504 Help Wanted Office-Clerical

TELLER

Full time Position is open for work at our West Bloomfield Office located at Maple and Orchard Lake Rd. Requires ability to meet the public and be accurate with figures. Interested persons contact Manager at

851-1343

1st Federal Savings of Detroit

An Equal Opportunity Employer

COLLEGE STUDENT, good typist to learn how to run a computer. No experience necessary. Full time in the summer until transfer. Part time during school year. Birmingham area. Call Mr. O'Donnell 647-7030

SECY RECEPTIONIST needed for our busy office. Willing to assume a variety of responsibilities. Good typing. Opportunity for advancement. Salary commensurate with experience. Call Sherry Lee at 557-1100

PROFESSIONAL PLACEMENT PARTNERS, LTD.
555 S. Woodward
Birmingham, Mich.
644-2455

ADMINISTRATIVE SECRETARY-must type 40 WPM, involves customer service, good phone personality a plus. Requires some medical report work with current medical terminology. Blue Shield & Blue Cross benefits. Location in Farmington Hills. Call for interview. 478-8000

An Equal Opportunity Employer

Looking For An
EXPERIENCED BOOKKEEPER
who has worked in a service office
Southfield location. Full or part time
[illegible] 569-3129

CLERK-TYPIST, Typing & Bookkeeping skills required. Southfield & Livonia locations. Ref. Mgr. Middlebelt [illegible] 855-1311

STORE HELPER for suburban Bloomfield store. Must have shortland experience. Excellent opportunity for a young person getting ready for college. 557-1062

General Office

Several positions are now open in our Southfield Office for both full and part employees. Good starting salary and benefits. Summer Only employment also available. Call 642-4200 and ask for Jean.

BILLING Clerk-Medical Billing Company [illegible] with some accounts receivable [illegible] billing experience. Must [illegible] Send resume to Box 1[illegible] Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

[illegible] Opportunity Employer

[illegible] Clerk-Receptionist-Farmington area. Experience required. Light typing, working conditions. Immediate opening. Send resume including salary to Box 1[illegible] Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

[illegible] Opportunity Employer

[illegible] full-time with excellent typing skills. 721-8[illegible]

General Office

Sewing shift positions are now open in our Southfield office. [illegible] both full and part time positions. Shift starting times vary, and all shifts will be 8:30 AM to 3:30 PM. For more details call 642-4200 and ask for Donna.

SALES SECRETARY

JOHNSON Controls is searching for a Sales Secretary to work in its Farmington Building Division office. Clerical duties include typing a lot, processing customer purchase orders, and sales reports. Telephone responsibility, filing, maintaining files, and other duties as needed. Qualifications include a minimum of 1 year sec. exp., good typing skills, ability to handle details, desire to succeed and the ability to work with a minimum amount of supervision. Interested candidates please call [illegible]

477-5700

An Equal Opportunity Employer M/F

GENERAL CLERK for administrative department. Typing 35 WPM, 45 preferred. 40 hr week. Paid hospitalization and other fringe benefits. Call Mrs. [illegible] 557-2270

Accts. Receivable Clerk & Payroll

LIVONIA AREA
MUST BE EXPERIENCED
Salary Commensurate
With Ability
626-4745

INSURANCE GIRL. Personal lines experience. Excellent benefits. Southfield area. Call Mrs. Johnson 559-8601

BOOKKEEPER. Law office in Northville. Duties: Full charge bookkeeper, excellent salary & benefits based on experience. Call 348-2400

CLERK-Typist for Northwest Detroit office. Call Mr. Young at 559-5400

EXECUTIVE SECRETARY - MATURE adept for company switchboard, experienced, must type minimum 60 WPM. Livonia

EXPERIENCED Engineering Secretary for small manufacturing firm in Troy. Salary negotiable. Send resume to: Box 47, 2146 W. Big Beaver Troy, Mich. 48084

EXPERIENCED Legal Secretary for Birmingham law firm. Must have excellent skills. Please call Jean 645-0400

DENTAL ASSISTANT
Orthodontic practice. 1 handed dentistry in progressive office. Experience desired for this permanent position. Send qualifications to: 2561 Elizabeth Lake Road, Pontiac, Michigan 48054.

