American

Personnel Agency 253225
INSURANCE secretary, experienced preferred for home and such calling. Such extended the second secretary of the second IBM Mag Card I or II operator fo Lathrup Village area. Must have capability on all functions

ALL JOBS FEE PAID ECUTIVE SECRETARY - F esident and Vice President of a lient Farmington firm. Top sec-rial skills required for this tal arge position. Must be a se urter and organizer. Salary \$11

REALTORS

Its opening for General Office person, must be seat & accurate Typic tits. Boakerping ther ut sil balance required, Shorthand desired but not necessary. Call for apportment.

427-5050

INSP FARMINGTON RD.

LIVONIA

MATURE person, general office, good typing and specing akila, Northand sters. Call Mrs. Weinberg.

INSPECTOR 10 theck, properties. Northland area. Call Mrs. Websley. T32-210 INSPECTOR to check properties for mortgage servicing company. Must be neat, courtees, depend-able. Cas necessary, Call 385-3122 BOOKKEEPER, part time. For small manufacturer, Southfield area. Hours flexible. Call after 5 PM: 367-227 \$13,000. FWO BOOKKEEPING ASSIST ANTS & Clerical Typis position Work from 9 AM to 2:30 PM, More day through Friday in Farmingtor Real Estate office as secretary bookkeeper. Previous secretarial experience required, \$3.50 per hour. Call JOE NORWOOD

\$750. COUNTANT/CONTROLLER po-ion - Highly qualified person th heavy experience. Preferably countant degree. Salary open uthfield location. PREFERENCE

PREFERENCE
PERSONNEL
362-3420

GENERAL OFFICE, small South-field engineering company needs mature individual with accurate typing skills and pleasant telephone technique and personality.

572-2005 typing and assessment 642-8134
SECRETARY, experienced, for pleasant office located in Orthard
Lake - 12 Mile area. Excellent typng, accuracy with figures, some
krowledge of shorthand, deferences required. Call 9-5 weekdays.

851-4402

neces rejurted. Call 83 weekdays.

Accts. Received Senior Clerk
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GIRL FRIDAY

Must be good with flaurea, pleasing telephone voice, good typing. A have some accounting experience.

Good company benefits, good start-Vlasic Foods, Inc. 33200 W 14 Mile Rd. (Near Farmington Rd.) West Bloomfield in Equal Opportunity Employer SECRETARY for Manufactures Rep. Full time, 1 grl office, ben-efits, Southfield-10 Mie Area. Good telephone manners. Typing, no hand & filing skills required. Call Jounn for appointment. 355-100

NOON RECEPTIONIST tric Clinic, Southfield Locater work, \$110.512 LEGAL SECRETARY

504 Help Wanted Office-Clerical

ADVERTISING CLERK PART TIME

PAHI I IME oconsists of logging and processing advertising nd general office work. Requires accurate typ-is, friendly phone manner and ability to handle e pressures. Pleasant working atmosphere.

Hours are: Monday 8:30- 6:00 Tuesday 8:30- 2:00 Friday 8:30- 2:00

For appointment on Thursday or Friday fo call Linda Rigdon, 261-8600, Ext. 268.

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Newspapers
36251 SCHOOLCRAFT. LIVONIA
An Equal Opportunity Employer

EXECUTIVE SECRETARY

MR. HASLEM 835-9500 ext. 545

ARNOLD DRUGS

504 Help Wanted Office-Clerical

SECRETARY

CLERICAL WORKERS
Needed, typing required, Southfield location, call Ann Davis. 333-450
EECEPTIONIST needed for busy builder's office. Good telephone wice and typing stills required. Long Lake & Telegraph Rds. Call

SECRETARY and Administrative Assistant for President and Vice President of auto dealership. An escellent opportunity for a true processional who can exercise initiative and accept responsibility. Best Troy Location, frong benefits after the procession of the control of the co

KEYPUNCH

perienced Keypuncher on 1,029, 129. Excellent ben-s, solary comparable to ex-ience. Apply to: National alth Laborataries, 20760 blidge, Suite 100, Oak

surance exp

MILLIGAN

REALTORS

Attention Mothers

Norwood

No. 12, Inc. 478-20 CLERK TYPIST Some Experience either in accounts payable or purchasing desirable. Math appliede. Salary commensurate with experience. Full benefits. Call Mr. Belanger: ERB LUMBER CO.

ERB LUIVIDE...

