504 Help Wanted Office-Clerical SECRETARY page, centrally lensted in down
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General Office

NOON RECEPTIONS

RECEPTIONIST CLERICAL WORKERS
Needed, typing required, Southfield
location, call Ann Davis. 253-4500

GIRL

Secretary General Office

Oak Park Location

CLERK

CLERICAL
SENERAL OFFICE WORK
2 50 WPM 5 Days , 35 Ho
3. Good starting salary. Nor
1. Detroit area. Call Mr. Holla
interview. 933-9160

PRE person, general office, typing and spelling skills, involcing, answer phones, and area. Call Mrs Webrley. 273-2180

\$650 - NO SHORTHAND REALTORS ning for General Office pe st be next & accurate Ty theeping thru trial baland Shorthand desired but no y. Call for appointment 427-5050

OPENINGS n experienced in Account ole Dept. using 10 key addin-ine. Permanent only nee-. Central Livonia location m office, hospitalization an insurance. Hours 9 AM to

504 Help Wanted Office-Clerical

SECRETARY

EXPERIENCED EXECUTIVE Ser retary needed for established insu-ance agency. Troy location. Car Mr. Archer at FARMINGTON TO \$750

504 Help Wanted Office-Clerical

GIRL FRIDAY
Il Products Company
meral office work, no
Responsibilities in
ng, customer contact
& mail. If interested

TOWN & COUNTRY EMPLOYMENT CENTER 474-1717

SECRETARY-RECEPTIONIST handle correspondence, telephon-general office, typing & shorthan Salary open. Contact Mr. Randel

SUMMER WORK!

SECRETARIES TYPISTS DICTAPHONE SWITCHBOARD KEY PUNCH GENERAL OFFICE

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SERVICES RTGAGE Tax Clerk for expan

SWITCHBOARD OPERATOR

Experienced SSS P.B.X. operator

Liberal employee benefits. Apple

STAHL MFG. CO. 12282 WOODBINE Detroit, Mich.

IBM System 32 Operator Trainee

S.M. ...

So Junction, Plymouth

ACCOUNTANT, 2715 per week pix
benefits. Located in Birmigham.

15 Mile & Telegraph area. Minimum typing, 29970l, baak reconcilations, kedgera. P & L statements
some taxes with help of outid some taxes with neth of outside CPA firm. Send resume to Box 194. Observer & Eccentric Newspapers, 38251 Schooleraft, Livonia, Mich-lean 48150.

STENOS CRT OPRS **TYPISTS** MONEY ISN'T EVERYTHING

MANPOWER

506 Help Wanted Sales ATTRACTIVE woman needed to unique, natural cosmetic shop at 1: Oaks Mall. Must be enhusisati and personable, part time. Salar plus commission plus unlimbes secome in outside workshop program. Call Mary 342-266.

CAREER OPPORTUNITY

646-8000

WOODWARD **ASSOCIATES** REALTORS
1550 North Woodward Ave
Birmingham

NOW HIRINGI

FULL TIME

506 Help Wanted Sales

COMMERCIAL
bers of Partridge & Assoc
Muhi-List throughout Mich
Move up to big commission
realive self-starter can ex
""" confidential i \$100,000 yearly. For confidential in terview call Realtors Gary 7 Ward E. Partridge. Phone 651211

FER MO?

If you are aggressive, we to travel, & can start immore can be yours.

424-8430

RETAIL SALES Mature person for well known romen's fashion store. Westside uborban locations. Will promotight person to Department Manger. Full benefits at no cost to ou. Salary according to expense. Call for appointment.

962-3299

SALES CLERKS for quality fabric store, 9:30 to 3:30 or 3:30 to 9. Must be intelligent, ambitious, neat appearing. Knowledge of seving important. Apply in person only, levings Fabrics, 25310 Middlebeh Rd. corner 11 Mile Rd. EXPERIENCED Salesperson for ladies resale shop. Ferndale, with light clerical. 398-5019

Soop, 1995 W. 13 Mile Rd., South-field.

