500 Help Wanted

Her Corner, Inc.
Wishes full time and part time experienced Sales Lady for Troy and Bloomfield shop. Apply in person only.
59 E Long Lake Rd.
TROY, MICHIGAN
SUNPLAZA
Only Experienced Need Apply

MANAGER TRAINEE-Bankit-Robbins, part time, weekends mandatory, call Monday thru Thursday, 11 AM-4PM. 538-3151

GAS ATTENDENTS
Full Time, flexible hours. Apply: Seve-U-Stations, 1796 Auburn Rd., between Dequindre & John R.

Help wanted full or part time. Apply. Dick's Custom Auto Cleaning, 8165 General Court, Plymouth.

DESIGNERS
DETAILERS
CHECKERS
Special Machines, excellent working area. Full fringe benefits.
VOGUE MACHINE DESIGN
16400 W. 12 Mile
Southfield
Call Phil Malkovich or Ed Parker at 559-7777

DELIVERY HELP - 17 or older. Must have own car. Apply in person Monday, July 18, Monday thru Friday, 10 AM-2PM. Caesars Pizza Treats, 32944 Cherry Hill Road, Garden City.

CLASS 'A' MACHINIST. Small fastener industry needs all around machinist who is able to handle all types of machine shop equipment. Must be reliable, mill I. Expansion of tool room depends on capability of employee. Must have numerous card of papers. After 6 Under retirement, Installation all fringe benefits, hospitalization, dental plan, pension, and D.D.A. Day shift. John Harms, Zimmer Manufacturing Industries, 2401 Martin, Detroit. 531-7280
An Equal Opportunity Employer

MANAGER
Mature woman to work mornings. No experience necessary. Permanent, part time. Apply in person. 10 to 11 AM.
Hot Sam Pretzel Shop
Tel-Twelve Mall

CITY OF LIVONIA
COORDINATOR of SENIOR CITIZENS' ACTIVITIES $14,980-$18,980. Must have degree in recreation, gerontology, social work or a closely related field and at least 3 years of paid employment in a social service area either in a supervisory or administrative capacity. Apply by Friday, July 22, 1977 to: 33025 7 Mile, Livonia
An Equal Opportunity Employer

SERVICE STATION MANAGER Trainee, large independent oil company needs 2 men age 21 to 40 for Service Station Managers. Starting salary between $12,000 and $13,000. Paid vacations, medical and life insurance, sick pay and other benefits. Opportunity for advancement. No experience necessary. Will train. Equal opportunity employer. W. H. Hall, Inc., 8180 Telegraph Rd., Redford. Payroll Office.

SERVICE Station attendants, full time. Shell Service Center, 9535 N. Telegraph at W Chicago

FULL time permanent cashier wanted for retail building supply dealer. Reply to P.O. Box 512, Walled Lake 48088

Detail Draftsman
Experienced detailer with ability to create production drawings from design lay-outs. Position has advancement potential. Apply in person and bring sample drawings
Pyles Industries, Inc.
20990 Wixom Rd., Wixom

FEMALE summer help needed light assembly work. Starts $3.50 per hour to start. Hours, 8-5. 553-6900

WANTED experienced Floral Designer, full or part time. Local shop in Livonia. Call between 1-3 PM 525-2654

CAMP COUNSELORS - age 19 or more mature, responsible, and secure Traverse City. Job requires some teaching and activities and cabin group responsibilities. Salary, room, and board. Call Mrs. Freyer July 14 to August 14th. If interested and qualified call 616-222-4242

BRIDGEPORT MILL HAND
Experienced only, days, overtime. All benefits. Start at $9 per hour.
291-1400

COOK experienced, full time. Apply: Clark Restaurant, 9448 N. Mills St., Plymouth. 459-3780

CASHIER wanted, part time weekends. Apply in person. 42700 W. 10 Mile, Novi. 349-3200

A-LINE PLASTICS is now accepting applications for Press Operators for the Midnight shift. 35500 Grand River, Farmington Hills

ASST. PLANT SUPERVISOR
Machine Products. The man we seek will have at least 10 years in the machining industry with experience with fixture design and construction, process engineering set ups, estimating and problem solving. Wages, $18,000 plus, depending on qualifications. Call Mr. Kerbawy. Troy area. 362-1080

THUNDERBIRD FIESTA LANES now taking applications for bartenders, bar maids, waitresses, counter persons, pin jumpers and Brunswick mechanic. Apply within, 35200 Ford Rd., Westland. 722-1450

CERTIFIED E. M. T. Must be 21 or over. Redford Ambulance Service. 537-4451

day /1 Retail Clerks
Cashiers
Stock Room
Full & Part Time. A new Levi's Family Store opening soon in the Novi Twelve Oaks Mall. Benefits include Discount. Send resume to Box 630, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

