502 Help Wanted Dental-Medical

RNS & LPNS
Full and part time openings available in suburban, modern skilled nursing facility in Southfield. Now under new management. Afternoon and midnight shifts. Hospitalization and fringe benefits. Ongoing, in-service. If interested in Geriatrics, please call B. Typinski, Director of Nursing at
557-0050

PHYSICAL THERAPIST
LICENSED
Full time or part time. Highest salary in the area to work with skilled nursing home patients and assume administrative duties of an active department. Immediate opening in Pontiac Area. Openings mid-summer throughout Metropolitan area. Experienced preferred. Will train if recent graduate. 588-6738

PART TIME MEDICAL SECRETARY
Fine Pediatrics office. Must type accurately at 60 WPM, and be experienced in all phases of insurance billing. Send handwritten resume to: Box 97 Westland Mich. 48185

RN's & LPN's
NURSES' AIDES
Part-time - Full-time
Choose the days & hours you want to work. Outstanding benefits. Top Wages.
Medical Personnel Pool
335-8136

WANTED experienced Lab Technician to organize and lead for private practice in Westland. Person should be personable intelligent familiar with microscopy, and bench lab work. Send resume to PO Box 18 Westland 48185

RN Full time day and midnight shifts
LPN Afternoon and Midnight shifts
Good starting salaries, modern facilities. Apply
Nightingale West 6363
Newburgh Rd
Westland Nr. Joy Rd

OPHTHALMOLOGIST'S OFFICE
Northwest suburb. Doctor's assistant with experience in ophthalmologic procedures preferred. Own transportation full time. Send resume to Box 22 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

RECEPTIONIST and assistant duties for busy office. Permit 4 days per week for energetic individuals. Many flexible days off, throughout year. Plymouth area. Send resume to Box 126 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

LIVE IN ONLY Nurses Aides companions housekeepers Must be able to live in 2 or more days week $75.00 day plus room and board 349 2345 335-2215

AIDES/NURSES
PRIVATE DUTY/STAT RELIEF
HEALTH CARE I
349 2345 335-2215

504 Help Wanted Office-Clerical

GENERAL OFFICE help needed Typing assistant bookkeeper Call Marlen between 8 30 AM - 4 30 PM 338-0437

RECEPTIONIST for busy sales & rental office in Farmington area serving physicians and nursing home. Experience preferred. Call for appointment between 8 - 12 noon 476-0022
An Equal Opportunity Employer

SECRETARY
For regional office in Livonia. Must be experienced in typing working with data and accumulating statistical reports. Some dictation necessary.

This is a full time permanent position and offers excellent salary plus full range of benefits.

For personal interview call Mrs Glidden 261-6100
Equal Opportunity Employer M F

SECRETARY
Immediate opening for a Farmington Manufacturing firm for a self starter with accurate secretarial skills. Experience in purchasing, computer programming and file writing helpful. Excellent working conditions. Call for interview
476-7100, Ext. 296
An Equal Opportunity Employer

GIRL WANTED typing 50 wpm, some shorthand for general office. Age no barrier. Full time. Experienced Call Pat 588-8080

FULL CHARGE BOOKKEEPER for light manufacturing firm. Apply 31119 Levan Rd. Livonia 525-4500

BOOKKEEPER WITH computer experience wanted Troy area. W Big Beaver 649-4300

BOOKKEEPER & General Office Typing Payroll Sales Journals Mature School-aged Telegraph 356 1138

504 Help Wanted Office-Clerical

SOUTHFIELD SECRETARY
$650 Fee Paid
Top firm needs top steno with ability for fast paced department. Good typing and accurate short hand. Benefits include summertime 4 day work week. PERMANENT STAFF. Personnel
CALL 388-8900

SECRETARY. Southfield law firm superior skills required. Legal experience preferred 569-8474

MATURE Secretary to General Manager. Shorthand and typing required. 5 days. Good salary, plus benefits. Call Mr Lakas 352-1300

SECRETARY. One of office Manufacturers Representatives 555 E Woodward Birmingham. Requires good general skills no shorthand. Seeking mature experience reliable, bookkeeping tax reporting. Reply to Box 433 Birmingham Michigan

