504 Help Wanted Office-Clerical

EXPERIENCED in typing and diversified duties, 5 days - 40 hour work week. Excellent fringe benefits. Plymouth area. Reply in writing to P.O. Box 8318 Plymouth, Michigan 48170.
An Equal Opportunity Employer

Executive Secretary
Needed for Real Estate Office. Put your previous office experience to work in this fantastic, people oriented job. Opportunity for mature person with accurate typing, pleasant phone manner, ability to greet customers and light bookkeeping. Salary commensurate with experience.
CENTURY 21
Hartford 474 Inc
525-4444

SECRETARY. Manufacturers Representatives' office. Bloomfield area. Full time position for conscientious person. Minimum 3 years experience. Typing, shorthand, general office skills. 646-9045

SECRETARY
Challenging opportunity assisting executive in the real estate and investment business. Must type 45 wpm, dictaphone and some bookkeeping. Exceptional office in prime Southfield location. Liberal salary and benefits. Send resume with salary requirements to Box 908, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia Michigan 48150

BRIGHT GIRL for general office work. Good typing ability. Bloomfield Southfield area
355-0300, ext 173

FULL CHARGE BOOKKEEPER. To set up and handle all phases for new company in Southfield. Good hours, an interesting business. Salary $250 to $266 and nice fee arrangement

TYPIST & GENERAL CLERICAL. For shipping department of Birmingham company. Mature person with good legible aptitude to handle variety job. Salary $540 to $650 full benefits. Fee paid

LAW FIRM IN SOUTHFIELD. Wants receptionist with good skills. No legal experience necessary. Nice hours, beautiful new building. Salary starts at $500 with full benefits and fee paid

ADAMS & MARTIN PERSONNEL
920 E. Maple BIRMINGHAM
646-5600

PERSONNEL ASSISTANT. Some college. Psychology or Sociology required. Must be over 21 and have a car. Call United Personnel
559-8575

LEGAL Secretary experienced. For Southfield law firm. Salary commensurate
353-1611

SECRETARY EXECUTIVE. Qualifications: if you like action and enjoy a challenging secretarial career. Excellent opportunity for capable person. Apply in person Fashion Valenti Lieberman 1521 North Main St. Royal Oak 12 Mile North Main

TYPISTS
SOUTHFIELD AREA
Long range temporary positions. No fee. Good hourly rate. Immediate openings. Phone or come in at once
SUNNY GIRLS TEMPORARIES
17570 W 12 Mi. Rd Sfld
569-6144

SPEEDY ACCURATE TYPIST needed for busy Southfield broadcast Studio. Must have initiative. Younger person preferred. 424-8200

SECRETARY/PARTS ASSISTANT, with knowledge of German Language, some experience helpful. Pontiac area. Salary open. Call 338-4700

PERMANENT part-time receptionist for law firm. Will train. 12 Mile Greenfield area 353-2590

TYPIST
No dictation. Must type 30 WPM. No experience needed. We will train you. Full time with benefits. Southfield office Call MRS. WAGONER
557-2100

ACCOUNTS PAYABLE. Reliable, experienced with figures and posting machine. Part-time hours flexible. Northwest Detroit. Call mornings
864-8185

GENERAL office pleasant new surroundings diversified office duties are offered by Royal Oak manufacturer. Experience, poise, ambition, good phone manner are essential. Computer experience knowledge desirable. Full-time. Good benefits. Send resume including salary history to Box 925 Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia Michigan 48150

PART-TIME General office help needed. Possible full-time later. Near Northland
342-4216

CLERICAL
SOUTHFIELD AREA
Busy office needs young woman for Clerical and Inventory duties. Some office experience preferred. For interview, call between 10 AM - 12 noon.
569-1010

GROWING INSURANCE AGENCY looking for receptionist typist to fill challenging position. Must have experience and excellent phone skills. Dictaphone experience preferred, good working conditions and benefits. Tel-12 Mile
542-1290

FULL-TIME to learn and work with Burroughs B-700 system. Must be expert typist. Salary commensurate with ability. Evergreen - Schoolcraft area. Dependent upon circumstances, need only apply 12925 Auburn, Detroit. 48223

SECRETARY with shorthand, some bookkeeping. Executive abilities. Send resume to P O Box 400 Northville 48167

PART-TIME RECEPTIONIST
5-9 PM weekdays, all day Saturday, and Sunday afternoon. Accurate typing essential. Pleasant Birmingham office. Call requests will be strictest confidence. Write Box 986, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

KEYPUNCH OPERATORS
Available openings on our afternoon or midnight shifts. Must have a recent keypunch certificate or work experience. Rapid advancement based upon performance. We offer excellent benefit program with pleasant work environment. Call our Personnel Dept. for an appointment.
CPHA
1968 Green Rd. Ann Arbor
769-6511
Equal Opportunity Employer M/F