DESK CLERK with audit experience. Full time nights. Apply in person, Al Crystal House Detroit, 20490 Greenfield at 8 Mile. No phone calls please

OPENINGS for salesgirls for Jr. sportswear and dresses. Apply in person at The Trend, Winchester Mall, Rochester and Avon Rds. 651-3888

CERTIFIED E.M.T. Must be 21 or over. Redford Ambulance Service. 537-4451

day /1 Retail Clerks
Cashiers
Stock Room
Full & Part Time. A new Levi's Family Store opening soon in the Novi Twelve Oaks Mall. Benefits. Send confidential resume to Box 630, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

EXPERIENCED ASSISTANT to Jr. Sportswear and Dresses. Apply in person at The Trend, Winchester Mall, Rochester and Avon Rds. 651-3888

CERTIFIED E.M.T. Must be 21 or over. Redford Ambulance Service. 537-4451

NIGHT
KITCHEN HELP
Must be 18. No call, apply in person, 2:30 PM, Monday thru Thursday at.
STEAK & ALE
24666 Northwestern Hwy.
Southfield

LAD GIRL
Selostomer Detroit Inc.
23800 Research Dr.
Farmington Industrial Park
10 Mile - Grand River Area
Applications accepted 8:30AM to 4:30PM, Mon. thru Fri.
No phone calls, please)

502 Help Wanted Dental-Medical

NURSING PERSONNEL
Join Homemakers UpJohn
HOMEMAKERS UPJOHN
Let us place you in the area of your choice. TOP WAGES. Excellent company benefits.
RN'S - LPN'S
CHARGE NURSES
Needed for Staff Relief, Private Duty, Industrial, Home Care.
All shifts, choose your days, hours, locations.
NURSES AIDES
Prefer 1 yrs. experience
HOME HEALTH AIDES
Needed immediately for private duty. Hospital staffing and Home management. Work your own hours near your home. Shift weekend differential. No Fees.
Oakland 334-4751 Wayne 277-2060
Homemakers (A Service Program of the UpJohn Company)
An equal opportunity employer

500 Help Wanted

CERTIFIED
PUBLIC ACCOUNTANT
with at least 5 years Public accounting experience for medium sized firm in practice since 1946. Firm's practice is basically tax and business management consisting 2 tax partners and 1 partner in business management plus 9 staff employees. Applicant must have partnership potential in Business Management accounting. Reply with resume by mail only to Morrison and Starwood, P.C., certified public accountants, 823 Penniman, Plymouth, Michigan, 48170.

RAZOR REPAIR MAN
Experience preferred. Part time evening work. Apply in person, 29217 Ford Rd., Garden City. 422-7030

SURFACE
GRINDER HANDS
& APPRENTICES
Immediate Openings
APPLY TODAY
STAHL MFG.
12282 Woodhine, Redford

AUTO PARTS driver, steady work. Apply in person and bring benefits. 5341 Schaefer, Dearborn.

BUSBOYS WANTED
Experienced, must be over 18. Apply in person at: 24366 Grand River, after 4PM.

COLLEGE STUDENTS with good driving records, ice cream street vending. Apply: Penguin Ice Cream, 34023 Schoolcraft, near Farmington Rd., between 12-3 Pm

502 Help Wanted Dental-Medical

CERTIFIED dental assistant or 2 girl office. Excellent salary, retirement & hours. 588-5544

NURSE AIDES and Orderlies needed for small nursing home in Southfield. Day shift, only those who are interested and enjoy geriatric patients. 557-3333

MEDICAL SECRETARY
Part-Time position available, accurate typist, no experience necessary. Must be interested and willing to work in all phases of engineering including drafting, design, testing, and production assistance. Also some travel. No smokers.
DRAFTSMAN
Experienced engineering draftsman for same organization.
Send written resumes
BOX 722
Observer & Eccentric Newspapers
36251 Schoolcraft
Livonia, Mich. 48150

DESIGNERS
(2) Mechanical
For Novi area. Top rates, long program. 313-771-5110

WAITRESSES, experienced only. Full or part time. Must be neat in appearance. Good salary and tips. Apply in person, Gretchen Tavern Restaurant, 35247 Telegraph, Southfield, or 15 Mile & Utica.