BOOKKEEPER - experienced in accounts payable, accurate receivable, payroll, per diem, interest. Novi area, send resume and state salary to box 172, Novi, Mi. 48050.

504 Help Wanted Office-Clerical

NEEDED by the Farmington Office of the Visiting Nurse Association - to work on Cera Project. Must be unemployed 15 continuous weeks or more. May reside in any area except Pontiac, Royal Oak, Southfield, Troy, Waterford or Farmington Hills. Salary range $7,380 to $7,980. Excellent benefits. Please contact: Mary Farnsworth. 855-1666

An Equal Opportunity Employer

COLLEGE Girl-Mornings, 8AM-1PM. Birmingham law office. Typing, shorthand or speedwriting. Will train. 644-2015

BOOKKEEPERS

Several fine, established local firms are actively seeking candidates with 2-3 years expertise through Trial Balance. Salaries are in the $10,000-$14,000 range. Never a fee to you for our professional, confidential service. Call, come in or mail your resume:

Accounting & Financial Personnel
3000 Town Center
SUITE 2340
SOUTHFIELD, MI 48075
353-1161

GENERAL OFFICE - opportunity to train and advance with progressive company. We need a person who likes people and has good typing skills. Carrigan Moving Systems, 2718 Industrial Row, Troy. 549-6700

ACCOUNTS RECEIVABLE Clerk, experienced in Receivables and Billing, located in Farmington Hills; excellent benefits. 478-9158

DETAIL CLERK - Part-time working into full within 3 months. Adding machine experience necessary. 281-6104

SECRETARY - Ad Agency. Excellent typing and phone skills a must. Agency experience helpful. Good salary, fringes and time people to work with. 358-4400 Ext.201

SECRETARY - Southfield Full time, permanent, 55 accurate typing, light shorthand. Pleasant office. Benefits. Salary depends on experience. Call Lucy 557-3745

RECEPTIONIST-SECRETARY - Opportunity with Southfield firm for ambitious, outgoing individual with excellent typing skills. Full time position demands poise, [illegible] 40 month plus benefits. Call Sinan 569-4545

YOUNG Man needed for shipping and receiving. Applications accepted Monday only 8:30AM-4:30PM. Apply at American Vacuum Corp. 13500 Ashurst Ct. (Livonia 1 block W. of Stark Rd. off Schoolcraft)

EXPERIENCED SECRETARY with good typing skills needed. Legal background helpful but not necessary, for busy work company in law office in Southfield. 557-1155

INSURANCE

Commercial experience. Challenging position with excellent chance for advancement to assistant account executive. Typing required. Southfield Agency. Call Mr. Sadow 358-1100

INSURANCE
Auto Experienced in personal auto rating. Policy and endorsementypist. Southfield Agency. Call Mr. Sadow 358-1100

ASSISTANT MGR. Bookkeeping Department - immediate full time opening in banks bookkeeping department. Only applicants with minimum of 4 years banking experience in the supervisory area need apply. Salary commensurate with experience and ability. Good working conditions, excellent fringe benefits. Qualified applicants apply at Personnel Office, Fidelity Bank of Michigan 1010 E. Maple Rd. Birmingham

An Equal Opportunity Employer

ADMINISTRATIVE ASSISTANT. Good figure aptitude, typing. Send resume to Box 148, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

SECRETARY part time. Typing, filing and able to expedite customer purchase orders. May lead to full time position. 522-6020

SECRETARY. Interesting, diversified permanent employment. 35 words per year. Good typing & shorthand skills required. Excellent salary and fringes. Call Mrs. James Ext. 292 Birmingham Public Schools. 644-9300

BUSY PROPERTY Management Office needs clerical help to train as Assistant Bookkeeper. Very diversified job duties. Must be intelligent, accurate with numbers, have good typing, filing and telephone answering skills. Must be willing to work. Call 10 Am. to noon only. 358-0455

PART TIME secretarial position available immediately in a busy regional sales office of an established manufacturing company. Approximately 30 hrs. week. Applicant must possess excellent typing and telephone skills, plus knowledge of general office procedures, customer contact experience would be most helpful. Call between 8:30-10:30 am. 553-9034

Equal Opportunity Employer M/F

MATURE, RELIABLE permanent telephone answering operator & typist. Minimum 60 WPM, good spelling. 474-0782

RECEPTIONIST and general clerical assistant for commercial apartment in Troy area. Must type. Part time to start. 879-2620

SECRETARY,

Growing Real Estate Firm in Troy needs enthusiastic gal for busy office. Shorthand & Typing required. Call Mrs. Kale, 362-3333.