SUBURBAN OPPORTUNITIES
LEGAL SECRETARIES (31) to $750 Fee Paid $ 50 and transportation with legal experience Southfield and Livonia
SECRETARY to $750 plus Fee Paid Light $ H Good typing Advertising Company Farmington
ACCOUNTING CLERK to $800 Fee Paid Some accounting experience Type 45 Prefer over 25
JR SECRETARY $600 Fee Paid Good typing and $ H required for plush Farmington Hills office
SECRETARY $700 plus Fee Paid Marketing VP needs qualified secretary Prefer over 25 Southfield
GENERAL OFFICE (2) to $800 plus Fee Paid Good typing Responsible jobs Farmington Southfield
Call Mrs Evans 477-9840
SUBURBAN PERSONNEL

RECEPTIONIST TYPIST. Troy area personality great appearance types 60 Magcard experience helpful mature responsible able to work on own Call 649-1060

CLERK TYPIST
Northwest suburban Board Health Care Organization offers opportunity to assume diverse responsibilities in corporate headquarters. Attractive benefit program with salary level commensurate with experience and ability. Qualifications desired. Personable good phone manners and good typing. Submit resume or letter of inquiry stating background qualifications and expected salary to Box 228 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

FULL CHARGE BOOKKEEPER needed for unique retail operation in downtown Birmingham Mainstream 1 yr. experience. Accounts payable and receivable payroll taxes general ledger. Looking for mature individual eager to accept responsibility. Call Orthopaedic Shoe Store 642-1480

ASSISTANT
TO DEPARTMENT HEAD Work with personnel screening individual relations claims. Good typing large firm Northeast suburbs 8000 to 9600
LOIS RAY PERSONNEL
559-0560

RECEPTIONIST TYPIST
Northwest suburban based Health Care Organization offers opportunity to assume diverse responsibilities in corporate headquarters. Attractive benefit program with salary level commensurate with experience and ability. Qualifications desired. Personable good phone manners and good typing. Submit resume or letter of inquiry stating background qualifications and expected salary to Box 228 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

SECRETARY
Pleasant girl with typing book keeping and at least 3 years secretarial experience to work in West Bloomfield Well Walled Lake area 624-8000

EXEC'S HELPER
TROY
$11,000 Fee Paid
No shorthand necessary important secretary secretary post working for vice president of personnel. Very responsible job with world wide firm PERMANENT STAFF Personnel
CALL 388-8900

BOOKKEEPER
Experienced in restaurant and bar accounts payable and payroll. Hours 9 to 5 Call 559-2300 Mr Blond 29901 Northwestern Highway Suite 101 Southfield between 10 am and 4 pm 353-0075

SECRETARY
Southfield office national firm Typing 55 wpm Shorthand 75 wpm Good with numbers and details Benefits $525 to $625 Fee paid
LOIS RAY PERSONNEL
559-0560

504 Help Wanted Office-Clerical

GENL CONTRACTING CO Desires Secretary and all around girl experienced in all phases of construction. Salary open Benefits available Bookkeeping experience helpful but not necessary. Send resume to Box 124 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

GENERAL CONTRACTOR Needs construction estimator, project manager, with engineering ability and executive potential. Minimum 5 years experience. Send resume to Box 126 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

KEYPUNCH OPERATOR 20 hours a week afternoons 2240 Greer, Sylvan Lake

BOOKKEEPER Experience general office full time, may offer references Call Mrs Blondy Sunday 553-1811

PERSONABLE GIRL
Able to handle reception order desk Good typing 50 wpm, plus shorthand Basic duties to include reception, typing, inventory control and phone sales work also required 522-1200

LIKE PEOPLE?
DEARBORN
Respected private employment service has trainee opening at good starting salary. Unlimited advancement in interesting profession for outgoing people oriented person. Call Miss Morgan at 336-0300

SECRETARY applicant should be able to type 60 wpm and take shorthand at 90 wpm. Competitive salary and fringe benefits paid again with attractive working conditions. Send resume to P O Box 2 Wayne call between 10 AM and 4 PM 537-1200 ext 34

BOOKKEEPER SECRETARY for one girl office Must like organized through trial balance Auburn Hts area Call for interview 852-1600

ADVERTISING SECRETARY
For suburban Company Register with good typing and shorthand skills work in evening. Broadcast area Salary $550 to $575 and good benefits

MATURE SECRETARY For receptive sales of Birmingham Company Excellent typing and short hand required. Considerable over all secretarial skills. Salary 40 hr 10,500 or better with good benefits Fee Paid

