WIN 2 HOCKEY TICKETS

TO WIN: Send your name and address, on a postcard, to RED WING TICKETS, The Observer & Eccentric Newspapers, 36251 Schoolcraft Road, Livonia, MI 48150. Then watch the classified section every Monday and Thursday. When your name appears, you're a winner! Enter soon and as often as you like

500 Help Wanted

PROPERTY MANAGEMENT OPPORTUNITY
A strong fast growing lumber and property development company is actively seeking a self motivated individual to run its property and mortgage division. Experience is required in property management and construction mortgage lending. Full benefit program. Salary commensurate with experience. Call Rick Kramer, Erb Lumber Co. 644-5300

RELOCATION OPPORTUNITY
$15,000 to $30,000
(pick your state)
Major international manufacturing conglomerate provides excellent benefits, on the job training, stock purchase program, manager in training for new markets under construction.
PERSONNEL RECRUITERS
358-3300

RESTAURANT HELP - excellent hours for housewives, 10 Am to 2 Pm. Monday-Saturday. Please apply in person: Burger Chef, 33340 W. 12 Mile, Farmington. 553-0680

RESTAURANT - Bus People, day shift. Apply Tria Restaurant, 29922 Northwestern, Southfield.

RESTAURANT MGR. TRAINEE
TO $22,000
Salaried position, top benefits, on job training, no experience rapid promotion. Call 865-875.
PERSONNEL RECRUITERS
358-3300

RETAIL MANAGEMENT
Start your new year with an exciting career. Increase your knowhow with national women's specialty chain. Opportunity for accomplishment and promotion. Locations in city and all suburbs. Full benefits free to you. Call Mrs. Conner.
942-3299

RETAIL SALESPEOPLE, full time, for Plymouth Mall & Livonia Mall locations. Retail experience, some photographic knowledge helpful. Call Sol 525-4110

RINK MANAGER
PART TIME
$3.25 to $3.50 hour. At the time of application you must be Livonia resident and U.S. citizen, at least 25 years old and a high school graduate or equivalent with at least 3 years full time work experience involving public contact, public relations or related experience. Must pass physical examination. Apply no later than February 10, 1978 to: City of Livonia Civil Service Commission, 33625 7 Mile.
An Equal Opportunity Employer

SALAD PREP
FULL TIME
Male or female, 5 days week, 8 AM - 3 PM. Benefits. Apply in person 2PM to 4PM.
Sign of the Beefeater
6199 ORCHARD LAKE RD
WEST BLOOMFIELD

SALES/OPERATIONS positions in Pontiac, Warren & Lansing Large International Household Goods Mover looking for individuals with promotion potential. Remuneration commensurate with ability. $12,000 to $20,000. Send resume to: Stevens Van Lines, 5565 Elizabeth Lake Rd., Pontiac, Michigan, 48054

SALESPEOPLE wanted to sell electronic organs. Must be capable of demonstrating. Contact Keyboard Manager, Hammell Music, Inc., Livonia store 427-0060

SCHOOL BUS drivers wanted, part-time. Good hourly record. Private school in Southfield. Call Pat: 569-2985

SCREW MACHINE
Apprentice Set-up Man
For 7/8 dimension Gridley and some machines. Excellent opportunity. Apply today:
S.M.C.
800 Junction, Plymouth

SEAMSTRESS - experienced in ladies' alterations, part-time, 3 days week. Pleasant working conditions. Benefits. Mittelfeld's, 312 Main St., Rochester. 651-8171

SEASONAL LABORERS
$3 to $3.15 HOUR
Applications will be accepted from Livonia residents this March 3rd, 1978. Jobs start in May. Applicants must be at least 18 years old by June 1st, 1978. Apply to: City of Livonia Civil Service Commission, 33625 7 Mile.
An Equal Opportunity Employer

SECURITY GUARDS
Women or men. No age limit. Full and part time.
357-1978

SECURITY GUARDS
Full & Part Time
ALL SUBURBS:
DETROIT
HAMTRAMCK
PLYMOUTH
DOWNRIVER
THE WHALL CORP.
18860 W. 10 Mile Rd.
424-8319

SERVICE PORTER & RUSTPROOFER
No experience necessary. Contact Rich Ellsworth, Service Manager.
Stu Evans
LINCOLN-MERCURY
32000 FORD RD.
GARDEN CITY
425-4300

SERVICE STATION attendant, 18 or over, must have neat appearance. No mechanical work. US 23 Expressway and N. Territorial. Call after 8 PM. 453-2318

SEWING ORNAMENT PERSON
If you are looking for a permanent position & have a good knowledge of sewing a fabric, we would like to discuss a position with you in our organization. Previous Sales experience helpful. We offer salary, commission & other company benefits.
Apply In Person
Mrs. Krantz
KINGER CO.
TELEVILLE MALL
An Equal Opportunity Employer

SHARP GAL to run printing department in office supply store. Duties mostly with law firms. Must have good organizational ability, mathematical skills for billing purposes and some typing and filing skills. Responsible for purchasing paper stock and follow through on orders. Good opportunity for right person. Please Call Perry, 398-1900
C & E

500 Help Wanted

SERVICE STATION attendant wanted, full or part time. 255-1122

Service Station Attendents
And Wrecker drivers, full & part time, days, afternoons and midnights. Apply at Danny's Standard, corner Joy-Inkster.

