Help Wanted

500 Help wanted

PRINTING WORK

Positions available for
PRINTING PRESS OPRS.
(We Will Train)
BINDERY WORKER
(Physical dexterity Required)
Numerous benefits, good hourly rate, merit increases, educational opportunities in modern air conditioned printing plant. Day shift: 8 AM to 4:30 PM plus overtime. Night shift: 11 PM to 7:30 AM plus overtime. Apply between 8:30 AM and 2:30 PM, 39900 Capital, (West on Plymouth Rd. from Telegraph to Dixie, north on Dixie to Capitol), Redford Twp. 538-5252.
An Equal Opportunity Employer

PRODUCTION HELP

Bench assemblers and misc. shop help. No experience necessary. Steady day shift. Apply in person only.

ACE CONTROLS, INC.
23435 INDUSTRIAL PARK DR.
FARMINGTON HILLS
Grand River-10 Mile Area

PROGRAMMER - 1 - 2 years Cobol experience - business applications A/P, A/R, inventory, sales, etc. Company located in Birmingham - good benefits, salary commensurate with experience. Send resume to P. O. Box 810, Detroit, Mich. 48232. Attn: Data Processing Manager. An Equal Opportunity Employer.

PUBLIC RELATIONS
We have an opening for an enthusiastic and outgoing woman or man. You will represent our company to many new customers throughout the Metro Area. As the initial contact person, you will explain our program and be responsible for the first phase of our business relationship. This interesting and challenging position can be handled full or part time. No selling involved and a good car is necessary. Salary plus commission and a fantastic opportunity. Interested? Call Cindy Logli after 10 am 343-4667

PURCHASING/CLERICAL

Position with Large Midwest Industrial Distributor. Must have working knowledge of inventory control systems, purchasing, sales status & inventory level ratio. Rapidly growing department. Send resume including earnings history to L. Andersen 1500 East Avis Dr., Madison Heights, 48071.

RARE OPPORTUNITY

For an enthusiastic PRODUCTION MACHINE OPERATOR to advance and train in the multiple screw machine trade. Liberal employee benefits. Overtime available. Apply immediately.

STAHL MFG.
12222 Woodbine, Detroit

Real Estate Appraisal Trainee

National firm with offices in Rochester & Pontiac looking for full time, career-minded individual for our area. Complete training program - while you earn. No experience necessary. For interview call 652-7200 between 9 and 5.

Realty World
Ther Heritage Group, Inc.

RECREATION INSTRUCTORS & ATTENDANTS

Instructors for Art, Painting, Guitar, Dance, Adult Fitness, Gymnastics, Judo, Tennis Ski. $4 per hour to $8.50 per hour.
ALSO - Locker-room Attendant, Basketball Referees, Ski Club Coordinator and Handicapped Program Counselors. $2.90 per hour to $3 per hour.
FARMINGTON HILLS
PARKS & RECREATION
31555 11 Mile Rd.
Equal Opportunity Employer M/F

REDFORD TWP. RESIDENTS

Redford Twp. has immediate openings for part time Dial-A-Ride Drivers up to 20 hours. Only prerequisite for eligibility is Redford Twp. residency. Interested individuals are encouraged to contact the Civil Service Office.

REDFORD TWP.
CIVIL SERVICE COMMISSION
15145 Beech Daly Rd.
Redford, Michigan
531-3100, Ext. 228
An Equal Opportunity Employer
And Affirmative Action Employer

RESEARCH TECHNICIAN BIOLOGICAL SCIENCES

2 years undergraduate work in Biology or Chemistry. An ability to understand basic laboratory techniques is required. Experience in photography or Electron Microscopy is required. Preference given candidates with BA. Apply:
OAKLAND UNIVERSITY
EMPLOYMENT OFFICE
141 No. Foundation Hall
ROCHESTER, Mi.
An Affirmative Action Employer

RESIDENT Care worker to work with retarded, starting pay $3.00 per hour, must have references. Call Rochester. 375-9487

8 to THREE
NAME OWN HOURS

To work as Lathe Operator. Excellent working conditions in new machine shop at Plymouth Rd. Telegraph area. Good people to work with, experience preferred but we will train the right person. Ask for Mrs. Fox 537-2006

ROOFING sub contractor, unlicensed, to work with licensed builder doing home improvement repairs and new roofs. Call after 7 PM, 476-0012

SECURITY GUARDS
$3.40 Per Hour
(Including Allowances)

Full and part time guards needed in various areas. Must be dependable and have car & phone. Excellent benefits including hospitalization, life insurance & vacations. Raise after 3 months. Apply Mon. - Fri., 10 AM - 4 PM.