ADAMS & MARTIN PERSONNEL
920 E Maple BIRMINGHAM
646-5600

Bookkeeper-Typist
Excellent opportunity for person with minimum 3 years bookkeeping experience good typing skills and grammatical knowledge. Located in Troy Call Barbara Sullivan for interview at
689-1706

ACCOUNTS RECEIVABLE CLERK
Experienced for Farmington area Paid Blue Cross and Blue Shield Paid vacation Call

SECRETARY
Secretary and showroom girl for Farmington area. Light typing and dictation. Pleasant working environment in showroom. Full medical and dental benefits. Send resume to Faded Glory 625 King Street Fred Blumfield Hills Mich 48013

SECRETARY RECEPTIONIST
for architectural firm one girl office Must have experience in general office procedures with accurate fast typing 70 WPM Good spelling aptitude and excellent phone skills. Interested send resume to Box 1 Bloomfield Hills area Call Mrs Gibson between 9 30 AM to 1 PM for appointment 647-0900

MALE or FEMALE firm desires a pleasant young woman from Farmington area 40 hour week Billing machine and general office work Will train on job Call for appointment afternoons 24 PM Ask for Beverly 477-4253

SECRETARY
TO ADMINISTRATIVE ASSISTANT
Life insurance home office Northland area Call Barbara Goldsmith
967-1010

PART TIME, GENERAL OFFICE telephone customer service typing Westland Area 425-8800

RECEPTIONIST Immediate opening Birmingham law firm seeks woman full time 5 days a week including Saturday Good Phone experience Many benefits Salary commensurate with experience 644-3400

KEYPUNCH
OPERATOR
Full time. Nine to Mon to Fri Based on 029 or 129 needed Call Mrs Harper 8 weekdays between 10 AM and 3 PM at
349-5000

BOOKKEEPER Accounts Payable Constructive background helpful Salary commensurate with ability Benefits 569-8080

CLERK TYPIST Recent high school grad with good office skills needed for fast pace receivables company Southfield 12 Mile area Must be able to handle customer calls Phone voice Good salary and benefits for the right girl For interview call Sue 358-0022

EXPERIENCED
OFFICE MANAGER
RENTING, SALES
BUILDING INVESTMENT CO.
Max 557-0770 Eves 399-2738

BOOKKEEPING COMPUTER OPERATOR Birmingham area Needed immediately Call 647-1880

MEDICAL SEC'Y.
Dr moving to Rochester needs experienced secretary with Detroit phone to handle his entire private patients direct insurance forms 8000 - 8800 Phone 961-6080 Your new home in Rochester Contact Sang Personnel Agency

OFFICE POSITION
Need an energetic and aggressive individual to work in our office Previous experience in office procedure helpful but not necessary Company benefits Apply at 11874 Market St. Livonia

SECRETARY for sales office good typing and general office skills required Contact Mr Lakey 534-0600

SECRETARY for Southfield Law firm Excellent typing skills a must Salary open Call Barb 358-5080

FULL-TIME
PERMANENT POSITIONS Available Adding machine background necessary Office experience preferred Apply Central Accounting Mrs Hobbard
MONTGOMERY WARD
Tel-Twelve Mall

DIVERSIFIED OFFICE WORK Good typing, shorthand helpful Monday thru Friday Apply 8 AM Mr Hoffman 28813 Telegraph Southfield Michigan

504 Help Wanted Office-Clerical

BOOKKEEPER for Insurance agency in Southfield - Farmington area Must be able to handle full set of books Salary commensurate with experience 559-0050

STENO
Neat, accurate typist, mature, personable Some shorthand, 2 girl office in Southfield Advancement, fringe benefits 9 AM to 5 PM
352-6530

STENOGRAPHER - Full time experienced General office, filing, typing shorthand Joy - Schaefer area 534-7880

GENERAL Office help good salary many profound previous Send adressed stamped envelope for appointment to Box 1 Bloomfield Hills 48013 Faber Bldg Detroit Michigan 48202

BORED?
Growing company needs your general office skills for its busy office A variety spot $450 up Call now
588-5400
Snelling & Snelling
PERSONNEL

OFFICE MANAGER AND SALES COORDINATOR for small industrial sales company Must have experience with office procedures and order sales coordination Knowledge of bookkeeping would be helpful Should have degree or equivalent Send resume to P O Box 6 Birmingham 48012

BOOKKEEPER SECRETARY Good typing skills general bookkeeping Salary dependent upon ability Send resume to Box 208 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