Parkman Gordon & Co.
Top of Troy Bldg.

SECRETARY for children's summer camp. Counseling positions also available June 18 to August 19. Traverse City area. Salary plus room & board. Call for further information 644-0603

OFFICE assistant, doctors office, full time. Good typist. Variety of duties. Call 569-1779

RECEPTIONIST full time, 3 nights 2 days. Apply in person Tuesdays from 4:00 to 7PM. See Diane, Raleigh House, 25200 Telegraph Rd., Southfield.

GENERAL OFFICE - Typist good with figures. Experience not necessary but helpful. Northwest Detroit area. 491-3000

DENTAL RECEPTIONIST - Southfield orthodontic office. Experience and knowledge of insurance preferred. 358-5120

HALF day morning position for capable secretary with knowledge of some bookkeeping, typing ability important. Pleasant Small Southfield office surroundings. Phone for appointment. 642-5568

BOOKKEEPER - general ledger & payroll, prepare trial balance & statements, quarterly payroll and adjusting journal entries. Hendry Convalescent Center. 455-8519

SECRETARY
for construction company. Good phone voice, light typing, some filing. 728-9040

SECRETARY for busy financial food industry executive located in Farmington Hills. Excellent skills and references a necessity. Shorthand and dictaphone both needed. Good pay, excellent benefits. Excellent fringes. Salary commensurate with experience. Send resume P.O. Box 615, Franklin, 48025

TYPIST, Receptionist & General Office. Experienced. Good Salary. Paid insurance, holidays and retirement. Immediate opening Farmington area. 478-8000

ACCOUNTANT, CPA firm, some public accounting experience. Degree preferred. Salary commensurate with experience. 566-6747

504 Help Wanted Office-Clerical

RECEPTIONIST experienced, needed for: Southfield law firm, very busy phone work. Must have recent telephone experience. 559-8600

BOOKKEEPER.

Full Charge apartment management Co. Southfield office. General ledger, subsidiary ledger, management statement, payroll tax, reports. Experience required. Small office. Excellent opportunity for conscientious person. CPA interviewing for clients. Send resume to Box 136, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

COLLEGE STUDENTS
SECRETARIES
SR. TYPISTS
CLERK TYPISTS
RECEPTIONISTS
FIGURE CLERKS
GENERAL OFFICE
TEMP., TOP RATE

We are expanding. We have many job assignments near your home if you are interested in working a few days, a few weeks, or a few months, call us. We have what you are looking for. Come in for information and a personal interview, call office nearest you.

D'TWN.	963-5050
DBRN	561-3520
TROY	362-4070
S'FLD	569-6404

VICTOR
TEMPORARY SERVICES
An Equal Opportunity Employer

DENTAL RECEPTIONIST
Experience preferred. Must know insurance forms. 4 days, no Saturdays. Benefits. Southfield & 12 Mile area. Days: 557-4468. After 6 PM: 642-0397

FULL TIME CASHIER & SCHEDULING OPERATOR
Must be mature and reliable. Previous experience requested. Call 477-5000 Ext. 225. BILL BROWN FORD, 32222 Plymouth Rd., Livonia

ACCOUNTS RECEIVABLE bookkeeper, experienced for fast established Southfield firm. Salary, fringe benefits. 559-1500

TYPIST
With adding machine skills. Mature, 6 Mile - Beech area. 538-8010

OFFICE GIRL for one gal office. Typing, dictation and light bookkeeping, immediate opening. 569-7300

OFFICE PROFESSIONAL, full time. Varied administrative duties. Accurate typing is essential, shorthand. Legal office. Must be able to assume responsibility. Bloomfield area. Call for interview: 335-9619

