504 Help Wanted Office-Clerical

BOOKKEEPER - Immediate opening for fully qualified, experienced person - this trial period - is almost on journal entries. For department of management company and builder in Troy. Call between 1-4 PM 689-8182

SECRETARY

Immediate opening for Farmington area manufacturing firm for a self starter with accurate typing and dictaphone skills. Must have math aptitude and capable of working with minimum supervision. Excellent fringe benefits. Please call 476-7100 ask for Marlene

An Equal Opportunity Employer

AIR FREIGHT Carrier needs experienced Clerical help. Full and part time. All skills. Call Bud 292-1000

SECRETARY RECEPTIONIST - Part time for Huntington Woods Mental Health Clinic. 30 hours per week. Prefer previous experience with Blue Cross Billing. 399-8828

MATURE WOMAN GENERAL OFFICE

1-5 PM weekdays. Neat appearance a must. Reply Box 378 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

INSURANCE AGENCY - Personal Lines Supervisor with agency experience. Mrs. Logan 855-5884 or 476-7235

OFFICE WORK - experienced shorthand and typing necessary. 30 hour week Northwest Detroit. 837-7264

TELLER

Full-time position is open for work at our Avon Twp. Office location at 24 Mile Rd. and Adams, west of Rochester. Require ability to meet the public and be accurate with figures. Minimum age 21. Interested persons contact manager at

375-9330

1st Federal Savings of Detroit

An Equal Opportunity Employer

EXPERIENCED SECRETARY - PERMANENT part time - 4 days per week fast accurate typist as personnel assistant. Prudential offers liberal benefits. Recent employment desirable. 11 Mile - Telegraph area. Phone Mrs. Johnson mornings 443-9664 or evenings and weekends. 414-3258

NCR OPERATOR - With knowledge of bookkeeping needed for large real estate firm in Gl of Detroit. Excellent working conditions. Good starting salary. Call 532-6620

TELLER

Full-time position is open for work at our Birmingham Office located at Cranbrook and Maple. Require ability to meet with the public and be accurate with figures. Minimum age 21. Interested persons contact Manager for interview at

647-3806

1st Federal Savings of Detroit

An Equal Opportunity Employer

SECRETARY - Accurate typing good with numbers. Experience helpful but not necessary. Camp Bell Services 1 mi. Grand River, Farmington. 553-5933

INSURANCE - Commercial Casualty. Have experienced Electronic Processing. Kemper Insurance. Southfield area. An equal opportunity employer. 353-3300 ext. 60

TELLER

Full-time position is open at our Southfield Branch Office located on 10 Mile Rd. west of Telegraph. Require ability to meet the public and be accurate with figures. Minimum age 21. Call manager for interview at

354-9030

1st Federal Savings of Detroit

An Equal Opportunity Employer

RECEPTIONIST TYPIST - Bloomfield Residential Contractor needs a personable girl with mature attitude. Must have home experience and be an accurate Typist. Salary $550 - $500 with benefits & good working conditions. Call 858-2580

SECRETARY WANTED for construction company. 5 day week. Shorthand general math and typing. 21315 W. 10 Mile. Call Mr. Weber 356-1660

OPENING FOR full-time real estate secretary. Will train, typing required. Southfield area. Call Ms. Hanson 851-1900

SECRETARY/RECEPTIONIST - Full time. Pleasant working for mature person with minimum 3 years experience. Duties include answering phones, typing, filing and good math aptitude for general office responsibilities. $500-$550 for 5 day week. Signals and Systems, Troy. Mrs. Moore 585-8650

Equal Opportunity Employer

SWITCHBOARD TYPIST - Detroit branch of nationwide insurance company has opening for a position automatic dial PBX board with 142 stations 13 lines. Experience preferred.

Good employee benefits. Free parking call Mrs. Sada for appointment 298-1500 Liberty National Insurance Company 31000 Greenfield Rd. (Northern Farm Southfield) An Equal Opportunity Employer

LEGAL SECRETARY for Troy or Lathrup. No shorthand. Telephone and some legal experience required. Salary $600 to $700 fee paid.

FORECLOSURE SECRETARY for North Suburban firm. Legal experience required. Salary to $750. Benefits and fee paid.