SHIPPING-RECEIVING CLERK
We need a "Take Charge" responsible person to act as our lead shipping-receiving clerk. Must have experience and be able to direct others. Light messenger duties. Must have valid driver's license and good driving record. Located near GM building. Write, giving background and salary history. Box 294,
Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

STOCK BOYS
17 or older, apply in person 12-3 pm. Mon. Tues. Wed. Mom's Fruit Market, 28350 Joy Rd.

STOCK BOY
Young man needed now, permanent full time position for male, filling orders, general office duties and some errands. Must have own transportation. Southfield area. For appointment call 353-3209

STOCK & DELIVERY Boy for office supply store. Responsible for keeping shelves filled with stock, general maintenance of store. Must be able to assist in delivery of office furniture, files, etc. and help to unload trucks. Hours: Mon. thru Fri., 8:30 AM - 5:30 PM. Please call Fern, 398-1996

STUDENTS WHO Are Reliable & Neat appearing needed now by Nationally known Co. to sell & deliver our products. Top $ Potential. Car & Phone necessary. Call 8-9 PM. 349-1987

SUPERVISOR - trainee, some college, supervisory experience, $150 to $200 plus weekly bonus. Ray Greene Personnel 399-1428

SURFACE GRINDER
Experienced. Immediate opportunity in modern air conditioned shop in Plymouth. 50 hour week. Excellent benefits, hourly rate open.
301 Industrial Dr.
455-1100

SURFACE GRINDER HAND - Only top job shop men need apply. Detail work, steady year-round. Pacer Mfg., Plymouth, Michigan. 453-8182

SURFACE GRINDER OPERATOR
Complete benefits with the finest working conditions at 35 year old firm. Top wages for top men.
O. KELLER TOOL
12701 Inkster Rd.
Livonia 425-4500

TEACHERS - Northern Michigan children's summer camp has openings, arts & crafts, horseback riding, canoe, back-pack trippers, call 355-3116

TECHNICIAN
Large international firm in Troy needs someone mechanically inclined to test equipment & work with engineers & chemists $12,000. Fee Paid. Call, come in, or send resume to Ms. Smiegel.
PROFESSIONAL PLACEMENT PARTNERS, LIMITED
555 S Woodward Suite 616
Birmingham, 48011
644-2852

Temporary Assignment
Need ladies for telephone work. All shifts. DEARBORN AREA. MUST HAVE OWN TRANSPORTATION.
Dearborn 565-8060
Oak Park 967-0338

WITT SERVICES
TRAINEE
Must have minimum of 2 years experience in metal cutting shop or have had machine shop course in high school. This is a permanent position. Plant presently on strike. Jobs offered are in place of employees involved in strike.
SEVAKIS INDUSTRIES INC
REDFORD
535-5150

TRUCK DRIVER to make pickups and deliveries. 48 hour week. Must have good driving record. Benefits. Williams Plating: 12170 Merriman, Livonia.

TUXEDO SHOP MANAGER
We are looking for qualified person with drive and ambition to Manage our Tuxedo Rental Department. Experience preferred, or we will train the right person.
We offer excellent starting rate and growth potential. For more information call Roy.
SHIFMANS MENS WEAR
474-2573

TWO MAINTENANCE MEN
For large apartment complex. Full Time. Experience a must.
261-9600

TWO YARDMAN
For apartment complex. Full time, must be 18 years or older. Apply at Midwood Apartments, Drake & Grand River, from 8-12 PM and 1-4 PM.

USED CAR PORTER
For Automotive Dealership in Farmington. Good driving record. Contact Jere Law.
BOB SAKS OLDS
478-0500

Vertical Mill Hand
Detail work, must have tools and read blue prints. Steady work. 25 year old firm. All benefits paid. Southfield.
444-4534

WAITRESSES - no experience necessary, apply in person only between 2-4 pm. 22805 W. 8 Mile, Alfredo's.

WAITRESSES NEEDED
Day shift only. Must be experienced with Food and Liquor. Some split shifts required for Banquets. Apply in person 10 AM to 4 PM.
Red Oaders
22066 Telegraph at 9 Mile

WAITRESSES
Day and evenings positions available. Apply in person at the Northland Center Maple House Restaurant. 569-3138

500 Help Wanted

WAITRESSES
FULL & PART time shifts available, both day & evening work. Experienced with food and beverages preferred. Contact Pat at Farmington Country Club. Call between 10 AM - 3 PM, Wednesday thru Friday only.

