

Farmington Community Library Board of Trustees
Regular Meeting - 7:00 p.m. – Ernest E. Sauter Board Room
November 13, 2014

Board Members Present: Bush, Doughty, Lazar, Liebold, McLaughlin, Moran

Board Members Absent: Bosler, O'Malley

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 7:05 p.m. by Library Board President, C. Doughty.

PUBLIC COMMENT

No public comment.

MINUTES

MOTION by C. Liebold to approve the Minutes of the October 9, 2014 Board Meeting was supported by J. McLaughlin. Board approved. Motion passed.

FINANCIAL

MOTION by C. Liebold to receive and file the September 2014 Monthly Revenue Report was supported by J. McLaughlin. Board approved. Motion passed.

OPERATING BILLS

MOTION by B. Lazar that the Board of Trustees approves \$153,533.33 of expenditures for check numbers 21115 through 21206 was supported by C. Liebold. Board approved. Motion passed.

CORRESPONDENCE

Director, E. Streit, shared six pieces of correspondence including a letter from the City of Farmington thanking the Library for providing meeting rooms at no charge during their renovation.

DIRECTOR'S REPORT

The Library was closed on Veteran's Day, November 11 to allow staff from both branches to gather for Staff Day activities. After a lively presentation (Dealing with Difficult People), FCL staff demonstrated new available technology. There were team building activities and a question and answer session with officers from the Farmington Hills Police. Computers were updated

while the Library was closed and staff were honored for years of service with the new Longevity Plaque. E. Streit received positive comments from staff saying how they valued the day.

The lighting project has begun at the Farmington Branch with Midwest Illuminations. The work will be done during the night hours to avoid disruption to our patrons.

E. Streit and Anthony Tashjian looked over the parking areas and will consider patching before the winter weather.

Chris deBear from Library Design Associates, walked through the Library with E. Streit and J. Miller taking note of improvements needed in the Children's area. He will also assess the Farmington Branch carpet and furnishings.

FCL is considering a collective effort with the Farmington Hills Special Services to include Library programs and activities information in their newsletter which is printed three times each year and delivered to all Farmington and Farmington Hills households. The Library would discontinue printing the InfoExchange three times a year, but send an InfoExchange email blast each month and print limited in-house copies.

The Chamber of Commerce requested informational brochures for a New Resident packet being developed. FCL liaison to their group is our Publicity Coordinator, Sherri Vaughn.

The Library will support the Farmington Pubic Schools One School, One Book Program which provides each family with a book to read together. The Library supports a family evening of the program and in-home activities.

The Children's Department will host a Money Smart Family Story Time in April to coincide with the Adult Money Smart Week which provides financial programs for adults. The Library also sponsors Dunckel – Battle of the Middles, and Family Fun in Riley Park.

The Jaycees have dissolved their organization and have offered to donate money to the Library. They would like a reading nook with a couch and books. FCL will explore costs once the donation is received.

J. Miller has accepted the major project of organizing Dr. Martin Luther King Jr. Day activities. She is working with Library staff and will arrange a keynote speaker from the Charles H. Wright Museum. There will be the annual walk to the Library from Prince of Peace followed with selections from the Dunckel Middle School Choir and dancers from Harrison High School to follow. The Michigan Roundtable for Diversity and Inclusion will provide a display of photos.

A new FCL staff member, Jennifer Willard, has become the Young Adult Librarian at the Farmington Branch. She has experience at the Detroit Public Library, Chesterfield Twp. Public Library and the Warren Public Library.

G. Yunker and Mary Strauss have successfully negotiated a 30% decrease in the current Pay Systems software which will also allow staff to print their pay stub.

COMMITTEE REPORTS

Finance Committee

No report.

Personnel Committee

No report.

Benefits Committee

No report.

The Library Board will restructure the existing Committees. Board members were asked to consider each Committee, make a choice and to notify E. Streit.

UNFINISHED BUSINESS

Michigan Business Professionals Association wrote the Summary Plan Description for FCL insurance. The Library will submit the form as signed by the Board President.

The Board will not opt out of the Grand River Corridor Vision Plan and elects to affirmatively opt in and support the Plan.

MOTION by B. Lazar to affirmatively opt in and support the Grand River Corridor Vision Plan was supported by J. McLaughlin. Board approved. Motion passed.

NEW BUSINESS

MOTION by C. Liebold to accept the 2015 Holiday Schedule as presented with the modification that both branches of the Library will close at 4:00 p.m. on Thanksgiving Eve, November 25, 2015 was supported by J. McLaughlin. Board approved. Motion passed.

E. Streit has contacted the City of Farmington Hills for inclusion in their health plan. They are in favor and the outcome is promising.

ADJOURNMENT

The Board meeting was adjourned at 8:00 p.m. by Library Board President, C. Doughty.

The next meeting of the Library Board is scheduled for Thursday, December 11, 2014 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

J. McLaughlin
Vice-President
Library Board of Trustees

JM:dls