

**Farmington Community Library Board of Trustees**  
**Regular Board Meeting - 6:00 p.m. – Main Library Auditorium**  
**32737 West Twelve Mile Road, Farmington Hills, MI 48334**  
**August 8, 2019**  
**Approved September 12, 2019**

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Board Members Present: Hahn, Huyck, Largent, Montgomery, White

Rae - Arrived at 7:00 p.m.

Board Members Absent: Brucki

Staff Members Present: Miller, Serresseque, Siegrist, Yunker

Staff Members Absent: None

Guest Speaker: John Keister of John Keister & Associates

**CALL TO ORDER**

The Board Meeting was called to order at 6:10 p.m. by Board President White.

President White announced that Trustee, Mark Brucki, has resigned from the Board. The Library Board now has positions open for one Trustee each from Farmington and Farmington Hills.

**APPROVAL OF AGENDA**

**MOTION** by Largent to approve the Agenda for July 11, 2019, with the addition of approval of both the minutes of the Special Board Meeting, July 11, 2019 and the Amended Minutes of the Regular Board Meeting, May 9, 2019, was supported by Montgomery.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**PUBLIC COMMENT**

Danette Duron-Willner, FH resident, commented on unfriendly conduct and discussions by the Board; lack of transparency and Open Meetings Act regulations; OMA training for the Board; need for a search firm for a Director due to negative media; taxpayer money spent on search and attorney fees rather than on community programs and literacy.

Montgomery clarified each comment including the fact that the Board has planned to invite an impartial attorney to further train the Board on the Open Meetings Act. Responding to the need of a search firm, Montgomery explained that it is a common practice for libraries to use search firms.

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### **APPROVAL OF MINUTES**

**MOTION** by Montgomery to approve the Minutes of the July 11, 2019 Regular Board Meeting, was supported by Huyck.

**Vote: Aye: Huyck, Montgomery, White**

**Abstain: Hahn, Largent**

**Opposed: None**

**Motion passed.**

**MOTION** by Largent to approve the Minutes of the July 11, 2019 Special Board Meeting, was supported by Hahn.

**Vote: Aye: All**

**Opposed: None**

**Motion passed.**

**MOTION** by Huyck to approve the Amended Minutes of the May 9, 2019 Regular Board Meeting, was supported by Montgomery.

**Vote: Aye: All**

**Opposed: None**

**Motion passed.**

### **DISCUSSION WITH JOHN KEISTER REGARDING DIRECTOR SEARCH**

John Keister of John Keister & Associates, met with staff throughout the day gathering their expectations for a Director. He spoke of the interest and passion of staff responses. He asked the Trustees to describe the person who will thrive as the next Director. With the input received today, he will develop a profile for the website. Mr. Keister will be recruiting rather than relying on applications, and recommends a very regional search. He expects to have at least one candidate ready to speak with the Board by the end of October.

**MOTION** by Largent to expand the search was supported by Montgomery.

**Vote: Aye: All**

**Opposed: None**

**Motion passed.**

### **OPERATING BILLS**

**MOTION** by Huyck that the Board of Trustees approve expenditures for check numbers 26292 through 26379 totaling \$502,959.41 of which \$354,000 is two weeks of payroll, was supported by Largent.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

### **FINANCIAL REPORT**

The preliminary work papers for the Monthly Revenue and Expense Report for June 2019 will be held for confirmation after the audit.

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Discussion was held regarding the MERS (Michigan Employees' Retirement System) Pension and Retiree Health actuarial reports.

### **CORRESPONDENCE**

Interim Library Director Miller, shared letters written by FCL Memoir Writers.

### **INTERIM LIBRARY DIRECTOR'S REPORT**

In addition to the Interim Director's Report, Miller shared the following Library activities:

- Social Media posts regarding Friday's after-hours "Stranger Things" program prompted a *LiveNation* representative to offer free tickets to the *Work in Progress* concert scheduled on Friday, August 9.
- Volunteers will offer Medicare and Medicaid counseling in the Library.
- The American Library Association is working on the escalating eBook pricing.
- The Library received the MML (Michigan Municipal League) dividend check of \$5,400 from that pool.
- Laurie Scott, Head of Children's Services at the Main Library, will be retiring in the fall.
- The Summer Reading Club Final Party attracted 1,200 people to this successful yearly event.

### **COMMITTEE REPORTS**

#### **Community Liaison Committee**

No report.

#### **Facilities Committee**

No report.

#### **Finance Committee**

Chair Huyck distributed a document listing lease vs. purchase propositions for a new Library vehicle, including vehicle options.

**MOTION** by Montgomery to purchase a Toyota Tacoma, for \$26,167.00 (or near that amount), was supported by Rae.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

#### **Personnel Committee**

No report.

#### **Strategic Plan Committee**

No report.

### **UNFINISHED BUSINESS**

Miller explained the online Library Contact Form which would allow the public to contact the Board members. President White and Secretary Rae will receive the submissions. They will share messages

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with the Trustees at the Board meeting following receipt of the message, unless the message is urgent. Miller will present the final form at the September Board Meeting.

The Finance Committee will meet next week to examine the option of having the staff sign checks.

**NEW BUSINESS**

Miller presented bids for a generator which needs to go in with the new sump pumps being installed at the Farmington Branch.

**MOTION** by Montgomery to approve Ancona to install the generator was supported by Hahn.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

**BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS**

There were no Trustee comments or announcements.

**ADJOURNMENT**

**MOTION** by Largent to adjourn the Board Meeting was supported by Huyck.

**Vote: Aye: All in favor**

**Opposed: None**

**Motion passed.**

The Board meeting was adjourned at 8:25 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, September 12, 2019 at 6:00 pm. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Elizabeth Rae, Secretary  
Library Board of Trustees

ER:dls