PROPERTY Management. Experienced in all inside office procedures. Tenant and owner relations. Rent collections and follow-up. Must type.
557-9600

SECRETARY with typing, shorthand or speedwriting and bookkeeping experience for Southfield office. Call Pat Sargent: 559-6161

ASSISTANT TO FASHION Merchandising Director. Excellent office skills required. Salary commensurate with ability. Local referrals. Reading 40 words per minute. Diane or Barbara, 968-1360

504 Help Wanted Office-Clerical

TROY. Part-time, challenging position for experienced secretary selecting top business executives, shorthand necessary. Phone for appointment
649-3240

BOOKKEEPER - Part-time, 3 days. 3 hours. Southfield area. Typing experience necessary. After 5:30 P M
626-3056

GIRL, Friday, all benefits, good salary. Apply Chain Supply Co. Call 8AM-4 30PM.
892-3727

BOOKKEEPER
Manufacturing company in Redford Twp area has an opening for a full-time BOOKKEEPER in their accounts receivable - payable department. Applicants must have aptitude for operating IBM-6400 or other bookkeeping equipment
STAHL MFG.
12282 Woodbine, Detroit

WOMAN to assist in doctor's office part-time. Monday, Wednesday, Friday 2-7 30 PM. Typing required, experience helpful. Apply in person, 15831 12 Mile Rd. Southfield. 2 blocks W. of Greenfield

GROWING INSURANCE AGENCY
Needs full time experienced
CLAIMS GIRL RECEPTIONIST
TYPIST. Experienced preferred. Good typing skills necessary. Pleasant working conditions, benefits. Tel-12 area
542-1290

FORECLOSURE DEPARTMENT. Experience desired in all areas of FHA & VA Foreclosure Procedures. Attractive starting salary with periodic adjustments scheduled to performance and ability to acquire knowledge. Call Mrs. Ward
355-4000

CLERK-TYPIST 1
Dictaphone helpful but not necessary. Must be able to file alphabetically, learn procedures easily and enjoy meeting the public. Salary $6,880 per year. Applicants must be Farmington Hills residents, unemployed for 30 days or underemployed. City of Farmington Hills. 31555 11 Mile Rd
474-6115

KEYPUNCHERS TAPE (IBM). LIVONIA Schoolcraft - Middlebelt area. Minimum 6 months experience full and part time evenings & midnights. Flexible starting times. Call between 10-12 AM.
522-7230

KEYPUNCH SUPERVISOR - Afternoons 4 30 - 12 30. Informal experience helpful but not required. Wonderland Area 522-1714

KEYPUNCH KEYTAPE OPERS. Work near home in Livonia. Days and Afternoon Shifts. Salary, incentive & benefits
478-7440

MARKETING SEC'Y $840!
Build a future with this successful contracting firm. Your top skills and professionalism are the keys. Fee paid. Call Debbie Ross
569-0400
Snelling & Snelling
PERSONNEL

EXECUTIVE Secretary. We are a rapidly growing data processing consulting corporation in need of a well qualified secretary to assist full secretarial responsibilities for our Southfield office. We are looking for a person with excellent secretarial and general skills. Initiative, self motivation willing to assume responsibility, and with a desire to do a excellent job in a challenging environment. Both full time and part-time positions available. For interview call Cheryl Scallen at Dearborn Consultant Inc
353-6420

BOOKKEEPER
Part-time. Morning or afternoon must have some experience. West Land Warren area
294-1430

EXPERIENCED SECRETARY to work in Insurance Sales office. Typing and Shorthand 5 days. Prime benefits. Salary based on experience. Phone
357-1294

POLICE
Dispatcher Clerk
Minimum age 18 high school graduate. Typing, some office skills required. Hrs. those willing to work rotating shifts need apply. Liberal benefits. Apply City of Farmington Department of Public Safety 23600 Liberty

DATA ENTRY CLERK. Minicomputer operation. Key-punch, report distribution, entry into on-line computer operations. Type 30 WPM. Substantial fringes. Pleasant working conditions in downtown Detroit Wonderland Congress. Nearby paid parking. Detroit Federal Savings.
961-7400 Ext 14
An Equal Opportunity Employer

SECRETARY - Statistical typist for CPA office. Southfield area. Excellent salary & fringe benefits. Send resume to Box 948, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia Michigan 48150

PART TIME Legal Secretary. Experienced only. Call Mrs. Wade. Call between 9 AM - 5 PM 328-2700

TYPIST
TYPIST
TYPIST
Temporary assignments are crying for your skills. Long and short term assignments available. Top rates, automatic increases. Come in or call 424-9100
2377 Greenfield Southfield

Kelly Girl
A DIVISION OF KELLY SERVICES
Not an agency, never a fee. Equal Opportunity Employer M/F

