

Farmington Community Library Board of Trustees  
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room  
August 13, 2015

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Board Members Present: Bosler, Bush, Doughty, Lazar, McLaughlin, O'Malley

Board Members Absent: Liebold, Moran

Staff Members Present: Miller, Serresseque, Streit, Yunker

Staff Members Absent: Siegrist

#### CALL TO ORDER

The Board Meeting was called to order at 7:00 p.m. by Library Board President, C. Doughty.

#### PUBLIC COMMENT

There was no public comment.

#### MINUTES

**MOTION** by G. Bosler to approve the Minutes of the July 9, 2015 Board Meeting was supported by M. Bush. Board approved. Motion passed.

#### FINANCIAL

The June 2015 Monthly Revenue Report will be presented to the Board after the annual audit.

#### OPERATING BILLS

**MOTION** by P. O'Malley to approve \$713,392.81 of expenditures for check numbers 21909 through 22010 was supported by G. Bosler. Board approved. Motion passed.

#### CORRESPONDENCE

There were two pieces of correspondence.

#### FROM THE DIRECTOR

ASI has completed work in the parking area. Midway through the lengthy process, ASI discovered a soft area which required over 500 tons of material to be added near the book drop area and extended the completion date.

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The Library received a dividend check from the Michigan Municipal League Liability and Property Pool as well as a check for State Aid and Penal Fines.

The Summer Reading Club party was enjoyed by at least 1,000 children and parents. There were 1,830 children signed up for SRC and those children read 8,802 hours this summer. The Children's Services Department staff hosted over 81 children's programs in the past month, many of which were covered by the Farmington Observer and the Farmington Press!

Adult Librarian, Judy Donlin, arranged for a presentation about the Hubble Telescope. About 150 attendees stayed after the presentation to look at the evening sky through telescopes set up in the parking area. J. Donlin also arranged for the Michigan Opera Theatre to preview the upcoming performance of "The Passenger", an opera based on the concentration camp, Auschwitz. Michigan Opera Theatre becomes only the third American company to produce this opera.

Renovations of the Farmington Branch include carpeting on both levels, fresh paint, a new teen area, computer chairs and additional Library seating.

There have been changes in Library staff in the past month. Maureen Baugh will begin working full-time as the Adult Librarian; Lisa Laesch-Vanstone will begin working full-time as the Outreach Librarian; Gloria Finzel has been promoted to Library Assistant III, Coordinator of Circulation, and interviews will be conducted soon for a full-time Children's Librarian, full-time Early Childhood Literacy Specialist, and a part-time Adult Librarian. We have been fortunate to promote from within in many instances.

#### COMMITTEE REPORTS

##### Finance Committee

The Finance Committee has no report.

##### Personnel Committee

The Personnel Committee has no report.

##### Benefits Committee

The Benefits Committee has no report.

#### UNFINISHED BUSINESS

**MOTION** by B. Lazar to approve the changes in the language to the Retiree Health Care Plan was supported by J. McLaughlin. Board approved. Motion passed.

**MOTION** by B. Lazar to approve the changes to the Summary Plan Description was supported by P. O'Malley. Board approved. Motion passed.

**MOTION** by G. Bosler to approve the Freedom of Information Procedures and Guidelines, a Written Public Summary and Detailed Itemization and put it on the Library website was supported by P. O'Malley. Board approved. Motion passed.

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NEW BUSINESS

None.

ADJOURNMENT

The Board meeting was adjourned at 7:50 p.m. by Library Board President, C. Doughty.

The next meeting of the Library Board is scheduled for Thursday, September 10, 2015 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

G. Bosler, Secretary  
Library Board of Trustees

GB:dls