500 Help Wanted

EXPRESS OPPORTUNITY
Up to 5 day work week $110 to $120 per week Hospitalization & Disability insurance

SIGN OF THE BEEFEATER
18901 W 8 Mile
Apply Between 2-4PM Mon thru Fri
Ask for Pete Hotchkin

WAITRESSES - Apply in person Farmington Country Club, 12 Mile at Haggerty Rd

DELIVERY HELP wanted Must have reliable car $2 per hour Plus gas expense High school preferred Dusa's Pizza Plymouth area 453-5300

SIDERS and roofers for residential work Hard to find skilled men need apply References required 476-6444

TEMPORARY
IMMEDIATE OPENINGS FOR
200
Packaging Clerks
PLYMOUTH AREA
Days 7 AM to 4 30 PM
Afternoons 3 PM to 1 30 AM
Must be 18 Years or Older
Call 981-0336
FOR OFFICE NEAREST YOU
OR
LIVONIA OFFICE
Monday Thursday
10 AM to 3 PM
525-0330
Witt Services

EXPERIENCED HAIRSTYLIST Needed at the Headliner Hair Salon Birmingham in September Call 644-1470

A BANK TRAINEE 8:30 WK Terrific start for high school grad with our Openings in all locations No previous experience required Employment Center

Experienced Part time Village Pump 27350 W 8 Mile Rd Farmington Hills

AUTO PARTS CLERK
GM experience preferred Good pay plan and all fringes Call Jim Stop Roger Peck Chev 474 0500

MIDNIGHT COOK Also Serve as Asst Mgr Experience necessary Apply in person Palace Restaurant 21801 Ford Rd Garden City

TRIMMER/DOLS OPPORTUNITY! Experienced beauty operator Top prospect to be trained Plymouth area 453-3180

MANAGER
NEW WEST BLOOMFIELD RESTAURANT
Exp Only Food & Beverage
BRING RESUME
CALL FOR INTERVIEW
851-4094

COOKS
FULL TIME
NORTHVILLE AREA
348-3000

RETIRED MAN
Deliver inter-company mail and run errands between locations in Southern Downtown area Permanent part time position 30-35 hours per week Good salary plus liberal car allowance Excellent fringe benefits including hospitalization vacation and holidays Pension and profit sharing Must have own automobile and good driving record Send letter of resume to Box 686 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

DISHWASHER
Night shift 5 PM until closing Apply after 3 PM Monday through Friday
Machus Red Fox
6676 Telegraph Rd
near 15 Mile & Birm

RECEPTION OPERATOR Southfield area full time days & afternoons 120 or Livonia experience suite Call 559-5300

WAITRESS full or part time good pay with good tips Apply in person CONQUEST ISLAND INN Grand River Haggerty Rd at W Maple

COUNTER CLERK an experience necessary and holidays and vacations Almost Davis Cleaners Bloomfield Birmingham area 647-2000

DETAILER
WILL CONSIDER ANYONE WITH DETAILING BACK GROUND EXCELLENT BENEFITS
SPECTRUM AUTOMATION CO
522-2160

INSTRUCTRESS wanted for ladies Health Spa Must be warm friendly to represent Ladies Health Spa in an at Total Health Spa 6100 Ford Rd Westland Must be Twenty Thirty Acres in the Total Plaza

AIR CONDITIONING & heating service man experienced with new units Livonia area 420-7750

500 Help Wanted

GENERAL SHOP
TRAINEES
NIGHT SHIFT
4 PM 4 30 AM Monday thru Friday Lathe and mac production machine Apply at
Tape-Matic Machining Inc
12322 Farmington Rd
in Livonia Trader Center
Ask for Bill after 5 30PM

NATIONAL TITLE CO has a start up position open for business development position in Southfield area Must have background in title insurance or relative fields in Real Estate Good fringe benefits Call Charlie Martin at 569-3180

PIZZA MAN
FULL TIME EXP ONLY
NORTHVILLE AREA
348-0280

PARTS AND SERVICE man experience helpful experienced only Apply in person between 8 AM and 12 Noon Air Compressor Sales & Service 27053 Ford Rd Westland

EXPERIENCED CASHIER machine washer for, self service laundromat in Livonia Must be experienced and have local references Full or part time Please call 843-3487 or 425-2223

SNACK BAR COOK
Nights and weekends Prefer experienced woman Mature honest and dependable Apply in person
MAYFLOWER LANES
30000 Plymouth Rd
½ Mile W of Beech Daly

DRAPERY store needs mature woman with experience or aptitude in decorating & sales Must have flexible hours Part time to start Telegraph 19 Mile 533-0600

