

Farmington Community Library Board of Trustees
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room
July 9, 2015

Board Members Present: Bosler, Bush, Doughty, Lazar, McLaughlin

Board Members Absent: Liebold, Moran, O'Malley

Staff Members Present: Miller, Serresseque, Siegrist, Streit

Staff Members Absent: Yunker

CALL TO ORDER

The Board Meeting was called to order at 7:05 p.m. by Library Board President, C. Doughty.

PUBLIC COMMENT

There was no public comment.

MINUTES

MOTION by G. Bosler to approve the Minutes of the June 18, 2015 Board Meeting was supported by B. Lazar. Board approved. Motion passed.

FINANCIAL

MOTION by G. Bosler to receive and file the May 2015 Monthly Revenue Report was supported by B. Lazar. Board approved. Motion passed.

OPERATING BILLS

MOTION by G. Bosler to approve \$377,850.52 of expenditures for check numbers 21831 through 21908 was supported by J. McLaughlin. Board approved. Motion passed.

CORRESPONDENCE

There were two pieces of correspondence including a letter from the City of Farmington notifying the Library Board that G. Bosler has been appointed for an additional four-year term as Library Board Trustee.

FROM THE DIRECTOR

E. Streit thanked the Board for approving her request to expand the Technical Librarian position, held by Paul Zink, to a full time position. Paul Zink has devised a number of classes for our patrons and staff, including Teen and Adult Coding Classes, Minecraft, Open Labs, Tech Take Aparts for Teens, Linked In, Blogging classes, Online Presentation Tools and Building Your Online Portfolio. He and Michael Shereda, Technology Specialist, collaborated on some of the classes.

The Board extends appreciation to Paul Zink and Michael Shereda.

FPS has issued final layoffs, including all Media Specialists. The FCL has a good relationship with Media Specialists and wants that to continue. FCL will give our support and keep lines of communication open.

Everyone's Reading invited Brad Meltzer to give a presentation about his book, "The Inner Circle". The presentation was attended by over 250 interested readers.

The theme of Summer Reading is "Every Hero has a Story". On Hero Day, over 200 people visited to see and hear heroes such as veteran's, police and fire fighters, and more.

The FCL is well represented in the upcoming Founders Festival. The Farmington Branch is hosting the Friends Book Sale, Maria Showich-Gallup and Judy Donlin are taste testers at the pie tasting contest, the FCL is in the parade and the Farmington Branch is an emergency weather shelter.

Library patron, Christina Amata donated money to the Library in memory of her husband and asked that it be used to purchase science books for the Children's Department. This year she contacted American Plastic Toys in Walled Lake and asked them to present a program teaching the children and allowing them to design toys. Forty-two children and adults are expected.

Two new staff have been hired; one as Head of the Adult Department and another as a Library Assistant in the Circulation Department. E. Streit recently received notice that Shabnam Mousavi, Head of Circulation, is resigning in August.

Patching and repaving the Main Library parking area has begun. It is expected to be completed by the end of next week.

COMMITTEE REPORTS

Finance Committee

The Finance Committee has no report.

Personnel Committee

The Personnel Committee has no report.

Benefits Committee

The Benefits Committee has no report.

UNFINISHED BUSINESS

Michigan legislature has tightened guidelines for The Freedom of Information Act and requires that FOIA Procedures and Guidelines, a fee itemization form and a written summary of the Procedures and Guidelines that is easy to read are to be posted.

MOTION by B. Lazar to table FOIA action until the next meeting to allow Board members to review the materials in more detail was supported by G. Bosler. Board approved. Motion passed.

E. Streit will re-send all FOIA documentation for the Board to review prior to the August 13, 2015 Board meeting.

The Summary Plan Description was amended to comply with current FCL insurance.

MOTION by G. Bosler to approve the MBPA Adoption Agreement with the understanding that the correction discussed will be made on page 6 and otherwise the document is ready for approval. The motion was supported by B. Lazar. Board approved. Motion passed.

The Michigan Municipal Employees Retirement System (MERS) policy which is included in the Employee Handbook required some amendments as discussed by E. Streit.

MOTION by G. Bosler to approve the MERS Policy was supported by J. McLaughlin. Board approved. Motion passed.

NEW BUSINESS

None.

ADJOURNMENT

The Board meeting was adjourned at 8:00 p.m. by Library Board President, C. Doughty.

The next meeting of the Library Board is scheduled for Thursday, August 13, 2015 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

G. Bosler, Secretary
Library Board of Trustees

GB:dls