BOOKKEEPER

With proven dedication, organization and peg board experience necessary. Get your teeth in to this career opportunity. Interesting light advertising sales office. Will have client contact and much overall responsibility. Starting $175. Troy area. 649-5540

CLERK TYPIST

Southfield financial planning firm. Good working conditions, permanent, fringes. Need pleasant candidates should contact Mr. Kimbro:

963-8400, Ext. 395

ACCOUNTS PAYABLE

Must also have knowledge of payroll, payroll tax forms, bank reconciliations. Excellent working conditions in Southfield Real Estate management office. Applicant must be pleasant, neat appearing, and reliable. Call Marion.

569-5555

RECEPTIONIST for phone calls, phone orders & mailing. Inquire at Burmeister Supply Co., 1027 E. 14 Mile, Troy, east of Oakland Mall.

EXPERIENCED
Typists
Secretaries
Key Punch Opr.
TOP WAGES
FOR
TOP SKILLS
TEMPORARY NO FEE
For Interview Call
565-0266
Exec-U-Temp

Keydisc/Keypunch
Experienced operators and bright trainees accepted for top pay. Immediate openings for ambitious and intelligent person with excellent secretarial skills. 353-8100

High School Grads
College Students
Teachers

Home for the summer? Realtors? If you have ANY office skills, we invite you to join forces with our year 'round staff.

We have a variety of assignments. Work a day, a week, or all summer.

BRING YOUR FRIENDS
REGISTER NOW!

For interview call the office nearest you, Mon. thru Fri., 9 Am. to 7 Pm.

Dearborn	565-8060
Detroit	963-0880
Clawson (Mon.,Tues.,Wed.)	585-6387
Mt. Clemens	791-3059
Oak Park	967-0236
Wyandotte	284-9066
Livonia (10 Am.-3 Pm.)	525-0330
Farmington (10 Am.-3 Pm.)	478-8008

WITT SERVICES

SUMMER WORK for college students in office of oil and gas firm. Send resume to: Petroleum Firm, 2111 David Stott Building, Detroit, Mi. 48226

EXECUTIVE SECRETARY for public library. 65wpm typing. Shorthand desirable. Experience required. Salary range $11,854 to $13,232. 37½ hours per week. Excellent fringe benefits. Send to Box 974 Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

504 Help Wanted Office-Clerical

LEGAL SECRETARY needed for Farmington Hills area law firm. Good dictaphone and typing skills required. Excellent benefits. Call Linda Widrig. 851-9500

506 Help Wanted Sales

SUMMER HELP, also permanent, full-time positions. Various jobs up to $800 a month if qualified. 371-0605

DESIRED...

Fascinating, bubbly capable sales person to share in the exciting efforts of high fashion. Exceptional benefits. EXPERIENCE & REFERENCES a must for our very special customers. Full or part time. For appointment:

851-6368

GIRL Wanted for office work. Pleasant voice desired. Livonia area. 531-8159

REAL ESTATE
We have expanded into our new facilities and have openings for highly qualified salespersons. Private office for those that qualify. Also, training available for those interested in beginning real estate. Ask for Marty Joseff or Ralph Alexander for an interview.

Cranbrook

Assoc. Inc. Realtors
855-2200

NATIONAL houseware company looking for full time people in train for management. Guaranteed income, scholarships available. Hours flexible, complete training program. Car necessary. Call Mr. Benson 459-8230

SHORT HOURS, Big Pay
New party plan with Betty Crocker, Disney, Sesame Street etc. No deliveries, no collecting. 538-0292

MANAGEMENT & SALES TRAINEES

Large midwestern firm is looking for 3 industrious people to replace current management in Detroit area. We are looking for career minded people to work in the Ann Arbor & Detroit suburban areas. Above average income based on your ability with complete training provided. Call Mr. Hamrich between 12 - 5PM 971-2863

CENTURY 21

REAL ESTATE CAREER
We have openings for Sales People for the Farmington and Southfield area offices. Licensed or unlicensed. We provide complete training at the Century 21 Academy

CENTURY 21
RESTUM REALTY INC.
353-6666

PERMANENT full and part time sales positions open with reputable jewelry firm in Garden City. Enter the successful field of selling fine gems and solid gold jewelry. Apply in person - Trim Jewelers, Inc., 29317 Ford Rd., at Middlebelt, Garden City.