MANAGEMENT Trainee mid nights Over 18 years 7 11 Store Apply 100 S Lewis Westland $2 50 per hour to start Apply in person only 7 AM 1 PM Mon through Fri No phone calls accepted

CONTROL DESK
For Bowling Center
Nights possible weekends Experienced male preferred Fringe benefits available Apply in person
MAYFLOWER LANES
30000 Plymouth Rd
½ Mile W of Beech Daly

FACTORY GENERAL HELP experience helpful not required Apply in person
THE SHAVEDER CO
2320 E Lincoln Birmingham

COCKTAIL WAITRESS
for Lounge & Concourse
Experienced mature dependable for nights Fringe benefits available Apply in person
MAYFLOWER LANES
30000 Plymouth Rd
½ Mile W of Beech Daly

EXPERIENCED BUS BOYS and Cocktail Days and Midnights Apply Palace Restaurant 6178 Orchard Lake Rd 681-2222

Need 3 Talented Hairdressers Don't mind working hard & have lots to move hair Come with us your earnings can be exceptional Please Call Kathy at Andre's Hairdesigners Village Mall in Rochester 375-9411

CASHIER
BROILER COOK
WAITRESSES
Experienced Apply in Person
NAPOLEON'S
New Restaurant Downtown Plymouth on Main Street Across from Fire Department Bank

WAITRESS MORNINGS Full days possibly 11-4 Apply in person at Northland Center Maple Hardee 569-2120

SILK SCREENER for Tee Shirts Experience necessary 20 to 40 hours days Terrific area Call 9 30 to 10 AM for appointment 546-7400

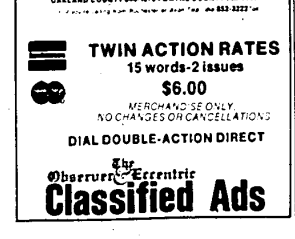
ATTRACTIVE WAITRESSES 21 or older full time and part time must work weekends must be reliable Farmington area 476-0880

PHOTO FINISHERS Looking for mature person who wants to learn photo finishing $2 00 to start Mon. thru SAM Apply in person King Photo 19641 8 Mile Detroit

YOUNG MAN wanted with some machine shop experience Jayhard Automation 28050 Grand River Farmington

METALLURGICAL TECHNICIAN To work with molten metals in metallurgical laboratory foundry The job will also require work in mechanical testing and chemical areas of same laboratory 3 years college in metallurgy or equivalent experience required Please send resume detailing experience salary history and current salary requirements We are an equal opportunity employer and offer a competitive benefit program encompassing medical and dental programs The company is a leader in its field and offers pleasant working conditions in a modern 25 million $ plant Apply in person
Personnel Office
Ecorse & Levan Roads
Livonia Michigan
Thirty Acres in the Total Plaza

AIR CONDITIONING & heating service man experienced with new units Livonia area 420-7750



TWIN ACTION RATES
15 words-2 issues
$6.00
MERCHANDISE ONLY
NO CHANGES OR CANCELLATIONS
DIAL DOUBLE-ACTION DIRECT
The Observer & Eccentric
Classified Ads

500 Help Wanted

COUNTER GIRL for Dry Cleaners full time, part time Birmingham Bloomfield area MI 6-1267

Die Maker-Prog & Line
Prime supplier to the Big Three Good wages and fringes Steady work Apply in person
BALFOUR INDUSTRIES
8341 Lyndon
Detroit

CAR WASH needs 3 licensed drivers to work full time $2 50 per hour Call 352-6230

Experienced restaurant waitresses wanted $10 per square 2 & 6 Seatrite Rooting 459-3511

Restaurant Dining Room Manager
CHUCK MUER'S
NORTHVILLE CHARLEY'S
Now accepting applications for dining room manager 21 to 3 years experience Company benefits Advancement opportunities are excellent for the right personality For personal interview contact Mr Diggles Mon day thru Friday, 10 AM to 4 PM
348-9900
An Equal Opportunity Employer

PANTRY WOMAN for new kitchen in private club 5 evenings per week Call 644-2000 Ask for the Chef Closed Monday

SHAMPOO GIRL assistant for men's salon Thurs Fri Sat 27224 Southfield Rd Lathrup Village 559-2230

CASHIER
Mature women for cashier and sales Retail experience preferred Must be available 3 or 5 days per week Starts at $2 50 hour plus advance merit Apply
Raimi's Curtains
Northland Center

NOW TAKING applications for assistant manager day cook and dishwasher Apply Kentucky Fried Chicken 24160 Grand River Drakemore Shopping Center Farmington No phone calls please

