

Farmington Community Library Board of Trustees  
Regular Meeting - 7:00 p.m. – Ernest E. Sauter Board Room  
October 9, 2014

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Board Members Present: Bosler, Doughty, Lazar, Liebold, McLaughlin, Moran, O'Malley

Board Members Absent: Bush

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

Guest: Tadd Harburn and Kari Shea, Plante & Moran PLLC

**CALL TO ORDER**

The Board Meeting was called to order at 7:00 p.m. by Library Board President, C. Doughty.

**PUBLIC COMMENT**

No public comment.

**MINUTES**

**MOTION** by C. Liebold to approve the Minutes of the September 11, 2014 Board Meeting was supported by B. Lazar. Board approved. Motion passed.

**PRESENTATION OF AUDIT FOR YEAR ENDING JUNE 30, 2014**

The auditors provided a letter to the Board of Trustees, an Audit Presentation with graphs and the Financial Report with Supplemental Information for the year ending June 30, 2014.

The auditors discussed the graphs in their presentation which included the status of the General Fund Revenue, the General Fund Expenditures and Comparison of General Fund Balance for fiscal years 2011 – 2014, ending June 30.

The auditors acknowledged the Library staff for their courtesy, cooperation and professionalism throughout the audit.

**FINANCIAL**

**MOTION** by B. Lazar to receive and file the June 2014 Final Monthly Revenue Report, July 2014 Monthly Revenue Report and August 2014 Monthly Revenue Report was supported by G. Bosler. Board approved. Motion passed.

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## OPERATING BILLS

**MOTION** by P. O'Malley that the Board of Trustees approves \$398,557.99 of expenditures for check numbers 21036 through 21114 was supported by G. Bosler. Board approved. Motion passed.

## CORRESPONDENCE

Director, E. Streit, shared one piece of correspondence from the family of a Library volunteer. The family made a very generous donation to the Library in memory of their mother who volunteered in the Outreach Services Department. E. Streit will work with that department to determine an appropriate use for the gift, possibly more adaptive technology.

## DIRECTOR'S REPORT

### Staff Changes

FCL Young Adult Librarian, Kevin Yezbick, has resigned from his position. The position has been posted and interviews of candidates will be next week.

There are also two positions posted for Library Pages as a result of filling two Library Assistant positions from well qualified internal candidates.

### FCL Sponsorship at TLN Technology Forum

The annual Technology Forum was well represented by FCL staff. Technology Specialist, Michael Shereda, participated on a panel of technical managers discussing current library challenges and solutions and approaches to these challenges. Coordinator of Technology, Mary Carleton served on the committee to plan the event.

### Staff Highlights

E. Streit attended the New Director's Workshop in Lansing and the Annual MERS Conference. J. Miller attended the Senior Wellness Fair at the Costick Center and the Library manned a "Little Sprouts" table at the Farmer's Market. Department Head, Laura Scott was part of the Community Conversation at the Royal Oak Library.

### Dr. Martin Luther King, Jr. Day

J. Miller will head a committee to plan a full day of events for Dr. Martin Luther King Jr. Day. The program is well-attended by the community.

### Renaissance Zone Reimbursement

The Library received a check in the amount of \$3,114.28 from the Renaissance Zone Reimbursement. This is an increase over the amount received in the previous year.

## COMMITTEE REPORTS

### Finance Committee

No report.

### Personnel Committee

No report.

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Benefits Committee

No report.

E. Streit will contact the City of Farmington Hills to inquire about the possibility of FCL joining in the city's health care plan.

UNFINISHED BUSINESS

Tech Logic

K. Brown, Coordinator of Automation, negotiated a modification to the Tech Logic contract as requested by the Library Board at the prior meeting.

The Board accepted the negotiated contract upon modification of the Interest Charges: *If any payments due from Library to Tech Logic are overdue, then interest charges thereon shall be paid by Library to Tech Logic at a rate of one and one-half percent (1.5%) per month.*

**MOTION** by P. O'Malley to ratify the agreement as detailed in the memo presented to the Board was supported by C. Liebold. B. Lazar modified that motion to include "as presented with the single change related to the interest charged". C. Liebold supports. Board approved. Motion passed.

MBPA (Michigan Business and Professional Association) Adoption Agreement for the Welfare Benefit Plan was signed at the September 2014 Board Meeting. The Board will continue the discussion regarding the inclusion of a Domestic Partner in the contract.

The definition of a Domestic Partner according to the MBPA prepared for MBPA-MFBA members only was distributed to the Board.

The Board chooses to gather more information of standards used by other libraries, cities and schools before committing to a decision.

Grand River Corridor Vision Plan

E. Streit attended the meeting at City Hall intended to clarify the Grand River Corridor Vision Plan. The Library has 60 days from September 22 to opt out. If the Library does nothing, it indicates approval with the plan.

NEW BUSINESS

The Library has requested proposals to review the lighting at the Farmington Branch. We have two good proposals and recommend Midwest Illuminations for the job. They presented a detailed report for both interior and exterior lighting.

**MOTION** by M. Moran that we approve the Midwest Illuminations bid for lighting improvements at the Farmington Branch was supported by B. Lazar. Board approved. Motion passed.

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At 8:30 p.m., Board President, C. Doughty, called for a Closed Session of the Regular Board meeting to include Board Members and Staff currently present at the Board Meeting. All Board members present were in favor.

**ADJOURNMENT**

The Board meeting was adjourned at 8:50 p.m. by Library Board President, C. Doughty.

The next meeting of the Library Board is scheduled for Thursday, November 13, 2014 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Gerald Bosler  
Secretary  
Library Board of Trustees

GB:dls