

Farmington Community Library Board of Trustees
Regular Board Meeting - 6:00 p.m. – Main Library Auditorium
32737 West Twelve Mile Road, Farmington Hills, MI 48334
July 11, 2019
Approved August 8, 2019

Board Members Present: Brucki, Huyck, Largent,
Montgomery, Rae, White

Rae arrived at 6:45 p.m.

Board Members Absent: Hahn

Largent absent after 6:45 p.m.

Staff Members Present: Miller, Serresseque, Siegrist, Yunker

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:05 p.m. by Board President White.

APPROVAL OF AGENDA

MOTION by Largent to approve the Agenda for July 11, 2019, as presented, was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

PUBLIC COMMENT

Richard Lerner, FH resident, expressed his concerns after reading the May Library Board Minutes, Public Comment. He corrected the comment that the Library could lose tax payer millage. The Library millage was approved by Farmington Hills voters and would never be at risk.

Lerner read from the Open Meetings Handbook listing issues that could be discussed in a Closed Session, and suggested the Board state a purpose prior to going into Closed Session. There are ways to take corrective action and he offered to have the City Attorney talk to the Board about OMA.

Lerner offered the City offices should the Board decide to televise meetings and also questioned the procedure of Board Trustees signing checks at the Board Meetings.

President White responded that the Board has been working with an attorney and is also discussing an alternate procedure for signing checks.

APPROVAL OF MINUTES

MOTION by Largent to approve the Minutes of the June 13, 2019 Board Meeting, was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

OPERATING BILLS

MOTION by Huyck to accept the Library check list including amounts totaling \$474,628.44 for approval was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FINANCIAL REPORT

MOTION by Montgomery to receive and file the Monthly Revenue and Expense Report for May 2019, was supported by Huyck.

Vote: Aye: All in favor

Opposed: None

Motion passed.

CORRESPONDENCE

Interim Library Director Miller, shared multiple positive comment cards.

INTERIM LIBRARY DIRECTOR'S REPORT

In addition to the Interim Director's Report, Miller shared the following Library activities:

- There will be a Trustee Discussion Meeting in Charlevoix. Miller will send registration information to Board members.
- The Farmington Branch will participate in the Founders Downtown Dash Road Rally by providing a clue.
- Two Librarians are working with teen Volunteers to offer technical assistance to seniors on one Saturday each month.
- There will be more accurate accounting of materials used within the Library but not checked out. Pages will collect books left on tables and check them out at Circulation. The books will be added to the Library's circulation statistics.
- The Board authorized the donation of the 2001 Library Jeep to Oakland County Vocational School.
- This week, the Social Committee planned a potluck barbeque for staff and provided outside seating.

COMMITTEE REPORTS

Community Liaison Committee

No report.

Facilities Committee

Chair Brucki reports that the upgrade of the electrical panels at the Farmington Branch is complete.

The Committee recommends a motion for Board approval to move forward with Kennedy Industries to install sump pumps at the Farmington Branch Library.

MOTION by Brucki that the Board approve the bid by Kennedy for \$10,954 to purchase and install sump pumps for the Farmington Branch Library was supported by Largent.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The purchase or rental of another vehicle for Library use is in progress.

The Building Health Assessment report is expected to be completed within the next few weeks.

Finance Committee

Chair Huyck will discuss, in Committee, the suggestion by Lerner to have checks signed before the Board meeting.

Strategic Plan Committee

Chair Brucki reports that the Committee would like to begin working on the next Strategic Plan. The Committee will also consider feedback from the internal Committee before moving forward.

At 6:45, Largent left the meeting. At 6:45 p.m., Rae joined the meeting.

Personnel Committee

Chair Montgomery reports that the Board received two bids for the Library Director search. After calling references, and considering location, timelines (3 ½ - 4 ½ months), the Committee recommends hiring John Keister to handle the Director search.

MOTION by Montgomery to hire John Keister to do the Executive Director search as soon as possible was supported by Rae.

Vote: Aye: All in favor

Opposed: None

Motion passed.

UNFINISHED BUSINESS

Huyck expressed dismay for comments made during the open portion of the July Special Meeting.

President White will provide the template for the Bylaw update.

NEW BUSINESS

President White will invite Foster Swift attorney, Anne Seuryck, to review the Open Meetings Act, as it relates to the Library Board.

President White will notify Lerner that Rae will amend the May Board Minutes and that Anne Seuryck will be invited to discuss the Open Meetings Act with the Board.

The Board discussed recording Board Meetings and adding it to the public website. The Board will investigate further.

MOTION by Montgomery to video record and post Board Meetings on the public website was supported by Rae.

MOTION by Montgomery to amend and include “investigate” video recording and posting Board Meetings on the public website was supported by Brucki.

Vote: Aye: All in favor

Opposed: None

Motion passed.

MOTION by Montgomery to approve the Proposed 2020 Holiday Schedule was supported by Brucki.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Monthly Social Media Reports will be included in future Board packets with the approval of the Trustees.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

There were no Trustee comments or announcements.

ADJOURNMENT

MOTION by Brucki to adjourn the Board Meeting was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 7:35 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, August 8, 2019 at 6:00 pm. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Elizabeth Rae, Secretary
Library Board of Trustees

ER:dls