500 Help Wanted

LIGHT MANUFACTURING
Punch - full time afternoon shift
Apply Kimberly Clark
Dodge Dearborn

EXPERIENCED WAITRESSES
Day and Night Bartenders
Apply in person
Schoolcraft, Livonia

MACHINIST

500 Help Wanted

RPG II Programmer

TEACHER

500 Help Wanted

COOK TRAINEES

HOUSEWIVES

ANCHOR INN

WELDER FABRICATOR

DAYS AFTERNOONS
30
Southfield Area

INSURANCE

Tool Maker

LANDIS
566-2311

MAINTENANCE

COCKTAIL WAITRESS

MAYFLOWER LANES

500 Help Wanted

USED CAR PORTER

WAREHOUSE DRIVER

336-4700

DAYS AFTERNOONS
30
Southfield Area

INSURANCE

Tool Maker

LANDIS
566-2311

MAINTENANCE

COCKTAIL WAITRESS

MAYFLOWER LANES

500 Help Wanted

DRIVING INSTRUCTORS

GAUGE MAKER
Surface Grinder
I. D. - O. D.
SHAPER HAND

DUNN TOOL CO.
33100 CAPITAL
LIVONIA

CHUCK MUERS

NURSES' AIDES & ORDERLIES

CAMELOT HALL

RNs & LPNs

Tool Maker

LANDIS
566-2311

MAINTENANCE

COCKTAIL WAITRESS

MAYFLOWER LANES

500 Help Wanted

PIANO ACCOMPANIST

GAUGE MAKER
Surface Grinder
I. D. - O. D.
SHAPER HAND

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33100 CAPITAL
LIVONIA

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CAMELOT HALL

RNs & LPNs

Tool Maker

LANDIS
566-2311

MAINTENANCE

COCKTAIL WAITRESS

MAYFLOWER LANES

502 Help Wanted Dental-Medical

COMPANION NURSE

NURSES AIDES

RN'S

RNs or LPNs
Apply in Person
WILLIAMSBURG

NURSE AIDES

Presbyterian Village of Detroit, Inc.
17383 GARFIELD, REDFORD
531,7200

RNs & LPNs
DAYS & AFTERNOONS
APPLY IN PERSON
CAMELOT HALL

NURSE AIDES

DENTAL ASSISTANT

Nightingale West

DUNKIN' DONUTS

MEDICAL TECHNOLOGIST

NURSE AIDES

WHITEHALL

349-9628

RN'S AND LPN'S

NURSE AIDES

WILLIAMSBURG

502 Help Wanted Dental-Medical

MEDICAL TRANSCRIPTIONIST

NURSE AIDES & ORDERLIES
FOUR CHAPLAINS
261-9500

502 Help Wanted Dental-Medical

NURSES AIDES

RN'S
with psychiatric experience
Ardmore Acres
Hospital
19810 Farmington Rd
474-3500

RNS or LPNS
Afternoon Shift
Full Time
Apply In Person
WILLIAMSBURG

NURSE AIDES

SECRETARY

NURSE AIDES

DENTAL ASSISTANT

DENTAL ASSISTANT

NURSE AIDES

RNs
LPNs
NURSES' AIDES
HOUSEKEEPERS

HOSPITAL STAFFING
ANY DAY-ANY SHIFT
RN'S $5.60-$9.37 Hr
LPN'S $4.60-$5.60 Hr

504 Help Wanted Office-Clerical

REAL ESTATE SECRETARY

Clerk Typist
476-7100, Ext. 296

STENOGRAPHERS

504 Help Wanted Office-Clerical

JOURNALISM INTERESTS and Behavioral skills needed for P/R, Major, part or full-time. Send resume to Mike Nagel, Director & Executive Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150
An Equal Opportunity Employer

NATIONAL DATA PROCESSING FIRM needs full time permanent keypunch operators. Minimum 3 yrs experience, company benefits. Call Phyllis Between 5-8PM.
354-6070

SECRETARY for One Girl Farmington Hills Office. Good telephone manner and typing skills required. Salary plus fringes. 476-4600

RECEPTIONIST - Part time, weekend signal Rochester area. Call between 1-5 PM. Ask for Jan. 852-1102

ORDER ANALYST. 1025 Fee Paid National company. Will train individual with some mechanical aptitude. 9 Tel. Call Mr. Grant, Skilsyntex Personnel 477-8660

BOOKKEEPER

Payables, Receivables posting good experience or educational background. Leadership experience helpful. 474-3400

LOIS RAY PERSONNEL
559-0560

TYPIST RECEPTIONIST
POSITION opened up for good typist with front desk responsibility. Send resume or phone Mr. Bill Engineering Co. 13849 Elmira, Livonia. N.W. area. 422-6000