FRONT DESK CHARMER
National suburban firm needs outgoing charty personable typist to greet public on phone and do per son $500 Call Sue Stone now
569-0400
Snelling & Snelling
PERSONNEL

ATTRACTIVE OFFICE needs Receptionist & General office worker Typing necessary Some evening hours Call Mrs Gray Wednesday 557-7711

SECRETARY
Experienced good Typist no short hand 5 girl office hours per week Fringe benefits Lahser area 258-2584

Ins Processor#
Permanent full time position available for a knowledgeable person in our hazard insurance division. Position requires logical thinking individual with a high degree of accuracy in productivity Min of 2 years experience with ability to approximate typing speed of 45 wpm Insurance background preferred but not necessary. Qualified applicants please contact Lynn Sevbik
426-2366
Advance Mtge. Corp.
An Equal Opportunity Employer

RECEPTIONIST for Veterinary Hospital permanent part-time position Typing general office duties telephone skills required Send resume to Box 126 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

TYPIST
Multi-plant manufacturer in the Novi - Farmington area seeks experienced typist to handle letter typing filing phone and general office duties in sales department Send confidential resume stating job history and salary Box 200 Observer & Eccentric Newspapers 36251 Schoolcraft, Livonia, Michigan 48150

TRAVEL SECRETARY $540
Handle correspondence and run our office desires the busy agency person Good people contact and excitement $540 plus benefits Call Trish Cole Agency
569-0400
Snelling & Snelling
PERSONNEL

PERSON WANTED for general of fice work College background required Hours are 8 to 5 Monday and days Hours flexible 354-0080

SECRETARY
Diversified responsibilities in 3 girl office Must be alert have good skills and ability to handle detail Phone reply to P O Box 576 Farmington Hills Michigan 48024

SECRETARY-RECEPT
Experienced in all office procedures and possessing all office skills Must be intelligent and high ly systematic Ask for Rae
478-1745

CPA SOUTHFIELD requires full time secretary bookkeeper experience in general ledger, payroll accounting and general office procedures. Ideal candidate possesses 10 key touch, name and salary reply to Box 30 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

RECEPTIONIST
For busy legal office in Southfield Answering phones filing and light typing Excellent opportunity for person interested 559-0100

TEMPORARY WORK
IMMEDIATE OPENINGS
IN ALL AREAS
DAY WEEK - OR LONGER
For
SECRETARIES
STENOGRAPHERS
STATISTICAL TYPISTS
SENIOR TYPISTS
JUNIOR TYPISTS
ACCOUNTING CLERKS
ALL GENERAL OFFICE SKILLS
BE A WITT GIRL
CALL 967-0336
FOR OFFICE NEAREST YOU
Witt Girls

LEGAL SECRETARY
Astute Southfield law firm personal injury Insurance Delayed and Subrogation requires well organized experienced Legal Secretary Good typing detailphone knowledge of Pleadings & Legal Procedures required 350-5300

CREDIT CLERK Telephone collection experience desired but not necessary Excellent opportunity plus benefits with large company For interview call 356-5200

TYPISTS
Immediate openings in your area
Interviewing daily 9-5
See Maryann Burns
26905 S Mile at Beech Daly
Or Dolores Kay
29256 Ryan Rd at 12 Mile
GIRLPOWER
Div Manpower Temp Services
965-7000
An Equal Opportunity Employer

OFFICE CLERK for buyers office Must be familiar with all procedures Application and aptitude test at 2200 Greer St. Sylvan Lake

POSITION available for qualified legal secretary with Southfield attorney Salary commensurate with experience & ability 588-6270

504 Help Wanted Office-Clerical

STENOS
Immediate Openings In Your Area
Interviewing Daily 9-3
See Maryann Burns
26905 S Mile at Beech Daly
or Dolores Kay
29256 Ryan Rd at 12 Mile
GIRLPOWER
965-7000
An Equal Opportunity Employer

WORD PROCESSING TYPIST for law office Reductron or magcard experience preferred Southfield area Call Rita 352-8300

SECRETARY to learn Mag Card II for Southfield law firm. Salary commensurate with experience 948-5900

SECRETARY
Shorthand & Typing
Southfield area builder's office
557-6770

SECRETARY for Dentists office in Bloomfield Hills area Full or part time Excellent benefits Call Mr Ingersoll Associate Newspapers 36251 Schoolcraft Livonia Michigan 48150

LEGAL SECRETARY
Experienced for Southfield Office Full Time Send resume Box 100 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