SST-81S MCR. TRANEE

Miles Miles Miles Miles

Miles Miles

Miles

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Gene Darke 2 Reator

HIMELHOCH'S e full time saks openings nch stores, also trainee p s available. Call P. Fisher, ointment. \$69-

NEW CONSTRUCTION SALES Sales professional needed for major custom home builder under-trong rapid expansion in the Great-er Birmingham, Bloomfield. West Bloomfield area Great opportunity and potential. Excellent product and prestige land development. Building sales experience pre-ferred, Reply to Box #127. Observ-

ASST MANAGER

Leadership, experience & thusiasm are the ingredients are looking for in our manage personnel. If you want a brigh bure, with one of Michigan's

ALCOVE

506 Help Wanted

entric Newspapers, 362: polcraft, Livenia, Michiga COLLEGE STUDENTS
Farmington Community Library
now accepting applications for p

famous Avon products in a serve tory assigned to you. Flexible xours. Interested? Call: 334-2109 352-2926 422-2252 427-4000 ALESLADY PART-TBIE, Sell-g experience preferred but not ccessary. Homemaker Shops, orthland Center, Southfield. 569-1764 TIRE CHANGERS
Mechanical aplitude desired
Recent H.S. Grad. \$150 per hour t
start. Apply General Tre Service
19601 Middlebelt, Livonia.

KPERIENCED SHARP Saleslads r Boutique in Sommerset Hotel ter 6PM, 643-8257 or 557-2215

LEASE CAR SALESMAN SALESMAN
Well established Westside Co.
needs experienced salesperson with
lease car background. Commission
sales-excellent opportunity. Send resume to Fleet Leazing of America.
24609 Plymouth, Detroit, Mich4229, all replies completely confidential, Or call.

S37-8750

LADIES over 18, full or part time work, no delivering. 475-2385 or 531-317: TELEPHONE Sales, full time, good pay, Pontiac area, 333-3741 or 178-0160

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STOP KIDDING YOURSELF
Your future is up to you and your
association with Gateway Home
Decorators of Newark, New York.
We have an exciting new line, full
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Real Estate Sales Keal Estate Sales
Training with Century 21, assures success. No experience
necessary as we train to succeed. High commission, selling in Farmington Hills and
Bloomfield area. ASK FOR
JOHN HEALY.

Century 21

FAIR TOWNE CO SALES PERSON and Manager Traince wanted for retail sales in fireplace shop. 464-6040

some sales experience. Apply is person, Parmenter's Florist, 180 E Brown, Birmingham, 644-934 REAL ESTATE me sales people neede est Livonia Office. For

Norwood

No. 1, Inc. 464-2800

SALESLADY

For contemporary Women's store, part time. Must be aggressive, and have strong Fashion background.

851-4383

Norwood 425-1500 MALL Oil company needs part me salesman, flexible schedule nd hours. Would prefer retired erson, ask for Jim 689-920

REAL ESTATE RFAL ESTATE
Sales Management
An opportunity for by flight
sales person seeking management level position to step
with aggressive, active firm
in Farmington Hills- West
Bloomfield orea, laquiret
kept in strictest confidence.
Call Joe Bachleda or Farial
Thickow

Century 21

626-8000 EXPERIENCED Salesperson to sell homes for Bloomfield custom some builder. Semi-flexible hours. WERE EXPANDING!

were experience associate brokers associate associate associate brokers as also managers. Communicating up to 10°F For personal interiew, call JOE E. NORWOOD.

No. 12, Inc. 478-5000
No. 12, Inc. 478-5000
Rd in Plymouth now accepting full and part time application. Please apply in person. apply in person."