SECURITY GUARDS needed now Full time Must have car and phone Call 333-6660

COOKS
KITCHEN HELP
EXPERIENCED ONLY
DELI STYLE OPERATION
NEW WEST BLOOMFIELD RESTAURANT
CALL FOR INTERVIEW
851-4094

WAITRESS full or part time good pay good tips Apply in person Kenny Island Inn Grand River and Halstead Next to K Mart

PHOTO FINISHING Lab early or late hours Sat 8 00 Tuesday Fax Photo 775 Davis Plymouth An Equal Opportunity Employer

DUNKIN' DONUTS
BAKERS for various shifts needed Apply in person between 8 AM 2 PM at
34417 Ford Rd
Westland Michigan

DELIVERY Company 18 or older good driving record full or part time Sal Bell Orbers Fax Photo 775 Davis Plymouth An Equal Opportunity Employer

PERMANENT PART TIME
Growing concern needs permanent part time janitors and floor waxers Must be dependable and work full time elsewhere Please send particulars to 19000 Northwestern Hwy Suite 108 Southfield Michigan 48075

Large Wood Working plant in Livonia has opening for
OFFICE CLERK MAINTENANCE MAN combination Must be able to handle phone paperwork and perform preventative maintenance on equipment Starting pay $3 per hour Apply
12900 Newburgh Rd Livonia

WANTED for Detroit Number One Night Spot Uncle Sam's Fleamen Waitresses Bartender Come in person to Uncle Sam's at 14000 Telegraph Rd at School Craft or contact Jeff or Charlie at
543 1017
An Equal Opportunity Employer

FULL or Part time Janitors needed Call 352 1515

BABYSITTERS

Women over 30 you can earn $3 & $3 50 an hour babysitting We have agency of work in your area Must have transportation & go to child's home Full or part time 90 min Dolly's Babysitting Service 866 7718

AUTO SERVICE WRITER We're looking for a bright young man with some basic mechanical knowledge Must be able to converse with the public and be neat in appearance and writing Prefer someone with automotive experience but will train the right person Great opportunity See or call Jack Wagner Lou La Rose Chevrolet 6875 Plymouth Rd Livonia 453-4800

SERVICE OPERATOR experienced Farmington Hills area Chet Jones 24 474 0400 348-2100

EXPERIENCED
CUT-OFF SAW OPERATOR
Must be acquainted with cutting specs and economical cutting technique Good opportunity for dependable man Starting rate $2 75 per hour Apply
12900 Newburgh Livonia

DESIGNER Automotive background Experienced with part fenders and pieces Campbell Machine Co Novi 348-3660

EXPERIENCED BUS BOYS for days and midnights Apply at 6178 Orchard Lake Road Orchard Lake Village 681-2222

Surface Grinder
Mill Hand
Lathe Operator
Must be first class on tool work 1 block N of Plymouth Rd 1 block E of Newburgh
Royce Tool Corp
27180 Arrhurst Livonia
No phone calls

PLUMBER Must have experience 477-3630

PIZZA MAN wanted, must have experience Apply in person Dino's Pizza 27225 West 7 Mile, near Inkster, Redford Township

EARN EASY PART TIME
$5 MONEY $5
Just for talking on the phone!
Work in our phone room and earn top wages as well as excellent bonuses (No Selling!) We offer convenient hours mornings after noon, evenings Contact Mr Attar between 10-6 pm
354-5573

DELIVERY PERSON
With car Apply in person Dusa's Pizza 27225 West 7 Mile near Inkster Redford Township

STITCHER wanted for clothing and gift item assembly Must have own portable sewing machine, phone Weekdays part time 642-6144

500 Help Wanted

FITTERS
PLATE & STRUCTURAL FABRICATION
Growing company in the air & water pollution control fabrication Needs Experienced FITTERS who can read drawings and fabricate Wages & Fringe benefits over $7 50 per hour No cutting on sign ranks
Good opportunity for qualified men Company will help with relocation expenses
ENVIRO - FAB
12540 Beech Daly, Detroit
937-2000

TOOL MAKERS & MACHINE OPERATORS
BRIDGEPORT MILL
SHAPER
I D & SURFACE GRINDERS
Long Term Assignments
EXPAN INDUSTRIES
28735 SUNNYDALE FARMINGTON
474-6782

MEAT CUTTER and Meat Counter man full time Must be experienced Company benefits Advancement opportunities are excellent for the right personality For personal interview contact Mr Diggles Mon day thru Friday, 10 AM to 4 PM
348-9900
An Equal Opportunity Employer

PANTRY WOMAN for new kitchen in private club 5 evenings per week Call 644-2000 Ask for the Chef Closed Monday

COLLEGE GRADUATE to sell advertising space for growing school book publication Birmingham Bloomfield area 646-7181