WORLD SECURITY
21819 W. 9 Mile, Suite 220
Southfield, Mi.
(½ block east of Lahser)
352-3203
An Equal Opportunity Employer

Security Guard

Night shift. Luxury apartment complex in Southfield. Call between 9 AM and 5 PM, Monday through Friday.

557-5338

SEMI-TRAILER MECHANICS, experienced. Top wages, fringe benefits. Livonia area. Call 522-8156

500 Help Wanted

SANDERS

We are looking for individuals who enjoy working with the public, want to learn to prepare our Fountain Favorites and are available for day shifts.

APPLY IN PERSON

WESTLAND SHOP. CNTR.
W. Warren near Wayne Rd.

LIVONIA MALL
W. 7 Mile & Middlebelt

WONDERLAND SHOP. CNTR.
Plymouth & Middlebelt

ASK FOR MANAGER

SANDERS
An Equal Opportunity Employer

SCHOOL BUS drivers wanted part time. Private school in Southfield. Van sized busses. Good driving record. 569-2588

SENIOR PROGRAMMER - This individual must have working knowledge of Easycoder or Autoder & Cobol. Experience with business applications & Honeywell equipment a plus. Company located in Birmingham - good benefits, salary commensurate with experience. Send resume to P. O. Box 810, Detroit, Mich. 48232. Attn: Data Processing Manager. An Equal Opportunity Employer.

SERVICE REPRESENTATIVE
Energetic dedicated person needed to handle service calls for customer oriented service company. Some electrical knowledge or light machine repair ability would be helpful but more importantly, you must be able to work well with our customers. Some overnight travel with expenses paid. You will earn above average pay and you will work with a strong backup staff. Call Mr. Wolfjer after 1 pm 348-3200

Service Station Attendants
And
Dispatchers

Full time day and afternoon shifts available North Woodward area.

For Interview Call

565-0266
Exec-U-Temp

SERVICE Station, large Standard Service Center has opening for 3 people, day or afternoon shift, to pump gas. $210 per week, apply: Tel-Maple Car Care, Inc. corner Telegraph and Maple, Birmingham. 644-2910

SERVICE STATION ATTENDANT, full time. Also part time Mechanic. Shell Service Center, 9525 N. Telegraph at West Chicago.

SERVICE STATION Attendant for Southfield area. Apply at 12 & Greenfield at Sunoco.

SEWING MACHINE MECHANIC

Opportunity for experienced mechanic to work full or part time in a 100 employee St. Clair County production plant. For confidential discussion call 313-935-5631.
An Equal Opportunity Employer

SEWING SUPERVISOR

Full time position available in St. Clair County in 100 employee production plant. For confidential discussion call 313-935-5631.
An Equal Opportunity Employer

REDFORD TWP. RESIDENTS

Redford Twp. has immediate openings for part time Dial-A-Ride Drivers up to 20 hours. Only prerequisite for eligibility is Redford Twp. residency. Interested individuals are encouraged to contact the Civil Service Office.

REDFORD TWP.
CIVIL SERVICE COMMISSION
15145 Beech Daly Rd.
Redford, Michigan
531-3100, Ext. 228
An Equal Opportunity Employer
And Affirmative Action Employer

SHIPPING/receiving clerk needed. Must be able to get chauffers license. Hours 7:30AM-4:30PM, Monday thru Friday. Call for appointment. Livonia area. 261-8230

Shop Supervisor

Short run detail production, must be top machinist, good leader, able to instruct. Good benefits and compensation, bonus on performance. Company in business 29 years. N. Woodward area. Reply to: Box 494, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

SNOW SHOVELERS
FULL OR PART TIME

Top Pay for Snow Shovelers for apartment complex.
Apply at Muirwood Apts.
on Grand River, West of
Drake Rd. 1pm-4pm

STEADY, RELIABLE worker for mortgage servicing company to remove debris & secure houses. 5½ day week, plenty of overtime, good pay. 353-7489

STOCK HELP wanted. Full & part time. Mornings & afternoons. Apply in person: A.J Feland Co., 4100 E. 14 Mile Rd., Warren.