WORK YOUR OWN HOURS
PLAYHOUSE CO.
Is now taking applications for ambilious women over it for Christians help in several substanareas. No experience needed, we train, no cash investment, must have car
\$11,2259

WE'RE HUNTING

ancial organization booking to ex-and our superior sales force. Give ersonnel statistics and business sekground to Tigers. PO Box 23, outhfield. Mi. 48037 in Equal Opportunky Employer

508 Help Wanted Domestic DEPENDABLE WOMAN was to baby sit Mon thru Fri, 7al Noon. 4 year old boy, Most is own transportation. Wayne between 6 and 7 Mile, Livotia.

ing Sept. for 2 pre-schoolers. I hours weekly. References. West land area. 722-107

BABYSITTER needed, hours 2:3 pm to 5:30 pm weekdays. 2 boys my home. Bishop Borgess area call before 2:30 pm. 532-607.

MATURE, loving and reliable buby sitter for girl age 8 Years. Light housekeeping duties included fluors 7 AM to 5 PM during sum mer. 3PM to 5 PM when schoo starts. Own transportation preferred. Call after 6 PM. 455-859

BABY SITTER wanted, days, for children, 6 Mile, Wayne Rd. are CaB after 5 PM, 466-86

ELDERLY LADY for housekeepin for elderly man. Redford area. WANTED High School Student or mature woman to watch 9 year old after school. Your home or mine, Farmington Oaks or Farmington Meadows Sub. Call after 5:30 PM 474-279:

BABY SITTER for 2 pre-school chi

dren in my W. Bloomfield home Part time, some evenings. Call after 7:10 Pm. Tuesday, Wednes-day, Friday. 661-1721 day, Friday. 661372 HOUSEKEEPER, mabure, Brein no cooking, 2 adults, Someone who wants a lovely home, car, fring benefits, pad vacations, Recent ref-erences required. Attractive sa-ary, Rely to Bes 120, Observer & Eccentric Newspapers, 3625; Schooleraft, Livonia, Michigar

HOUSEKEEPER with some cooking experience. Small adult lamby. Live-In, Own room, bath and Color T.V. Other help. Must be able to drive (employer has car). Recent references. \$150 per week. \$674.531 MATURE person to join lamily, father and live school age children need live in homemaker, room, board, wages provided. Shelby Twp., references, call after 7 PM. 7815 598

RETIRED man to tend my garden.
3 - 6 hours weekly. Must know all
about reses, rhododendrons, etc.
Hustington Woods 639-7701 HOUSEKEEPER for widower & : children, day work, 7:30AM-4Ph Monday thru Friday. 332434 Monday thru Friday. 3224341

FREE ROOM & Board plus \$100, weekly for woman companion. Call Mrs. Ross, might be a slight walk. 3254100

PART-TIME Babysitter. Mature woman needed for two well behaved children. 4 years and 1 year. Hours 7:30 AM-SPM. Tues. and Thurs. After SPM. 632-7332

TEACHER needs babysitter for 2 pre-schoolers, starting September, 7-30 AM-4-15 PM, Non-smoker, BABY SITTER needed. Mature woman, experience preferred, in my home 5 days a week. Call after EPM 3555184

BABY SITTER in my home for 3 children, 4 days a week, references & own transportation. Plymouth Area. 439-4253

PART TIME sitter. 2 little ones. W. Chicago & Middlebek. Call eve-nines. 522334 BABY SITTER needed, must be in Fisher school area. Redford Twp. Begin August 16: full time until Se-tember 7th, 5 day week, 7:15 AM 5:15 PM; from September 7, before and after school. Call between 6 PM and 10 PM.

MOTHER'S HELPER, student pre-ferred, live-in, 3pm & weekends,

HOUSEKEEPERS, day shirt , full time, apply Hendry Convalences Center, 165 Haggerty, Phymouth. BABY SITTERS for vacations and daily work needed. Also part time. 26 four companions for elderly in private homes. And a cook. Car becssary. Only 25 or object apply. Call Liberty Agency.

wants an experienced housekeeper who does cleaning, shopping, driv-ing, some cooking, Excellent fringe benefits such as paid vacation, health & life insurance, etc.651-0606