MAINTENANCE HELPER full time for apartments Applicants no experience necessary 18 years or older Apply at Apt 23 14119 Shady wood Dr and Wilcox Rd Plymouth No phone calls please

MACHINERY
MAINTENANCE
MAN
MINIMUM 5 YEARS EXPERIENCE ON PRESS MAINTENANCE AND TYPE FITTING
STAHL MFG.
12282 Woodbine Detroit

TOOL & DIE MAKER and or Tool Room Machinist Some tool room experience preferred Days start 8 00 per hour range Reply Allen Mr Seper P O Box 2066 Livonia Michigan 48150
An Equal Opportunity Employer

WANTED
WOMEN to work Some experience required Easy work good pay Oak Park area 543-0230

Watchman
Now taking applications
APPLY
STAHL MFG.
12282 Woodbine Detroit

WAITRESSES Experienced only Apply in person Sherwood Inn 30071 Plymouth Rd Livonia

A-One Job
Daily Weekly
WAREHOUSEMAN DRIVERS
MACHINE OPERATORS
Apply 8 AM 5 PM
Monday through Friday
21843 Grand River at 6 Mile

COOKS
The original pancake house is opening a new restaurant on 10 Mile in Southfield We are now taking applications of people who are interested in training for this position Preferred age 21 to 27 willing to work with advancement possible This is an excellent opportunity for a few young men For information call during business hours Hamilton Bros Inc at
543 1017

MATURE WOMEN desiring work in companionate home helpers and sitters for the elderly no experience required Interviews for advancement Accepting applications Tues Wed Thurs 10-3 Southfield Office Plaza suite 68A 17000 W 8 Mile

STUDENTS part time evenings and sat Detroit Hourly rate paid for telephone sales campaign 1 30 9 PM weekdays Call before 5 PM ONLY Ask for Mr Fisher
335-6000

WELDERS
Must be familiar with Semi Automatic MIG and Stick Electrode welding Apply in person
PORTEC - PARAGON
44000 Grand River
West Michigan

EXPERIENCED waitresses cooks & bus boys Apply mornings, Palace Restaurant 6178 Orchard Lake Rd, Orchard Lake Village between 9 AM 5 PM

COOKS
Full time All 3 shifts open Must be experienced Top pay for right person Apply Palace Fun Foods 31471 Southfield Rd Birmingham

GUARDS
FULL & PART TIME
All Shifts Available
GOOD PAY
Excellent Benefits
255-2600

WAITRESSES night shift apply in person Palace Restaurant 12801 Greenfield Near Schoolcraft

HOSTESS nights apply in person Palace Restaurant 12801 Green field, near Schoolcraft

Income Tax Preparers
No experience necessary, free training full or part time during tax season Employment opportunities in your neighborhood for those people who successfully complete training Excellent earning potential
Nationwide Income Tax Service

I D & OD GRINDER
Experienced necessary Salary commensurate with experience Small manufacturing firm Livonia 421-0610

UNDER NEW MANAGEMENT Taking applications for new experienced waitresses Apply in person Trust Inn 12000 Inkster Rd, Redford at Schoolcraft

ASSEMBLERS
ELECTRONIC
for light electronic assembly operation Pleasant working conditions Located at 333 Park St between 14 and 15 Mile Rds off Livernois Apply between 9 and 11 AM only

FREE SHOES
Good Koarp Salesmen earn big commissions and never buy shoes No investment FREE Equipment FREE Training Program Interested Write Ralph Miller, Koarp Shoes 600 Kingsley Street Brockton Mass 02401

500 Help Wanted

MALE and female applicants needed for positions open 130 W Maple 644-0264
BIRMINGHAM
EMPLOYMENT BUREAU

502 Help Wanted Dental-Medical

SOUTHFIELD ALLERGIST'S OFFICE needs experienced Medical Assistant Good salary and benefits
DR PERSONNEL - AGENCY
Northland Medical Bldg
569-3254

MEDICAL RECEPTIONIST for expanding general practice Must know computer billing and typing $180 to start Good hours
DR PERSONNEL AGENCY
Northland Medical Bldg
569-3254

DENTAL ASSISTANT experience preferred but will train Full time Salary to $150 Mon Thru Fri
DR PERSONNEL AGENCY
Northland Medical Bldg
569-3254

BUSY OB-GYN CLINIC in Livonia area needs Medical Assistant for diversified duties $150 to start profit sharing offered
DR PERSONNEL AGENCY
Northland Medical Bldg
569-3254

RN'S, LPN'S
NURSES' AIDES
Immediate openings available for full or part help on day or afternoon shifts In service program available for Nurses who wish to update their training in Geriatric Nursing for placement in modern skilled nursing facilities in Southbridge Nursing Center West Nursing Director between 9 AM 3 PM
255-1010