RESPONSIBLE Painters, wall washers, and window cleaners. Painters, one hour. Man & wife teams encouraged. Call after 7 PM only. 432-4466

MARKETING-MGT.
SHARP, aggressive, intelligent person for management of new carpet cleaning division. Experience in marketing. Part time to start can be worked into full time. Some auditing and setting up schedules of operations. Excellent salary and potential. Contact: Mrs. Berk 837-5300

CARPENTERS, cement and rod men for small residential repair jobs. Call after 7 PM only. 476-4468

EXPERIENCED carry out restaurant manager. Good pay, benefits. Send resumes to Box 678, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

WOMAN wanted for expansion of Call It Love Tennis Store, experience in selling needed, available full time all year. Good personality, must like people. 626-7401

GUARDS
SECURITY SERVICES
Has many new openings in all areas, men and women, 18 years and over.
31171 W. 10 Mile
FARMINGTON
476-4335

RESTAURANT Management Trainee. Our company is looking for aggressive young men who are ambitious and ready to progress through our management system. Good pay, bonuses, vacation and health insurance. Send resume to Box 653, Observer & Telegraph, Southfield, Mich. 48076

INSERVICE
Training Director
Church related Nursing Home has an opening for part time Inservice Training Director. Competitive salary and outstanding fringe benefits. For more information, please call Mrs. Liles. EVANGELICAL HOME, between 8:30AM-4:30PM 836-1700

COOKS - Waitresses. Full and part time, experienced, neat appearance. Apply in person, Film Flam Deli & Restaurant 29633 Ford Rd. Garden City.

Welders-Arc
EXPERIENCED ONLY
Top Pay-Benefits
Steady Work-Overtime
Farmington Area
535-6604

COLD DRAWN STEEL MILL
Needs experienced operators capable of set-ups and adjustments, labelling of combined drawing machine, excellent salary & all fringe benefits. Barnaby Steel Corporation, 8845 Rose St., Center Line, Michigan 48187; West of Haggerty, South of Joy.

MILL & LATHE HANDS
5 years experience. Inquire at 13400 Hamlet, Livonia. 525-0680

PLASTIC INJECTION Fabricator & TRUCK DRIVER for metro Routes. Experienced. Good wages, benefits offered by motor-freight furniture manufacturer located in Pontiac. 858-7015

DAY CARE ASSISTANT
And Teacher, High School minimum 90 credit hours college, 12 hours child oriented field, over 21, excellent driving record, experience preferred. Call Mrs. Usry, 535-5000, or send resume to: 14651 Burt Road, Detroit, 48223

MANAGER
MGR. TRAINEES
Independent oil company has several openings. Gas station experience preferred. Apply
TULSA SERVICE STATIONS
2910 Venoy Rd., Wayne
13900 W. 8 Mile, Oak Park
4615 Michigan, Dearborn
or call 525-4500
Between 8 AM - Noon

ATTENTION
Trainer needed. $180 plus per week. For details call 588-6558

Pleasant
Summer
Jobs
Work at the Detroit Zoo as an information/safety officer. Lots of other interesting and different positions available. Must be 18 years or over. Apply in person
Guardian Guard Service
16181 Schaefer (Rear)
Detroit 838-6555

BRIDGEPORT MILL OPERATOR
Experienced. Days
Southfield area
356-7070

HYDROTEL OPERATOR
Experienced. Will consider Keller exp. Days. Southfield.
356-7070

500 Help wanted

MATURE COMPANION, Housekeeper, Cook, live-in for elderly lady. Must have own car and references. 641-1220

SIGN OF THE BEEFEATER
Is looking for a few good men. Immediate openings for part time dishwasher, kitchen help and counter. Good benefits, excellent hours for students. Apply in person Mon. thru Thurs. between 2PM - 4PM.
SIGN OF THE
BEEFEATER
18901 W. 8 Mile

DRIVERS - $150 per week guaranteed plus commission. Ice cream street vending. Apply: 1800 Merritt Road, Livonia. 12-3 Pm

COLLEGE STUDENTS with good driving records, ice cream street vending. Apply, Penguin Ice Cream, 34023 Schoolcraft, near Farmington Rd., between 12-3 Pm

502 Help Wanted Dental-Medical

PHYSICAL THERAPIST
3 years experience. State registered. Full time, Part time or Contract. Excellent salary & benefits. Metro Home Health Care. 278-7000

OFFICE MANAGER-Receptionist. Career orientated, mature, attractive, experienced people person with supervisory ability for a modern internist's office. Please send resume to Westcott Hospital, Dept. 24429 Grand River, Detroit, MI. 48219. Attention: Larry

MEDICAL Assistant, training program for the specialist. Full time, must be available 4½ days including Saturday. Please resume to P. O. Box 838, Troy, Michigan, 48084.