GAL Friday. Typing, phone, filing, light selling. Redford area. Full or part-time. Call before noon 538-5420

PART-TIME - Company requires experienced person for Payroll, Claim Reports, etc. 15 Mile & Livernois area. Full benefits. Call between 3-5 PM
342-3220
An Equal Opportunity Employer

SECRETARY
Immediate opening for a self-starter who can run an implant office with minimum direction. Personality traits in working with shop personnel are as important as the normal skills in typing and shorthand. Must maintain overtime lists, personnel records and other data requiring aptitude and accounting principles.
Downtown Automation Div.
23400 Haggerty, Farmington
476-7100, Ext 296
Equal Opportunity Employer M/F

SECRETARY, experienced, with excellent skills, for small office located in Southfield
355-1050

BOOKKEEPER, fully experienced for CPA office. Part-time, hours to suit. 12 Mile - Southfield Rd. area. Reply to Box 948, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

MATURE WOMAN to run manufacturers representative's office in Birmingham. Typing and shorthand required. Training, part-time hours, preferably 1 to 5, still able to assume full-time responsibility. Call Jo Ann at
646-8080

GIRL FRIDAY
General Office duties fill your day with this conveniently located Birmingham firm. 0650 - 0700 Start for typist who wants to learn. Call 642-8800.
Your New Boss Pays Our Fee!
HARRIOT SORGE PERSONNEL

504 Help Wanted Office-Clerical

PRESIDENT'S ASSISTANT
Beautifully decorated suburban offices needs your top math, typing, and professionalism to train for Executive career. $750 plus Call Lee Larson today
588-5400
Snelling & Snelling
PERSONNEL

RECEPTIONIST-Typist for small plastics plant. Must be 18 yrs. old. Starting pay $2 50 per hour. Apply in person at W R N & L Co. Plastics Division, 32722 West 8 Mile, Farmington

EXPERIENCED BOOKKEEPER. Troy office. Ultra trial balance. Also experience in computer read-out and in put
649-4500

EXECUTIVE SECRETARY. Interesting job opportunity in Southfield office need 80 WPM typing, no shorthand. Good benefits. Only those wishing to work hard need apply. For interview call
477-0414

LADIES who like to talk on the phone can now make it pay. Will train for attractive telephone sales work in an all girl office. Hourly wage with advancement. Call Pat Sanders
225-9550

BE A PROFESSIONAL
WE will train you in Michigan's finest Real Estate School and provide you with all the modern tools and facilities needed in the real estate profession. Highest commissions and a very lucrative incentive plan
For details call 522-9300
Ask for John Buggy
Integrity
Realtors

Personnel
Assist the Personnel Manager with record keeping, telephone, appointments. Must be neat, personable, outgoing, and discreet. Downtown Detroit location 5 days, some Saturdays. Complete benefits 342-3299

TYPIST RECEPTIONIST. Small, pleasant, Livonia office seeks mature responsible individual with good typing ability. Resume including salary requirements, please to Box 908 Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

RENTAL AGENT
Premium recent experience in renting apts. Must be able to handle General office duties & type. Apply in person Oxford Place Apts. 12555 Pine in Taylor (on Northline Rd. just E. of Telegraph

Stenos
Typists
Break out of the rut - go places. Meet people and earn money at the same time. Work at MANPOWER temporary. Many interesting assignments. No fees.
Apply 9 am 3 pm Mon thru Fri.
26045 5 Mile at Beech Daly
29256 Ryan Rd at 12 Mile
Free 24 Hr
Accident & Illness Protection
Low Cost Medical Protection
MANPOWER
TEMPORARY SERVICES
World's Largest Temporary Help Services
An Equal Opportunity Employer

CASHIER TYPIST - Permanent, full-time position available for assistant cashier with a leading Consumer Finance Company. Must be personable and enjoy dealing with the public. Some clerical experience preferred but not necessary. Typing 45 WPM and must be high school graduate. For interview call Mr. Pappas or Mrs. Humphries at
591-7300

SECRETARY for new officer of our Southfield law firm. Must be over 25 with excellent clerical skills. Call Barb
559-9600

WITT SERVICES
HAS IMMEDIATE NEED FOR
Temporary
SECRETARIES
TYPISTS
DICTAPHONE OPERATORS
SWITCHBOARD OPERATORS
KEYPUNCHERS
& ALL OFFICE SKILLS
Recent experience NOT necessary. Assignments in ALL Areas
For Your Convenience We Have 7 INTERVIEWING OFFICES
Oak Park Livonia
Troy Mt Clemens
Detroit Wyandotte
Dearborn
Please Call
967-0330 AND
ASK FOR OFFICE NEAR YOU

TYPIST
(STAT TYPE SENIOR-SECRETARIES
We have temporary assignments in Southfield, Livonia, Dearborn, Troy areas. We pay highest rates for your skills
SOMEBODY
SOMETIME
Southfield 372-8500
Madison Heights 545-3700
Dearborn 565-3500