REAL ESTATE
Full time sales people needed in our West Livonia Office. Inquire in the 70's COMMISSION PLAN. call JOHN HALSER, TODAY

Norwood
No. 1, Inc. 464-2800

URGENCY REQUIRED, supplement or replace existing income. Must be current on business or dollar business. For appointment 477-6064

REAL ESTATE SALES

Training with Century 21 assures success. No experience as we train to succeed. High commissions, selling in Farmington, Farmington Hills and Bloomfield, West Bloomfield area. Ask for Mr. Ducher.

Century 21
FAIR TOWNE CO.
626-8000

Driver/Salesman

Route sales, calling on established accounts. Servicing toys and pet supplies. Guaranteed income. Company paid benefits. Looking for aggressive and ambitious people. Call between 8 AM and 4 PM.

349-9300

COLLEGE STOPOUTS!
Can you meet our requirements? Are you ready for advancement, benefits & a solid future? If you are selected you can start at $235 per week & you'll be advanced as fast & far as performance warrants. You must look sharp & be able to start immediately. Interviews conducted by appointment only. Call 9AM-4PM.

424-8430

CAREER NIGHT
FREE
GALLERY OF HOMES
LECTURES ON HOW
TO
SUCCEED AS A
REAL ESTATE
SALES COUNSELOR

Gallery of Homes experts answer ALL your questions on a challenging career in real estate.
TIME: 7:00 P.M.
DATE: MONDAY, JUNE 5th
LOCATION: 607 S. Main, Plymouth.

HITCHCOCK
GALLERY OF HOMES
453-2210
SIGN UP TODAY

SALES REPRESENTATIVE
Part-time, full-time. Retail sales and merchandising in retail drug stores. Products are leaders and world renowned. Hourly salary and auto mileage allowance. Territory open in northwest suburban area. Prefer applicant living within this area. Call 477-3000

An Equal Opportunity Employer

ONE OF the nations leading lumber retailers has an opening for a contractor sales person. Responsibilities include selling all types of building materials to area builders & remodelers. Experience in selling with knowledge of building materials, blueprint reading & construction helpful. No overnight travel required. Very good compensation for growth. Position provides salary, car allowance, excellent company paid benefits. Reply with resume P.O. Box 409, Ridgewood, NJ. 07450

An Equal Opportunity Employer

DISTRICT SALES MANAGER
A person is needed with process instrumentation background. Experience in gas analysis and water quality instrumentation helpful. Good benefits, company car, plus commission. Send resume to Mr. Arthur Maczel, Horiba Instruments, Inc., 12100 Farmington Road, Livonia, 48150.

506 Help Wanted Sales

REAL ESTATE SALES PEOPLE
Move To The Top Of The Hill
REALTY WORLD
The Heritage Group
Needs 6 qualified sales people for our brand new office on Rochester Road. If you qualify we can offer Rochester's finest real estate office location, association with one of the nations largest real estate networks, continuous scheduling and in office training, management backed and supported marketing and advertising. For confidential interview call 852-7700. Ask for Jimmie Smith or Dwayne Prechette

ATTENTION

Earn $3 to $5. per hour. Must be able to start immediately. Positions from display, merchandising and management. Call Monday thru Thursday only 689-8555

CONSUMER SALES
PART TIME REP
Progressive local food broker seeks the services of a self motivated individual to call on established grocery accounts. Position will involve merchandising, marketing and selling food products. Work hours are Monday thru Friday from 10 A.M. to 2 P.M. Salary, plus car allowance. Fee paid. Call Tom Wilson.