WAITRESSES WANTED. Must be 18 or over. Dine's Parlor, 31525 Joy Rd., Westland.
251-3729

WAITRESSES
Midnight Shift. Top salary, vacation pay, uniforms and meals furnished. Apply in person between 8 & 10 AM and 3 & 5 PM.
Bates Hamburgers
33406 Five Mile, Livonia
Middlebelt at 9 Mile, Farm.

SIGN OF THE BEEFEATER
is now taking applications for FULL TIME WAITRESSES (part time need not apply)
Apply Day about 2PM-4PM
7657 N. Wayne Rd.
WESTLAND SHOPPING CENTER

WAITRESS-Experienced, day shift. Apply in person at The Gallery Restaurant, 19460 West 10 Mile, Southfield

WAITRESS - full time nights. Excellent earnings. No experience necessary. Plymouth Bowl, 40475 Plymouth Rd.

WAITRESS wanted for afternoon shift. Apply in person Leright's Coffee Shop, 824, S. Wayne Rd. Westland.

WANTED Ass't Manager for Kentucky Fried Chicken of Livonia. Must be 18 years or older. Apply in person, 27524 Plymouth Road, Livonia. 427-6100

WANTED - MANICURIST, facialist & shampoo girl. Creative Hair Designers, downtown Birmingham. 645-1348

WANTED: persons with some graphic knowledge to start at entry level positions. Call: Verle Moore 425-2500

WANTED: SALESPERSON for Retail paint department. Must have basic knowledge of paint & paint supplies. Flexible schedule. Retirees welcome. Apply at Murray's Ace Hardware, 27207 Plymouth Rd., Redford. Ask for Barry.

WANTED: SCHOOL Bus Drivers. 5½ hrs. per day. We will train you to pass all tests. Must have good driving record & be in good health. Must have transportation. Contact Southfield Public Schools, Transportation Dept. 21561 Lahser Rd Southfield. 354-8576

WANTED: Single copy newspaper delivery people to deliver Free Press in southern Oakland County. Driver's license and car needed. Short hours, good pay 358-2218

WANTED Substitute teachers, Wayne-Westland Community Schools, must have state teacher certification. Inquire at the Wayne-Westland Bd. of Education, 2172 S. Williams, Wayne, or call Personnel Office. Ext. 226. 722-1500

WAREHOUSE HELP wanted, must be dependable, $3 hour, Plymouth. 459-1000

WAREHOUSE SUPERVISOR
For distribution center. Minimum 3 years Supervisory experience. Excellent benefits. Send resume to Box 272, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

WELDER needed for Fabrication of weighing equipment. Minimum of 2 years welding experience. Southfield area. Call 358-0590

WELDERS-ARC
EXPERIENCED ONLY
535-6604

Welders
Steel Fabricators
EXPERIENCED
For Industrial Furnaces
PAID HOSPITALIZATION
VACATIONS
DOW FURNACE CO.
1965 WOODBINE
(Plymouth Rd.-Telegraph area)
537-5500

WELDERS & FITTERS
For building conveyor type machinery. Some blue print reading preferred. Excellent benefits
Spectrum Automation
12815 Wayne Rd., Livonia

YOUNG Man for helper shipping and receiving. Must be reliable for steady job. Southfield area. 352-6688

YOUNG MAN Wanted for Surface Grinder. Must have some experience on tool work. Will train right man. 474-2744

YOUNG MAN WITH VAN
Needed for Delivery. Full time. Company located in Redford Twp.
Apply In Person
25748 W. 7 MILE RD.

YOUNG TRUCK driver wanted, good driving record, and diesel experience necessary. Plymouth area. 459-1000

$8 PER HOUR
Driver delivery of a small appliance. Must be neat, have auto, be 18 years or older. Be willing to start immediately. Call Mon. only. R & A Enterprises.
525-5210

502 Help Wanted Dental-Medical

RECEPT.-SECRETARIES
Several openings now available in doctor's offices. Top Specialist, Northland, excellent benefits. Birmingham area, beautiful offices, medical experience. Excellent salaries, open.
DAVIS-SMITH
Medical-Dental Personnel
Since 1946 557-7200

DENTAL HYGIENEST, the ladies area-new graduate considered. Two days per week to start. 885-1700

MEDICAL RECEPTIONIST, $180
Great patients, answer phones, schedule appointments for west side subspecialty doctor. Type 45, prefer knowledge of medical billing.
525-7870
SHARROW & ASSOCIATES
PERSONNEL AGENCY