RESIDENT MANAGER
Middkaged couple for new small
suburban townhouse complex.
Partitime dulies include recting,
managing and maintenance. No
children or pets.
Phone 286-600

EXPERIENCED MATURE Mainte Caretaker Couples

355-2424 COUPLES, work together building a business. Start part time & grow. We train. 549-7130

WOMAN WISHES day housework. Experienced. References. 333-1423

Experienced. References. 330-143
MATURE Lady with high coalficution will care for person or persons requiring my hild time experience. This includes all house-hold duties, business affairs, driv-ing, therapy for the desabled, com-panionship to the elderly. Cannot kee in but will remain overnight when accessive. Character with when accessive. Character 1974. The control of the language of the unmost 357-350.

trying:

MOTHER will provide tender loving care (day-lime bours) I four
year old girl, from SeptemberJune, Lake Pointe-Plymouth area.

(S34710

very reliable competent lady, send answer to Box 164, Observer & Eccentric Newspapers, 3825 Schoolcraft, Livopia, Michigan 48150.

NURSES

LIMAR INC. 647-3540 EXPERIENCED LADY wishes day

EXPERIENCED Baby Sitter wishes to baby sit pre-schoolers. Schoolcraft and Newburgh. 464-3097

DESIRE work-Lawn mowing, help with moving, misc. odd jobs. Cat Jeff. 533-239 Instructions

SUMMER MATH tutoring, all trades, M.A. - B.S. degrees, Certi-led, experienced teacher. S1-2111 AIRLINE TICKETING
Travel Agent Course
Call 395-5322
American Travel Schools
122 Woodward
Fen

IBM KEYPUNCH Livonia Business Machines Institute
1270 Farmington Rd.
(1 block S. of 7 Mile)
477-2900

IANO TEACHER in Plymouth, reepling students, Bachesor of lusic, Plano Major, Marygrove ollege, Call 435-4013

EXECUTIVE SECRETARY

600 Personal:

HI BABE! WELCOME BACK.

DRC PASS WINNER

CONGRATULATIONS

LOSE weight.inches safely, easily, Medically approved autritional weight loss program. No Dr. appointment, exercise necessary, Est regular foods. Jiwan. 842824

CALL WOMEN'S CENTER 476-8558

602 Lost & Found

FOUND: Bowling Ball, vicinity of Rotary Park, Identify. 522-7747

FOUND: girls bike, No. 7713721, 12 Mile - Southfield area. 254-4220 LOST: Black & white female cat. near Sunningdale & Long Lake, Bloomfield Hills. 645-2984

LOST. Reward, large black affectionate cat. Answers to Mini. Mid delbelt, 5 Mile area. 476-334

LIVONIA K. of C. Hall. Capacity 275. Ample parking, air condi-tioning. Rentals for all occasions. 5M-5035 or 454-0500 Lincoln Inn 386-5000

618 Child Care BABY SITTING
At my licensed Day Care Home, 17
Mile & John R., Troy, Excellent
care, Fenced in yard. \$248645

626 Bingo ST. MARY'S ORTHODOX CHURCH Bingo, every Mon., 7 PM. 32520 Cherry Hill, E. of Venoy. Hall is in Shopping Center.

MONDAYS 7:30 PM Beth Abraham-Hillel 5075 W. Maple Rd. lewteen Middlebek-Inkster VETERAN'S FOREIGN WARS
Post 8341. Every Wednesday.
PM. 27300 Plymouth Rd. in the
Farmer Jack Shopping Center, Red
ford Township.

EVERY WEDNESDAY
BINGO - 7 PM.
BINGO W. 8 Mile. W. of Middlebek
478-9117

Requires typing, records & fi ing. Good grammatical mathematical skills. Shor hand helpful. See Jane Cu

Ardmore Acres
19810 Farmington, Livonia
SECRETARY, experienced, for pleasant office located in Orthand
Lake - 12 Mile area. Excellent typing, accuracy with figures, some
knowledge of shorthand. References required. Call 93 weekdays.