GENERAL OFFICE ASSISTANT. Birmingham location, must have typing, shorthand and bookkeeping experience. Call
646-5525

506 Help Wanted Sales

SALES HELP wanted for new Men's Shop Apply The Stag Shop Winchester Mall, Rochester

CAREER OPPORTUNITY
Jeweler, take a career oriented writer, take 5 minutes to investigate this rewarding opportunity. We are starting income up to $1,000 per month. Commission bonus plan makes it possible to earn more than $20,000 the first year. Call 478-2072, ask for Ron Walder.
RONALD J WILDER C.L.U.
& ASSOCIATES
Financial Consultants
Insurance
Pensions, Business Consulting

REAL ESTATE
SALES MANAGER
Sharp, aggressive, Career oriented individual with successful real estate sales background. Top notch opportunity for large corporation expansive program. Excellent opportunity, send resume (will be held strictly confidential) to Peter Orlop c/o Chamberlain Co., 19590 Middlebelt, Livonia, Michigan, 48152

FULL OR PART-TIME
Beauty consultants required, for expanding company. Must be pleasant and mature. No experience necessary. Training provided if you qualify. For interview appointment, call Mr. Barnes, 5-4 PM
538-4178

506 Help Wanted Sales

REAL ESTATE SALESMAN
Young sales associate familiar with the sales of new homes. Call Carol McKeon, Inc Real Estate
453-6400

KNOWLEDGEABLE Sales Associates needed to service large volume new home business in Livonia, Farmington Hills area. New home sales experience not required, but preferred. Good pay program. Confidential interview Call Vincent Lee
Century 21
VINCENT N' LEE
EXECUTIVE TRANSFER SALES
478-5900

AMBITIOUS
Auto Parts store needs aggressive young salesperson for Detroit area, salary plus commission. Good benefits. Only those wishing to work hard need apply. For interview call
477-0414

LADIES who like to talk on the phone can now make it pay. Will train for attractive telephone sales work in an all girl office. Hourly wage with advancement. Call Pat Sanders
225-9550

BE A PROFESSIONAL
WE will train you in Michigan's finest Real Estate School and provide you with all the modern tools and facilities needed in the real estate profession. Highest commissions and a very lucrative incentive plan
For details call 522-9300
Ask for John Buggy
Integrity
Realtors

CAREER NIGHT
Openings for Real Estate Sales persons in the Farmington office of Century 21 Realtors. Whether experienced or not thinking of making a career out of the Real Estate Profession and Century 21 has to offer you are invited to attend our next
CAREER NIGHT If you are interested in a stable individual with good typing ability. Resume including salary requirements, please to Box 908 Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

CENTURY 21
Hartford 414 Inc
478-6060

Telephone Contact
This is a telephone sales position with a future not a dead end job. We will train. Salary plus bonuses. Phone Mr Buck
559-0400

WANTED Motivated reliable, people oriented potential. Call after 3 30 PM
348-2030

EXPERIENCED
SALES
SUPERVISION
Full time position open at our Livonia store for an aggressive person with proven retail experience. Benefits include Paid Vacation, liberal merchandise discounts and Blue Cross.
Blue Shield Apply Personnel Office, 7 Mile Middlebelt, Livonia

CROWLEY'S
Livonia Mall

WOMEN to represent Sarah Coventry, no collecting or delivery, no investment. All supplies free. Set own hours, no sales quotas. Try it for one month and see how you like it. Excellent pay full or part time. For information call mornings from 9 AM 12 NOAM Livonia 537-4991 or Dee
459-0266

SHOES SALES
Experienced full-time for women's shoe sales. Top salary and other benefits. Excellent working conditions. Apply in person. Telegraph at 12 Mile Tel 12 Mall.
353-0442

ROBY SHOES

TWO experienced sales people for Birmingham Bloomfield and Troy area. High commission pay. Call Bernice Peterson 645-9050

PETERSON
REALTY COMPANY
WE NEED
Sell individuals to train for responsible positions. No experience required. $200 week to start. Call 559-1411 8 AM or 2-4 PM 334-1592

ATTENTION homemakers. Part-time or full-time. Work 12 hours earn $75. No investment, no selling or delivering. Call Mary 453-1626 Elaine 274-8863 Shirley
937-2947

EXCELLENT POSITION
SHOE SALES
Excellent position for persons interested in shoe sales. Qualified people will receive excellent pay and fringe benefits. We have openings for full and part time. We need both male and female
LES BECKER SHOES
Tel 12 Mall Sfld
356-3622

SALES OPENING in Growth company. Inside or automotive parts experience helpful. Company vehicle, paid expenses. Blue Cross, Blue Shield paid vacation, life insurance, salary and bonus program. To $18,000 - $18,000 Apply 9155 Gerald Court Plymouth