644-5300

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BOOKKEEPER for CPA office in
Southfield. Typing, payroll taxes,
general office work. Call for

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IMMEDIATE

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OPENINGS
Person experienced in Accounts
Payable Dept, using 18 key adding
machine. Permanent only machine.
Permanent only machine.
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Pentral Livonia location.
Modern office. hospitalization and
ite insurance. Hours 9 AM to 5
M. Please send pertianent informaion to P.P.M., P. O. 80x 2469, Licoia, Mich. 41131.

504 Help Wanted Office Clerical Office-Central

DOGREFFER Assistant resourch be person for Account Payable

DOGREFFER Assistant resourch be person

DOGREFFER ASSISTANT FOR THE PAYABLE PAYABAL PAYABLE PAYABLE PAYABLE PAYABLE PAYABLE PAYABE PAYABLE PAYABLE PAYABLE PAYABLE PAYABLE PAYABLE PAYABLE PAYABLE PAYABLE PAYABLE

Please contact P.D. months. SSID. Equal Opportunity Employer M/F

TYPIST \$7,261 - \$7,722

or equivalent and typ Applications are also I ed under C.E.T.A. Tale

C.E.T.A. Title II REQUIREMENTS

Pork.

COMPUTER OPERATOR wanted, experienced or knowledge required. Excellent benefits, Dutles include order and invoice processing, end of month closing. 2514250

INSURANCE SECRETARY, general insurance experience

crail 1. Southfield location, excel-ted parts of the control of the control of the STACT CLERK/TYPIST
Pleasant working conditions and variety of duties in 3 person office in Farmington, Mutt type at Itel 50 WPM accurately. Non smoker per Gerred, \$130.130 per week to start of the control of the control of the graphications, Butler Publications and the control of the control of the control of the graphications, Butler Publications

For more information or to m application, please contact:

The Personnel Department OAKLAND COUNTY 1200 N. Telegraph Pontiac, Michigan, 48053 PHONE: 858-0530

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Daniel T. Murphy County Executive LEGAL SECRETARY for earttime work in Birmingham law
office, 18-20 flexible boars ever
week. 642,2019
SECRETARY, Birmingham, 642,2019
SECRETARY, Birmingham, 642,2019
GENERAL OFFICE - Typing, 652,203
GENERAL OFFICE - Typing, 61,19, general office dasless, 1 griff
office, 2019

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you enjoy helping people, have
at least 25 hours to devote per
week, can work sometime on some
weekends. & have a willingness
to improve yourself through our

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HE BEST things in life are expensive! A second income can bely
you get the best for your family,
Eaply extra eamings in your spare
time. Reply to P.O. Box 62,
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SALESLADY - PARTIME. 6811
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Terraristics preferred but not

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Sales Help Wanted

Shoe Store

Fashion

Shoes owntown Farmington Center Grand River and

with people creatively? This is the main ingredient needed to become part of Farmington's newest fash-ion store. Salse experience helpful but not essential. Full or part time hours available. Competitive salary and frince benefits. Apoly in per-

SELL IT
FAST SO SO



506 Help Wanted Sales

UNUSUAL SALES
OPPORTUNITY
We will teach you about persona
chale analysis, employee benefing han including the design & admit
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ing programs - You wil abo b
trained in the regulations leadin,
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Sales Management
An opportunity for top fligh
sales person seeking manage
ment level position to stey
with aggressive, active firm
in Farmington Hills. Was
Bloomfield area. Inquire
kept in strictest confidence
Call Joe Bachleda or Forio
Dickow

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START IMMEDIATELY

DO YOU HAVE THIS MUCH OPPORTUNITY?

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Earn up to \$33,000 yearly commission. Work on qualified appointments only. Represent a leader with over \$405,000 in sales hat year. We urgeally need Safet Rey; who have a desire to earn high income and are available immediately for training. Absorbately no anxassing. For histories call: 10B HODGES. 522-5062

TELEPHONE Sales, full ti good pay, Pontine area, 333376

position, trigge beneful, in an expension position of the posi

Traines wanted for retal sales in freplace shop.

MATURE saleslady required, small shop. Livonia, part image, small shop, s

SLAES SERVICE
reperienced in Telephone CustomContact, Expediting, Coordinate
the Production, Assist with Estiating, Plant located in Livonia. CALL 522-8400 SALESMAN

FABRIC LOVER WANTED fere expanding our sales staff, pplicants must see well, be create, and enjoy people. Flexible surs. Apply in person al either ore. House of Fabrics, 17221 Laber, seouth of Grand River; Troy Rochester Road, 4. Will north

ser, south of Grand results of Big Beaver.

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For contemporary Women's store, part time. Must be aggressive, and have strong Fashion background.