GENERAL OFFICE CLERICAL - For Suburban publishing company. Detail oriented - well organized person with accurate typing skills. Will start at $525 to $550/fee paid.

ADAMS & MARTIN PERSONNEL

920 E. Maple BIRMINGHAM

646-5600

LEGAL secretary. Workmen's Comp. and civil litigation. Call Southfield. 353-8200 ext. 119.

504 Help Wanted Office-Clerical

GROWING CORPORATION requires mature, experienced person for general office. Apply 1150 Starkweather, Plymouth 453-5530

BOOKKEEPER-TYPIST, experienced thru Trial Balance, able to prepare payroll taxes for non-profit accountant's office in Southfield. 557-0232

GENERAL OFFICE - Put all of your skills to work. This position has variety. $625. Call Ms. Kaye

644-4600

SNELLING & SNELLING AGENCY

LEGAL SECRETARY - Southfield law firm has need for a bright efficient and personable legal secretary. 1054 Bldg. If experience and shorthand skills required. Excellent working conditions, good salary and benefits. Call Sharon Patrick between 9 AM - 1 PM 355-3600

WE ARE BUSY! We Need People! -ANY OFFICE- EXPERIENCED?

Need some extra money? We need your skills to fill our many temporary assignments. TYPISTS SECRETARIES KEY PUNCH OPERATORS STAT CLERKS WHY WAIT? CALL

Witt Service

Call 545-6828 for office nearest you. In Livonia, call 525-0330. Mon. Thurs. & Fri. 10-3 PM.

EXPERIENCED mature Executive secretary with broad experience including typing on IBM Selectric automatic dictaphone, telephone, itineraries, planning. North western 12 Mile area. Salary commensurate with abilities. 353-8670

KEYPUNCH

Lead Operator needed to start on Afternoon Shift, 4:30 PM to 12 Midnight. Experience on 129 Machine.

Call For Interview

MICHIGAN LIFE Insurance Company

28333 TELEGRAPH

355-5900 Ext. 215

An Equal Opportunity Employer

MATURE Woman for general office duties, must be able to type. 40 hour week. Livonia area. Call Mr. Ball 522-0820

KEYPUNCH OPERATOR

Full time. Night shift. Must be flexible in hours to work. Experience on 029 or 129 needed. Call week days between 10 AM and 3 PM at

349-5000

SECRETARY-for Dentist office. Hours 10 to 4. 3 days per week. Pay according to ability. Skills 70 WPM typing, statistical typing, shorthand and transcribing. Personal qualities: mature and intelligent. For interview phone Mrs. Roland 557-2353

SECRETARY-TROY $7200 - Diversified Light shorthand - Knowledge of posting payroll. Zelda 559-4760

KAY TURNER PERSONNEL 101 18280 W. 10 Mile Rd SOUTHFIELD

SECRETARY for 1 girl office experienced shorthand accurate typing phone work. Good salary and fringes. Southfield 647-3460

GALLAGHER

Temporary Personnel

TYPIST 50 wpm
RECEPTIONISTS
STENOGRAPHERS

We have immediate temporary assignments in Plymouth, Livonia, Detroit and Suburban areas. Top pay for Top Jobs in your area. Two locations to serve you.

31250 PLYMOUTH RD. LIVONIA 522-1522 (TUES. Only 9-20 3)

21700 GREENFIELD OAK PARK 968-1530 (Mon. thru Fri. 9-3)

OFFICE POSITION available. Billing clerk needed with knowledge of Medicaid, Medicare and Blue Cross billing. Experienced only need apply. Whitmore Lake Convalescent Center Inc. 449-4411

BOOKKEEPER IN CHARGE

Must be capable of preparing financial statements and payroll tax returns. Should be familiar with EDP. Liberal benefits, and salary. New building in Redford Twp. Send resume or call for appointment to PO Box 2808-O Livonia, Michigan 48150

OFFICE GIRL bookkeeping experience helpful. Full time. Ask for Harvey. Carney retail appliance store. Southfield 557-0727, 421-1138

FORECLOSURE SECRETARY for N. Suburban firm. Mortgage experience necessary. Salary $550 to $750 plus benefits.

