


# EMPLOYMENT

<b>504 Help Wanted Office-Clerical</b> <b>COMPUTER/PAYROLL CLERK</b> Growth oriented firm in Southland seeks a computer clerk to operate payroll system. Person must have 1-2 years experience in computerized payroll processing. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>EXECUTIVE SECRETARY</b> Detailed support of Investment Company. Job duties include: Dictation, scheduling, typing and proofing. Must be a graduate of a college and have 1-2 years experience in executive secretarial duties. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>GENERAL OFFICE WORKER</b> Part time position, approximately 10-12 hours per week. Duties include: typing, proofing, and filing. Must be a graduate of a college and have 1-2 years experience in general office work. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>LEGAL SECRETARY</b> Southeastern law firm seeks a legal secretary. Must have 1-2 years experience in legal secretarial duties. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>LEGAL SECRETARY</b> Law firm seeks a legal secretary. Must have 1-2 years experience in legal secretarial duties. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>OFFICE MANAGER/EXECUTIVE SECRETARY</b> Continental Marketing Department of a large national wholesaler seeks an office manager/executive secretary. Must have 1-2 years experience in office management. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>PURCHASING SECRETARY</b> Continental Marketing Department of a large national wholesaler seeks a purchasing secretary. Must have 1-2 years experience in purchasing. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>RECEPTIONIST/SECRETARY</b> Continental Marketing Department of a large national wholesaler seeks a receptionist/secretary. Must have 1-2 years experience in receptionist duties. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>RECEPTIONIST</b> Continental Marketing Department of a large national wholesaler seeks a receptionist. Must have 1-2 years experience in receptionist duties. Salary \$12.00 per hour. More details, call 477-3210.
<b>504 Help Wanted Office-Clerical</b> <b>CUSTOMER SERVICE POSITION</b> Available. Must have computer typing & telephone experience. Call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>EXECUTIVE SECRETARY</b> Permanent part time. Southland area. Call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>GENERAL OFFICE</b> Part time position. Southland area. Call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>LEGAL SECRETARY</b> Law firm seeks a legal secretary. Must have 1-2 years experience in legal secretarial duties. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>LEGAL SECRETARY</b> Law firm seeks a legal secretary. Must have 1-2 years experience in legal secretarial duties. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>OFFICE MANAGER/EXECUTIVE SECRETARY</b> Continental Marketing Department of a large national wholesaler seeks an office manager/executive secretary. Must have 1-2 years experience in office management. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>PURCHASING SECRETARY</b> Continental Marketing Department of a large national wholesaler seeks a purchasing secretary. Must have 1-2 years experience in purchasing. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>RECEPTIONIST/SECRETARY</b> Continental Marketing Department of a large national wholesaler seeks a receptionist/secretary. Must have 1-2 years experience in receptionist duties. Salary \$12.00 per hour. More details, call 477-3210.	<b>504 Help Wanted Office-Clerical</b> <b>RECEPTIONIST</b> Continental Marketing Department of a large national wholesaler seeks a receptionist. Must have 1-2 years experience in receptionist duties. Salary \$12.00 per hour. More details, call 477-3210.
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