SECRETARY
Has your present job lost its challenge? Are you looking for more? The Hobby Division of Stewart Warner Corp has an immediate opening for an applicant who can intelligently handle a variety of challenges in our sales office primarily for one person.
You will need to apply the best of your previous 3-5 years of secretarial skills accurate typing some shorthand organizational follow thru plus a strong attitude.
We offer top compensation benefits, a pleasant working environment and the chance to grow with a growing company.
Contact
313-591-3200
Stewart Warner Corp.
Hobby Division
Southfield Michigan
Equal Opportunity Employer M/F

SECRETARY full time for Typist sales and engineering office plus pressure company. Profit sharing and benefits. Good typing and short hand skills required. No weekends. Send resume to Box 748 Observer & Eccentric Newspapers 36251 Schoolcraft, Livonia, Michigan 48150

An Equal Opportunity Employer

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354-6070

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An Equal Opportunity Employer

TYPIST
Good accurate speed. Able to write and compose letter. Outstanding opportunity. Excellent benefits. Good typing and short hand skills required. No weekends. Send resume to Box 748 Observer & Eccentric Newspapers 36251 Schoolcraft, Livonia, Michigan 48150

LOIS RAY PERSONNEL
559-0560

BOOKKEEPER
Female preferred. Full charge with several years experience required for young rapidly expanding firm. Position offers growth & responsibility & compensation. Attractive salary & fringe benefits. Company located on Nehoiccks W. of Southfield. Reply to Box 748 Observer & Eccentric Newspapers 36251 Schoolcraft, Livonia, Michigan 48150

NIGHT RECEPTIONIST. Typing and light bookkeeping. Bloomfield Hills area.

PART TIME. General office duties 8AM-1PM. Must be experienced, necessary Rochester area. 852-6464

Show Biz
Southfield
$600 Fee Paid

Entertainment World firm wants detail minded typist with alert helpful attitude. Super benefits and stimulating office atmosphere. PERMANENT STAFF. Personnel

388-8900

BOOKKEEPER WANTED. Knowledge of bookkeeping helpful. Hours open on request. Call Ken Hirsch 352-8125

GAL FRIDAY for exclusive golf club company in Birmingham. Knowledge of golf essential plus sociable sales oriented. For other details call 645-0095

TRAVEL AGENCY seeks Typist. High school graduate with 2 years experience. Salary commensurate with ability. Contact Charles Matson for appointment.
338-0111

GENERAL OFFICE
Must have bookkeeping experience. Prefer person over 40 years. Light line job. Agreeable hours and pay. Call Mr. Bell 476-7100 Ext. 296

GENERAL OFFICE DUTIES
Bloomfield Hills interior design firm needs young sharp gal with good figure aptitude. Typing 50 wpm, shorthand some salary. Good phone communications. Exciting active business in plush surroundings. Salary commensurate with ability. Contact Charles Matson for appointment.
338-0111

GENERAL OFFICE
Must have bookkeeping experience. Prefer person over 40 years. Light line job. Agreeable hours and pay. Call Mr. Bell 476-7100 Ext. 296

CLERICAL
TWO for Accounting with Air Freight Carrier Company. Must be good typists. Call Mr. Kunes.
292-9160

GENERAL BUSINESS
Skills for research school office. Send qualifications to Box 748 Observer & Eccentric Newspapers 36251 Schoolcraft, Livonia, Mich. 48150
An Equal Opportunity Employer

Clerk Typist
For inventory control in our firm typing and clerical routine knowledge of math and office machines required. Call for interview.
476-7100, Ext. 296
DIAMOND AUTOMATION DIV
13486 Haggerty S. of 10 Mi.
FARMINGTON, MI
An Equal Opportunity Employer

GENERAL OFFICE experienced. Mail order company shipping and phone sales. Call between 1-4 PM
329-3333

STENOGRAPHERS
Excellent opportunity for persons with good typing and shorthand skills to work at our 4 Mile Greenfield branch. Position provides a variety of assignments and responsibilities.

A minimum of 6 months experience preferred with typing 50-60 wpm and shorthand 80-100 wpm. Competitive salary plus liberal fringe benefits including tuition reimbursement.

APPLY
MANUFACTURERS BANK
Personnel Department
411 W. Lafayette, Detroit
Fri. Mon. Tues. 9-11 AM.
An Equal Opportunity Employer

504 Help Wanted Office-Clerical

File Clerk
W. 9 Mile
$500 Fee Paid

Beginner spot offers fast advancement for high school graduate who knew her ABC's. Top British company has super modern filing facilities that you will be using. Great benefits. PERMANENT STAFF Personnel

388-8900

Benefits + +
Westland
$600/Mo.

This suburban company has super benefits and great working conditions. All you need to land this terrific job is accurate typing and some bookkeeping knowledge. Hurry on this PERMANENT STAFF Personnel

388-8900

GIRL FRIDAY. Some experience in bookkeeping, general office duties. Apply at 1556 Haslett Rd. Rodney Troy 887-1100

CLERK - TYPIST
Required immediately. Must type 50 WPM. Figure aptitude. Note bookkeeping, able to work under pressure. Previous charter experience helpful.
ELGIN TOURS
350-1234

the answer

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