RN's ALL SHIFTS
Full time, Part time
Positions available in very clean facility in Northwest Detroit area. Employer pays fee. Medical Employment Center. 868-1626

CERTIFIED MEDICAL TECHNOLOGIST
Needed to work full time in Medical Lab. No experience necessary. 7 Mile - Telegraph Area. 532-7100

NURSE'S AIDES
Full time positions now available. No experience necessary. Classes now beginning. Jobs available now for spring. Apply in person
UNIVERSITY CONVALESCENT
& NURSING HOME
28550 5 Mile, Livonia
Between Inkster & Middlebelt

RN'S - LPN'S. We need you. Want to work in pleasant surroundings with a small nurse patient ratio. 537-3333

LPN-RN, private home, south Redford, care of female invalid. Permanent job. 5 days, 40 hours, off Friday. Call after 6PM. 537-3033

X-RAY TECH - Able to give injections. Typing required. 40 hours, salary open. 557-1824

ONE BRIGHT Gal needed. Receptionist-typist. Member with office skills, common sense and experience. Busy, busy desk. Exciting work.
WESTCOTT HOSPITAL
24429 Grand River
3 blks W of Telegraph

WANTED Family doctor, experienced in compassion and caring, some knowledge of geriatrics, cath. Those who consider medicine big business need not apply. Reasonable. 532-6494

RN'S, LPN'S
DAYS & AFTERNOONS
Apply in person
MEDICO'S
RECOVERY CARE CENTER
22355 W. 8 Mile Rd.
3 blk. W. of Lahser
255-6450

DENTAL ASSISTANT, Chairside. Experienced, all benefits, salary open. Southfield area. Call after 6:00. Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

MATURE Nurses Aides for afternoon and midnight shifts. Grand Convalescent Home. Call before 4 pm. 532-0100

DENTAL RECEPTIONIST
Troy office. Must be intelligent and pleasant. Experience preferred. Call 689-9012

FULL time dental financial assistant. Excellent ability to progress through our management system. Good benefits, vacation and health insurance. Send resume to Box 653, Observer & Telegraph, Southfield, Mich. 48076

DENTAL Assistant, full time. Seeking ambitious, personable & pleasant individual to work for a growing practice in Plymouth. Send resume to Box 678, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

NURSES' AIDES
WEEKEND POSITIONS Now Available. FULL-TIME Positions, All SHIFTS. Mature Persons. See Mrs. MAYVILLE.
Nightingale West
8363 Newburgh Rd.
Westland, Nr. Joy Rd.
An Equal Opportunity Employer

EXPERIENCED MEDICAL Office Assistant. Full time. 464-4310

NURSE-INSTRUCTOR wanted for Plymouth Area Nursing Home. Assoc. Degree, experience preferred. 453-8870

MEDICAL RECEPTIONIST - For General Practitioner in Redford area. Must be familiar with knowledge of Blue Shield, Medicare, and Medicaid. Call after 10 AM. 537-3300

DENTAL RECEPTIONIST
Mature, pleasant, experienced. Billing & Telephone manner are essential. Northwest Detroit area. Reply resume to P. O. Box 181, Rochester, Mich. 48063

EXPERIENCED Medical assistant, Rochester-Troy area. 651-2900

DENTAL RECEPTIONIST
Full time, Redford area. Call 7-9pm. 255-7887

DENTAL ASSISTANT, experienced or certificate. 942-9430

NURSE AIDES
We are looking for people who have a love and understanding of the elderly. We pay better than most area Nursing Homes and are accepting applications for all shifts. Well trained inexperienced people Phone
349-9628
WHITEHALL
Convalescent Home
43633 W 9 Mile, Novi

RECEPTIONIST wanted for Oral Surgery office. Experienced preferred. Southfield area. 557-2300

MEDICAL TECHNOLOGIST
ASCP or equivalent with 2 to 4 years experience. B.S. degree in Biological Chemistry. Civil Service plan. 552-3000

Medical Receptionist
For busy 3 doctor office, experience necessary. Birmingham location. Reply to Box 653, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

DENTAL ASSISTANT, experienced, full time. Dearborn Hgts. Redford area. Call 7-9 PM. 532-7887

Ward Clerk
EXPERIENCED
PART TIME
We have permanent part-time openings for applicants with at least 1 years recent hospital experience as a WARD CLERK. Afternoon and midnight shifts available.
We offer excellent starting salary and a fully paid benefit program including shift premium.
Apply Employment Office
SINAI HOSPITAL OF DETROIT
Professional Bldg. Sarnoff Level
14000 W. McNichols

502 Help Wanted Dental-Medical

MEDICAL Assistant, Pediatrics, experienced in venepuncture and lab testing required. Reply, Box 668, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

DENTAL ASSISTANT
Must be experienced. Permanent position for pleasant, capable girl. 4 days. Fringe benefits. Lake. 363-7177

MEDICAL Receptionist, full time, Birmingham area, experienced with peg board and telephone screening. Mature. Send resume to Box 706, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

DENTAL Receptionist. Experience preferred, but willing to train. Busy Plymouth practice needs right person to manage. Send resume to Box 776, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

PHYSICAL THERAPIST
3 years experience. State registered. Full time, Part time or Contract. Excellent salary & benefits. Metro Home Health Care. 278-7000

OFFICE MANAGER-Receptionist. Career orientated, mature, attractive, experienced people person with supervisory ability for a modern internist's office. Please send resume to Westcott Hospital, Dept. 24429 Grand River, Detroit, MI. 48219. Attention: Larry

MEDICAL Assistant, training program for the specialist. Full time, must be available 4½ days including Saturday. Please resume to P. O. Box 838, Troy, Michigan, 48084.