STOCK

Retail store, part time. Ideal for student 17 or over. Must be neat with good references. Fairlane and other west suburban mall locations. Call:

358-3933

STOCK ROOM GENERAL
Full time position available for stock room. Previous experience helpful. Apply between 8:30 AM -4:30 PM.
DOUGLAS FOODS
CORPORATION
32416 Industrial Rd.
Garden City, 522-8700

STUDENT, part time, for general help and driving in TV service shop. Excellent driving record. Apply 28915 Joy Rd., Westland.

SUBSTITUTE TEACHER
Wanted to work occasionally in Nursery School. In W. Bloomfield Area. Degree not required. Must be good with children. 851-6868

SURFACE GRINDER & B & S 13 Grinder. Some tool work experience necessary. All benefits. 55 hour week. Day shift. 525-8305

Surface Grinder Operator

Must have some experience on grinding gages. Farmington area.

474-2744

500 Help Wanted

SURFACE GRINDER HAND BRIDGEPORT OPERATOR BENCH HAND

Days only, top pay, 56 hr. week. Benefits galore, new equipment, air conditioned shop.

DUNN TOOL CO.
33100 CAPITAL
LIVONIA, MI.

SURVEY ROD MAN

To work in field crew on land surveys and construction projects. For appointment call between 10-4 Mon. thru Fri.

291-5400
WADE TRIM & ASSOCIATES
An Equal Opportunity Employer

TEMPORARY ASSIGNMENTS

PACKAGERS & STOCK WORK. Must be 18 years and older. Plymouth and Livonia area. Call:

WITT SERVICES
FOR INTERVIEW
967-0336

TOOL ROOM MACHINIST APPRENTICE

Minimum 2 years experience. Own tools. Liberal employee benefits. Apply:

S.M.C.
800 Junction, Plymouth

TOP OF THE DRIVE
APARTMENTS
New Carpeting
Studios
1 bedroom
2 bedroom
ACROSS FROM THE PARK
12870 W. Outer Drive
South of I-96

531-3083

TRAINEE

Dependable, energetic person to work in tool and die shop. Must be high school graduate, blueprint reading helpful. 20539 Sunnydale, near 8 Mile and Merriman.

TRAINEE

Excellent opportunity for young men & women who have had one year machine shop experience in high-speed or on the job experience. Person will be trained to operate N.C. machines. Paid Blue Cross, vacation & insurance.

SEVAKIS
INDUSTRIES INC
REDFORD 535-5150
Telegraph-Schoolcraft Area

TRAVEL AGENT
Must be experienced, managerial ability - top pay - 5 days. Southfield area 355-1044

TRUCK DRIVER - experienced, must know city, apply in person 8330 W. Chicago, Detroit.

TRUCK DRIVER for large medical supply warehouse. Know Metro Detroit area and have chauffer's license. Ask for 'Chuck': 591-5500

TRUCK Driver needed to drive our Semi. Contact Jack Smallwood, 459-2000

TRUCK DRIVER - delivery van and sometimes semi, good benefits. 525-8630

TRUCK TIRE REPAIRMAN
Experience preferred. Will train. Apply: Kliffel Tire Company 21878 W. 8 Mile - Southfield 357-2513

TURRET LATHE OPR.

For Cold Heading Tool Shop.
Top Benefits. 2-4 Yrs. Experience
DAYS, Steady Overtime.
APPLY:
TELEDYNE HOWELL
PENNCRAFT CO.
25910 MICHIGAN AVE. INKSTER
274-8150
An Equal Opportunity Employer

TYPIST or Pharmacy Tech. Good salary. Fringe benefits. Call Sev On in Plymouth 455-2603

VIC TANNY
Immediate openings for Physical Fitness Instructors in our women's gym at the Birmingham club. Applicants must be in excellent physical condition. Please call for appointment. 647-5800

VIC TANNY
Immediate openings for Physical Fitness Instructors in our men gym at the Livonia club. Applicants must be in excellent physical condition. Please call for appointment. 476-1314

WAITRESSES, Cocktail, full time, experienced. Neat appearance. Apply in person: Oscar's, 28625 Northwestern Hgh., Southfield. 353-6804

WAITRESSES (Cocktail), full and part-time. Excellent wages and tips. Apply in person: 8866 Telegraph; between 1 and 3:30 afternoon.