American

Personnel Agency 355-5526

INSURANCE
Personal insurance account executive. Must have property/casualty license. No cold canvassing. Excellent commissions. Large Southfield agency. Call Mr. Sadow 358-1100

AVON

Make top money selling world-famous Avon Products. Flexible Hours. Call

334-2109	427-4000
546-1877	879-8177

EXPERIENCED retail saleslady wanted, full time. Boulevard Bridal, Birmingham 642-4110

PART TIME Food Sales, Westside Food Brokerage. Good income. Hours Mon.-Thurs. 9 AM to 3:30 PM. Call Tuesday or Wednesday. Noon to 3 PM 851-8082

AGGRESSIVE YOUNG person wanted by small national corporation to retain in sales department on national clientele. Excellent potential for advancement in management with good salary. High school grad required, some college preferred. No financial experience necessary but geology or lapidary experience helpful. Call 557-3353

FULL TIME no experience needed but knowledge of fabric helpful. Call Mr. Grulke 332-9162

SALES

Our national organization of franchise specialists is looking for representatives to assist the merchant of the professions in planning and obtaining their financial objectives. College degree a must, sales experience helpful, up to $15,000 for year to start, complete professional training provided. Apply in confidential career opportunity. For confidential interview call Mr. Devine 569-6078

Join The
Chamberlain Team

Chamberlain's record-breaking sales volume is creating the need for additional sales associates. If you enjoy working with people and would like to earn income commensurate with your effort call today and see about writing your own "success story" as part of the Chamberlain Team. For an appointment call:

Fred Madley (Livonia area) - 476-5100.

Bill Tatum (Westland/Garden City Area) - 721-8400.

Dick Bandazin (Plymouth/Northville/Canton Area) - 455-5200.

chamberlain

BUSINESS DEVELOPMENT officer for Detroit downtown & Southfield area. Must have outside sales experience. Rapidly growing title insurance company. Salary plus car allowance. Call Mr. Magallanes or Mr. Alcala 569-3100

An Equal Opportunity Employer

TELEPHONE SOLICITORS. Women to sell chocolates by phone. Both supervisor and sales person needed. Experience preferred. Phone 352-7500

LIFE UNDERWRITER trainee, no experience necessary. Will train. Training salary & career opportunity. By appointment only. 274-5740

SALESPEOPLE wanted to sell electronic orans. Must be capable of demonstrating Contact Keyboard Manager, Hammell Music, Inc., Livonia store. 427-0040

FOX PHOTO is looking for a mature responsible person to work in part time sales at 882 W. Ann Arbor Trail, Plymouth. Apply in person 10-4 Mon. thru Fri.

An Equal Opportunity Employer

SALES PERSON
Experienced or will train, full or part time for Boys & Young Mens Clothing. Brody's, 13745 W. 8 Mile, Oak Park LI 3-4115

CENTURY 21
HARTFORD SOUTH, INC.
Real Estate Sales
Associate Wanted

Looking for experienced SALES ASSOCIATE. Excellent commission structure, management and secretarial facilities. Large productive office in prime Livonia location. Call for confidential interview with JOANNE BRYNGELSON.

261-4200

REAL ESTATE
$50,000
YEARLY OPPORTUNITY!!
Ever considered specializing in Commercial, Apartments, or Acreage sales?
• Higher level of income
• Higher dollar volume.
• Higher grade of clients.
• Fewer evenings or weekends.
• Develop a fantastic career.
For the mature professional salesperson." Call Dick Perry, (confidential discussion).

R. Perry Realty
478-7640

SUSIE'S CASUALS
Is Now Interviewing people who are interested in a career in Retail Sales. Susie's Casuals is a growing expanding chain of Jr. Ready-To-Wear Boutiques. We offer:
Liberal Starting Pay
Excellent opportunities for Advancement
Paid Vacations
Major Medical Insurance Plan
Opportunity to grow with a Nationwide Young Chain
Qualifications for Employment:
H.S. Graduate
Must be Ambitious & Enthusiastic Person
References from Former Employer
Willingness to Relocate
Apply From 9:30 AM-7 PM
SUSIE'S CASUALS
TWELVE OAKS - NOVI

506 Help Wanted Sales

WERE EXPANDING!
Openings for trainees, experienced sales associates, associate brokers, and sales managers. Commission plan up to 50%. For personal interview, call JOE K. NORWOOD.