ALL AROUND gentleman to work part-time or exclusive. Tuxedo rental shop. Experience preferred. Livonia area
425-7679

ELECTRONIC
SALES
Recent electrical Engineering college or technical school graduate. Interested in sales work, for a company located in Farmington. Call Jinx for interview.
477-7700

INSURANCE SOLICITOR - Casualty license required. Full or part time. downtown Farmington location. Please reply to Box 950 Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

AVON
NEED SOMETHING NEW FOR THIS HOUSE? Or a brand new car? Earn that extra money by becoming an Avon Representative. Call today.
334-2109 352-2926
422-2255 427-4000

SARAH COVENTRY fashion show director, also opportunity for sales manager, no investment. No delivery. Call today 729-0963.
459-0119

ALWAYS
THOUGHT ABOUT SELLING REAL ESTATE? WE HAVE MANY NEW AND EXCITING PROGRAMS IN PROGRESS WE KEEP...
GOING FORWARD
CALL MR. LARRY PHILLIPS
557-6660
chamberlain
LATHRUP VILLAGE

506 Help Wanted Sales

MATURE salespeople, full and part-time for busy wallpaper store Farmington and east side locations
477-5284

ATTENTION
INVESTMENT SALES
Largest financial institution of its kind has immediate openings for professional sales representatives. Unlimited prospects. Complete training course with salary & commission program. Very high income potential. Call for confidential interview Mr. Nordan
968-1000

HOUSEWIVES
Tired of the boring, everyday routine? Want to get out for a week? Casual Corner, Fairlane Town Center, we have openings for full & part-time sales people. Pleasant working conditions, liberal employee discount & benefits. If you think you'd like selling or have any retail background, we'd like to talk to you. Call Ed Jonet for an interview at
CASUAL CORNER
593-3777

INTERESTED
IN SELLING
REAL ESTATE?
Get complete details on positions open in Chamberlains greater Western-Wayne offices by calling
FRED MADLEY
RECRUITING COORDINATOR
455-5200
chamberlain

YOUNG aggressive salesperson familiar with Birmingham Bloomfield area to assist Broker and a growth oriented program. Apply Claymore Realty
643-0686

REAL ESTATE
TRAINING
With Century 21 A system that assures success. No experience necessary. Attractive commissions selling high value homes in Farmington Hills and surrounding area. Ask for John Heely
CENTURY 21
Fair Towne
851-0900

FOOD Brokerage firm is looking for two salespersons male or female for Restaurants and Hospitals. We sell Nationally known food products such as Maxwell House Pet, Mr. Clemens, Broad, Oak Birmingham. Strength salary plus allowance. Fringe benefits. Excellent opportunity for advancement. Hours 8 AM - 5 PM. Mon - Fri. Reply Box 980, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

WE WANT YOU, IF you enjoy helping people, have at least 25 hours to devote per week can work sometime on some weekends. We have a challenge to improve yourself through our numerous special free classes
CENTURY 21
Libby & Assoc. Inc
474-5225

SALES WOMAN wanted full-time to represent Musical Production Firm. Which supplies finishes to Radio Station's Agencies. Commission only.
478-3532

REAL ESTATE PRO'S
Work in Troy area. Full time only. Check our program Up to 80% COMMISSION
For Confidential Interview Contact ROBERT PETROSE
CENTURY 21
OAKLAND INC
524-9333

RETAIL Salesgirl wanted, retail Sales or buying experience a must, others need not apply. Good hours and good pay. Birmingham 642-0363

REAL ESTATE
SALES PEOPLE
FULL OR PART-TIME
Experience not necessary. Earn extra commission through our investment program. Phone Ed HAYNES INC. Ask for Jim Reardon
SUMMIT REALTY
27520 5 Mile Livonia
522-4440

ANYONE with less qualities to make Big Money selling Aluminum Siding and Modernization company. Call
351-0960

REAL ESTATE
Opportunity Knocks
for the right individual to join the staff of CENTURY 21. 1500 offices nationwide. We are looking for management oriented individuals, people oriented salespersons and unlicensed persons looking for a career in real estate. Contact Jack Southfield Lathrup area. We offer the following advantages
• Free licensed training
• Quick start program
• Bonus plan
• Excellent commission
• Intl Referral Service
• Multi-million company
Don't hesitate call TODAY for a confidential interview. Ask for Jack Keedhan
Century 21
TODAY 538-2000

CARPET Salesmen Wanted. should be experienced but will train. Good opportunity with fast growing company. Call between 8AM-5PM
293-4996

READ
THIS
If you want an exciting job, call now to hear how you can get started. Become part of the best Queensway to fashion.
Pat, 476-5174
Shirley, 728-9910
Dee, 689-3772

RUN OUT of Money before you run out of month? Turn the tables with extra income the AMWAY way. Get the whole story
455-9132

WE'RE EXPANDING!
Openings for trainees, experienced sales associates associate brokers and sales managers. Commission plan up to 70% for personal interview, call JOE E NORWOOD
Norwood
No. 12, Inc 478-2000

SALES AGENT. Train 2 years at full salary with highly respected Life Insurance company. College degree. Southfield area
569-3020

507 Help Wanted Part Time

RESPONSIBLE person needed 2-3 days per week to handle sales in small showroom in Plymouth. Apply in person, only, Farrington Cabinet Company, 32210 N. 8 Mile, between Farmington and Merriman Rd.