TYPIST mise, clerical func-tryping speed 45 WPM min-Solary \$1,227. Applicants meet the following CETA re-

FRIDAY

358-2500 8 AM - 4 PM

MILLIGAN

mercial Design Co. Cal 47.44

SECRETARY/BOOKKEEPER
FEE PAID - TO \$11.400

EXCELLENT opportunity for cere minded gal! Start at the twith this large subortant discontinuous control of the control of the

OFFICE GIRLS, several opening Experienced and inexperience needed. Southfield area. Ask Mr. Bremer. 557-01 NUCLEAR DIAGNOSTICS
575 Robbins Dr., Troy
313-385-7800

established Birmingha centrally located in dirmingham, needs ed Secretary, Must e

CLERK TYPIST

Life Insurance Co. Equal Opportunity Employer M/F

GENERAL OFFICE. Good typing and math skills required, full time. Must be mature. Accounts payable preferred. Not a must. Starting sal-ary, \$150, per' week. Call between 94 weekdays. \$53,8406 or \$53,8406.

9-4 weekdays. 3334400 or 3334400 rates from Popolity On States and Control of the Accounts Payable Clk

> INTERESTING POSITION for sec-retary with a future in becomin aminant to office manager, Typin speed 69 WPM on electric type writter. Accuracy important De-plone. Shorthand not necessary Fringe benefits. Salary com-mensurale with experience. Sen mensurate with experience. Seno resume to: P.O. Box 163 Bloomfield, Michigan 48013. Call between 9AM and 11AM and 2PN and 4PM. 649-3810

TYPIST with Legal Experience for Birmingham Law Firm, part time, OFFICE CLERK

349-5000 GENERAL OFFICE HE

TWO GIRL office, diversified work, typing required. Some office

Anchor Fence Co. 19335 Glenmore, Detroit An Equal Opportunity Employer KEY PUNCH

sorking experience. Call 569-5700 ext. 240 for an inter view appointment. Equal Opportunity Employer M/F

FTERNOON Switchboard Ope for, also part-time midnight ope for, Southfield area, Call 353-60 ALL JOBS FEE PAID ENINGS FOR great Birmit company, SECRETARY r. typing, light shorthas dictaphone, detail follow

PREFERENCE

PERSONNEL 362-3420

5650 - NO SHORTHAND
e paid, type 60 wpm, for this
per opportunity with suburbas
anufacturer's rep., Lots of nicnefits including dental;
TOWN & COUNTRY
EMPLOYMENT CENTER
474-1717 FULL CHARGE Bookkeeper, experience required. Variable work schedule, beautiful working atmosphere, Farmington Hills Comercial Design Co. Call 4774280

15 positions opening in W. Subban area. \$900 monthly to sto Call Monday & Tuesday: 534-3104

506 Help Wanted Sales REAL ESTATE
SALES MANAGER
Need for Gallery of Homes offi
Should be experienced in closis
ad writing and managing 10 to
salespeople. Salary plus overri For an interview contact Ward
Gary Partridge.

Salesperson for Gown & Bette Dress department, fashion orie ted. Apply in person. Davidson 249 Pierce, Birmingham, Mr Vater.

SALESLADIES, mature. Exprinenced in selling infant & ch drens apparel. Full time. Berlin (Orchard Mall). Bilst

\$910

Tired Of Running?

NEW HOME SALES IN FARM.
NIGTON & LIVONIA FORCES EX.
PANSION. Need 2 responsible experienced licensees to work 5 days a week from 1-32 PM. The purposets come to you. Homes start at \$8.500 and got of \$8.500 and got of \$8.500 and got of \$8.500 and got of citeriewa appointment at One Way Marketing Limited \$22400.

LADIES - Do you need maney!
Deep your important job as home
maker and parent and earn full
time earnings with part time
bours. For interview appointment
call before noon 335-3045 or 459-0196

HARDWARE DEPT. tail selling, Hardware as ome Repair experience no

essory.