EXECUTIVE SECRETARY for N. Suburban firm. Excellent typing and shorthand required. Salary $650 to $775 plus all benefits.

ACCURACY PERSONNEL

Birmingham 642-3050
Southfield 358-7010

WANTED experienced legal secretary for Southfield law firm. 559-6696

ACCOUNTING TRAINEE

$500. If your math is good this entry level accounting position is for you. Suburban office immediate opening. Call Sue Stone

588-5400

Snelling & Snelling PERSONNEL

INVENTORY CONTROL CLERK - Farmington area. Excellent fringe benefits. Apply 31106 W. 8 Mile, Farmington. An equal opportunity employer.

SECRETARY

Sales & Engineering

Livonia Manufacturer. Must have 5 years previous business experience, good grammar, spelling skills, type accurately 70 wpm. Call Ms. Peck.

464-0100

LEGAL SECRETARY. Pontiac, Workman's Comp. Experience helpful but not necessary. 334-6180

KEYPUNCH OPERATOR

We are looking for a person with keypunch training and good typing skills. Speed and accuracy a must. Days 8:30 - 5 PM. Good benefits. For an interview appointment call Pam Ciesla

261-8600 Ext. 326

504 Help Wanted Office-Clerical

SUPER SECRETARY - $700 - Interested in a career spot? Your top skills and good experience will open the door to this germ. Great benefits and company. Paid fee. Call Trish Cole

353-6500

Snelling & Snelling PERSONNEL

SECRETARY needed. Must type 50 wpm. Have working knowledge of shorthand or shorthand and be good with people. Call Wonderest Villa Westland 261-0410

Beginner Typist Royal Oak

High school business background and careful typing to do you need for this job! $525 to start. Call PERMANENT STAFF 543-3143 till 6 pm. Personnel.

EXPERIENCED Accounts Receivable to maintain CR and $ journals. Neat and accurate. Ramsdell 326-7191

Terrific Benefits Middlebelt

If one type even 45 WPM accurately you can start earning. Open plan nice. nice benefits from this N. suburban employer. Call PERMANENT STAFF (261-2111 till 6 pm. Personnel

CLERICAL

Part-time. 24 hours, weekly minimum. Typing, posting. Start $3 hour. Northland area. Must be reliable. Reply to Box 374, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

Teller Trainees

N. suburban employer will train you completely. Good figure aptitude and neat appearance only requirement. Call PERMANENT STAFF (261-2111 till 6 pm. Personnel

SECRETARY AD AGENCY - Excellent typing and phone skills a must. Agency experience helpful. Good salary, fringes and people to work with. Southfield area. Phone 358-6200 ext. 41

Flying Fingers TROY

this company wants a really accurate typist to start on important job. No experience necessary if you have promotable skills and take $475 month. Employer pays fee. All yours for a call to

PERMANENT STAFF

542-3143

LEGAL SECRETARY - Experience required for General Practitioner in Southfield. Call 353-8111

NO SHORTHAND LIVONIA

A super job here for one's who wants easy level job with lots of extra benefits and a great boss who pays agency fee and $524 month. All yours for a call to

PERMANENT STAFF

261-2111

LEGAL SECRETARY - For 3 man general practice law firm in Farmington. Full time. Typing dictaphone skills. Call for interview 478-5626

Office Organizer LIVONIA

lots of variety here for you! This company prefers 1-2 years office experience and good typing cuz you'll work on own here! $525 month to start. All yours for a call to

PERMANENT STAFF

261-2111

FULL CHARGE Bookkeeper, for marketing co. Good salary and benefits. Minimum bookkeeping. References. Call 875-7810

Keypunch Whiz W. 8 Mile -

You can earn $550 month from this suburban employer who needs your accuracy. Terrific benefits. All yours for a call to

PERMANENT STAFF

261-2111

SECRETARY

Must be good typist & accurate also is take dictation with bookkeeping background. Offer steady employment in Oak Park Industrial area. Good salary, excellent fringes. Must be experienced. Call 398-3131

SHOW BIZ SEC'Y.