WANTED - A Creative responsible person to assist with the Advocacy Program of Oakland County Association for Retarded Citizens. An opportunity to develop professional skills and to aid mentally retarded living in the community. VISTA Position. Contact Ellen Castaldini, OCARC, 890 E. Maple, Birmingham 646-4232

WANTED - machine operators, women preferred, some hand assembly, and packaging, full company benefits, paid vacations, day shift, 7 am - 3:30 pm. Afternoon shift 3:30 pm - midnight. Apply in person between 8am-5pm. Quality Corp. 24528 Indoplex Circle, Farmington Hills. Grand River - Drake.

WHITLOCK, INC
is looking for people who are interested in learning a new construction trade. Must be willing to travel extensively (50%), and must not be afraid of heights. Must have good manual dexterity and a familiarity with tools.

Please apply in person between 1 - 3:30 PM, Mon. thru Fri. at:
23231 INDUSTRIAL PARK DR.
FARMINGTON HILLS
Equal Opportunity Employer M/F

WRECKER driver, nights, experience preferred. Must live in the Plymouth Canton area. 455-0090

YOUNG MAN for light shop work. Must have valid drivers license. Lewis Precision Tool Co., 36757 Amrheim, Livonia. 591-3355

500 Help Wanted

WANTED truck driver, full time employment, good benefits, growing company, ask for Dave. 547-0540

WAREHOUSE

Experienced warehouse people -HILO DRIVERS, RECEIVING & SHIPPING CLERKS, DOCK WORKERS needed for modern warehouse. Novi area. Fringe benefits. Call Monday thru Friday between 10 and 2, Mr. Reece.

349-5000

WARRANTY CLAIMS Clerk - for Lincoln Mercury dealership, automotive claims experience, excellent working conditions, 5 day week, many benefits. Call for appointment, Jim O'Brien, Mullgan of Dearborn. 274-8800

WELDER-FABRICATOR with mechanical experience. Digger & Aerial, 21700 W. 8 Mile, Farmington 476-0300

WELDER-FABRICATOR. Full time opening for experienced person. Benefits. Days only. Overtime available. Custom Electric Furnace Co. Livonia area. 261-2300

WELDERS
MIG-ARC

Experienced Only
WELDER A
$6.50 per hour
WELDER B
$6.30 per hour
Steady Work. Excellent benefits.
FARMINGTON AREA
535-6604

WE NEED a few individuals who are looking for a challenge in the SECURITY FIELD for patrol at a large apartment complex. We need full time persons who preferably are experienced in security and resident relations. Neat in appearance, able to work afternoons or midnights and live nearby the Plymouth - Canton area. $2.50 per hour plus insurance. Uniform allowance, paid sick days, vacation and other benefits. Call Dan or Terry at 453-5424

YOUNG MAN or boy to shovel walks only, at small apartment complex, 14 Mile-Pierce, Birmingham. Call between 5-8 pm only 647-0230

YOUNG MEN needed to wash wall & light fixtures in office & shop areas, department workers, 18 & over only. Evenings, $4. per hour. Apply in person at: Nyberg Maintenance Corporation, 41029 Joy Rd., Canton between 8am-5pm 455-0600

200 RESUMES $20

Expertly compiled, edited, IBM type, and offset printed. Free sample cover, letters and employer directory service. 24 hour service.
PERSONNEL RECRUITERS
358-3300

18 SHOPPING DAYS TILL Christmas!

Earn extra holiday money while working TEMPORARY LIGHT INDUSTRIAL JOBS. We have: PACKAGING, WAREHOUSE WORK, SHIPPING & RECEIVING and MUCH MORE. Must be at least 18. No experience necessary.

KELLY KOUNTDOWN

APPLY IMMEDIATELY AT:
29448 8 Mile, Livonia
For Plymouth, Farmington & Novi areas.