TEMPORARY OR PERMANENT
2 WEEKS IMMEDIATELY
Steno Sr Typists 36 wpm Dictaphone typist Recording Clerks PBX Operators Legal Secretaries Insurance Underwriting Accounting Policy Typists Claims and Warranty Clerks
MICHIGAN INSURANCE PERSONNEL SERVICES INC
Birmingham Southfield Troy
TEMPORARY PERMANENT

MEDICAL ASSISTANT
Full time Royal Oak Medical Professional seeks mature lady Must do insurance billing 549-6350

INSURANCE AGENCY desires girl to handle Bookkeeping duties on typewriter Insurance Experience preferred but not necessary Call Mr McGarragan 433-6400

504 Help Wanted Sales

REAL ESTATE SALESMEN WOMEN
For our new Nationwide Referral Program in Farmington area Call Mr Kendall interview call Mrs Mahlon 427-6300

Mallon Realty
17332 FARMINGTON RD
Livonia
Standard Federal Savings

FULL TIME COMMISSION Sales man to select prospective members for Livonia Chamber of Commerce 427-2122

MEN'S CLOTHING Salesman full or part time Apply Lindenhurst Northville 348-3677

WEST BLOOMFIELD LAKES AREA
The new West Bloomfield office of Earl Keim Realty, one of 25 Earl Keim offices, invites you to inspect our facilities and examine your future potential with us in the field of residential Real Estate Sales in the prime markets of West Bloomfield, Farmington, Bloomfield Hills, Franklin and the Lakes. If you have the need to succeed, we can provide you with the office training, and selling tools to help you become your own boss. For appointment call Jim Morse at 681-5700

COLLEGE STUDENTS
Earn money for College Tuition Scholarship available 18 yrs or older
INTERNATIONAL 348-6300
Equal Opportunity Employer M F

MANAGER TRAINEE
Mature person needed for position to manager Opportunity $200 per week Fee paid $600 call 851-8000
An Equal Opportunity Employer M F

ADVANCEMENT
You persons interested in advancement Car helpful local for Southwestern out 425-8000

REAL ESTATE
CENTURY 21 Well established firm has dreams of being a few experienced producing real estate sales associates Up to 75% listing and sales commission pay program Benefit pays franchise fee advertising and sign installation cost Call for details and confidential interview 453-6700

MATURE LADY for lighting fixture showroom sales Call Mr. Ingersoll 348-3300 or 348-3301

MANUFACTURER'S agent seeking salesman to sell to industrial O E M market Some metal background helpful Call Mr Ingersoll 348-3300 or 348-3301

A SUPER SALESLADY with very experienced background for an exclusive ladies boutique Must wear sensa store Experience required 5 days including Saturday Thursday or Friday evenings, some Sundays 626-7380

REAL ESTATE
Highest Commissions Good plan for high earners Will train in Michigan's finest Real Estate School If you are willing to work you are able to earn a very high income
Call Gene Darke for details
525-7700
Century 21
Gene Darke Realty

STORE MANAGER
Rents Natural Fuel Wear is looking for an experienced retail store manager to operate one of 13 stores located in the Detroit area. Ability to and manage all aspects of a profit oriented operation with a unique selling atmosphere and technique. An excellent opportunity for an aggressive young person who is looking to the future Good salary good benefits Bonus plan and excellent benefits For further details and appointment call
642-7111

ASSERTIVE SALES ORIENTED Person to call on established accounts Must have transportation, be responsible & mature. Salary & commission Call between 3 & 6 PM daily 547-0080

SALES LADIES
PART TIME
Southfield Town Home decorating store needs part time Sales Ladies to work Evenings Saturdays Sundays Good pay excellent surroundings Please apply in person
FISHER WALLPAPER & PAINT
TEL-H SHOPPING MALL

REAL ESTATE
Join an exciting new international real estate franchise REALTY WORLD - CAMELOT Terrific training program to give you that professional edge Excellent multiple tools to help make you a success We're located in the best suburb of Westland Experience in real estate helpful but will train Call Walt or Joe for confidential interview 525-0400
REALTY WORLD
CAMELOT

506 Help Wanted Sales

ASSISTANT MANAGER
Experienced in retailing for children's apparel store Top Pay plus Max Call Mr Morray 353-1080

