

Farmington Community Library Board of Trustees  
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room  
November 12, 2015

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Board Members Present: Bosler, Bush, Lazar, Liebold, McLaughlin, O'Malley

Board Members Absent: Doughty, Moran

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

#### CALL TO ORDER

The Board Meeting was called to order at 7: 00 p.m. by Library Board Vice-President, J. McLaughlin.

#### PUBLIC COMMENT

There was no public comment.

#### MINUTES

**MOTION** by P. O'Malley to approve the Minutes of the October 8, 2015 Board Meeting was supported by G. Bosler. Board approved. Motion passed.

#### FINANCIAL

**MOTION** by G. Bosler to receive and file the September 2015 Monthly Revenue Report was supported by P. O'Malley. Board approved. Motion passed.

The Final Financial Report with Supplemental Information, June 30, 2015 was provided by Plante Moran. The amended budget variance was included.

#### OPERATING BILLS

**MOTION** by P. O'Malley to approve \$603,968.40 of expenditures for check numbers 22180 through 22259 was supported by G. Bosler. Board approved. Motion passed.

#### CORRESPONDENCE

There were two piece of correspondence shared with the Board members including a letter notifying the Director that the Library is the recipient of a percentage of a legacy left by a former patron.

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## FROM THE DIRECTOR

The Farmington Branch renovation is nearing completion. The magnetic wall and interactive fabric board for the Children's room will be installed soon.

Staff Day was filled with commendations, introductions and presentations. The Farmington Hills Police spoke of our policy for an active shooter; the keynote speaker, Harry Weaver, from the Anti-Defamation League, spoke of cultural awareness, and staff introduced new Library resources.

The Third Annual Star Wars Reads Day brought over 200 people to participate in crafts, trivia, and photo booth. The program is growing each year.

The Library hosted a Baker and Taylor event to introduce new 2016 Winter/Spring book titles. Publishers sent representatives who shared the new books with over 60 staff from area libraries.

Library staff met with George Heitsch, Farmington School Superintendent. The Farmington Public Schools has hired para-professionals to replace Media Specialists and have hired a previous FCL employee to be the Media Coordinator for all of the schools. The Library will continue to have liaisons at each school.

Staff have been offered several training opportunities including the Internet Librarian Conference attended by Mary Carleton, Coordinator of Technology. She returned with new ideas for the Library. Several staff attended the Annual MLA Conference in Novi which included seminars and networking. E. Streit attended a legislative session discussing Senate Bill 579 which would allow libraries to opt out of tax captures from Brownfield Authorities or DDAs.

E. Streit will attend a Leave a Legacy program on December 11 at the Novi Public Library. The invitation is extended to both Friends and Library Board members.

## COMMITTEE REPORTS

E. Streit shared a letter written by an employee who questions the change in the Retiree Health Care policy concerning retirement before age 65. The employee is asking for some type of cost-sharing to compensate for the fact that the Library is no longer able to offer health insurance to retirees under the age of 65. G. Yunker spoke with MERS (Municipal Employees Retirement System) and supplied two possible options for the Committee to examine. E. Streit and G. Yunker are asking the Benefits Committee to investigate these and other possibilities.

The Finance Committee will schedule a meeting to discuss funding health care options, OPEB, and an increase of the 401 contribution. The Committee will bring a recommendation to the Board.

### Finance Committee

The Finance Committee has no report.

### Personnel Committee

The Personnel Committee has no report.

### Benefits Committee

The Benefits Committee has no report.

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UNFINISHED BUSINESS

On Wednesday, November 18 2015, the Farmington Hills Police will visit the Library to walk through and make recommendations for increased security. Plant Supervisor, Anthony Tashjian, Branch Head, Jaclyn Miller, and Coordinator of Technology, Mary Carleton, will be included in the meeting.

NEW BUSINESS

The 2016 Holiday Calendar was presented to the Board for their approval.

**MOTION** by G. Bosler to approve the 2016 Holiday Calendar as presented was supported by M. Bush. Board approved. Motion passed.

Coordinator of Technology, Mary Carleton, has been researching VOIP (Voice over Internet Phone) to update the 2003 phone system in place at this time. VOIP is through TLN (The Library Network) who will be using AT&T Cloud-based system. The Library will have lower monthly payments with the VOIP system, unlimited long distance, new instruments and new technology. Some land lines must be retained for the elevators and alarms.

ADJOURNMENT

**MOTION** by G. Bosler to adjourn the November 12, 2015 Board meeting was supported by C. Liebold. Board approved. Motion passed.

The Board meeting was adjourned at 8:45 p.m. by Library Board Vice-President, J. McLaughlin.

The next meeting of the Library Board is scheduled for Thursday, December 10, 2015 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

G. Bosler, Secretary  
Library Board of Trustees

GB:dls