EXPERIENCED
DENTAL Receptionist Must know insurance Call Dr De Carlo
352 5440

DENTAL RECEPTIONIST
Experienced only for busy group practice in Southfield full time no evenings fringe benefits 352-8440

RN'S Full time fringe benefits Redford Villa Nursing Home Southfield 537-3232

RN'S
with psychiatric experience
Full time midnights Apply
Ardmore Acres
Hospital
19810 Farmington Rd
474-3500

NURSE ATTENDANTS All shifts Fringe benefits Redford Villa Nursing Home Southfield 537-3232

EXPERIENCED DENTAL Assistant Intelligent well groomed With some bookkeeping ability Ideal for operatory office in Southfield No evenings Fringe benefits 557-8064

NURSING TEACHER'S Assistant Farmington Hills area Must hold an LPN or RN 1 to 3 hours day Call 477-7300 ext 30

NURSE AIDES
All Shifts full time experienced preferred but not necessary Apply in person
WILLIAMSBURG
Convalescent Ctr
21017 Middlebelt Farm
Between Grid River & 8 Mile

DENTAL ASSISTANT
EXPERIENCED ONLY
Position available for mondays or nights Beech Daly & School craft Ask for Mrs Herman 535-1190

FULL TIME Medical Secretary with experience for Nursing Home Apply in person Annapolis Convalescent Home 1400 Washington Blvd Rochester

IN SERVICE RN for skilled north suburban facility 840 per day Blue Cross plus fringe benefits 476-0550

NURSE AIDES
Afternoon & midnight shifts Full time preferred Experienced Good pay benefits and shift differential Apply 9 4 Monday Through Friday Nursing Dept
FARMINGTON NURSING HOME
30600 Folsom Rd Farm
477-7400

RN FULL TIME afternoons $60 per day Blue Cross Many fringe benefits 476-0550

DENTAL ASSISTANT wanted for limited chairside assisting Salary commensurate with ability Personality maturity and mechanical ability are primary 5 1 four days a week Call 350 7900

MEDICAL RECEPTIONIST Physician's office Experienced preferred Monday Tuesday Thursday Friday 5 to 8 30 352-5710

RN'S AND LPN'S
Full time all shifts Part time all shifts Apply in person Mon Fri 10 AM 4 PM
HOPE CARE
CONVALESCENT
30619 Cherry Hill Rd
Westland

RECEPTIONIST GAL FRIDAY for animal hospital Part time After school daily and an occasional full day Must be high school or college student Will train Nine Mile Farmington area 442-6360

ULTRA SOUND Technician North area Beautiful surroundings Top Salary 348-4440

DESIRE a mature experienced or free receptionist Capable of running a very busy dental office Ste Services Redford area Apply to Box 704 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

NURSE AIDES
FULL OR PART TIME
ALL SHIFTS
Apply in person between 9 & 4 PM
FRANKLIN MANOR
CONVALESCENT CENTER
352-7390

RECEPTIONIST part time for doctor's office in Garden City Typing required shorthand helpful Good appearance
477-4300

DENTAL HYGIENIST full time benefits Monday thru Thursday Friday or Saturday Excellent salary 686 1730 261 7771

CHAIRSIDE ASSISTANT for Dentist office permanent position Appearance Must like people type 60 WPM experience preferred but will train Northwest Detroit area Call Thursday after 6 PM
534 5349

RNS & LPNS
Afternoon & midnight shifts Full time preferred Good salary benefits and shift differential Pleasant surroundings Apply 9 4 Monday through Friday Mrs Lindsay
FARMINGTON NURSING HOME
30446 Fourteen Rd Farm
477-7400

MEDICAL RECEPTIONIST FOR dermatologic office in Southfield Experience necessary Knowledge of all aspects and pegboard Mon Fri 9 5
353 5300

MATURE woman part time after noons for Farmington office in Garden City Medical experience helpful Typing essential

DENTAL RECEPTIONIST for office in Troy Pleasant personality and good telephone voice Experience in typing, filing and insurance forms
649-9112

502 Help Wanted Dental-Medical

RN - LPN
Full Time Part Time Afternoon & Midnight shifts Good starting salary Modern facilities See Mrs Ferguson
Nightingale West
8383 Newburgh Rd
Westland Nr Joy Rd

EXPERIENCED for dental office replies confidential Southfield Area 557 3530

RNS & LPNS
Full and part time openings on all shifts in Southwest Nursing Facility Good benefits Call Mon Thru Fri 9 to 5
557 0050