ACE HARDWARE
WESTLAND
Bill, 729-5060

THIS attractive store has opening
for mature retail sakes personnel,
targe help only. Apply for interview
hrough August 29, Jan's Hallmark
Shop, 1795 W. 12 Mile Rd. South
field. 3574315

HIMELHOCH'S

FOR TIGERS!

ATTENTION nediate income. No experience essary. \$150+ to start. 537-4543 INSIDE SALES orrespondent to maintain those and letter contact with ied group of customers, rders, make quotations, e ag and follow up. Should have to make the contact with the customers of the customers of

OUNG Couple or College student antitorial work, Livonia, Earl corning hours, Good pay, Mu lave car. 365-478

PERSON to open up bar in the morning. 5 days. 7:10 AM. Perfec-for older gentleman. 421466 For older gentleman.

WOMAN over 18. Evenings. Snack
Bar. Call Bonnie after 6 PM.

474-418:

ROUTE SERVICE WORK

1 - 2 Days per week, year round,
Prefer Eatly retiree or mature
working man with weekday of.
Delivery wan provided. Travel-Mc
Service, Plymouth. 633-6450 SOUTHFIELD-10 AREA
Part Time General Office
Light typing, etc
559-0625

559-0625

LADIES delivering and selling hundres, must have car, pleasant personality and be dependable. Monday - Friday, 9:30 - 1:30 PM. S1 per hour, plus commission. Day, 338-1611, Evening. 332-6325 YOU HAVE looks, brains an isonality, you may be the Gal LADIES

McDonald's MAN WANTED for Garden work.
Work at your convenience weekdays or Sunday, 13 Mile - Lahaer
area, Alter 6:35 PM. 6f78118
SECRETARY Permanent J days
weekly at 3105. Southfield office.
Good skills, and experience necessary as my assistant. Letter only,
to P. Dembs, 17117 W. 9 Mile Rd,
Sulde 413, Southfield, 314 40973.

CASHIER. over 18, 20 hours, some weekends, 9 MHe-Middlebeh area. 477-5478 COUNTER WOMAN for dr cleaner, experience preferred Afternoons and Saturday, Maple Telegraph area. 665464

STUDENT - Part-time help wasted. Hourly wages for office work during evening hours. Must have clear speaking voice and be dependable. Call after IPM, ask for Mr. McCurdy. 235-4696

about roses.

Huatington Woods

PART TIME Permanent Switch-board Operator, will train. Evenings & Weekend Hours, Must be dependable. 8 Mile-Telegraph.

333-0150 NEEDED-Instructors bke you, for Fa0 Classes at Livonia YMCA. Flower Arranging, crafts, musical instruments, Holiday workshops, plant care, baby sätting knowhow, other areas, too. Call Linda or Suc. AM - 3 PM. 281-2181

LOCAL Businessman looking for ambittous, mature person to join in expansion of successful business. Part time daylime hours. Mon. thru Wed., 11 AM - 2 PM. 464-0279 508 Help Wanted Domestic LIVE - IN housekeeper and alde to sick, elderly woman wanted in nice West Bloomfield home. 642-3624

MATURE woman to care for 6 year old and 1 year old girls, 3 days a week. Livonia area, 422-1852

MATURE woman wanted to baby-sit in my home, Westland area. 325-3197 erences, own transportation pre-ferred, 4 days, 8:30 to 5:30. Ask for Tolive 254,335

BABY SITTER needed for my 5 year old daughter, aftermoon, weekdays, in my home, 5 MBe-K in-loch area. 533-1543 BABY SITTER wanted for my 2 children, aged 1% and 8 months, in my home. J days week, 8:155:30. Must love children, references. Wayne-Plymouth Rd. area. Call after 6 pm. 327-7688

LIVE IN BABYSITTER, light housekeeping, nice home, private \$43,3277

BABY SITTER for school-sged chal-dren. Beginning September 6:30 AM - 8:30 AM; plus I hour after school. Recent references. My home preferred. Garden City. Henry Ruff School district. After 4:30 PM: 422-4579