If you want a job with variety, involvement and fun call now! Well know show biz company needs your people oriented personality and good typing skills for...highly promotable job starting at $775 month.

PERMANENT STAFF

542-3143

BILLING CLERK - Wah experience on Burroughs ben somatic Business located - South field area. Training Downtown Detroit Mr. Cook 861-4455

RECEPTIONIST TYPIST

SOUTHFIELD Construction Company. Phone experience required. Write, stating salary requirements and experience, to Box 400, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

SERVICE COORDINATOR - to assist in the operation of Dearborn office of nationwide Home and Health Care organization. Must enjoy working with people. Previous medical office experience plus knowledge of legal health care required. Salary negotiable. Send resume to P.O. Box 643 Bloomfield Hills 48013. An equal opportunity employer

SECRETARY

General office, type 60 wpm, shorthand, 80, excellent phone voice. Full company benefits. Please call Ms. Ryan

868-1870

EXPERIENCED LEGAL secretary, good typing and shorthand skills required. Bloomfield Hills area 338-2233

SECRETARY PERSONNEL

Interesting and responsible position for experienced secretary with excellent shorthand and typing skills. Preference will be given to candidates with personnel administrative experience. Send detailed resume with salary requirements to: Box 336, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

Equal Opportunity Employer M-F

504 Help Wanted Office-Clerical

SECRETARY, executive skills required. Interesting Vocational Rehabilitation setting. 538-6170

Starter Steno S'Ild.

Company will train you for interesting job which includes some repetitive duties. $525 month to start and excellent advancement. All yours for a call to

PERMANENT STAFF

261-2111

SECRETARY for small legal firm located in Northville. Novi area. Good typing and dictaphone skills. Shorthand not necessary but helpful. Prior legal experience and required. Reply to P.O. Box 430 Northville, Mich 48167

BOOKKEEPER

Full charge, Burroughs Sensumatic experience helpful. Applications being accepted at 11751 Levan Rd., Livonia, Mich.

BOOKKEEPER - Full charge to handle small business clients for Farmington Hills CPA office. Must have public accounting experience in write-up general ledger, financial statements, payroll & business tax returns. Responsible and interesting position with growth potential for well qualified individual. 477-6499

LEGAL Secretaries

We have many fine openings for experienced legal secretaries with good skills

Ask For Grace

HILLSTROM & ROSS AGENCY

Southfield 557-3007

TYPIST - PART-TIME 30 - 36 WPM. Required. Madison Hts area 585-5660

TYPISTS

Immediate Openings In Your Area Interviewing Daily 9-3

See Marsann Burns

26249 5 Mile at Beech Daly or Delores Kay

29234 Ryan Rd. at 12 Mile

GIRLPOWER

Div. Manpower Temp Services

965-7000

An Equal Opportunity Employer

SECRETARY - top notch individual with mature ability to take on responsibility. 60 wpm typing. 60-100 wpm shorthand. Filing & follow up. Starting salary $700 month. Premium Blue Cross & insurance all 100% paid by company. Modern pleasant offices in Southfield. Ample park and bend resume to P.O. Box 87 Birmingham Michigan 48012

STENOS

Immediate Openings In Your Area Interviewing Daily 9-3

See Marsann Burns

26249 5 Mile at Beech Daly or Delores Kay

29234 Ryan Rd. at 12 Mile

GIRLPOWER

Div. Manpower Temp Services

965-7000

An Equal Opportunity Employer

SECRETARY for Life Insurance Agency. Life insurance experience desirable, but not necessary. Excellent opportunity for person with good shorthand and typing skills. Salary commensurate with experience and ability. Southfield 353-1750

505 Help Wanted Sales

PART-TIME SALES. Bloomfield area. A number of job openings to be filled. Will train right individual. Call Mr. Deal After 1 PM 553-5670

INDUSTRIAL SALES - Abrasives experience. $14,000 plus commission, expenses. Harry 644-4600

SNELLING & SNELLING AGENCY

YOUNG enthusiastic people in the Livonia area needed for training in sales position. Salary plus commission. 537-7860

PART TIME - Aggressive women to sell auto parts. Must have good phone voice. Schoolcraft - Outer Dr. Area. Call Ron 533-9833

INTERESTED IN SELLING REAL ESTATE?

