

Farmington Community Library Board of Trustees
Regular Board Meeting - 6:00 p.m. – Ernest E. Sauter Board Room
32737 West Twelve Mile Road, Farmington Hills, MI 48334
November 14, 2019

Approved December 12, 2019

Board Members Present: Bomarito, Huyck, Largent, Montgomery, Rae, White

Board Members Absent: Hahn, Murphy

Staff Members Present: Miller, Serresseque, Siegrist, Yunker

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:10 p.m. by Board President White.

APPROVAL OF AGENDA

MOTION by Montgomery to approve the Agenda for the November 14, 2019 Board meeting with the addition of Discussion and Vote for New Library Director Candidates, following Public Comments, was supported by Rae.

Vote: Aye: All in favor

Opposed: None

Motion passed.

PUBLIC COMMENT

There was no public comment.

DISCUSSION AND VOTE FOR NEW LIBRARY DIRECTOR CANDIDATES

Discussion was opened. President White asked about narrowing the discussion to two candidates.

MOTION by Montgomery to eliminate Sarah Jones from discussion was supported by Huyck.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Trustees discussed the two remaining candidates, and agreed to offer the position of Library Director to Riti Grover.

MOTION by Largent to extend an offer to Riti Grover as next Director was supported by Montgomery.

Rollcall Vote:

Aye: White, Montgomery, Huyck, Rae, Largent, Bomarito

No: None

Motion passed.

MOTION by Montgomery to make an offer to Riti Grover of \$110,000 with \$5,000 relocation package was supported by Largent.

Vote: Aye: All in favor
Opposed: None

Motion passed.

Montgomery contacted John Keister by phone to extend the offer to Riti Grover. Keister responded on behalf of Ms. Grover who requested that the relocation stipend be increased to \$10,000.

MOTION by Largent to amend relocation to \$10,000 was supported by Montgomery.

Vote: Aye: All in favor
Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Rae to approve the Minutes of the October 10, 2019 Regular Board Meeting, was supported by Huyck.

Vote: Aye: All in favor
Opposed: None

Motion passed.

OPERATING BILLS

MOTION by Huyck that the Board of Trustees approve expenditures for check numbers 26563 through 26653, totaling \$614,142.60, was supported by Montgomery.

Vote: Aye: All in favor
Opposed: None

Motion passed.

FINANCIAL REPORT

MOTION by Rae to receive and file the Monthly Budget for September 2019, was supported by Bomarito.

Vote: Aye: All in favor
Opposed: None

Motion passed.

CORRESPONDENCE

Miller shared several pieces of correspondence with the Board.

INTERIM LIBRARY DIRECTOR'S REPORT

In addition to the Interim Director's Report, Miller shared the following Library activities:

- The Library received a FOIA request from an attorney representing a patron who fell from a chair. Requested information available was provided.
- Several staff attended training at the Michigan Library Association in Novi.

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- The Library has requested to be a site for the SOS Mobile Unit in 2020 to make it possible for voter registration at the Library.
 - Children’s staff participated in Trunk or Treat at Lanigan Elementary with nearly 600 people in attendance.
 - Dr. Mona Hanna-Attisha was at Oakland Community College as part of Great Michigan Read Program which was co-hosted with West Bloomfield Public Library and OCC.
 - Facilities Update was listed in the Director’s Report.
 - There were approximately 55 in attendance as Deb Hemmye and Jill O’Hara made their annual presentation to the Farmington Community School ESL classes.

COMMITTEE REPORTS

Facilities Committee

There was no report from the Facilities Committee.

Finance Committee

There was no report from the Finance Committee.

Community Liaison Committee

There was no report from the Community Liaison Committee.

Personnel Committee

There was no report from the Personnel Committee.

Strategic Plan Committee

There was no report from the Strategic Plan Committee.

Since the Board is forming new bylaws, it was suggested that a new Ad-hoc Bylaws Committee be formed with Bob Hahn as Chair.

Huyck recommends combining the Strategic Plan Committee and the Community Liaison Committee.

MOTION by Huyck to combine the Strategic Plan Committee and the Community Liaison Committee was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Committee positions are annual positions which will change as officers on the Board are elected each year.

UNFINISHED BUSINESS

Clare Membiela, Library of Michigan, Library Law Consultant, will be available to discuss the Open Meetings Act with the Board in December, however, it was suggested that the training is postponed until the arrival of the new Director.

Facilities Coordinator, Donald Wrench, received the revised price for the sump pump project. The quote from Ancona Controls is \$34,400.00.

MOTION by Largent to accept the quote from Ancona Controls for \$34,400.00 was supported by Huyck.
Vote: Aye: All in favor
Opposed: None
Motion passed.

NEW BUSINESS

Siegrist spoke of libraries that have eliminated fines and what the impact was on the communities and the collection. The libraries have noticed an increase in circulation. Libraries continue to charge for damaged and lost books after six months on the patron's record. The Board expressed interest in continuing research and discussion on eliminating fines.

Miller clarified the Reconsideration of Book process for the Trustees and advised that we currently have two patrons requesting reconsideration of two children's books.

The first book, *Mine's the Best*, concerned the patron who cited disrespect of characters and the death of the balloon. Three librarians researched the book and its usage, and recommend that the book remain on the Children's shelves in the Library.

MOTION by Montgomery that we accept the recommendation of staff to keep the book in circulation was supported by Bomarito.
Vote: Aye: All in favor
Opposed: None
Motion passed.

The second book reconsideration, *Jacob's New Dress*, included comments that the topic of the book could be confusing to children. Three librarians researched the book and its usage and recommend that the book remain on the Children's shelves in the Library.

MOTION by Montgomery that the Library keep the book in the collection and accept the recommendation of Library staff was supported by Rae.
Vote: Aye: All in favor
Opposed: None
Motion passed.

Miller reports the camera servers are at end of life with the Windows operating system. The quote from Johnson Controls to update at the Hills Library is \$15,962.00 and \$4,775 for the Farmington Branch. They will update equipment currently in use.

MOTION by Montgomery to approve these quotes and have the repairs done was supported by Largent.
Vote: Aye: All in favor
Opposed: None
Motion passed.

Miller polled staff about health care options. Responses were almost all in favor of keeping the current BCN plan.

MOTION by Montgomery to table this option until next year and to bring a representative out to educate staff so that they can make an informed decision next year, if available, was supported by Largent.

Vote: Aye: All in favor

Opposed: None

Motion passed.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

Largent asks that the Board invite a representative from Library IQ for a presentation at the next Board Meeting. This would be for information gathering. Trustees were in agreement, and in consideration of the new Director, the presentation will be scheduled for the January Board Meeting.

Clare Membiela, Library Law Consultant, will be asked to train the Board on the Open Meetings Act at the February 2020 Board Meeting.

ADJOURNMENT

MOTION by Largent to adjourn the Board Meeting was supported by Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 8:20 p.m. by President White. The next meeting of the Library Board is scheduled for Thursday, December 12, 2019 at 6:00 pm. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Elizabeth Rae, Secretary
Library Board of Trustees

ER:dls