EXPERIENCED
OFFICE MANAGER
BUILDING, SALES
BUILDING INVESTMENT CO.
Max 557-0770 Eves 399-2738

AN OPPORTUNITY for a permanent part-time position Earn up to $150 per week working 3 to 5 hrs Sales experience helpful but will train qualified persons Call Mr Frank 348-8221

SALESPERSON
HEALTH FOODS
Mature full-time and part-time salesperson Must be knowledgeable in health foods and vitamins Call Mrs Phillips for interview between 9 AM - 12 Noon
354-6495

MATURE woman with decorating knowledge management responsibilities Wanted for full time help Apply Bedspread Shop 301 E Main St Northville 348-3880

TEACHERS earn extra income this summer full or part time 532-1188

REAL ESTATE SALES
Earn while you learn Business is good we will help you obtain license Classes start June 13 Call Mr Cole 255-5320 in Leland John Cole Realty Redford Northville

INSURANCE AGENCY in Troy has opening for ambitious salesperson interested in developing Life department Would prefer some commercial lines experience Excellent opportunities Box 218 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

506 Help Wanted Sales

WOMEN'S SPECIALITY SHOP HAS AN opening for responsible woman to learn all phases of the business Some sales Southfield area 10 AM 5 PM 538-2222

INTERESTED
IN SELLING
REAL ESTATE?
Call TODAY For An Interview
Peter Orlop 721-4000
Westland Livonia
Fred Medley 453-5300
Plymouth Northville
Tom Kaster 476-8100
Livonia Farmington
Ken Kersten 537-6700
Southfield Lathrup

chamberlain
EXPERIENCED telephone sales people if you have the talent we have the jobs and the pay to match your ever Full and part time positions open see Carl Mr Harris
540-6271

EMPLOYMENT
COUNSELOR
Opportunity for a mature aged person interested in a people oriented occupation Successful candidate should communicate effectively on the phone and relate positively Maximum earnings opportunity We are the nation's largest employment agency Ideal candidate will year Sending & Selling Call Bernice Frumin 569-8400

LARGE Life Insurance firm in Bloomfield Hills seeking to remake salespeople with executive opportunity 2 Year training program Walt Disney performance Mark Tessman 646-5400

506 Help Wanted Sales

CAREER OPPORTUNITIES
Accountant to public contact Up to $1250 month starting compensation Excellent training program in insurance and financial services Prefer married age 35 or older Call Mr Ingersoll Inc
An Equal Opportunity Employer 477-2739

AVON
Says
BE THE BEST BOSS YOU EVER HAD Schedule your own hours Make good money Meet interesting neighbors It all begins in August when you become an Avon Representative Learn more about it by calling
266-0439 522-2252

BRIGHT super Advertising Sales People for newspaper publications Birmingham area 646-2188

INSIDE SALES
Michigan Distributor of N C machine tools has position available for individual with college degree or equivalent and experience with machine tools Position offers excellent to outside sales for right candidate Send resume to Box 2004 BPG Systems Inc 311 Executive Drive Troy Michigan 48084 or contact Ray Nuber 362-3160

Real Estate
Sales
Earn while you learn Business is good and we will help you obtain license Classes start June 13 Call Mr Cole 255-5320 in Leland John Cole Realty Redford Northville

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STUDENT JOB MARKET

Oakland County

Birmingham Hard worker available for lawn care and general maintenance Call Joe 626-2423

17 year old Has a college mainly home experience Would like a part time job in Farmington area Call Jerry after 3 851-2423

FULL time employment wanted General office seven years background position preferred experienced Call Sharon 443-0170

JEWELRY Maker desires work in making or designing original jewelry Prefer Birmingham area willing to learn new techniques 645-3671

TEENAGER wants any kind of work References available for parts help etc Call Jim 681-8012

HARD worker for hire 18 years removed lawn work painter Age 3 years good references at 2 years Call Gary 642-5343

DEPENDABLE experienced hard working High School student seeks to weed trim and cut your lawn References and free estimates Dan 666-1556

FULL or part time baby sitting or clerical work Bloomfield Hills Bloomfield area Call Mrs Gray available Evenings 334-3298

CRANBROOK SCHOOL graduate seeking employment Experience in Medical records department and Medical Office Interested in background Dearborn Metro Birmingham 447-6445

Other Texas help wanted Inside or outside work Prefer Bloomfield Hills area Call Mr Ingersoll Inc Employment in office for field work Temporary Permanent Temps 348-3300