INSURANCE BILLER TO $750
Exceptional opportunity in a great office for the person who really knows their insurance! Livonia location.
DENTAL - $650+
We have several super positions available for dental assistants or receptionists. Call today.
TODAY & COUNTRY
EMPLOYMENT CENTER
Med. Dental Div. 474-1717

502 Help Wanted Dental-Medical

Director of Nursing
to direct nursing staff of clean, modern JCAH approved nursing home specializing in TLC. We offer a qualified RN.
1. Attractive salary
2. Paid Vacation
3. Paid Blue Cross/Blue Shield
4. Sick Benefits.
5. A Share in the Profits
FOUR CHAPLAINS
Convalescent Center
28349 Joy Rd. Westland
261-9500

ORTHODONTIST
needs experienced, responsible person part time. Oak Park & W Bloomfield area.
Health Care Personnel Service
358-0030

MEDICAL TECHNOLOGIST
MT-ASCP or eligible to work in group practice laboratory. Position is in hematology with some general laboratory work. Day shift, 5 days week Call:
Garden City Medical Center
421-1110 ext 69

NURSE AIDES ORDERLIES
Experienced or will train for rewarding career in nursing. Good salary and fringe benefits, excellent working conditions
Apply in person
GEORGIAN BLOOMFIELD
2975 Adams Rd. corner 16 Mile

NURSE AIDES
Full time, all shifts, experienced preferred but not necessary. Apply in person.
WILLIAMSBURG
CONVALESCENT CTR.
21017 Middlebelt, Farm
Between Grd River & 8 Mile

RNS or LPNS
Full or part time, days or afternoons. Apply
WILLIAMSBURG
CONVALESCENT CTR.
21017 Middlebelt, Farm.
Between Grd River & 8 Mile
476-8300

DENTAL ASSISTANT, chairside experience preferred 535-2292

WHITEHALL HOME on Grand River needs mature full-time Nurse Aides, 7 AM to 3 30 PM. Please call 474-3442

MATURED, experienced woman for part time work in busy doctor's office. Farmington Hills area. Call Lois 626-0050

ATTENTION-NURSE AIDES
Avondale Convalescent Home has full time openings on all shifts 651-4422

DENTAL
OFFICE MGR.
For Business Office
Busy Dental practice, 3 dentists Mon thru Fri., Must be proficient in Delta and all other Dental Insurance Forms
335-8021

DENTAL, receptionist, Experienced. Familiarity with dental insurance Office in Southfield. 4½ day week. Send resume to Box 316, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

NURSE - part time work in pediatrician's office in Southfield. Call for interview 352-1801

DENTAL ASSISTANT, Southfield, experienced, chairside, take & develop x-rays. Lab work. Maintain maintenance 352-7440

DENTAL ASSISTANT. Part Time. Experienced for Livonia Specialty practice. Must be neat and responsible and available full days. Call Sue at 522-7514

RECEPTIONIST for Doctors office, part time, must know pegboard. 477-1234

CHAIRSIDE DENTAL ASSISTANT, experience required. Joy, Telegraph area 326-1660

NUCLEAR MEDICINE Technologist, full or part time. Livonia 477-5100

-NURSE ANESTHETIST
CRNA to a full time position, outstanding salary, and fringe benefits paid, overtime.
ANNAPOLIS HOSPITAL
32155 ANNAPOLIS AVE.
WAYNE
722-4400-ext. 278
An Equal Opportunity Employer

FARMINGTON-W.BLOOMFIELD RECEPTIONIST
For busy dental office. Must have knowledge of insurance forms. Pleasant phone manner. Salary negotiable. Profit and pension plan. Reply to Box 300, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

DENTAL ASSISTANT
Southfield Orthodontic office. Experience preferred. 356-5130

RECEPTIONIST wanted for Dr's office in Garden City area. Experienced in billing, call between 12:30 - 5:30 pm. 281-2251

YOUNG, energetic chairside assistant for Farmington Hills Endodontic Office, will train. 553-2828

DENTAL ASSISTANT for progressive Birmingham Office, full time, no Saturdays. Ask for Nancy. 642-0600

DENTAL RECEPTIONIST, Livonia. Insurance, telephone, appointments, keyboard. Excellent working conditions & opportunity. No evenings. Some experience preferred. Please call only from 11AM-1PM. 525-1124

NURSE'S AIDS & ORDERLIES
Five day paid training class. Full time-part time. All shifts. Attendance bonus. Start today. Apply in person.
DORVIN CONVALESCENT & NURSING CENTER
29270 Merlock, Livonia on Middlebelt, one block south of 8 Mile.