NURSE AIDES
FULL TIME
Afternoons & Midnights
Apply in person
Marycrest Manor
13475 Middlebelt, Livonia
427-9175

MEDICAL OFFICE person, MUST be organized. Familiar with insurance and terminology. No smoking. Farmington Hills area. 541-0100

MEDICAL OFFICE Assistant to secretary. OB-GYN office, Northwest Detroit. 4½ days. Filing, reception, some insurance. 8:30 AM-5PM. 861-1199

RN OR LPN
Temporary, part time for summer relief, all shifts. Also permanent part time - day positions available. Oak Hill Nursing Home, Farmington. 477-7373

NURSES AIDES
Now interviewing for part time and full time positions. Apply in person. Nursing Home, 34225 Grand River, Farmington.

EEG TECHNICIAN
EXPERIENCED ONLY
PART TIME POSITION
Approximately 16 hours per week to start. For details contact:
GARDEN CITY HOSPITAL
6245 N. Inkster Rd.
Garden City, MI 48135
An Equal Opportunity Employer

In Service Training
RN OR LPN
Church related nursing home is seeking RN or LPN as In Service Training Director. This part time position includes training, administrative & nursing responsibilities. Competitive salary, liberal benefit fringes. Contact Mrs. Liles, Director of Nursing At Evangelical Home-Detroit. 836-1700 Between 9am-4:30pm

DENTAL HYGIENIST
3 days week for progressive Westland dental office. 722-5550

DENTAL ASSISTANT - Experienced. Birmingham, Chairside position with broad range of fringe responsibilities. Full fringe benefit, including profit sharing & pension. 647-7739

FULL TIME DENTAL ASST.
Experienced preferred. Call
Garden City area
427-2880 or 427-2881

RNS, LPNS
Interested in Geriatric Nursing. Apply
30405 Folsom
Farmington Hills
Contact Mrs. Lindow RN
Director Of Nursing
477-7400 Ext 35

ADMISSIONS CLERK
Medicare and Medicaid nursing facility. Prefer with Medicaid background. Salary open. Apply
Lahser Hills Nursing Center
35300 Lahser at Southfield
354-3222

PSYCHIATRIST seeks qualified person to develop and run a full time trial clinic. Those with applicable experience and training skills should investigate opportunity. $18,000 to $25,000 depending on experience, send resume to United Personnel, 32500 Southfield Rd., Lathrup Village. 40076

RNS LPNS
Are interested in working the days and shifts most convenient for you? We have openings available in staff relief, ear PIERCING clinics and pediatrics.
Call 532-5500
Temporary Health Care Services
16415 W 8 Mile, Detroit

PHYSICIAN ASSISTANTS
Surgeon's offices in Detroit west side and Troy. Must be creative and responsible. Good salary and benefits. Call Mrs. Sandy Sayed at Troy Nr. 751 Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

NURSE AIDES
Afternoon & midnight shifts. Experienced need only apply. Good pay & benefits, pleasant surroundings. Apply 9-2, Monday through Friday.
Linda.
FARMINGTON NURSING
HOME
30400 Folsom Rd. Farm.
477-7400

DENTAL ASSISTANT - experienced or will train for chairside. 4 day week. Middlebelt-Ford Rd. area. Reply Box 653, Observer & Eccentric, 36251 Schoolcraft, Livonia, Mich. 48150.

IN SERVICE Director and assistant director of nursing, full time positions available for qualified RN. Progressive extended care facility affiliated with Jewish Home & Aged of nursing. Ample parking and easy access to expressway. Excellent wages and fringe benefits. Contact Personnel Office, Jewish Home & Convalescent Center at 607-0601.

DENTAL RECEPTIONIST Bookkeeper Combination, 5 to 30 Practicc, Best experience preferred. Please write Box 763, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

MEDICAL ASSISTANT, experience preferred, large Medical Clinic, Call Personnel Department 546-4700

X RAY TECH
Registered, medium sized clinic, 30 to 40 hours per week. For appointment, call Ron.
538-4700,ext. 270

EXPERIENCED Medical Transcriptionists, must be accurate typists or typists with some knowledge of medical terminology. Full or part time. Days, 5 days, 40 hours. Call after 8PM 866-6283

EXPERIENCED Medical Secretary, part time, excellent salary, good working hours. Ideal for Out Patient Surgery. Must be organized, with medical terms and typing. 352-8000

NURSE AIDES
Full time, all shifts, experienced preferred but not necessary. Apply in person
WILLIAMSBURG
Convalescent Center
21617 Middlebelt, Farm.
Between Grand River & 8 Mile