Call TODAY for an interview

Ken Kersten 357-6700
Southfield Lathrup

Peter Orlop 721-8400
Westland Livonia

Fred Madley 453-5200
Plymouth Northville

Tom Kotter 478-0900
Livonia Farmington

chamberlain

MEN WANTED - Part Time to work Evenings & Saturdays. Prefer Retired with full time job. $80 to $100 per week. For interview call

425-1340 -

INVESTMENT SALES - Leading financial institution has limited openings for investment representatives. Unlimited prospects. Complete training course with salary and commission program. Very high income potential. For confidential interview call Mr. Pandol

477-6111

Investors Diversified Services

PHONE SALES

Interesting work in our Oak Park office selling to professional and personal concern. Must have mature voice and enjoy working with people. Weekly commission plus bonus plus benefits. Call Todd for interview

548-3200

INDUSTRIAL SALES - Welding supplies, gas. $12,000 plus commission. Hardman

644-4600

SNELLING & SNELLING AGENCY

WE'RE looking for an aggressive semi-retired individual with a strong advertising sales promotion background. Interested in program planning utilizing the finest lines in the advertising specialty industry. Highest commission rate in the business. Write Ross Horton Lesco Corp., 3200 S. Pennsylvania, Lansing, Mich. 48910 for further information

ELECTRONIC SALES - Management trainee. BSG, strong sales ability. Retail chain or store experience. $8,000 to $10,000. Call Sellers

644-4600

SNELLING & SNELLING AGENCY

505 Help Wanted Sales

SALESLADY - TROY - New home. Direct for builder. Area available. Call Construction Co. 645-1966

Nestle Chocolate Co.

A promotional minded retail - direct sales representative wanted for Jackson, Ann Arbor area, down south to the Ohio line. Salary, company car, bonuses, contest monies, are included in a liberal benefit package. Please call Jack Kullea, at 728-2804, on Friday, March 26, 8:30 AM - 12 Noon, 1PM - 4:30 PM. An Equal Opportunity Employer.

SALES CLERK for busy suburban drug store, must be mature hard working, pleasant individual with willingness to learn, apply in person. Sentry Drug Store, 8248 Merriman, Westland.

AVON

NEED SOMETHING NEW FOR THE HOUSE? Or a brand new car? Earn that extra money to be coming an Avon Representative. The hours are flexible you'll sell quality products and meet lots of interesting people. For all the details 349-0455

552-2929

SALESPEOPLE - CASHIERS for new Warren retail store. Night and day positions open. Experienced only with excellent references. Reply to Box 426, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

REAL ESTATE SALES

Unique opportunity. Exclusive living office for custom homes selling from $80,000 - $150,000 combined with complete used residential sales. Members of Birmingham Bloomfield Board of Realtors. License helpful but will train. 851-6868

SUCCESS ISN'T EASY. If a were overseas it would be wonderful. If you understand that and would like to be successful call me after 4 PM 616-784-2580

HIMELHOCH'S

Has full-time sales openings in Northland Store, also training positions available. Call P. Fisher, Personnel

Ft. 6-2200

HIMELHOCH'S

WANTED - Men and women with proven sales ability. Must be capable of hiring and helping other men and women, good character. Earning opportunity unlimited. An Equal Opportunity Employer. Phone 641-3566

WANTED

Professional Real Estate SALESMEN

Qualified leads furnished income potential from $300 to $1,000 per week. Call Mr. Becker.

559-2520

SALES TRAINEE - college grad to learn water softener business. Inside sales deal with future advancement in outside sales. Reply in strict confidence to: Lochsmar Water Heater Corp. 13151 Conte, Detroit, Mi. 48227

8 MEN

Mechanicals initiated now for good paying positions in Garden City factory outlet.