522-4025

27631 John R, Madison Hts.
For Troy, Ferndale, Madison Hts., Royal Oak & Hazel Park area.

398-1420

2239 S. Telegraph, Bloomfield Hills
For Pontiac area
642-9650

KELLY SERVICES
"The Kelly Girl People"
Equal Opportunity Employer M/F

502 Help Wanted Dental-Medical

MEDICAL office assistant, must have the following skills; EKG, X-Ray, Vena Puncture, IV administration, IM injection, non-smoker preferred, salary open. For interview call 728-1212

MED. RECEPT. $700
Great job with suburban M.D. Nice hours and benefits. Front desk experience is a 'must'.
TOWN & COUNTRY
EMPLOYMENT CENTER
Med. Dental Div. 474-1717

NURSE ATTENDANTS & ORDERLIES. Full time days. Fringe benefits. Bedford Villa Nursing Home, Southfield. 557-3333

RN'S & LPN'S
Full time, all shifts, fringe benefits. Pleasant working conditions. Bedford Villa Nursing Home, Southfield. 557-3333

MICRO-BIOLOGIST - Experienced, part time for pharmacy lab in Livonia. 2 days a week and alternate Saturdays. Call Jackie 427-3509

RN

Work temporary. The days you prefer at hospitals close to your home. No obligation to you. Call us today.
353-0020
MINERVA
EMPLOYMENT SPECIALIST
21650 W. 11 Mile Road
Suite 106
Southfield, Michigan, 48076

NURSES NEEDED immediately, on-call duty for emergencies only. Luxury senior citizen's resident apartment complex. Southfield area 353-2810

MEDICAL ASSISTANT, experienced, to assist doctor. Knowledge of EKGs, injections. Hours 2-6 PM, Mon. - Fri. Salary open. Farmington area. Call for appointment. 476-2420

DENTAL Assistant needed for temporary replacement. Rochester area. 651-8441

DENTAL ASSISTANT - Livonia area - experience necessary, in 4-handed dentistry. Join progressive dental team, excellent salary & benefits. Call 525-0013

DENTAL HYGIENIST - pleasant personality. Southfield area. Part time, 1-2½ days a week. At least 1 year experience. Starting January 2. 557-1200

502 Help Wanted Dental-Medical

NURSE AIDES

Experience not necessary. Be paid while you train. Responsible applicants desired. Opportunity for advancement.
EARN $2.70 - $2.35 HR.

APPLY NOW
HENDRY
Convalescent Center
105 Haggerty Plym.
455-0510

RN'S

needed at Northville Regional Psychiatric Hospital. $15,743 to $16,683. Michigan Civil Service benefits. Please contact Mrs. Nixon.

349-1800, ext. 231
An Equal Opportunity Employer

DENTAL Receptionist, experienced. Plymouth area. 453-6848

CHAIRSIDE Dental Assistant, experienced preferred. Plymouth area. 453-6848

LIVONIA - Chairside dental assistant - full or part time. For interview call 427-4325

PHYSICAL THERAPY AID
Part time - Mornings. Experience not necessary. Bloomfield Hills Area. 335-1165

NURSING OPPORTUNITIES

RN'S, LPN'S
FULL & PART TIME
3-11 and 11-7

RN SUPERVISOR
(Assistant Director)
3-11 PM

I.C.U.
3-11, 11-7, FULL TIME

Competitive wage, excellent benefits
Contact: Wanda Martin
869-1657
DETROIT
OSTEOPATHIC HOSPITAL
12523 Third Ave., Detroit 48203

PHARMACY TECHNICIAN

Wanted immediately. Permanent full time Pharmacy Tech. Must have previous hospital experience in Unit dose and I.V additives. 40 wpm typing skills required. Excellent wage and benefit package.
Call Wanda Martin
869-1657
DETROIT
OSTEOPATHIC HOSPITAL
12523 Third Ave., Detroit 48203

RECEPTIONIST, 1 Girl Chiropractic Office. Pleasant, friendly personality. Experienced in typing, running an adding machine, some bookkeeping. Full time, salary depended upon experience. Dearborn area. Call 933-2356 or 928-8555

FULL TIME dental receptionist, Farmington Hills area. Experience necessary. 553-2828

FULL TIME dental assistant. Farmington area, experienced preferred but willing to train. 553-2828

MEDICAL ASSISTANT experienced. Full time, must have knowledge in VP, EKG & X-Rays. A challanging position in an expanding emergency department. Good pay, plus benefits to right person. Ask for Dee. 591-0469