502 Help Wanted Dental-Medical

WE HAVE a part time position available for an aggressive individual to work on scheduling in our dental office. Flexible hours and excellent working conditions. Must have good communications skills. Please send resume to box 288, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

BUSINESS MANAGER receptionist. Plymouth area. Experienced Knowledge of Data Plan preferred. Must be at least 25 and have own transportation. Top wages to the right person. Call for interview appointment. 453-6840

NURSES AIDES
ALL SHIFTS
$2.75 HR. TO START
APPLY IN PERSON
WHISPERING WILLOW MANOR
40650 W. Warren
CANTON 459-7060

MEDICAL ASSISTANT, Full time for doctor's office in Livonia, Wonderland Shopping Center. Some experience preferred. Salary commensurate with experience. For appointment 425-0060

RN or LPN
For Full-Time 3pm-11pm shift. Full benefits. Please Call
476-0550
Dorvin Convalescent
& Nursing Center
near Livonia Mall

RN-LPN
Nurse Aides
ALL SHIFTS
FULL & PART TIME
CAMELOT HALL
33180 Ann Arbor Trail
Livonia

RN & LPN
We offer a unique work experience with the mentally retarded at Plymouth Center for Human Development, 15480 Sheldon Rd., Northville, Michigan.
1. Civil Service Status.
2. No shift rotation.
3. Opportunity for advancement.
4. Vacation, 3 weeks, 8 paid holidays, hospital insurance, immediate accrual of sick time, retirement plan.
5. In service education opportunities.
6. Michigan Licensure required.
7. Salary commensurate with experience.
CONTACT NURSING OFFICE
453-1500, Ext. 212

RNS & LPNS. Full or part time, all shifts. Apply
Arnold Home
18530 W 7 Mile
KE 1-4001, Ext. 38

AIDES & ORDERLIES, pleasant working conditions, fringe benefits. Bedford Villa Nursing Home, Southfield 557-3333

DENTAL ASSISTANT
Good benefits, pay. State current experience and age. Nice Middle-Southfield area. Box 320, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

NURSE AIDES
FULL TIME
Days-Afternoons-Midnights
Apply in person
Marycrest Manor
15475 Middlebelt, Livonia
427-9175

EXPERIENCED RN, LPN & Bookkeeper for Northwest Women's Clinic. 3 days per week. Call between 1-4PM 272-3050

NURSES AIDES
FULL time positions. Afternoon and Midnight shifts. Mature persons. See Mr. Wallace
NIGHTINGALE WEST
8365 Newburgh Rd.
Westland, Near Joy Rd.
An Equal Opportunity Employer

MEDICAL SECRETARY
Needed in Garden City. Some knowledge of insurance forms helpful. Please call 421-6860

RN-LPN
Good starting salaries, and good hospital benefits. Afternoon and Midnight shifts. Modern facilities. See Mrs. Ferguson.
NIGHTINGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

RN - LPN, Full & Part time to work in Modern Health Care facility. Franklin Manor Convalescent, 26900 Franklin Rd. Southfield. 352-7390

SOUTHFIELD HEMOTOLOGIST looking for Certified Medical Assistant, part time. Minimum 2 Area. Experience preferred. 626-2820

DENTAL ASSISTANT, full time. Experienced mature. Business manager able to assist at chair. 12 Mile & Farmington Rd. area. 478-8080

DENTAL ASSISTANT, experienced. Must have recent references. 10 Mile-Lahser area. Call after 4 PM. 559-3881

DENTAL ASSISTANT - full time, experienced preferred. Oral surgery office, Birmingham area. Call between 8:30 - 4. 647-7226

MEDICAL RECEPTIONIST
Neurologist's Office-Birmingham
Call Helen
647-3400

RN'S, LPN'S
DAYS & AFTERNOONS
Apply in person
MEDICO'S
RECOVERY CARE CENTER
22555 W. 8 Mile Rd.
3 blks. W. of Lahser
255-6450

DENTAL RECEPTIONIST, experienced, multi-dentist office, full time. 447-7830

CHEERFUL Receptionist - Assistant for Livonia Pediatrist's office. Some typing, full & part time positions. Please send resume to: Box 288, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

502 Help Wanted Dental-Medical

CHAIRSIDE ASSISTANT
I want the best experienced CHAIRSIDE DENTAL ASSISTANT in town. Salary no object. All fringe benefits. Southfield, Oak Park area. Call:
968-5540

MEDICAL Typist, part time, minimum 85 WPM, oral surgery office, call between 9-20-4-30 647-7236

NURSE AIDES
ALL SHIFTS Good pay and benefits, pleasant surroundings. Apply 8-3, Monday through Friday. Linda
FARMINGTON NURSING HOME
30405 Folsom Rd. Farm
477-7400

RN
With psychiatric experience desirable. Full time, midnight shift. Apply
Ardmore Acres Hospital
19810 Farmington, Livonia
474-3500

RN'S - LPN'S
NURSE AIDES
FULL & PART TIME
Days - Afternoons
Apply in person
FRANKLIN MANOR
26900 Franklin Rd., Southfd
352-7390