NURSES AIDES
Experienced for Southfield Nursing Facility Openings on all shifts Apply in person 9 to 3 Monday through Friday Mt Vernon Nursing Center 24111 Greenfield near 11 Mile Rd Southfield

RN'S LPN'S
All Shifts Full & Part Time Apply in person at
DORVIN
CONVALESCENT CENTER
28278 Merlock Livonia
476 0550

NURSES AIDES
All Shifts Mt Mary Mayville
Nightingale West
8383 Newburgh Rd
Westland Nr Joy Rd

DENTAL ASSISTANT must be experienced chair side assisting Telegraph 12 Mile area 661 3000

MEDICAL ASSISTANT Light office duties Part time mornings No experience necessary Age 18 23
255 5210

NURSE'S AIDES
All Shifts, experience preferred but not necessary
DORVIN
CONVALESCENT CENTER
28278 Merlock Livonia
476 0550

EKG TECHNICIAN
Experienced must have car excellent salary
CHAIRSIDE ASSISTANT for Livonia dental office Must be personable reliable and have own transportation Experience preferred This is a permanent position on company pay help need apply No evenings or Saturdays Send resume to Box 686 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

LICENSED Nurse private duty for stroke victim Hospital setting 8 hours per day
476-8677

NEW X-RAY CLINIC
NEEDS REGISTERED X-RAY TECHNICIAN A FEW MORNINGS A WEEK
937-8155

MEDICAL Assistant for Livonia Podiatrist Part time position experience preferred For interview call
425-0327

DENTAL ASSISTANT Experienced preferred Nursing or Sat 29 to 35 years time transportation Southfield office must live in area Call after 11AM ask for Mary
557 4500

FULL TIME Receptionist Typist wanted for M D s office Southfield 12 Mile area Days only Experienced preferred but will train Typing ability Send resume to Box 704 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

RNs
LPNs
NURSES' AIDES
HOUSEKEEPERS
Full or part time all shifts Apply
HENDRY CONVALESCENT CENTER 165 Hagerty Rd Plymouth

DENTAL Assistant experienced only part time for specialty practice in Dearborn
274 0122

RECEPTIONIST WANTED for busy Doctor's office Experienced only 4 days a week Experienced in all phases of insurance No others need apply 661 9600

NURSES AIDES
Full time Apply in person University Convalescent & Nursing Home 30000 Five Mile Road Livonia located between Inkster and Middlebelt Roads

LPN
FULL TIME
3 11 PM
APPLY IN PERSON
WISHING WELL MANOR
520 W Main St
NORTHVILLE

ORTHODONTIC ASSISTANT to work in Livonia Experience at least 2 years ideal candidate would come 4 day week fringe benefits Mail replies to Box 686 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

NURSES AIDES
Full time Apply in person University Convalescent & Nursing Home 30000 Five Mile Road Livonia located between Inkster and Middlebelt Roads

L.P.N.
FULL TIME DAYS
Apply in person
Marycrest Manor
15475 Middlebelt
(between 5 & 6 Mile)
427-9175

HOSPITAL STAFFING
ANY DAY-ANY SHIFT
RN'S $5 60-$9 37 Hr
LPN'S $460-$5 60 Hr
Join the agency owned and operated by nurses
HEALTH CARE I
540 2585

DENTAL RECEPTIONIST Farmington home dental experience required Full time or evenings and weekends Call between noon and 6 PM ask for Mrs Hoard
Observer & Eccentric News papers 36251 Schoolcraft Livonia, Michigan 48150

DENTAL OFFICE SECRETARY Position available in Farmington area, 4 days a week Mature person with office or dental experience preferred but will train right candidate individual desiring a career Send resume to Box 530 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

504 Help Wanted Office-Clerical

PART TIME INSURANCE work Livonia area Preferably over 30 years old 477-4381

BOOKKEEPER
1 yr minimum experience Resumes only Kelly Mortgage & Investment Co 181 Southfield Rd Birmingham 48009 Attention V Made

SECRETARY part time for Southfield business full week Flexible hours Call Kathy 557-4500 Call for interview 355

504 Help Wanted Office-Clerical

CLERK TYPIST
Small congenial insurance office Northwestern 10 Mile area Phone 357 3232

ADMINISTRATIVE SECRETARY
Typist 60 wpm Shorthand 80 wpm Public relations experience Work for director of development and chairman of the board Degree preferred Benefits $150 plus Fee paid
LOIS RAY PERSONNEL
559-0560

SECRETARIAL POSITION available in insurance agency in Troy good typing and shorthand Good salary Call Mr Archey at 879 0080

CHIEF BOOKKEEPER for small company in Dearborn area experience necessary Full time 8 30 AM 5 PM Monday thru Friday call 533-4430

