. Bosler, Secretary
Library Board of Trustees

GB:dls