261-0585

STARTING TO TAKE - Applications for full-time employees. A number of job openings to be filled. Equal Opportunity Employer. Call for appointment

525-5650

Major Appliance SALESMEN

Both full and part-time positions available. Experience preferred but will train. Ask for Ed Shaw at Lucky Lindy Berry's Appliance 29125 Orchard Lake Rd. Farmington Hills 478-3310

SALESLADY part time only for ladies high fashion apparel shop. Experienced. Have North Brookfarm 647-6969

MATURE, EXPERIENCED SALESWOMAN & CASHIER - For Fine Ladies Specialty Shop. Good Hours & Benefits

Alvin's Of Troy

SALES PERSON, high commission, dependable transportation needed. In remnant last year's sponsors and new sponsors for Safety Prevention programs. Reply Mr. Fred POB 227 E. Lathrup Village, Mi. 48076

Sales Crew Manager FOR THESE AREAS

Plymouth, Novi, Ypsilanti, Northville, Romulus, Canton, Farmington, Livonia, Orchard Lake, Wixom.

If you are aggressive, would like to earn extra cash, are a policeman, fireman, postal employee or anyone with free time in the early evenings, have sales ability or experience - would you like to be associated with a solid go-getting company like The Detroit News?

Let's talk about making good money, managing.

Free on the job training. Car necessary.

Hurry! Only a few good men needed.

For Personal interview, call John Coe at

222-2583

PHONOGRAPH DISTRIBUTOR - Will service accounts and training area clean. Apply Paul Moog Inc. 1000 Maplelawn, Troy. Community Center, 6600 W. Maple, West Bloomfield. Michigan

503 Help Wanted Domestic

BABY SITTER. Mature woman to care for year old child my home Mon. - Fri. 8 30 to 5 30 PM 10 Mile - Telegraph area 356-6468

MATURE Woman with car, 3 30 to 6 30 PM. Monday - Friday. $45 Light housekeeping, dinner for children. West Bloomfield After 7 28 PM 855-2155

ASSISTANT HOUSEKEEPER - 150 Room Hotel. Top wages, plus fringe benefits. Call 539-4131 Ext. 140

HOUSEKEEPER, live in. Burning barn area, working mother, 1 child, salary plus room plus board. After 5 PM 332-5420

BABY SITTER needed, my home, for school age child and 6 year old. 3 days week. Hours 3 30 AM - 6 30 PM. $25. Botsford Hospital area, call after 5 30 PM. 476-5415

MATURE woman needed for baby sitting and light housekeeping. Mon. thru Fri. Own transportation. Troy area. Call after 6 682-9508

505 Help Wanted Sales

FIRST TIME OFFERED - Operate your own sales company work your own hours, full or part time. Must own car, have 2 years Sales experience, no investment. No delivery. No Collections. If all you need is opportunity and you are a Self Starter. Call Mon. Tues. Wed.

JOHN LABELLE 476-1530

ADVANCE NOW to one of the most respected companies in the industry. We will train men or women in our Livonia repertoire. High school graduate good with people. Up to $625 per month during training. Positions should earn over $15,000 per year there after. Call Mr. Bond 261-8325

WANTED Women who are tired of housework. 646-1130

503 Help Wanted Domestic

GENERAL Cleaning, experienced. Fridays 9 AM 2 30 PM, own transportation. Recent references. Mrs. Middlebrook 476-2156

BABYSITTER in my home. Harrand School District. Plymouth. 3 days 7 30 AM to 5 PM. References required. After 5 PM 455-9751

CLEANING WOMAN needed immediately for beautiful clubhouse in Tree Center. Kathy 9 to 3 PM Monday thru Friday 661-9656

LIVE in housekeeper for mother, two home. Call after 6 PM or Sundays. Plymouth - Beech Daly area 937-2610

MOTHER going back to work, need sitter from 11 15 AM to 5 15 PM. My home preferred and can sider tours. Windmill Pointe Call 259-7438

PART-TIME sitter. 3½ hours daily. My home. Dependable, making meals and light housekeeping. Farmington 8 Mile area. Call weekdays 283-6300 Ext. 313

WANTED Mature reliable full time baby sitter to our home. Monday through Friday. for 2 year old. Must have own transportation. Bloomfield Hills area. Call after 4 PM 335-7647

STRONG Woman Housework and handicapped Live in. Chevrolet home. Call after 5 PM KE 4-0441

DESPERATELY needed. Nanny for Fox hours. Must be in Fox High School District Wildwood and Hunter area. Good pay. After 5 PM 722-8877