Norwood
No. 12, Inc. 478-2000

REAL ESTATE

Full time & sales people wanted. Training available. Call

Norwood
No. 10, Inc. 459-2800

TELEPHONE SALES.
Service News & Retweet Subscriptions to McGill's & Redbook. Liberal commission. Must have private home phone. Write to McGill Publishing, 14997 Salem, Detroit, Mich. 48223

APPRAISAL TRAINEE
Men or women, large local corporation, guaranteed income while on training program for 10 people. Advancement opportunities. Call Mr. Hunter 771-9513

WE ARE looking for 2 top real estate salesmen. We pay up to 15% commission. Qualified appointments furnished, call

TELEPHONE WORKER - hourly rate plus bonuses, you will be hiring from my office in Auburn Heights. Call 852-7781

507 Help Wanted Part Time

GENERAL OFFICE for busy Southfield Sales Office. Shorthand required. Must be accurate typist, telephone experience helpful. Permanent part time, 21 per hour approximately 32 hours per week. 559-7686

RETIRED man, part time work, for light deliveries. Must have station Wagon of van. Ask for Paul Silverstein. 557-9020

PART-TIME Typist - mature individual with typing speed of 60 wpm. Flexibility in scheduling. Northwestern 851-4456

BAR MAID & WAITRESS
Apply in person
Heather Lounge
23636 Grand River, near Telegraph

COLLEGE GIRLS
HOUSEWIVES
18 years or over for house cleaning near own area. Hours of 9 AM-2 PM, $3 hour to start. Own transportation
Domestic Services 477-6307

CONCESSION HELP
Girls age 16-17 years. Apply in Person: Mai Kai Theatre, Plymouth - Farmington Rd., Livonia.

PART TIME
SECRETARY-RECEPTIONIST
For a real estate office. Answer phones and typing. Hours: 5-9 PM. Alternate weekdays. Alternate weekends, days, 9-5.

MAYFAIR REALTY
522-8000

JANITORIAL work early 5am. eves. experienced, premium pay. Wayne-Westland area 477-9583

STOCK
Permanent part time job for retail store (deal for student. If or over. Livonia, Pontiac, and Northland Mall locations. Must be neat, reliable and have good references. Call: 562-3259

TV REPRESENTATIVE
Work 2 to 4 days a week 6 PM alternating weekends. For national Tv. rental Corporation. Familiar area. Lead for mature women with time on her hands. All other considered 642-7140

Custodian

PART-TIME position is open for work, mornings from 7 AM to 11 AM at our West Bloomfield Office, located at Maple and Orchard Lake Rds. Individual selected will clean office and maintain outside grounds. Interested persons contact Manager at

851-1343
1st Federal Savings of Detroit
An Equal Opportunity Employer

GARDENING and maintenance for country place. 2 mornings a week. $4.00 per hour. Experienced, reliable. Call weekdays GL 3-9180

CLERICAL HELP for Livonia sales office needed. Excellent typist, accurate, telephone voice, ability phone experience helpful, but not necessary. If interest please call 261-1970

equal opportunity employer M/F/H

TYPIST, Expert, Responsible person. Work in Oak Park Physician's office 1 day weekly (Monday primarily). Call anytime 557-2313

SALES PERSON. Part-time for Health Food Store located in West Bloomfield. Call between 9:30 AM to 6 PM. 851-6740

RECEPTIONIST with light typing, approximately 15 hours week, 3 noons area. 553-4300

RESEARCH INTERVIEWERS
Market Opinion Research has positions available for people to conduct telephone interviews at our Dearborn location. Pleasant speaking voice and good reading ability required. Interested persons must be available weekends and some mornings, afternoons or evenings. No sales involved, we will train. Call 562-5415 after 9AM

Hiring Today!