SUBURBAN
OPPORTUNITIES
BOOKKEEPER to $1000 Fee Paid Full charge thru financial statements and management reports Farmington Hills
LEGAL SECRETARY $800 plus Fee Paid Experienced Good skills Personable Southfield
LEGAL SECRETARY to $750 plus Fee Paid Some legal experience required with shorthand Livonia
SEMI SECRETARIAL to $700 Fee Paid Accurate typing Light S H Detail minded 9 Tel
SECRETARY $700 plus Fee Paid Typing S H Experience required Outstanding fringe benefits offered Farmington area
Call Mrs Evans 477-9840
SUBURBAN PERSONNEL
GIRL TO run direct mail program Some clerical and bookkeeping High School graduate Garden City Area Between 10AM 1PM 261-0080

LEGAL SECRETARY Negligence Prefer someone experienced Northwest area Call Cathy 866 2715

TYPIST CLERK
PHONE ANSWERING
Liquid Controls 12840 Haley Northwest Detroit 491 7900

RECEPTIONIST
National company suburban location needs career oriented candidate with basic secretarial skills $875 $675 Fee paid
LOIS RAY PERSONNEL
559 0560

CLERK TYPIST with Math ability for professional office in Southfield Call Alice 352 1150

SECRETARY Part time with possibility of full time Near expressway Law office Homewell Building Southfield 350-2600

DATA ENTRY Operator South field location is looking for a person to enter data and operate an IBM system 3 Ideal candidate will good grasp of computer concepts is required Necessary skills include a good typing speed and operation of office equipment Knowledge of computer or key punching experience helpful Please apply with resume to Box 700 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

SECRETARY Executive type sharp gal with terrific skills Can take charge handling public relations of fice Call
Westland Trainee
$500-MO
No experience necessary here This unique position will challenge Bright high school graduate with ambition to answer telephones do posting and handle clients Extra good benefits
PERMANENT STAFF Personnel
388-8900

BOOKKEEPER Part or full time for Veterinary Hospital located near Northland Salary open Call 358 1330

OFFICE GIRL for telephone can running and small amount of typing Apply at 22106 W 8 Mile Southfield 353 1034

TYPIST part time Greenfield 13 Mile area Knowledge of medical terms helpful but not necessary Will train 559 9040

Livonia
Clerk
$550 - MO.
Real variety job in lovely Livonia Emphasis on good math ability and cheerful attitude Much public contact so will be needed to hand Acre cate Typing helpful PER MANENT STAFF Personnel
388-8900

BOOKKEEPER Assist owner department of accounts office Reply to Box 686 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

SECRETARY for 3 girl Mfg Agent Sales Office Typing and typing skills needed Start $150 per week plus benefits 476 3630

ACCOUNTS PAYABLE CLERK needed for manufacturing company authorized Detroit Full Time 341 7800

JUNIOR SECRETARY For large Southfield Company Typing 50 wpm good shorthand Salary $600 to 700 Fee Paid

SECRETARY BOOKKEEPER Typist Part Time Company Typ 50 good bookkeeping background Salary $600 to $750 Fee Paid

LEGAL SECRETARY FOR Birmingham branch of large law firm Excellent typing not so shorthand required Salary $750 to $800 Fee Paid

ADAMS
&
MARTIN
PERSONNEL
920 E Maple BIRMINGHAM
646-5600

RECEPTIONIST Secretary position 12 Mile Northwestern area Qualifications needed are good typing skills personable telephone manner general office experience some shorthand and aptitude to learn bookkeeping Salary commensurate with qualifications 353-6670

Secretaries
North Detroit Suburban Automotive Supplier has immediate openings for Secretaries in Sales Marketing and Engineering Must have excellent typing and Dictation skills Excellent salary and fringe benefits
Send resume with salary requirements to
Box 698 Observer & Eccentric Newspapers 36251 Schoolcraft, Livonia Michigan 48150
Equal Opportunity Employer M F

504 Help Wanted Office-Clerical

SECRETARY RECEPTIONIST for dental office Must have typing clerical, bookkeeping skills & good personality Require neat appearance, person 8 AM - 5 PM Monday through Thursday and ½ day Saturday 425-7010

INSURANCE Birmingham agency is looking for a girl experienced in personal lines for confidential interview call Mrs Hunt 644 5460

INSURANCE Birmingham agency has opening for girl experienced in commercial lines Mrs O Donnell 644 5460

GENERAL OFFICE
Typist, accuracy more than speed receptionist and answer phones, Company located in Livonia Staff September 7 1976 525 9410