502 Help Wanted Dental-Medical

REGISTERED
NURSE
Interested in working part time for Doctor's office. Call for interview,
464-1410

INDEPENDENT Lab in Southfield needs Med Tech for day shift with current experience in all phases of lab. ASCP preferred. Also Phlebotomist, ASCP or MLT for being only night shift. BC/BS, dental, life insurance, vacation, paid holidays. Call Mr. Long 352-5300

DENTAL ASSISTANT experienced only. Full time. Specialty office, Dearborn area. 274-8525

DENTAL HYGIENIST. Part time 2 days. Pleasant Dearborn's office, Dearborn area. 274-8525

SOLO Dental Office in Rochester looking for experienced certified dental assistant. Call 651-4441

RN or LPN
FULL TIME NEEDED
For 7Am-3PM, 3PM-11PM, 11PM -7AM Shifts.
Good Benefits. Call
DORVIN CONVALESCENT
& NURSING CENTER
Near the Oakland Mall
476-0550

PART TIME Medical Person needed for Internist's Office located in Southfield. Must have Experienced preferred. Reply to Box 653, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

PART TIME Medical assistant needed for busy North Woodward Doctor's office. Evenings and some Saturdays, must be experienced in giving puncture, EKG, injections. 544-2283

DENTAL Assistant or Receptionist, necessary. Experience preferred. 532-3171

J.C.A.H. APPROVED
Modern extended care facility, skilled and basic care, now hiring LPN's and RN's part time or full time, days and afternoons, part time weekends. We offer ongoing in-service education on the professional level. Close to expressway, convenient travel routes. In-service orientation for new employees. We welcome new graduates. No shift rotation. Call Mrs. Hudson, R.N., Director of Nursing, Beverly Manor Convalescent Center, North
477-2000

RN's, LPN's
FULL & PART TIME
Days & Afternoons
Apply in Person
FRANKLIN MANOR
CONVALESCENT CENTER
352-7390

WANTED Nurse for ear, nose, throat, allergy office. Southfield. Prefer previous allergy experience. Corporation benefits. 559-5430

NURSES AIDES, Kitchen aides and housekeepers, full or part time, apply Hendry Convalescent Center, 105 Haggerty Rd Plymouth.

OFFICE MANAGER POSITION
Open in Farmington Hills area. Call 851-8455

FARMINGTON area physician part time assistant, 2 days, 16 hours a week. Must be experienced in venepuncture, injections 553-4770

502 Help Wanted Office-Clerical

COUNSELOR

Will train person with good sales aptitude and ability to work well with people, for position in our company. Well established agency for several years. Offices in Detroit and throughout US. Excellent earnings and company benefits.
ALLIS-JOHNSON PERSONNEL
Penobscot Bldg. Detroit, 22960 Farmington Hills 553-3100

RECEPTIONIST typist, must have pleasant manner with general office experience. Apply in person, Farmington Country Club, 27700 Halsted, Farmington, corner 12 Mile Rd. 553-3335

CLERK TYPIST
Seeking an individual with 1-2 years general office experience. Successful applicant will be responsible for all clerical duties associated with a Production Control Department. Must be able to type, relatively type 50 WPM. Position offers competitive salary, liberal benefit package and convenient suburban location.
Ingersoll-Rand Co.
Automatic Production
Systems
23400 Halstead Rd.
Farmington Hills
477-0800
An Equal Opportunity Employer

AUTOMATIVE BOOKKEEPER. Experienced. Call Mr. Kaplan 547-0400 Mrs. Pierson at Lou La Riche Chevrolet.

RECEPTIONIST
Experienced for Medical Weight Loss Clinic, 3-4 PM, Livonia Location. Call 255-1050

OFFICE
ASSISTANT
A responsible position with a retail drug chain located in the Birmingham area. Ability to relate to and work with people essential. Contact Jerry Katchman for a confidential interview.
851-7741
SAVON DRUGS INC.

SECRETARY
Experienced. Orchard Lake 12 Mile area. Excellent salary, skills, especially figures. Some knowledge bookkeeping. References required. Call 9 AM - 5 PM weekdays. 851-4402

FEE PAID - $750+
If you have good typing and shorthand skills, then this exciting variety position in Farmington can be yours! Great benefits including dental!
TOWN & COUNTRY
EMPLOYMENT CENTER
474-1717

RECEPTIONIST for Funeral Home, 40 hours per week. Harassing ability. Some weekend work. 422-4770

GENERAL office position for small but busy northwest Detroit sales office. Some accounting preferred, telephone and light shorthand helpful. 537-0600

