

Farmington Community Library Board of Trustees  
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room  
October 13, 2016

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Board Members Present: Bosler, Bush, Doughty, Lazar, Liebold, McLaughlin, O'Malley, Paul

Board Members Absent: None

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 7: 00 p.m. by President C. Doughty.

PUBLIC COMMENT

There was no public comment.

MINUTES

**MOTION** by G. Bosler to approve the Minutes of the September 8, 2016 Board Meeting was supported by C. Liebold. Board approved. Motion passed.

OPERATING BILLS

**MOTION** by P. O'Malley to approve expenditures totaling \$395,036.52 for check numbers 23142 through 23220 dated October 13, 2016 was supported by G. Bosler. Board approved. Motion passed.

FINANCIAL

**MOTION** by G. Bosler to receive and file the August 2016 Monthly Revenue Report was supported by M. Bush. Board approved. Motion passed.

CORRESPONDENCE

There were five pieces of correspondence.

FROM THE DIRECTOR

- YA Librarian, Jennie Willard, hosted a phone painting program for teens during Suicide Awareness Month. The message was that help is just a phone call away. Mary Carleton contacted the School Library Journal who featured an article on their web page. On behalf of the City Council, Ken Massey, Mayor of the City of Farmington Hills, recognized the program with a proclamation presented to J. Willard along with three of her teens.
- The FCL Social Media Committee, which includes staff who post on the Library's Facebook, Twitter, Pinterest and Instagram, will showcase "Library ABCs: Highlighting a Product/Service".

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- The Library will host the third annual Star Wars Reads Day program. All ages are invited to a costume contest, lightsaber training and photos with the Death Star. This is funded by the Friends of the Library.
  - YA Librarian, J. Willard, will be attending October Middle/High School Parent Teacher Conferences to touch base with parents and explain how the Library can assist students.
  - J. Willard and J. Baker rode the book bike to the Chamber Expo at the Total Sports Complex in Farmington. More than 60 people stopped to see the book bike and to discuss different business resources offered by the Library.
  - Librarian, Deb Hemmye, represented the Library at the Wellness Fair at the Costick Center. She was able to demonstrate health/exercise magazines on Zinio to 90 people, and to advise how patrons check for articles on Consumer Reports.
  - The Library was contacted by U of M students looking for a consulting classroom project. They asked if the Library had problems they could research to solve. They chose a Technical Services project and will evaluate steps currently used by our Tech Services staff in processing. The group of four will present their findings on December 13. In January, another group might choose to evaluate elements of our website.
  - Technology Specialist, Michael Shereda, is now Chair of the TLN Technology Committee. Ten staff attended the TLN Tech Forum where M. Shereda gave a presentation of the Media Conversion Station, Lego robotics kit and teen coding program.
  - The Library has a new Para-Professional for Children's Services at the Farmington Branch and nine new Pages. Rosa Berger, a Page at the Library for almost 26 years, will be retiring tomorrow.
  - Library Page, Declan Rosenstock, a Technology Page and student at Harrison High School, was commended by the 2017 National Merit Scholarship Corporation for great scores on PSAT.

#### COMMITTEE REPORTS

##### Finance

The Finance Committee has no report.

##### Personnel Committee

The Personnel Committee has no report.

##### Benefits Committee

The Benefits Committee met a third time to discuss the medical plan that would replace the current MERS Health Funding Vehicle. The Committee has considered costs, savings and staff impact, and has chosen to recommend that the Board accept the MERS Medical Savings Plan.

**MOTION** by B. Lazar that the Board of Trustees adopt the Benefits Committee recommendation to create a new Medical Savings Plan, as presented at this meeting, which will close the current MERS Retiree Health Funding Vehicle as of January 1, 2017, except those employees eligible for the current benefit as of January 1, 2020 may elect to remain in the prior program up to January 1, 2020; and the Board further authorizes the Director to enter into a contract with MERS for the new Medical Savings Plan beginning January 1, 2017. Motion was supported by J. McLaughlin. Board approved. Motion passed.

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#### UNFINISHED BUSINESS

There was no Unfinished Business.

#### NEW BUSINESS

The Working Conditions and Benefits Committee has submitted requests for consideration. The Board will review the proposals before making decisions.

Anthony Tashjian has requested three bids for sidewalk repair. Jim Borchardt Custom Masonry submitted the lowest bid and can begin the repair immediately.

The Café lease will be expiring in November 2016. Decision is to allow month by month extension during which either party can terminate on 30 days' notice or negotiate an option. Any questions will be handled by the Library Board of Trustees.

#### ADJOURNMENT

The Board meeting was adjourned at 9:00 p.m. by Library Board President, C. Doughty.

The next meeting of the Library Board is scheduled for Thursday, November 10, 2016 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

G. Bosler, Secretary  
Library Board of Trustees

GB:dls