

## **Management Advisory Committee**

The Management Advisory Committee (hereinafter referred to as M.A.C.) is an advisory body composed of all professional staff with the rank of Librarian II or above. M.A.C. meets monthly, chaired by either the Director or the Assistant Director.

M.A.C. applies the principles of participatory management to the operation of the Library by functioning as a management team. Each year, the membership of M.A.C. decide upon goals and objectives which will focus upon implementing some of the overworking goals and objectives of the Library's Strategic Plan. In addition, the continuing set of goals for M.A.C. include:

- Ongoing identification and assessment of community and Library needs
- Discussion of Library activities, services, and problems
- Development of policies and procedures to implement solutions to operational and other perceived problems and needs
- Formation, upon need, of special committees to solve specific problems
- Fostering communication among departments and between branches
- Providing a forum for new professional supervisory staff to develop skills in dealing with matters affecting the Library as a whole
- Allocations of the Materials Budget
- Identification and completion of key tasks to assist in achieving the goals and objectives of the Library's Strategic Plan on an annual basis.
- Serving as a major conduit for the flow of information and advice for the Library Administration