Accounting Clerk
Prefer individual with 3 years general accounting background. Billing and costing experience in a manufacturing environment desirable. Position offers an excellent salary, liberal benefits, ample parking and convenient suburban location.
Ingersoll-Rand Co.
Automatic Production Systems
23400 Halstead Rd.
Farmington Hills
477-0800
An Equal Opportunity Employer

OPENING FOR (2) stenos with good skills. Salary based upon experience. All benefits. Reply Box 667, 4250 N. Woodward, Royal Oak 576-6710

PERSONNEL Clerk, good typist, some screening experience, knowledge of insurance for manufacturing concern. Apply: Mr. Jensen, Electron Industries, 23850 Freeway Park Dr., Farmington Hills. 477-0060

SECRETARY
Great starting position for individual with 55-60 typing. Work with good people in stable Southfield company. Complete benefit package, plus tuition aid. Salary to $900 month. Fee Paid. Call Carole Berhorst.
American
Personnel Agency 355-5000

MATURE WOMAN wanted for telephone work. Excellent working conditions & wages. Family 355-5000

504 Help Wanted Office-Clerical

SECRETARY - Architect's Office, ¼ or full days, excellent typing, and light bookkeeping skills required. Good working conditions and benefits. Experience necessary. 358-3823

WOMAN WANTED for 3 days per week, 9 AM - 4:30 PM, experienced in Payroll and light diversified bookkeeping. Call 538-1718

SUBURBAN
OPPORTUNITIES
SECRETARY, to Mgr. Fee Paid Advertising, Farmington.
BOOKKEEPER. $800. Fee Paid. Thru T.B. Southfield. Moving to Troy in fall.
SECRETARY, $700, Fee Paid. Dictaphone. Pontiac Twp.
ADMINISTRATIVE ASSISTANT, $725+. Fee Paid. Dictaphone experience. Southfield.
SECRETARY, $650. Fee Paid. S.H. Farmington Hills.
DICTAPHONE, $655+. Fee Paid. Mature individual. Southfield.
SECRETARY, $600. Fee Paid. Advertising. Southfield.
JR. SECRETARY, to $545. Fee Paid. Beginning position. Southfield.
Call Mrs. Evans 477-9840
SUBURBAN PERSONNEL

SECRETARIES- full time and part time. Fee paid. Insurance, Medical, Legal, Technical.
LEGAL SECRETARY, four plus years experience. Corporation law. Excellent benefits Ask for Terry.
FOR YOU
OPPORTUNITIES

PART TIME Medical assistant needed for busy North Woodward Doctor's office. Evenings and some Saturdays, must be experienced in giving puncture, EKG, injections. 544-2283

ACCOUNTS PAYABLE CLERK. Constructional mechanical experience preferred, able to work on own in 1 person department. $800, fee paid.

FOREIGN - languages required. Romantic secretarial position. Nationally know company. $900 plus excellent benefits. Fee paid.

EXECUTIVE SECRETARY - responsible to 2 men, typing, shorthand and bookkeeping knowledge. $740 to $825, fee paid

LOIS RAY PERSONNEL
559-0560

TYPIST - CLERK, full time position. Prior experience a must. Salary and excellent benefits available. Apply in person to: Exotic Rubber Plastics, 22958 Industrial Park Dr., Farmington.

GENERAL Office skills, good typist. Southfield area. 4 days, including Sat. The Birmingham Temple, 28611 W. 12 Mile Rd., Farmington Hills 477-1410

SECRETARY for prestigious Southfield firm. Career opportunity required excellent typing and shorthand, salary $740 to $780 per month plus benefits plus fee paid.
STENOGRAPHER for Birmingham firm, good typing and shorthand required. Salary $620 month plus benefits and fee paid.
ACCURACY
PERSONNEL
642-3050 356-7010

CASHIER Must have some office experience, permanent, employee benefits, 40 hour week, full benefits. Apply in person, Federal Bakeries, Manager, 19000 Newburgh, Livonia. Mall 357-0000 Telegraph Rd.
Equal Opportunity Employer M/F

SECRETARY
Excellent Shorthand & typing required. Southfield Area Engineering Preferred Ask for Velma McGee 557-9600

PERSONNEL
CONSULTANT
For Birmingham office, high graduated commission, designed to reward high production
ACCURACY
PERSONNEL
642-3050

PART-TIME SECRETARY
For Manufacturers Representative, Orchard Lake-Maple Area. 661-0215

RECORDS CLERK
Part time 3-9 PM. Typing, figure work, type 45 wpm. Apply. Northville Public Schools, 303 W. Main, Northville.