TWO openings for part-time receptionist & assistant in Farmington Hills office. Call before 4PM
474-8818
638-5700

HOSTESS, experienced. Work Fri., Sat., Sun. Apply between 11AM-1PM, Mon. & Fri. El Caballo Restaurant, 33065 Plymouth Rd., Livonia.

JANITORS, immediate opening. Orchard Lake & Maple area. Apply through Thursday, evening hours. Apply in person 17143 W. 8 Mile, Detroit near Southfield.

507 Help Wanted Part Time

COLLEGE student with mornings open to assist in maintenance of buildings, & grounds, approximately 20 hours per week E Kettlemtock.
478-1809

YOUNG COLLEGE MAN wanted for part-time accounting and general office work. Hours flexible West Bloomfield area
626-8297

SHOE FITTER, experience preferred. Apply Shoe Barn Fairlane Town Center. Dearborn

OFFICE building cleaning, evenings. In Southfield Couple wanted. Call
722-9220

Custodian
PART-TIME. Position is open to work 3 hours at our Plymouth Office. Will clean office and maintain outside grounds. Call Manager for interview at
453-7400
1st Federal Savings
Detroit
An Equal Opportunity Employer

SATURDAY and Sunday help wanted, mixed maid, mature only, earn as much as $3 hour. Call
KF 3 9000

PART TIME help needed in Plymouth and Northville areas. Lawn care, painting, handyman. West Side Employment Service
453-3833

SMALL Southfield firm. Painting and needs woman part time from 9-12 Monday thru Friday for light office. Light bookkeeping, typing, & receptionist experience required. Reply Box 976 Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

SECRETARY - Southfield. Typing shorthand, good with figures and filing. Start at once. Work 24 hours per week. Salary $3 A. E. Sales, 24225 W. 9 Mile Rd. Suite 101, Southfield. 48034

WEDDING PHOTOGRAPHER. Experienced pays well Call After 6 PM
527-2346

SECURITY OFFICERS. Part time. Full time. Apply INTERNATIONAL SECURITY SYSTEMS, 2201 Middlebelt Suite 208 Lv. 10AM-6PM

SCHOOL CLEANING. Men & Women part-time evenings. Mon. thru Fri. Good care every member. Southfield area Call
353-5031

HIRING IMMEDIATELY. Males & Females, part-time to pump gasoline. Apply in Southfield. Hourly rate plus commission. Call for interview
356-9532

508 Help Wanted Domestic

BABY-SITTER 3 days Northville area own transportation Donna
348-2030

HOUSEKEEPER. Live in child welcome. 2 school children, mother less home. Call after 3 30 PM
1-924-0196

MOTHER'S Helper high school girl no small children 3 30 to 5 30 PM $2.00 per hour. Check references or call Mrs. Middlebelt
851-5444

AU Pair sitter full time own transportation Southfield area
352-3281

HOUSEKEEPER live in working mother with 3 children ages 9-11 needs woman capable of cooking, light housework, ironing, babysitting in West Bloomfield. Driving help, full salary negotiable. Must have excellent references. Please respond to Box 110 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

HOUSEKEEPER Troy. Must have own transportation. 8PM to 5 30PM weekdays $3 per hour. Call after 7PM
649-2969

BABY SITTER, reliable mature Woman. Warren Conner area. Full time. Values. Call after 6
313-8303

EXPERIENCED woman to care for 2-preschool children Tuesdays and Thursdays. Hours own transportation. Farmington area. Call Berkley area Call after 5 PM
476-0536

GARDEN CITY area - Mature woman to live in & babysit 8 year old boy. For details call
729-1133

EXPERIENCED day work 3 days weekly own transportation references, children. Lower area Call weekdays 9-5 XX 1-1496

BABY SITTER afternoons 2 children. Ford Inkster Rd. Live in or live out. Mature with references preferred
291-3457

EXPERIENCED general cleaning and some Light Housework. Babysitting preschooler in morning. Mondays and Fridays 9 30 to 3 30 $3 Reliable own transportation References. Bloomfield area call after 5 PM
681-6695

LIVE IN child Care 3 days per week Birmingham. Mature person, non smoker $450 per week. Send personal information and recent reference to box 996 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