MEDICAL ASSISTANT
Ophthalmologist Office, pleasant working conditions, fringe benefits. Send resume to Suite 1, 2700 N. Woodward, Bloomfield Hills, Mich 48013

OCCUPATIONAL THERAPIST, REGISTERED. Immediate opening North Oakland county area. Salary negotiable. Excellent fringe benefits. Please send resume to: Box 260, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

DENTAL RECEPTIONIST. Full time in busy Livonia Specialist office. Experience preferred. Send resume to: Box 248, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

RN'S & LPN'S
Modern skilled nursing facility in need of afternoon supervisor and afternoon staff nurses either full or part time. Revised pay scale, good fringe benefits. Contact Nursing Director 8 AM - 4 PM at.
CAMBRIDGE
NURSING CENTER WEST
18633 Beech Daly, Redford
255-1010

RN or LPN
For Full-Time 3pm-11pm shift. Full benefits. Please Call
476-0550
Dorvin Convalescent
& Nursing Center
near Livonia Mall

504 Help Wanted Office-Clerical

Receptionist
For growing young company. Applicant must have 2 years minimum prior work experience including typing, etc. Good starting salary and excellent fringe benefits.
Billing Clerk
Must have prior work experience in all areas of billing including extension, footing, preparation of custom papers, sales summaries and typing. Good salary and fringe benefits.
APPLY IN PERSON ONLY
EXOTIC RUBBER & PLASTICS
23936 Industrial Park Dr., Farm.

SUBURBAN OPPORTUNITIES
SECRETARY, to $900. Good typing. Average S.H. Financial experience preferred. W. Bloomfield.
RECEPTIONIST, to $705. PBX experience and typing required. Southfield.
PROOF READER, to $750. Advertising agency needs English major to proread ads. Southfield.
SECRETARY, to $800. Dictaphone with 3 years + office experience. 9-Tel.
RECEPTIONIST, to $650. Company needs accomplished typist for front desk job. Southfield
CLERK TYPIST, $525. Beginning Job. Type 40 W.M. Southfield
EMPLOYERS PAY ALL FEES
Call Mrs. Evans 477-9840
SUBURBAN PERSONNEL

Earn Good Pay
The Kelly Girl Way
ONE TIME
PART TIME OR
ALL THE TIME
See KELLY GIRL. You'll work for us in our customers' offices. Work a schedule tailored to your ability, time and needs and EARN TOP RATES. We only need to interview once and register to start a new and varied career. We have a serious demand for:
SECRETARIES
TYPISTS
DICTA TYPISTS
KEY PUNCH
SWITCHBOARD
FIGURE CLERKS
BOOKKEEPERS
Call or visit one of our convenient locations today.
Kelly Girl
A Division of Kelly Services
Not an agency Never a fee
Renaissance Center 258-1600
Bloomfield Hills 862-8600
Southfield 424-8100
Livonia 525-4820
Madison Hts. 398-3880
Equal Opportunity Employer M/F

504 Help Wanted Office-Clerical

SECRETARY
With good business experience needed to run computer & handle diversified office duties for Royal Oak Manufacturer. Full time, good benefits including profit sharing & pension plan. Send resume, including salary history, to: Box 192, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

SECRETARY PERSONNEL $185
Growth area, public contact, for secretary working diverse level of responsibility. Fee paid.
DURHAM ASSOC 569-1522

GAL FRIDAY
Working a in a most pleasant & comfortable environment in Southfield. Willing to assume a variety of responsibilities. Shorthand plus good typing a must. "PEOPLE ABILITY" is the key to this job Fee Paid.
PROFESSIONAL PLACEMENT PARTNERS, LIMITED
555 S Woodward Suite 616
Birmingham, 48011
644-2852

CHALLENGING POSITION available for gal with a little insurance background to train as a new business quotation clerk. Beautiful Southfield offices. $700 or more, plus excellent benefits. Fee paid Call Ms. Hollo.
PROFESSIONAL PLACEMENT PARTNERS, LIMITED
555 S Woodward Suite 616
Birmingham, 48011
644-2852

FEBRUARY BLAHS?
Perk up with a super job with Southfield law firm if you are proficient & type 50, no fee, $675
PERMANENT STAFF
353-0505

SECRETARY, Office Manager or Bookkeeper. Will train unusually capable, experienced person for a well paid career doing difficult, demanding details for a subsidiary. Starting salary $800 - $1100 Apply Tues from 2 - 6 PM 12821 Capital Ave., Oak Park.