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Experience not necessary. Earn

attra commission through our inrestment company. FREE TRAINNG. Ask for Jim Reardon.

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27520 5 Mile, Livonio
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WIN A FREE McDONALS state
for a summer by party Fisher
Price and name brand toys. Good
gastly merchandisc. 20:365
SMALL Oil company needs part
time sakeman, flexible schedule
and hours. Would prefer retired
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grand. ask for Jim. 689226.

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Training with Century 21, ossures success. No experience
necessary as we train to succeed. High commission, seliing in Farmington Hills and
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EXPERIENCED Salesperson to sell homes for Bloomfeld customers but from the former but for Semifleable hours. excellent opportunity. 65:300
KINNEY SHOES at 820 Am Arbor Rd in Plymouth now accepting fundings of the former but for

DEPT. MANAGER

Mature person experienced in coat and other high-ticketed items sales for well established national ladies fashion store. Fast advancement and full benefits and no cost to

and fringe benefits, Apply in per son August 4: 35PM, or August 5: PAM-JPM at 23123 Farmington Rd. Gowntown Plaza. HADLEYS

with a Classified ad in the Observer & Eccentric Newspapers.

Port Time
CASHIER, over 13, 20 hours, some weekends, 8 Mills-Middlebell area.
4775473
PART TIME office heb, Livoia area. Call Mon. thru Ft. between 18 and 5.
COUNTER WOMAN 10r dry cleaner, experience preferred. Alternoons and Saturday, Mapher Chegraph area.

507 Help Wanted Part Time

electricis, dance, roots able, not experient currently and control of the control

two weeks during the summer. Promotions and reference benefyts monitors and reference to benefyts to the season of the season of

Experience unnecessary. We we train for woman's since salon. T salary and other benefits. Exc heat working conditions. Full tire employment, male or femal Apply in person: Telegraph Mile, Tel-Twelve. 3320412

ROBY'S SHOES Part time Nurse Aktes needed, 5, 2007 PM. Call Detween 8 2A3 - 250 PM. South Detween 8 2A3 - 250 PM. Call Detween 2A3 - 250 SALES

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Norwood No. 12, Inc. 478-5000
Sales Engineer - Hydrauses
FOR GRAND RAPDS OFFICE.
Must be conversant in Circuit
Design and Engineering components in mobile and industrial
application. Excellent product line
expenses, fringer, plus salary and
incentive paid. Call Robert Brow
for condidential interview or send
resume in strict confidence to Robincerna-for confidentiat acressing in strict confidence to acressing in strict confidence to acress Engineered Products Co., 2595 W. 7 Mile, Detroit, 48240, 538-1933 dealers

TOPS In Toys party dealers ranked, Complete Fisher Price and fop brand toys. Beautiful catalogs and supplies free. (16515)

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mmediate part time openings for eneral sales positions. Experience referred. Apply in person, Personel office, 10 AM-PhM. Monday beaday, Thursday, Friday, 10 AM-PM. Wednesday.

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WARD Wonderland Center
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High School Girl
Jr. Grade Preferred
After school hours & Saturdays
Apply In Person
Between 36 PM
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SALES REPRESENTATIVE
Train at 1000 weekly with 100 year
old, highly respected Ele insurance
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HOT Shuff T-Shirts are now accepting applications for full and part
time sales for our Tel-12 Mail and
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Century 21

forest some time and make at good to the control of the control of

No experience necessary, will train, excellent frings benefits. Call 478-2500 ask for Jim Kelly or Lyle Ford.

508 Help Wanted Domestic

IATURE WOMAN to baby me. 13 and Middlebeli water transportation. time. 13 and muuneed of the commer transportation. 6 MATURE, responsible women care for teather's children (in my home. 7:45 AM - 4:20 F Mile - Drake area. 6 WANTED, someone to care

pald. References requested at 1993ESS PART TIME siter. 2 little ones. W. Cheap & Middlebek. Call erenings. S123311 BABY SITTER needed must be in Fisher school area. Redford Twp. Begin August 16: full time until September 7th. 5 day week. 7:15 AM: S15 PM: from September 7, before and after school. Call between 8 PMR and 10 PM. S17476 ellerly man, few dutieszeguted, Nicehome, 427-2315 6444720 MOTHER'S HELPER, student pre-ferred, live-in, Jpm & weekends, light housekeeping & babysitting, Birmingham area, Salary nego-tiable, Can area.

