

500 Help Wanted

**SHIPPING & RECEIVING** **500 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**500 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**500 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

501 Help Wanted

**501 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**501 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**501 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

502 Help Wanted

**502 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**502 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**502 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

503 Help Wanted

**503 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**503 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**503 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

504 Help Wanted

**504 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**504 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**504 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

505 Help Wanted

**505 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**505 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**505 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

506 Help Wanted

**506 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**506 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**506 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

507 Help Wanted

**507 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**507 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**507 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

508 Help Wanted

**508 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**508 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**508 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

509 Help Wanted

**509 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**509 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**509 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

510 Help Wanted

**510 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**510 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

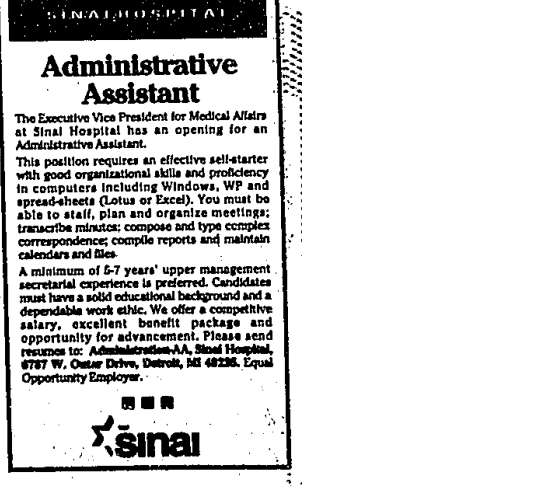
**510 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

511 Help Wanted

**511 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**511 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.

**511 Help Wanted** Full time position available in a fast paced environment. Must have 2+ years experience in shipping and receiving. Salary commensurate with experience. Please call 312-422-2200.



**Administrative Assistant**

The Executive Vice President for Medical Affairs at Sinai Hospital has an opening for an Administrative Assistant.

This position requires an effective self-starter with good organizational skills and proficiency in computers including Windows, WP and spreadsheet (Lotus or Excel). You must be able to staff, plan and organize meetings; transcribe minutes; compose and type complex correspondence; compile reports and maintain calendars and files.

A minimum of 6-7 years' upper management secretarial experience is preferred. Candidates must have a solid educational background and a dependable work ethic. We offer a competitive salary, excellent benefit package and opportunity for advancement. Please send resume to: Administrative Staffing Hospital, 8787 W. Outer Drive, Detroit, MI 48228. Equal Opportunity Employer.

**sinai**