BUYER TO $10,000
For large conveyer systems manufacturer. Monitor contracts & bids Degree preferred. Full fringes, plus employer paid fee.
525-7870
SHARROW & ASSOCIATES
PERSONNEL AGENCY

Witt Services Inc.
A TEMPORARY HELP AGENCY
WELCOMES
ALL QUALIFIED
SECRETARIES
STENOGRAPHERS
DICTAPHONE OPR.
TYPISTS
GENERAL OFFICE
RECENT HIGH SCHOOL GRADUATE - this is a wonderful opportunity to get started in the business world.
RECENT EXPERIENCE NOT NECESSARY. We maintain and improve your skills while working on a temporary basis
Assignment area and length of assignment is up to you - DAILY, WEEKLY and LONGER.
We have 8 locations for your convenience. Call the office nearest you for an interview. Open Monday thru Friday from 9 Am to 2 Pm.
Dearborn 565-8060
Detroit 963-0800
Clawson(Mon.,Tues.,Wed) 585-4387
Mt. Clemens 791-3059
Oak Park 967-0338
Wyandotte 284-9066
Livonia (10 am-3pm) 525-0330
Northville (10am-3pm) 349-5509
WITT SERVICES
ACCOUNTING clerk, A/R, A/P, payroll, to post on bookkeeping machine, call 478-8508

JOBS ! !
TV ADVERTISING
Fee Paid. Here is the chance of a lifetime to break into that great field of advertising! Nice boss will train you if your typing and shorthand skills are good.
TRAINEE - $700
Fee Paid. Get that first big break with nice company. You'll learn lots and make great salary too! Type only 50-55.
OUTGOING RECEPTIONIST
Fee Paid. Your poise and personality will be most important as this suburban company! Hurry!
ACCOUNTING CLERK
Lake numbers? Nice boss is very willing to train.
SUBURBAN SECRETARY
Fee Paid. Enjoy lots of variety in this great position with friendly firm. Salary $650 plus no shorthand
TOWN & COUNTRY
EMPLOYMENT CENTER
474-1717

BOOKKEEPER - full charge for a Southfield builder in Prudential Town Center, must have experience in full line Bookkeeping duties thru trial balance. Light typing necessary. Pay will be commensurate with ability and experience. Contact Helen. 424-8404

TOP EXECUTIVE - Secretary needed for dynamic company president in Southfield. Prestige position for career minded individual. Excellent skills required, $850 to $1000 with benefits and fee paid.

GENERAL - Office spot for growing computer leasing office in Southfield. Two years office experience and ability to pitch in and help are main requirements. Good typing. Salary $650 to $700 with benefits and fee paid.

ACCOUNTING - Supervisor for Bloomfield design studio. Good experience required. Salary $12,000 to $14,000. Fee paid.
ADAMS & MARTIN PERSONNEL
920 E. Maple BIRMINGHAM
646-5600

504 Help Wanted Office-Clerical

BLOOMFIELD HILLS Private club needs mature, Receptionist/Typist 5 day week includes Sunday. For appointment, call 644-3450

COLLECTION CLERK
Inside. Full-time. 40 hour week. Experience desired but will train. Call Sandy between 9.30 AM-12.30 PM & 2:30 PM-5 PM Southfield area 569-1010

GENERAL OFFICE
$650
FEE PAID
Southfield area. Good typing. Diversified duties.
KAY TURNER PERSONNEL-1101
18280 W. 10 Mile Rd.
SOUTHFIELD

BIRMINGHAM
RECEPTIONIST, $140
Handle incoming calls & assist customers in service department of large supplier of Mercedes Benz-Rolls Royce. Type 40, will train. Full benefits offered.
525-7870
SHARROW & ASSOCIATES
PERSONNEL AGENCY

BOOKKEEPER
Bookkeeper, full charge, for Southfield company, three trial balance and corporate taxes. Salary $12,000-13,000. Fee paid.
SECRETARY
For Troy company, no shorthand, typing 60-70 for this dynamic office. Neat appearance important in this spot. Salary $650-700. Benefits include medical. Fee paid
SECRETARY
For Troy company. Must have shorthand of 100-120 wpm, because of this fast-paced office. Salary commensurate with ability. Benefits include Medical and a 7½ hour work day.
LEGAL SECRETARY
For Southfield firm. Knowledge of general practice helpful 1 or 2 years Secretarial background needed. Salary $750 Fee paid
ACCOUNTING CLERK
For Troy company. Must have a figure aptitude. Will train on their system. Salary $700, benefits include Medical. Fee paid.
PREFERENCE PERSONNEL
362-3420
HOURS 10-6 PM

RECEPTIONIST $675
Front office post offers training in Switchboard and general office to outgoing person. Typing 45 wpm.
DURHAM ASSOC 569-1522