LADY to clean private home in Farmington Hills preferably. Fridays. Call after 5 30 PM. DATE A MATE INC. 476-2966

WORKING COUPLE need adult baby sitter for infant. Your home. Levitown. Lathrup Village 557-4272

MATURE Woman to care for 8 and 4 year olds. Mon. - Fri. your home or mine 12 Mile Evergreen area. Call evenings 443-1678

BABY SITTER for 2 children 6 & 8 yrs. Plymouth area 453-7160

HOUSEKEEPER to work 3 or 4 half days week. Own transportation. Call after 6 PM 642-2811

LIVE - Small dog, part sitter, part Center assistant. Call 533-7995

FOUND - Collie pup, approx. 3 months old. Male, sable and white. Dearborn & Nankin area 453-7843

LOST small black dog 6 Mile Inkster area. Call 261-6734

LOST Beagle female 12 Mile Orchard Lake area. Reward. Call after 5 PM 661-3113

LOST white Poodle 4 years old male. Vicinity 8 Mile - Middlebelt Northwest area. Call 476-1874 Income Child support. Reward 474-8072

LOST REWARD - Gray Black female Terrier. Lost Friday 2 26 around Stonecrest - Cover Center Dr. Southfield H.S. area 851-5279

FOUND large off white part Shepherd. Husky female dog. Cherrydale Hills area 16 Mile and Farmington Roads. Beautiful disposition. Very sweet or good home. 476-8126

LOST YOUR PET? In Bloomfield area Call Bloomfield Twp. Animal Shelter. Mon. Fri. 9 AM 3 PM. Have Pets for Adoption 644-8181

603 Transportation

NEED DRIVER going to San Francisco. Interesting expense. Mon. 1 1976. Call anytime 474-6671

616 Hall for rent

FREE SPACE FOR PARTIES, meetings, receptions & OTHER FUNCTIONS

LIVONIA INN Southfield & Tel. Reservations 284-5000

624 Professional Services

MOVIES - Made of your birthday, anniversary, holidays and all other occasions. Also portrait photographer. 652-6289

PRINTING - BUSINESS CARDS & FLYERS CALL MIKE before 6 PM 425-1934

DESIGN & DRAFTING SERVICE - Experienced prompt. Let us quote your next project. Molly Design Engineering 642-7929

TYPING - Done at home including statistical. Livonia area 476-3966

WILL BABY SIT Warren & Middlebelt area. Full time. Monday thru Friday. 2 years and up. Your transportation 261-5282

512 Situations Wanted Female

DAY WORK experienced call anytime evening at 19 15 or anytime. Nancy 531-6800

BOOKKEEPER 20 years experience on accounts receivable payable and payroll posting by hand or machine. Greatly desire work through trial balance 525-8259

CHILD CARE, experienced, own transportation. Free days 443-7843

YOUNG dependable woman for Housework. Experienced. Have own transportation. Prefer Birmingham Bloomfield area 642-6219

TYPING - Home or home including statistical. Livonia area 476-3966

507 Help Wanted Part Time

PART-TIME SALES. Bloomfield area. 2 or 4 days a week 1 PM to 5 PM daily. Will train right individual. Call Mr. Deal After 1 PM 553-5670

GAS ATTENDANT, 3 to 6 evenings weekly. 7PM to midnight. Good worker. $2 50 per hour. Redford. 531-9636

GAS ATTENDANT, 11 4 PM. Mon. thru Fri. Good worker. $2 50 per hour. Redford 531-9636

PHONE GIRLS - Work from office part time 10 AM 2 PM. Mon. thru Thurs. Livonia area 261-7997

RETIREE

Women's Apparel Shop in Livonia has openings for part-time retiree, work 9 to Noon Monday through Friday. For interview call Manager

427-3722

DEPENDABLE Gal Wanted for waitressing and bartending. Weekend work. No sales. Pleasant office atmosphere. Call Mr. Bob Mr. Roberts. Flexible day or evening hours to fit your schedule. Some previous experience preferred but will train. Outstanding telephone voice, warm and confident personality a must. Call 851-4422

