

Farmington Community Library Board of Trustees
Regular Meeting - 7:00 p.m. – Ernest E. Sauter Board Room
December 11, 2014

Board Members Present: Bosler, Bush, Lazar, Liebold, McLaughlin, Moran, O'Malley
Board Members Absent: Doughty
Staff Members Present: Miller, Serresseque, Streit, Yunker
Staff Members Absent: Siegrist
Guest: James Glenn

CALL TO ORDER

The Board Meeting was called to order at 7:00 p.m. by Library Board Vice President, J. McLaughlin.

PUBLIC COMMENT

Mr. Glenn, a resident of Ypsilanti, has a special interest in the FCL *Humoresque* sculpture. After much research, he chose to donate a plaque to the Library on which Ms. Frishmuth's name is spelled correctly. A copy of the book, *Sculptured Hyacinths*, printed in 1973, one of the principal books containing information about *Humoresque*, is in the Heritage Room Archives and available to patrons. The second principal book, *Captured Motion: The Sculpture of Harriet Whitney Frishmuth, 2006*, is not available to patrons. Mr. Glenn generously donated the book to be included in the Library Heritage Room Archives.

Mr. Glenn was thanked for his donation and promised information from the Library files which may be of interest.

MINUTES

MOTION by B. Lazar to approve, with correction, the Minutes of the November 13, 2014 Board Meeting, correcting **Motion** by B. Lazar to read "not opt out of the Grand River Corridor Vision Plan" was supported by C. Liebold. Board approved. Motion passed.

FINANCIAL

MOTION by G. Bosler to receive and file the October 2014 Monthly Revenue Report was supported by P. O'Malley. Board approved. Motion passed.

OPERATING BILLS

MOTION by P. O'Malley that the Board of Trustees approves \$679,452.95 of expenditures for check numbers 21207 through 21304 was supported by G. Bosler. Board approved. Motion passed.

E. Streit discussed the possibility of creating a budget specifically for the Tech Logic Bin Conversion Project.

MOTION by P. O'Malley, to facilitate E. Streit's request, moves that the Board appropriates \$50,000 from the Capital Projects Fund in order to create a budget for the Tech Logic Bin Conversion Project was supported by C. Liebold. Board approved. Motion passed.

CORRESPONDENCE

Director, E. Streit, shared one piece of correspondence.

The subject of a collection agency to collect lost materials and overdue fines was introduced. The Library is most interested in having materials returned. E. Streit will poll other libraries, have reports run, check into a collection agency and return to the Board with data, numbers and a recommendation on the subject.

DIRECTOR'S REPORT

Library Projects: The Library Network is investigating a group VOIP discount to help reduce the phone bills. The Library is currently with AT&T on a short time basis until a decision is made.

The Library is upgrading the remaining twelve servers out of the twenty used by the Library. Each server will be upgraded to Server 2012 which is supported until 2028.

We have ordered an additional five pavers since April 2014. They were installed in the fall and future paver installations will be held until spring 2015.

Teresa Barrick, Homeless Liaison Clerk at the Maxfield Education Center, asked the Library to create a flyer which includes resources for families in need. Jenine Hanna has compiled a list which includes contacts for basic needs, clothing and shelter. P. O'Malley suggests contacting Neighborhood House, for flyers recently created and currently in use.

Citizens for Peace donated \$1,250 to the Library to purchase specific books related to peace. The mini collection is interfiled with other books but stands out with its own sticker.

House Bill 5453 determines how much libraries will receive as a result of penal fines. If the bill passes, 50% will go to Michigan transportation Fund, 50% to local authorities and libraries. The House continues to put this through and MLA is working to defeat the Bill.

K. Siegrist, Farmington Branch Head, is one of 32 public librarians chosen across the United States to attend the Public Library Association (PLA) Leadership Academy: Navigating Changes, Building Community.

The unexpected passing of one of our staff, Sherri Pascoe, has caused us to post her position in the Technical Services Department. Office Assistant, Rita Hensel, will be leaving the Library at the end of December to pursue new opportunities and her position has been posted.

E. Streit shared a copy of January Programs created and printed within the Library. In the near future, it will be used as an email newsletter. The Library is considering working in partnership with Farmington Hills Special Services to have programs included in their newsletter. Board approves.

Since upgrading in Polaris, EBooks seem to be growing. The statistics for electronic services is increasing and more patrons are using the computers, so wireless statistics has increased.

COMMITTEE REPORTS

Finance Committee

No report.

Personnel Committee

No report.

Benefits Committee

E. Streit and G. Yunker met with a representative from the J. S. Clark Agency to discuss the possibility of being included in the health insurance offerings of the City of Farmington Hills. The representative will review information and talk with Steve Brock.

UNFINISHED BUSINESS

The Library Board discussed restructuring the existing Committees. At this time, the Committees were formed as follows:

The Finance Committee will include P. O'Malley, M. Moran, B. Lazar, M. Bush
The Personnel Committee will include G. Bosler, C. Liebold, J. McLaughlin, C. Doughty
The Benefits Committee will include G. Bosler, B. Lazar, J. McLaughlin

NEW BUSINESS

No report

ADJOURNMENT

The Board meeting was adjourned at 8:10 p.m. by Library Board Vice President, J. McLaughlin to move into a Closed Session.

The next meeting of the Library Board is scheduled for Thursday, January 8, 2015 at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

G. Bosler
Secretary
Library Board of Trustees

GB:dls