MOTHERN NEAR to be beyond to recree the control of the beyond to the control of t 24. Call between 12 noon - 8 pm ealy. 873-2073 TEACHER needs full time baby sit-ter: 2 girls: 4 years and 6 months. Own transportation, my home. begin Sept. Square Lake, Wood-ward. 322-5218

area. 647-7045
EXPERIENCED housekteper for in in the second of the second

ing, cooking, ironing, Fistible I, Must have car, Royal Oak, D 649-0000; Evenings, S49-1 BABY STTTER for infant spear Odd, 2 days a week, start Sept. My bame, your transpot ton, 5 Mile & Farmington, \$355-MATURE, WOMAN to Baby Sd. 2 children, from 1:30 PM to 1.

100 1 190, chamber of Commerce, 2000 5 Mile Parallel Para other areas, 100. was 251-2101

BAKER-PART TIME Apply in person: Anny Joy Doend Time Anny Joy Doend Time Correlation of the Cor Mall. Please call after 5:30 PM.
Mall. Please call after 5:30 PM.
SX9135

EXPERIENCED house-cleaning Honest, dependable. Bloomfeld Birmingham - Troy area. Monday through Friday. Keep trying: 644-665

per week. Apply in person Week days. Noon - 8: 30 PM: LaPointe's Formal Wear, 33259 Ford Rd. between Venoy & Wayne Rd., Gar-den City.

Mile.

MATURE WOMAN for 4 children, your home or my home, for evenings 7pm-dam. Must have transportation, Days only.

KITCHEN AIDES - day shift, full time, apply Hendry Convalescent KITCHEN AIDES - day shift, full time, apply Hendry Coxvalescent Center, 165 Haggerly, Plymouth, HOUSEKEEPERS, day shift, full time, apply Hendry Convalescent Center, 165 Haggerly, Plymouth, MATURE individual to care for 1 year old toddler in my home. Must have own ir ransportation. After 6.

HOUSENEEPPER for wasers as a footbase of the control of the contro Doct. 1 child- 15 motius 252-433 Cleat Sy 25-433 TEACRER needs loving babysiter in my home. Experienced, refer-needs. Sept. 10 June. Plymos 193783 A PLEASANT, kind sorms to stay seth by year odd bind lady, Satur-days 12 moon to Sunday 5PM, 20, Ught meals. References 253-6435 153-6435

references. Liveln arrangements possible. Troy. 689-1644 EXPERIENCED baby sitter wanted to sit for my 1½ year old son. in my home. 12 ME-Farmington area, must have references. light housekeeping. Ask for Sharon \$33-150.

RELIABLE sitter for 9 and 6 year

RELIABLE Start for 9 and 1 years of the start years of a few lower start of the sta

LOVING sitter for one year old, days, 7:30 AM - 5 PM, Ford, Lille Rd, area, After 5 PM. 981-061

Thursday, August 4, 1977

MANAGERS

Caretaker Couples

anage & maintain apa omplex. Salary open plus ient & utilities. Gentlema

512 Situations Wanted

506 Help Wanted Sales

or mine till 4 PM. 874583
WANTED: BABY SITTER. Your
Home, 5 Days, Plymouth Arsaras
LIGHT Housekeeping & care for
2'by year old child, brein, references. W. Boomfield, Call Bill 3024
BABY SITTERS needed. Evening
and day care, hear, 7 (LiTerly).

in home' sitter, \$340 month, plus sick days, call 6028905 HOUSEREEPER, part-time, experienced preferred. Apply in person. Dorvin Convalescent & Nursing Center, 23270 Moriock, Livonia, on Middlebelt, one block south of 8 Mile.

BABY SITTERS for vacations and daily work needed. Also part time. 24 hour companions for elderly in contract times. And a contract con-create a form of the contract of the Call Liberty Agency. 256-1670 MATURE woman needed to baby st infant on a weekly basis. Own

WOMAN

ANTED to stay Friday inday, no heavy work for elderly lady.

BLOOMFIELD HILLS

510 Help Wanted
Couples
RESIDENT MANAGER
Middlesged couple for new 512 Situations Wanted Female

(S-11C,F-13C,Ro-7C) (O) 15E

EXECUTIVE Secretary, back ground, engineering manufacturing, construction Desires partime or replacement work, excelent references. After SPM, \$48-6166

NURSES

647-3540

OKKEEPER, full charge, thruster is statements, with Executive statements.

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APARTMENT MANA
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Female

EXPERIENCED bdy wishes day
work every other Wed. & Thurs
work every other Wed. & Thurs
Den transportation. B07428

EXPERIENCED MOTHER of
three year old bey would like to
bablysis schoolteacher's one child.
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