EXPERT bicycle repairs from minor adjustments to major overhauls Call Mr Ingersoll 348-3300

WILLING to babysit summertime pool watch lifeguard clerical bookkeeping banking Have Bird Cross card and good experiences with children 646-6800

WAX CLEANING old cars new cars polish Call Age 17 Bloomfield Hills area 626-8042

ANIMAL sitting living in your home Birthday week day hour Call Jan 13 years old 642-8000

I would like to work in a doctor's office I have type I've worked in a hospital 353-0656

ENTERPRISING graduate experienced in all office procedures seeks clerical employment or retail sales Prefer Art major Call Mr Ingersoll 348-2103

WILLING to babysit summertime pool watch lifeguard clerical bookkeeping banking Have Bird Cross card and good experiences with children 646-6800

DEPENDABLE SENIOR student desires general office work Typing 5 wpm shorthand 30 wpm Call Cheryl 477-5480

RESPONSIBLE MS Baby sitting house or pet sitting Cleaning Ironing Good references Call Jennifer Kensington Area 437-1262

AMBITIOUS HARD working girl 15 will help on farm or anywhere outdoors Love animals Plymouth area 453-5875

HIGH SCHOOL GRAD wishes full summer employment Have typing shorthand typing filing bookkeeping Prefer music office Call Kathy 937-1728

WANTED job restaurant hostess or waitress but anything will do Birmingham Bloomfield area Call Bill Livonia 427-4453

EXPERIENCED worker in various fields Good student Willing to help Willing to work in Garden City area Responsible 425-8296

FARM CONSTRUCTION or power equipment operator Have tractor drive Robert Lewis 17 Plymouth 453-3000

TYPING OF RESUMES reports term papers done in my home or I'll do it there Reasonable Rates Please call Karen at 532-8580

AMBITIOUS YOUNG man looking for summer employment cutting lawns, mowing or weed and hoe Michael McPartlin, Livonia, typing 427-3617

SUMMER job drug store card work grass cutting veterinarian hospital animal watcher Sandy 464-2983

CAN gas and air weld cut grass

WANTED Baby sitting for child care Available after school Farmington area Call Tina 661-3825

WOULD like babysitting in the vicinity of Farmington Call Mrs Gilbert 476-2300

LEA of Livonia 17½ years old desires work as sales counter help Previous work in small retail store 422-7487

OFFICE worker with 3 years experience typing 5 wpm also experienced gymnastics instructor David 17 Livonia 535-5760

OFFICE work full time during summer Know bookkeeping and typing 476-1219

LAWN care paint and gutter work Year 15 experienced and willing to do roofing John 15 Livonia 522-0621

JUNE graduate desires any work Experienced cashier and sales Prefer western job Good with people Judy 18 Livonia 348-2866

DENTAL assistant 17 years old desires part time experience summer Know Livonia Plymouth area Call 686-0968

Wayne County

DENTAL ASST Some experience Would like to work in Wayne Co Hospital Call Sandy 721-8000 Ext 2 Dale

RESPONSIBLE EXPERIENCED girl wants after school and or summer Will clean ironing or any work Will clean your home 261-3000

HARD worker seeking full or part time Cannot drive but has some experience Will work anywhere Call Jim Redford 531-9438

HIGH School graduate will pump your house interior or exterior Experienced Will work for room and board 1 PM Ask for Jeff 466-3533

RELIABLE dependable high school student seeks work Will Clerking light off or weekend work Call Lori 722-8598

PART TIME work needed Experienced Good references at 2 years Call Gary 942-5343

I (Peter) is work or care for any type of animal Plymouth area 981-7247

SEVEN YEAR old school work on counter girl or sub girl Has some typing experience 427-6776

BRIGHT MATURE HONEST Junior High student Seeks work Westland area need job to cut your drive or pets Ask for Jennifer 425-9488

CONSCIENTIOUS HIGH school girl 17 seeks employment Prefer typing restaurant sales work 421-0000

EXPERIENCED sales girl age 17 years has babysitting or summer job Prefer Wayne area Call Cathy 721-4000

PO painting and sand work Inside and outside Call Jim after 3 PM 261-4279

WANTED babysitting Prefer single mom or working mom Live in and live out Housekeeping Cooking Nurse and Personal work Have reference 937-6380

LOOKING for a part time job in either photography or typing Wayne and good number Ann 348-6251

AMBITIOUS willing girl 17 seeks job for odd jobs other than babysitting Have car Call Sandy 729-3629

