

Farmington Community Library Board of Trustees  
Regular Meeting - 7:00 p.m. – Ernest E. Sauter Board Room  
August 14, 2014

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Board Members Present: Doughty, Lazar, McLaughlin, Moran, O'Malley

Board Members Absent: Bosler, Liebold

Staff Members Present: Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

Guests: City of Farmington Hills, Steve Brock, City Manager and  
Nate Geinzer, Assistant to the City Manager

City of Farmington, Vincent Pastue, City Manager and  
Kevin Christiansen, Economic Community Development Director

#### CALL TO ORDER

The Board Meeting was called to order at 7:10 p.m. by Library Board President, C. Doughty.

C. Doughty welcomed guests and invited them to begin their presentation of *The Grand River Corridor Redevelopment Plan*. The Corridor Vision Plan, a joint effort involving both cities, was presented by Nate Geinzer and Kevin Christiansen. The 30 year TIF (tax increment financing) Plan including both cities would capture over \$1,000,000 from the Library.

The result is to rejuvenate the corridor and increase property values within the community. The renovation would stimulate both commercial and residential growth.

There will be a Study Session August 25 to set the public hearing with a meeting in September. Early in October, there will be a request for taxing jurisdictions to respond only if they are not in agreement.

Copies of *The Grand River Corridor Vision Plan* will be available at the Adult Information Desk at each branch of the Library for patrons to review.

#### PUBLIC COMMENT

No public comment.

#### MINUTES

**MOTION** by B. Lazar to approve the Minutes of the July 10, 2014 Board Meeting was supported by M. Moran. Board approved. Motion passed.

#### FINANCIAL

The Monthly Revenue Report for June 2014 – Preliminary, was presented by E. Streit. The final Monthly Revenue Report for June 2014 will be presented to be received and filed after auditor adjustments.

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## OPERATING BILLS

**MOTION** by P. O'Malley that the Board of Trustees approves \$433,685.29 of expenditures for check numbers 20851 through 20936 was supported by B. Lazar. Board approved. Motion passed.

## CORRESPONDENCE

Director, E. Streit, shared two pieces of correspondence.

## DIRECTOR'S REPORT

E. Streit circulated a note from Tina Theeke thanking the Board of Trustees for hosting her retirement celebration in July. A book of photos taken during the reception, compiled by photographer and Library Page, Don McKercher, was shared with the Board.

E. Streit will be attending the New Director Workshop which is necessary for director certification and is part of the criteria for state aid to public libraries.

Jaclyn Miller was chosen to fill E. Streit's previous Branch Head position. Positions for the Children's Department at the Main Library were also posted. Lisa Laesch-Vanstone, Paraprofessional at the Farmington Branch, was hired to work in the Children's Services Department at the Main Library.

The Library was well represented in the community with walkers in the Farmington Founders Festival Parade and Library staff who manned tables during the Farmer's Market. Also, nearly 1,200 children and families attended the annual Summer Reading Club party held at the Costick Center.

Technology Specialist, Michael Shereda, will present a Minecraft program at an upcoming TLN (The Library Network) meeting.

The FCL was the host of the Annual TLN Picnic at Heritage Park with more than 51 directors and staff from over 60 libraries in the consortium in attendance. The TLN Steering Committee meets prior to the Membership meeting. A speaker presented information about Odilo, a company offering an eBook ownership circulation model meant to complement existing eBook services.

The Library's Web Development team has worked several months to prepare a new website which will "go live" sometime after September 3, 2014.

The Techlogic Conveyor upgrade, included on this fiscal year's Capital Improvement list, is an upgrade to the system which will sort books into bins rather than on carts. This is a \$52,000 upgrade. Kathie Brown, Coordinator of Automation, will search to see if there are other less expensive systems available and may discuss this at a Board meeting, if needed.

After gathering three quotes for replacement of electrical fixtures at the Farmington Branch, E. Streit proposes moving forward. The fixtures have been budgeted for the current fiscal year.

Plante Moran auditors will arrive on August 18 to begin the FCL audit. They expect to complete work in the Library by the end of the week.

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The Library received a check for \$135,402.56 for the FCL share of Penal Fines. This is a \$15,000 increase over last year. A partial payment State Aid check totaled \$26,796.24.

It is expected that the City of Farmington, City Council, will appoint Mary Bush for a four year term to the Library Board to replace David Judge who did not accept reappointment.

#### COMMITTEE REPORTS

##### Finance Committee

The Finance Committee has two Board members and would like to have a third member appointed.

##### Personnel Committee

No report.

##### Benefits Committee

The Benefits Committee will consider changing language in the Employee Handbook before circulating the updated version. After discussion about retiree health care, the FCL attorney was asked if the Library can require retired employees to contribute more of a percentage to their health care. The answer is yes.

#### UNFINISHED BUSINESS

None to report.

#### NEW BUSINESS

*The Grand River Corridor Vision Plan* discussion will be continued at the September Board Meeting. In the meantime, we will gather materials and make print copies available to patrons.

The Techlogic system decision will be added to the September Agenda.

Sales tax on books sold at book sales is an ongoing dilemma. Although it has been considered in the past, no decision has been made. Recently, U of M received penalties for not collecting sales tax on print jobs. E. Streit will ask Directors of the MN libraries about their policies.

#### ADJOURNMENT

The Board meeting was adjourned at 8:50 p.m. by Library Board President, C. Doughty.

The next meeting of the Library Board is scheduled for Thursday, September 11, 2014 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

J. McLaughlin, Vice-President  
Library Board of Trustees

JM:dls