KELLY SERVICES
WILL INTERVIEW
AT THE
FARMINGTON
COMMUNITY CENTER
ALL OFFICE
SKILLS NEEDED
Companies all over town are calling for KELLY GIRL TYPISTS. As a result, we have the best temporary job assignments available. KELLY REPRESENTATIVES will be interviewing in your neighborhood on Friday, February 10th from 10 Am to 4 Pm., in the library of the Farmington Community Center. We have a vast array of jobs available for TYPISTS, SECRETARIES, JR. TYPISTS, and BOOKKEEPERS in all northern suburbs - especially in the Southfield area
Call for appointment or visit us during the hours listed
522-4020 424-9100
Kelly Girl
A Division of Kelly Services
Not an agency Never a fee
Farmington Community Center
24705 Farmington Rd
(between 10 and 11 Mile Rd.)
Equal Opportunity Employer M/F

SOUTHFIELD
2 busy executives in this firm offer 2 spots for bright typist with dicta ability. Learn and earn near home $650 start. Call 649-4144.
Your New Boss Pays Our Feel
HARRIET SORGE PERSONNEL

TYPIST FOR ATTORNEY
In Southfield
10 to 15 hours per week
557-4410

SECRETARY
TO THE CONTROLLER
National construction company in Bloomfield needs a good secretary for their controller Good typing, light shorthand & organizational abilities a must $11,000 a year plus benefits Fee paid. Call Ms Hollo
PROFESSIONAL PLACEMENT PARTNERS, LIMITED
555 S Woodward Suite 616
Birmingham, 48011
644-2852

504 Help Wanted Office-Clerical

LEGAL SECRETARIES
We have many fine openings for experienced legal secretaries. Fee paid by employer.
Ask for Grace
HILLSTROM & ROSS AGENCY
Southfield 626-8188

SECRETARY
Permanent part time Challenging position for competent secretary with good experience. Accurate typing and shorthand required. Must be able to work independently and enjoy public contact. Pleasant working conditions in convenient Birmingham location. Call 9 AM - 5 PM. 647-7960 After 6 PM. 647-0814

FARMINGTON
RECEPTIONIST, $160
Will train to use small push-button switchboard, direct incoming calls & handle clerical work for purchasing department. Type 50, fully paid benefit package plus employer paid fee
525-7870
SHARROW & ASSOCIATES
PERSONNEL AGENCY

CLERK TYPIST $650
FEE PAID
Personnel office needs 55 wpm, to assist staff
DURHAM ASSOC 569-1522

Secretary, Administrative Assistant, $1400
For Customer Service Dept. of large Southfield Company. Handle special purchase accounts, screen vendors & process new contract. Type 65, light shorthand. Fully paid benefit package & employer paid fee
525-7870
SHARROW & ASSOCIATES
PERSONNEL AGENCY

ADMINISTRATIVE SECY
To $13,000
To assist president & owner of large woman's apparel chain. Make travel arrangements for buyers, & assist with purchasing arrangement. Type 60 wpm, light shorthand. Full benefits with 30% merchandise discount. Employer paid fee
525-7870
SHARROW & ASSOCIATES
PERSONNEL AGENCY

OPERATIONS ASSISTANT
Unusual Secretarial position with luxury apartment complex. If you with organization and typing abilities To $700 Fee Paid Call Kyle
569-2400
Snelling & Snelling
PERSONNEL

RED WING
TICKET
WINNER
Jack M. Justus Jr.
26527 Lindon
Redford, MI 48239

But you must call the Promotion Department of The Observer & Eccentric by 5 p.m. Tuesday, February 7, 1978 to claim your two free RED WING HOCKEY TICKETS. 261-6600 ext. 243

CONGRATULATIONS!

SECRETARY
Act as executive assistant to this major advertising biggie. Good personal skills in organizing and handling projects and people a must. $10,500 start with benefits and tremendous exposure. Call 962-8900
Your New Boss Pays Our Fee
HARRIET SORGE PERSONNEL

502 Help Wanted Dental-Medical

WE LOVE NURSES P.R.N.
RNS & LPNS
Apply your professional skills in the most rewarding & exciting of Health Care Fields
GERIATRIC NURSING-it's all brand new and on the move. It's best at UNIVERSITY a progressive and modern health care facility dedicated to the future
UNIVERSITY extends an invitation to qualify for new staff position openings. Applicants don't apply unless you are committed to high standards of professional nursing. If you qualify, staff positions are available around your schedule
Some of the many benefits include
1. 100% Paid Pension Fund
2. Paid Health Insurance
3. 100% Paid Life Insurance
4. Liberal scheduling
5. Being a member of a great health care team.
Plus many other benefits too
Come see for yourself. Ask for Alexander Spiro, Jr., Administrator
WE LOVE NURSES P.R.N.
UNIVERSITY CONVALESCENT
&
NURSING CENTER
28550 Five Mile, Livonia
(Located between Inkster & Middlebelt Roads)
An Equal Opportunity Employer M/F