WORDLING business organizer 421-4000

BATON twirler is my home Livonia and private lessons 3 and up Call after 5 PM 422-6591

OFFICE work typing answering phones filing 5 years experience Prefered Livonia Center 261-1000

LOOKING for job on which low or no bus fare I am 16 and live around Ann Arbor 434-6487

WANTED job restaurant hostess or waitress Call Mrs Bell 425-8000

EXPERIENCED worker in various fields Good student Willing to help Willing to work in Garden City area Responsible 425-8296

FARM CONSTRUCTION or power equipment operator Have tractor drive Robert Lewis 17 Plymouth 453-3000

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LAWN care paint and gutter work Year 15 experienced and willing to do roofing John 15 Livonia 522-0621

JUNE graduate desires any work Experienced cashier and sales Prefer western job Good with people Judy 18 Livonia 348-2866

YOUNG man desires odd door work Experienced carpenter and sales Prefer western job Good with people Judy 18 Livonia 348-2866

GIRL 16 wishes job as stock boy or box boy or will work any per manent odd job Paul Livonia 522-4622

Wayne County

JUNE graduate offers babysitting Have car Prefer Farmington area Prefer Livonia Call Jerry 476-2300

Lawn mowing filing and I have worked the switchboard at school Have car Have experience and love to work 266-8400

WOULD like to work in a department store Preferably Lincoln Park area Have work Hard worker 24 years of age 388-2211

STUDENT needs any job Live in Wayne area Hard worker Experienced home cleaning babysitting Leader Modern school 278-7

17 year old wants full time summer job Prefer Wayne area Hard worker Livonia area 261-3000

YOUNG man wants work in lawn and garden maintenance Call Jerry 476-2300

BEGINNER organ lessons in my home 8 yrs level experience to supply the music Call 326-9810

EAGER young man seeking permanent job Prefer Wayne area Permanent Has lawn care or any other job 981-7247

COLLEGE student seeking employment for summer in warehouse or landscape work Hard worker Call 476-7662

CONSCIENTIOUS HIGH school girl 17 seeks employment Prefer typing restaurant sales work 421-0000

EXPERIENCED sales girl age 17 years has babysitting or summer job Prefer Wayne area Call Cathy 721-4000

PO painting and sand work Inside and outside Call Jim after 3 PM 261-4279

WANTED babysitting Prefer single mom or working mom Live in and live out Housekeeping Cooking Nurse and Personal work Have reference 937-6380

LOOKING for a part time job in either photography or typing Wayne and good number Ann 348-6251

AMBITIOUS willing girl 17 seeks job for odd jobs other than babysitting Have car Call Sandy 729-3629

WORDLING business organizer 421-4000

BATON twirler is my home Livonia and private lessons 3 and up Call after 5 PM 422-6591

OFFICE work typing answering phones filing 5 years experience Prefered Livonia Center 261-1000

LOOKING for job on which low or no bus fare I am 16 and live around Ann Arbor 434-6487

WANTED job restaurant hostess or waitress Call Mrs Bell 425-8000

EXPERIENCED worker in various fields Good student Willing to help Willing to work in Garden City area Responsible 425-8296

FARM CONSTRUCTION or power equipment operator Have tractor drive Robert Lewis 17 Plymouth 453-3000

TYPING OF RESUMES reports term papers done in my home or I'll do it there Reasonable Rates Please call Karen at 532-8580

AMBITIOUS YOUNG man looking for summer employment cutting lawns, mowing or weed and hoe Michael McPartlin, Livonia, typing 427-3617

SUMMER job drug store card work grass cutting veterinarian hospital animal watcher Sandy 464-2983

CAN gas and air weld cut grass

WANTED Baby sitting for child care Available after school Farmington area Call Tina 661-3825

WOULD like babysitting in the vicinity of Farmington Call Mrs Gilbert 476-2300

LEA of Livonia 17½ years old desires work as sales counter help Previous work in small retail store 422-7487

OFFICE worker with 3 years experience typing 5 wpm also experienced gymnastics instructor David 17 Livonia 535-5760

OFFICE work full time during summer Know bookkeeping and typing 476-1219

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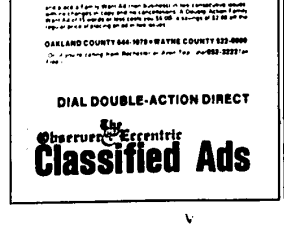

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