



Oakland Community College secretarial students preparing for an April 9 Career Day seminar are (from left) Cheryl Collins of Farmington, Dana Griffiths and Kristi Miller, both of Farmington Hills, Heidi Sidon of Southfield and Kathy Petrows of Farmington Hills.

Career day comes to OCC

The advanced secretarial procedures of the Oakland Community College Howard Hodge Campus will sponsor its fourth annual career day seminar to be held Friday, April 9.

The theme, "Don't just describe opportunities in the business field for students, those who have been out of school for a number of years, and those returning to broaden knowledge."

The seminar will begin at 8 a.m. with coffee and donuts and registration. Three keynote speakers are scheduled: Diane Kadden, director of personnel at General Motors Corp.; John Dikema, member of a Detroit law firm; and a representative of St. Joseph Mercy Hospital in Ann Arbor.

Following the general session, there will be 14 workshops covering a variety of career topics. Each workshop will last 40 minutes and each will be offered in three succeeding time periods.

Linda Stein from Michigan Bell Telephone Co. will be discussing the widespread use of word processing, and Revlon representative Debbie Wiloughby will be discussing good grooming techniques.

Secretarial opportunities in the legal profession along with legal assisting will be presented by Sue Fortuna, a legal assistant in Hansch, Donlin & Gavette, a Wall of Lake law firm.

OCC faculty members speaking include John Hasenpfort, chairman of the human resources department and Mike Cyril on printing.

Other speakers are Bill Thomas from the Detroit News on some of his tech "tricks" in letter writing, and a representative from Machus restaurants conducting a session on food service. A session on transactional analysis will be presented.

The 20 staff in the secretarial class have worked as a group to put together this seminar. Dr. Carol Steneck, head of the business department, said the project experience should be valuable in the business world.

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Her Shelf sets film festival

Eight films which explore women's experiences will be shown Saturday, April 10 and Sunday, April 11, under the sponsorship of Detroit's first women's bookstore Her Shelf, which is opening next month at 2 Highland, Highland Park.

The films will be shown in the life sciences building auditorium of the University of Detroit at 8 p.m. Saturday and in the library lecture hall of Marquette College at 2 p.m. Sunday.

Some of the featured films are *Aretha*, a film about Aretha Franklin and *Emerging Woman*, a chronological collage of women's heroines in the U.S.

Sandy and Madeline's Family is the story of the struggle for custody of their children by lesbian mothers and *We're Alive* is a film produced by women in prison about themselves.

Child care will be provided for the Sunday showing at Marquette.

Admission for the films is \$3 for adults and \$1 for those under 16. Proceeds will be used to start the new bookstore.

Trip scheduled to Europe and Israel

The United Jewish Appeal will sponsor a six-week-long summer mission to Europe and Israel for university students.

The mission, which leaves the country June 29, will include historic tours and meetings with Jewish Agency Joint Distribution Committee and Israeli government personnel. A series of seminars will be held at the Hebrew University to enable students to view their experiences in historical perspective.

Also included in the summer plan is a survey of Jewish roots in Europe, an attempt to learn the meaning of the Holocaust, and an analysis of the remaining European Jewish communities.

Participating students will be selected by personal interview on the basis of leadership involvement in their local community and college campus. All candidates must have completed their first year of college. Cost for the six-week tour from New York is \$1,890.

Students interested in the mission may obtain more information by calling Michael Berke, Jewish Welfare Federation, the major Jewish communal agency which is coordinating and planning humanitarian services for Jews in the Detroit area, at 965-3539.

9:30-5:30 Mon. - Thurs. Sat.

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