Our company has moved to Farmington so we are enlarging our staff. We have openings for telephone solicitors. Experience not necessary but nice. Day or evening shifts available. Salary plus bonuses. Housewives and students earn excellent money for part time work. Call Sue or Wendy

Century Trafne
22500 W. 8 Mile
478-5021

COUNTER CLERKS
For after schools and Saturdays for stores in Southfield area. This is not summer employment. Apply noon to 1 PM anyday. Mail Kai CLEANERS, 23935 W. 9 Mile, at Telegraph. 358-0331

507 Help Wanted Part Time

COUPLE TO Clean offices in Southfield. Part time evenings. Reliable ok 537-7829

JANITOR
Men & Women. School cleaning, part time evenings. Birmingham area 831-5030

PART TIME sales person for wall paper & paint store. Experience helpful. Novi area 349-3100

508 Help Wanted Domestic

COMPANION WHO needs a nice home to live-in & care for a pleasant 56 yr. old semi-convalescent woman. Light housework. $60 per week. 476-4783

SITTER - mature woman to care for 10 and 8 year old. 7:30 am to 4:30 pm. Prefer your home. Northville area 420-0451

WIDOW desires live-in companion who drives. Must be sleeping. Oak Park area. Call Marilyn 399-5031 353-2200, ext 202

TROY - Spanish contemporary colonial, beamed cathredral, ceiling, 4 bedrooms, 2½ baths, open staircase to balcony, den, family room with fireplace, playroom, professionally decorated and landscaped, overlooking Beechwood Lake $115,000.

SOMERSET
649-6800

CHILD CARE & light housekeeping, starting September, one child. Good pay. Shelby area. References needed. 731-9224

COMPANION WHO needs a nice home to live-in & care for a pleasant 56 yr. old semi-convalescent woman. Light housework. $60 per week 476-1783

TROY - Spanish contemporary colonial, beamed cathredral, ceiling, 4 bedrooms, 2½ baths, open staircase to balcony, den, family room with fireplace, playroom, professionally decorated and landscaped, overlooking Beechwood Lake $115,000.

BABY SITTER for 4 month old and 11 year old, light housekeeping. 4 Mile-Levan area. Ask for Sharon 532-1122

TWO WOMEN with no children wish to share one cleaning person. 2 days per week. Huntington Woods & Southfield Locations. Own transportation & references required. Call 355-2296 or 541-3355

LIVE IN
Reliable, experienced middle-aged lady. Cooking. No heavy housecleaning. Car necessary. References. Birmingham area 644-3220

TEACHER needs baby-sitter starting Sept. 1. Mon.-Fri. 7:30-5:30 for 18 month old. Approximately 8 1/2 to 4 ½ Mon. thru Fri. own transportation. Bloomfield Hills. After 6:30 355-5809

CLEANING woman, thoroughness and competence, own transportation. Franklin area, no children. 855-9655

SITTER, my home, 4 days a week, call after 6 PM. 354-5296

507 Help Wanted Part Time

PART TIME DRIVERS

We have driver Independent Contracts open in Rochester & Troy for men or women drivers. Must have truck, van or full size station wagon and be available on call for Monday and Thursday to drop off bundles of papers to Observer & Eccentric carriers.

Call the
Observer & Eccentric
Circulation Department
261-3800

An Equal Opportunity Employer

506 Help Wanted Sales

REAL ESTATE SALES

Looking for a new career? Join the exciting real estate field. Century 21, Hartford South, offers pre-license training, advance sales classes and in-office training. We are looking for ambitious, organized and industrious people who will give us a full time commitment.

Join us on Saturday, June 10th at 10 a.m. for coffee and doughnuts and learn how you can become a Century 21 Professional.

If you have any questions call JOANNE BRYNGELSON at

261-4200

Century 21 11655 Farmington Rd., Livonia (at Plymouth Rd.)
HARTFORD SOUTH, INC.

CAREER OPPORTUNITY

Can you imagine making two families happy on the same day and getting paid for it? That's what Real Estate One is like and we would like to tell you more about the exciting opportunities available. You're invited to bring your husband of wife and attend our next Career Seminar on Saturday, June 10, 10 a.m. at 27436 W. Six Mile at Inkster Rd. Call 261-2600 for your complimentary reservation. Thank you.

Real Estate One.

An Equal Opportunity Company

SALES CAREER

With Sales Management Opportunities Throughout Michigan.

We are a dynamic corporation with diversified communication products. We are looking for success oriented people who want to advance into management in one to three years. We are a young thinking company, interested in someone with some college background and sales experience or sales aptitude. We have extensive training, unlimited earning potential, supplied leads, benefits and bonuses.

Call BOB MOHR,
collect, for interview:
(313) 689-6650
If not in, leave name & phone, will call back.