LIFEGUARD at Birmingham private club. 4 to 6 hours per week. Call Mr. Dave 644-1300

CARPENTER - to build a custom recreational desk for Southfield Office. Call Mr. Kaplan 353-2220

WANTED older, mature man to work part time evenings and weekends in restaurant. Prefer one having area clean. Apply Paul Moog Inc. 1000 Maplelawn, Troy. Community Center, 6600 W. Maple, West Bloomfield. Michigan

503 Help Wanted Domestic

BABY SITTER. Mature woman to care for year old child, my home Mon. - Fri. 8 30 to 5 30 PM. 10 Mile - Telegraph area 356-6468

MATURE Woman with car, 3 30 to 6 30 PM. Monday - Friday. $45. Light housekeeping, dinner for children. West Bloomfield After 7 28 PM 855-2155

ASSISTANT HOUSEKEEPER - 150 Room Hotel. Top wages, plus fringe benefits. Call 539-4131 Ext. 140

HOUSEKEEPER, live in. Burning barn area, working mother, 1 child, salary plus room plus board. After 5 PM 332-5420

MOVING or Spring Cleaning? Need a strong young man to help move furniture? Call me at 476-8409

Bright London needs position, part time or full time, with bookstore, library or school

CARPENTER & Painter, 13 yrs exp. Basements, panelled, kitchen cabinets refinished, etc. Free est. 653-7558

503 Help Wanted Domestic

VIOLIN lessons in your home for primer and intermediate students. Music Degree from EMU. Performing Violinist 476-6962

LEARN at private home. Spanish lessons any level. Garden City area Call 425-2251

PIANO - ORGAN LESSONS - Private lessons at our studios in the Northland Mall. Anderson Music Co. Call for appointment 546-1876

AIRLINE TICKETING - Travel Agent Course - Call 399-5522 - American Travel Schools, 22932 Woodward, Ferndale

BILINGUAL - Native French Teacher offers private and group tutoring in French. Elementary and intermediate levels all ages call 646-0871

IBM KEYPUNCH

Learn Now - Work in Weeks. DAY & EVENING CLASSES. FREE PLACEMENT ASSISTANCE. LIVONIA BUSINESS MACHINES INSTITUTE. 32114 Plymouth Rd. 261-6330

HAVING PROBLEMS? WE CAN HELP. All subjects. Tutoring in your home. Certified. ABC TUTORS 532-6611

520 Secretarial Business Services

TAX RETURNS - Typing, phone answering and office space. Livonia Metro Business Center 525-9280

600 Personals

GRAMMA COOKE - Have a happy, happy 95th birthday and many more

ALL OUR LOVE YOUR FAMILY

BOIK A PLANT Party. Call Terra Cotta during the day 348-7290

LIVE YOUR LIFE Interesting in natural rhythms. Your personal Bio Rhythm charted free. Phone Effective date of birth and $12.50 B. Turner 477-W. Forest Terrace 48240

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602 Lost & Found

LOST - Gray female cat, white throat, vicinity Inkster Dr. and Merriman Road 425-1391

LOST - Little black shaggy dog part poodle and terrier. Female answers to Fluffy. Between 9 and 10 Mile on Evergreen 534-1094

LOST - Small dog, part Shetland part Cocker, answers to Lady. 533-7995

FOUND - Collie pup, approx. 3 months old. Male, sable and white. Dearborn & Nankin area 453-7843

LOST white Poodle 4 years old male. Vicinity 8 Mile - Middlebelt Northwest area. Call 476-1874 Income Child support. Reward 474-8072

LOST REWARD - Gray Black female Terrier. Lost Friday 2 26 around Stonecrest - Cover Center Dr. Southfield H.S. area 851-5279

FOUND large off white part Shepherd. Husky female dog. Cherrydale Hills area 16 Mile and Farmington Roads. Beautiful disposition. Very sweet or good home. 476-8126

LOST YOUR PET? In Bloomfield area Call Bloomfield Twp. Animal Shelter. Mon. Fri. 9 AM 3 PM. Have Pets for Adoption 644-8181

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NEED DRIVER going to San Francisco. Interesting expense. Mon. 1 1976. Call anytime 474-6671

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