A BANK CLERK
Troy bank call train as Closing Clerk Type 50 wpm Full benefits

A BEGINNER POSITION
Oak Park office will train as Receptionist Type 50 wpm Full benefits

A BEAUTIFUL CAREER
Train to become Dental Assistant in Birmingham chair Must type 50 wpm

A BACKGROUND IN MEDICAL Terminology Doctor's office will train as Medical Transcriber Benefits include profit sharing N East area Suburbs $150 week
SNELLING & SNELLING
AGENCY
399 3450

KEYTAPE
KEYPUNCH
Operators
Experienced one year minimum Permanent positions Second shift Call between 9 AM and 4 PM
272-1863

FILE CLERK RECEPTIONIST for insurance office full time Red Ford Livonia area 537-7410

GENERAL OFFICE full time typing required Good pay and growth potentialle to bright aggressive typist with good telephone manner and good aptitude for figures Call Mrs Hoard 557 3530 ext 342 for appointment

ASSISTANT bookkeeper payroll and typing experience must be able to type 9 Mile Telegraph area Bookkeeper Detroit Mich 48240

GENERAL OFFICE
Confident girl with typing and light bookkeeping experience for 1 girl office in Bloomfield Part time position could lead to full time
698-9343

EXPERIENCED RECEPTIONIST Secretary Sharp mature girl for front desk position as accountant's office good phone and typing skills required 711 6720

ATTRACTIVE office needs receptionist and general office work shorthand typing necessary some evening hours call Mrs Gray
537-7711

EXPERIENCED TYPIST For general office in Southfield Sales office For information and appointment call 569 2082

RECEPTIONIST
Sharp young woman needed with outgoing personality Will train Salary by ability Must be able to start immediately Call 537 6015

SECRETARY
Life Insurance office superior skills Minimum area Send resume to Box 698 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

PLYMOUTH publishing company seeks mature self organizing individual for 1 person office Skills must include typing light bookkeeping Pleasant telephone manner Opportunity for advancement Salary starting $150 a week Judith Goode 773 6210

EXPERIENCED SECRETARY as office typist Knowledge of using dictaphone 6656 Livonia area Call Chris or Peggy 427 2780

PUBLIC CONTACT GALORE!
Front desk work for big apartment office A variety of duties pleasant surroundings fantastic boss Full benefits Call Gail Mack
588 5400
Snelling & Snelling
PERSONNEL

MATURE woman willing to learn dispatcher trainee Northwest Typ Call fleet includes fringes GA 1 5600

CLERK TYPIST
Small congenial insurance office Northwestern 10 Mile area Phone 357 3232

SECRETARY
Livonia sales office needs good secretarial skills Heavy customer communication involved Busy office needs your attention to work on your own 8475 8754 with benefits including dental plan Call 542 6900, Ask for Mrs Hoard Ask for Jewel HARRIET SORGE PERSONNEL

RECEPTIONIST
Mechanical contractors office in Farmington area Pleasant light typing diversified duties 353 1960

SECRETARY RECEPTIONIST corporate office Good telephone personality Typing shorthand Good salary and fringes An equal opportunity 477 7200

SHARP OFFICE GIRL needed for insurance agency Southfield area Experience preferred Call TILL THAIN Must be good at typing and some dictation Call in, manager ask for Ben Raggio 357 2929

GENERAL OFFICE
Clear credit record and verify accounts Decision making ability most important here $650 start in convenient location Good advancement for Call 542 6900
Your New Boss Pays Our Fee
HARRIET SORGE PERSONNEL

VARIETY SPOT
Immediate opening for your spar kling smile and good phone voice Light billing experience a plus $630 Call Lynn Scott
588 5400
Snelling & Snelling
PERSONNEL

PART TIME SECRETARY 20 hours per week Typing and some phone Good working conditions Southfield Farmington Hills area Ask for Ron Morgan 348 3000

EXPERIENCED BOOKKEEPER
PAYROLL Clerk Prefer person in construction Payroll Southfield Contact Mr Brent or Baird at 350 6000

LEGAL SECRETARY
Experienced Try 352 3020

Receptionist
Switchboard Opr.
Division of a Fortune 500 Company is seeking an individual with 1 or 2 years receptionist experience Successful candidate will be able to type 50 to 60 WPM and operate a 606 A Dial Cord Switchboard Excellent salary with liberal benefit program
Please contact Mr Doherty
477-0800
Farmington Area
Equal Opportunity Employer M/F

504 Help Wanted Office-Clerical

Fun In
Farmington
$700 Fee Paid
WOW! Terrific Job in beautiful Farmington Office for "Together" Secretary who loves exciting atmosphere Many, many extras including Dental Insurance Your one boss is great! PERMANENT STAFF Personnel
388-8900