IF
YOU HAVE
Above average typing skills are good on handling business details, can take pride in a small but dynamic organization AND are capable of assuming key administrative responsibilities in a marketing services company, apply to: Box 808, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150
Please supply info on: Training - Experience - References

BUSY Real Estate office in Farmington Hills desires mature, experienced secretary. Must be an excellent typist and enjoy working with people. For interview call Carol Haggerty. 553-8787

JR. SECRETARY, at least 1 year experience, dictaphone preferred but not necessary. Insurance firm in Southfield. Full time. 357-5232

Personnel - Public
Relations Secretary
EXPERIENCED IN ABOVE FIELD ONLY! Diversified Secretary involving above responsibilities and then some. Excellent salary and benefit program. Apply
GARDEN CITY HOSPITAL
6245 N. Inkster Rd.
Ext. 277, 421-3300
An Equal Opportunity Employer

RECEPTIONIST/TYPIST - Pleasant, neat individual with good skills. Excellent opportunity for girl with ability, good communication division. Call area. Immediate opening. 557-1220

SECY RECEPTIONIST
Personable, good-looking, neat, pleasant, active office type 60 WPM, shorthand helpful. Pleasant furniture showroom. For Appointment 358-8181

SECRETARIES
CLERKS
TYPISTS
We have many openings for temporary employment in a number of areas and companies. Call or apply at
Somebody-Sometime
620 Village Plaza, Dearborn
565-3500

STEADY part time, clerical. Waterford area. No evenings or Saturdays. Send age, phone number and qualifications to E. Francis, Box 28334, Grosse Pointe, Michigan, 48236.

RECEPTIONIST and Secretary for private school. Good typist, must be able to work with people. Send resume and salary expected to Box 653, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

STENOS
CRT OPRS
TYPISTS
MONEY ISN'T EVERYTHING
But it sure does come in handy for most things. If you'd like to add a little extra money to your life why don't do it with a temporary job! Work when you want to in different places with different jobs. Make this extra money is a nice feeling. Interviewing Mon. thru Fri. 9-5
MANPOWER
TEMPORARY SERVICES
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Troy 644-6300 Ext. 2
Ann Arbor 313-995-1900

504 Help Wanted Office-Clerical

TEMPORARY
ASSIGNMENTS
MAG CARDS TYPIST
MTST TYPIST
Call For Interview
967-0339
WITT SERVICES

GENERAL OFFICE, type 50 WPM, Farmington area immediate opening. Reply to Box 804, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

EXECUTIVE SECRETARY. Experienced. Troy Insurance Agency. Contact Ann Hooser 879-9600

SOUTHFIELD CONSTRUCTION Company requires experienced full time bookkeeper through trial balance. Must have transportation. Salary commensurate. Send resumes to Box 786, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

TYPIST, for Production Control Dept. Also involves record posting. Novice customer phone contact. Auburn Heights area. 852-5022

ALL CLERICAL
JOBS
FEE PAID
ADVERTISING OR MARKETING MAJOR - For Print Traffic department of local agency. Salary $720 Fee Paid.
OFFICE MANAGER - EXECUTIVE SECRETARY - For multi-million dollar international company. Highly self-motivated, confident secretary for the director of office. Good typing and 80 wpm., shorthand helpful. Salary $800 to $900, depending upon experience. Fee Paid.
ACCOUNTING CLERK - For Troy firm. Needs experience in payables and Receivables. Salary $550 plus benefits. Fee Paid.
PREFERENCE
PERSONNEL
362-3420

TYPIST, experienced for CPA office. Oak Park area Mrs. Newman. 398-7148

PART TIME
Accounting Clerk for Cost Records. 20 hrs. per week. Apply Advance Stamping Co., 20925 Distr. Plymouth Twp. Telephone 453-3200
An Equal Opportunity Employer

RECEPTIONIST
Large sales firm needs an outgoing poised person with good office skills. Excellent growth opportunity. Excellent benefits To $815 a month. Call Sue
644-4600
SNELLING & SNELLING
AGENCY

PART TIME
Typist & Clerk for Shipping Dept. Approximately 20 hrs. per week. Apply Advance Stamping Co., 20925 Distr. Plymouth Twp. Telephone 453-3200
An Equal Opportunity Employer

ACCURATE typist with excellent spelling ability wanted, for central Birmingham office. Typing will include rough draft, Dictaphone, copy report & statistical typing. Hours are 9 AM to 4:30 PM, Monday - Friday. Excellent benefits. Please call Carol for an interview and to schedule an interview. The Birmingham Eccentric 642-7200

SECRETARY-for small Southfield office. Good skills required for general office position. Good benefits. Equal Opportunity Employer M/F

SECRETARY
Excellent Shorthand & typing required. Southfield Area Engineering Preferred Ask for Velma McGee 557-9600

SECRETARY
Shorthand & typing required. Southfield Area Engineering Preferred Ask for Velma McGee 557-9600

LARGE DOWNTOWN-Detroit firm will train you to be legal secretary. Excellent typing and good office experience required. Salary $800 to $850 and fee paid.

RECENT High-School grad with good typing and excellent grade point average for secretary-trainee in our Wine Stemware company