WEEKEND Child Care. Fridays evenings. Mature person needed in Birmingham. Mature person non smoker. $25 Send personal information and recent references to Box 996 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

HOUSEKEEPER-Baby sitter, mature woman to care for toddler and home. Own transportation. Mondays thru Fridays 7 30 AM 5 30 PM. Northville area Mrs Kurzo
349-1600

EXPERIENCED woman wanted for general housecleaning. Non smoker. Tuesdays & Fridays 8 5 per day. Must have references. Call between 6 PM & 8 PM 642-1585

LIGHT Housework, day care, light duties for elderly couple Farmington
474-4286

MATURE experienced and dependable woman to care for 2 year old daughter. Tuesdays thru Friday, own transportation References
477-3359

NEED a Responsible person, preferably mature woman to care for children. Tues. Wed and Thurs. from 2 30 until 6 or 6PM Must have transportation Farmington Hills
851-8671

DEPENDABLE woman to baby-sit 3 month old infant in my home. 8 30 AM - 4 30 PM Monday thru Friday. Dearborn Heights 277-1999

BABY SITTER needed 2 to 3 days week, preferably in my home. Bloomfield
652-1296

GENERAL CLEANING $3 50 an hour. Call after 4 PM Plymouth area
453-7400

LIVE HOUSEKEEPER, loving, happy family needs loving happy housekeeper. Mon. thru Fri., 8 AM - 6 PM. Must be efficient, dependable and honest. Own transportation and references required. Birmingham area $150 week
646-1470

DEPENDABLE woman for housework in lovely home, permanent, 8 to 12 hours per week, own transportation
851-5790

MATURE WOMAN to care for 3 year & 9 month boys in my home. Monday thru Friday, 8:30 AM to 4 PM for 3, weeks to start 4-18-77. Own transportation, references. Novi
349-8865

LADY to cook meals and do light housekeeping for bachelor, and pre-teen son; may consider live-in if have other job work location. More for home than wages. Reply Box 984 Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

BABY SITTER - housekeeper, live in. One child 6 years. Good salary, references required. Farmington Hills area.
626-1800

EXPERIENCED woman wanted for general housecleaning, non-smoker. Birmingham. Monday thru Friday. $125 per week. Send references and personal information to: Box 984, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

508 Help Wanted Domestic

EXPERIENCED woman for general housecleaning 1 day a week. Own transportation. 10 Mile & Southfield Area $25, recent references
557-6663

RELIABLE BABY SITTER for Teacher's infant. Light housework Mon - Fri 8 to 4. Apply thru June Wattles. Deguindre area
979-6810

BABY SITTER for nursery at Christ Lutheran Church during bible study hours. Sundays, 11AM-12 15PM $4 weekly. Redford Township
538-5450

CHAUFFEUR and Houseman. Must have experience and references
Custodian

BABY SITTER, weekdays. Pembrooke School area. Birmingham. Call after 6 PM
644-2909

MATURE woman for baby-sitting an infant in the 7 Mile-Merriman area
477-1176

HOUSEKEEPER wanted preferably live in. Salary and benefits. One child W. Bloomfield area
851-6078

MATURE woman wanted for care of 3 children 1½ and 4, light housekeeping, 3 to 4 days a week. Salary negotiable 9 - 5. Farmington Hills area
553-7636

PART-TIME Baby Sitting 7 30 AM - 2 PM. Monday - Friday. 1 girl, 19 months old. Own transportation. References required. Bloomfield Hills
645-3429

HOUSEKEEPER & Child Care for child Prefer live-in Salary and benefits West Bloomfield area
851-6078

RELIABLE woman to baby sit 14 month old girl Mon thru Fri 8-15 am to 3 15 pm 15 Mile-Lahser area
642-3229

LIVE - IN
Home Care Aides to provide essential homemaking services. $150 per week plus room and board. Apply Mrs. Sandy
HEALTH CARE I
Suite 65A, 17000 W 8 Mi. Sfld

510 Help Wanted Couples

CARETAKER COUPLE middle-aged in active retirement to care for 48 unit garden apartment N Woodward. Advanced Year Round Apartment salary and utilities. Call
543-8242

A MANAGER couple needed for a 136 unit suburban apartment project near Brighton. Wife to handle rentals husband to handle maintenance experience preferred. Good salary plus apartment
557-9629

Caretaker Couple
Full time Middle aged couple needed this spring. Husband experienced in maintenance of apartments and outside ground work. Both must be in excellent health. Sorry, no children or pets are allowed. Call after 4 PM
699-8649

MIDDLE-AGED couple needed for new 96 unit luxury apartment in Southfield. Duties: rental, cleaning, maintenance, good salary plus apartment. Experienced only, need apply
557-9600

ASSISTANT MGR COUPLE. Man must be experienced in all phases of maintenance, wife to handle office duties. Apply in person. Rushmore Apts. Manager's Office Kenwood Apts. 1000 E. Eureka Rd. W. of Telegraph between Dexter & Beech Daly

COUPLES
TO ASSIST MANAGER
In apartment complex, 9 Mile & Southfield area. Man for Maintenance. Wife for cleaning Apartment and salary
569-4070

RESIDENTIAL MGR. COUPLE for large apartment complex. Man must be experienced in all phases of maintenance, wife to perform office duties. Apply in person Oxford Place Apts. 12555 Pine in Taylor (in Northline Rd just E. of Telegraph

512 Situations Wanted Female

MOMS! Need a free Friday afternoon? Experienced teacher offers care with artistic flair. 3 yrs preferred West Bloomfield area
626-0336

MOTHER of Toddler available to babysit, your transportation Canton area
297-1209

DAY CARE for pre schoolers 20 years experience in Wayne Co. Road area, please call between 2 AM 3 PM
522-9744

BEFORE EASTER CLEANING windows washed. Curtains drapes laundered replaced. Custom carpet & upholstery cleaning. Weeks
425-2778

MY Son needs a playmate companion. Your transportation. Pay full time child care from a mother who cares. call Plymouth
453-5499

ADMINISTRATIVE ASSISTANT Excellent skills, experienced attractive and neat. Legal & engineering background. Able to keep books, manage office research & phone communications and clients
313-800 Fr Ct. CR Bloomfield Hills Mich 48013

BOOKKEEPER mature, capable accounts payable and receivable also payroll experience reports Hospital & Nursing home experience
459-1611

TLC Baby Sitting your transportation Livonia
425-1679

RELIABLE Woman wishes live in position to clean home. Care for elderly, person in Livonia area Have references
PA 1-3240

WOMAN experienced, wants clean office or stress restaurants. Efficiency & hours negotiable
477-6414

GOOD DEPENDABLE Cleaning woman. $25 per day Call after 5
338-3023

GENERAL HOUSE CLEANING Quick, reliable, efficient, own transportation. $50 After 6 PM, 261-0139
739-8456

WILL baby-sit, your transportation. Redford area
535-6284

REGISTERED NURSE, Private Duty, home or hospital. All shifts. Experienced 12 yrs. References.
963-0675

EXPERIENCED, Mother, wishes child care in my licensed home. Beech Daly-Five Mile area. 531-0437

PRACTICAL NURSE wants live in or out, elderly care, cook and light duties. No Sundays. References Drive. Phone after 12 noon. 548-0662

SEAMSTRESS will do women's and children's alterations at reasonable rates. Troy, Bloomfield area.
828-8787

Company Owners-Live-In
HOME COMA AIDES
HOME MANAGERS
NURSES AIDES
NURSES
IMMEDIATE AVAILABLE
CALL REALTY GUILD
649-3585

512 Situations Wanted Female

HOUSECLEANING
TWO college girls have openings for weekly, daily, occasional housecleaning. Excellent references. Lisa 646-7445

MOBILE MAIDES brings the maid you. Experienced personnel. Fully insured. Transportation furnished
968-6011

WOMEN available for babysitting and vacation calls. Also for light nursing and companion ABC NURSERY
Lil 8-6911

514 Situations Wanted Male

PAINTING-Experienced professional. Careful work. Reasonable rates. Fast and efficient work. Call for free estimates after 4 PM
474-8069

ACCOUNTANT office manager. College graduate. Seeking position for a profit oriented company who needs leadership
682-3350

DRUM LESSONS - STUDIO
261-4218
Beginners - Adults
BEFORE 9 30 PM

GUITAR LESSONS
IN YOUR HOME
544-8830

PRIVATE TUTORING
Year round. All subjects. All levels children, adults. Days, nights, weekends. Certified teachers
356-0059

520 Secretarial-Business Services

TYPING - DICTATION
Phone Message Services
RUSS Secretarial Service
459-5155

600 Personals

HAPPY 20TH BIRTHDAY to Jon Swings for all the world is new

CINDY-The Door of Love always opens outward never inward. My door is open to you. I shall miss you dearly. signed Earl

A CHORUS LINE tickets for April 1 performance. 2 excellent main floor trade for same March 26 or 26 322-9176
421-0911

PSYCHIC MEDIUM Readings. Peace is help for you. Farmington area
349-3024

DONATIONS NEEDED
Plymouth Lions Club 2nd annual Sheriff's Auction to be held April 12. Plymouth Cultural Center would like your donations. Tax deductible. We will pick up at your convenience any item of value. Does phone 453-7800 Eve 453-4283

602 Lost & Found

FOUND: Small grey shaggy poodle type male. Inkster Road between 6 & 7 Mile Saturday March 19
531-0451

LOST Plymouth area Small black & white male Pet Beagle Children's pet
535-2238

FOUND Alaskan Malamute Male 6 Mile and Telegraph Call B