FULL TIME dental assistant wanted. For interview call: 349-4111

WANTED, experienced medical receptionist with knowledge of peg board, Blue Cross forms, making appointments, etc. for busy front desk. 557-3457

DENTAL ASSISTANT

Modern Prevention minded office in Madison Heights needs an assistant who is skilled in 4-handed dentistry & has some knowledge of desk procedures & insurances. Prefer certified but will consider experienced. Excellent salary & fringe benefits, including vacation & sick pay. Life insurance, Blue Cross & pension plan. Call evenings or weekends 642-1853

502 Help Wanted Dental-Medical

RNS & LPNS
PART TIME-MIDNIGHTS
RNS to start-$5.25
LPNS to start-$4.25
Excellent Benefits
Contact Mrs. Hall, Director of Nursing, Dorvin Convalescent Center, 29270 Morlock, Livonia
476-0550

RNS & LPNS
AFTERNOONS
FULL TIME & PART TIME
RNS to start $6.25 per hour. LPNS to start $5.25 per hour
4pm-8pm shift available. Excellent benefits. Contact Mrs. Hall, Director of Nursing, Dorvin Convalescent Center, 29270 Morlock, Livonia
476-0550

SECRETARY, part time for doctor's office in Franklin. Typing, light bookkeeping experience preferred. Approx. 10 hours per week, flexible hours. Own transportation. Call after 7 pm. 626-6466

RN'S-LPN'S - Try a challenging career in Geriatric Nursing. Join our No. 1 dynamic team for great job satisfaction.
Bloomfield Hills Nursing Center has new ownership.
New Administrator, new benefits, new pay scale. Apply:
Bloomfield Hills Nursing Center
50 W. Square Lake Rd.

EXPERIENCED DENTAL Assistant for oral surgery office in Farmington Hills. 553-2280

DENTAL HYGIENIST - Part time, 2-3 days. New progressive office. Call 522-6470

RN'S
PART TIME TEMPORARY
We have 2 immediate openings for Registered Nurses at our small suburban hospital. The requirements for these positions is: a minimum of 1 year experience in Medical Surgical Nursing. These positions are 20 hours per week, afternoon shift in our in-patient department on a 2 month temporary basis. We offer competitive salary which includes cost of living and a congenial work environment. For more information, please call Personnel.
METROPOLITAN
HOSPITAL WEST
28303 Joy Rd., Westland
522-6800, Ext. 286
Equal Opportunity Employer M/F

MEDICAL TRANSCRIPTIONIST

Part time. We are currently seeking a Medical Transcriptionist to work 20 hours per week, day shift, in our Radiology department. This position requires a thorough knowledge of Medical Terminology and the ability to type 60 wpm. We offer a fringe benefit package, a congenial work environment and competitive starting salary.
METROPOLITAN
HOSPITAL WEST
28303 Joy Rd., Westland
522-6800, Ext. 286
Equal Opportunity Employer M/F
An Equal Opportunity Employer

RECREATION TECHNICIAN
Associate Degree Preferred. Will consider student. 40 hours.
SOUTHFIELD
REHABILITATION CENTER
Call Henrietta Tallis
569-1500

MEDICAL RECEPTIONIST
For busy 3 doctor office, experience required. Hours Monday, Tuesday, weekends or evenings. Call 647-4420

502 Help Wanted Dental-Medical

NURSE AIDS
5 DAY PAID TRAINING CLASS
ON JOB

To Start, $2.75-$3.10 after 60 Days. All shifts, 7am-3pm, 3pm-11pm, 11pm to 7am. Flexible hours, weekends only available. Apply in person only. No phone inquiries accepted. INTERVIEWS, Monday thru Friday, 10am-3pm

DORVIN CONVALESCENT CENTER

29270 Morlock, Livonia
(On Middlebelt, one block South of 8 Mile)

502 Help Wanted Dental-Medical

DENTAL SERVICE MAN
Large dental supply company has immediate opening for experienced dental service man. Salary commensurate with experience. Excellent fringe benefits. Contact Sherry for interview appointment, 591-5500
An Equal Opportunity Employer

DYNAMIC medical receptionist needed for Family Practice, front office in 8 Mile - John Lodge area. Resume and references required, salary according to experience. Call 537-7041; after office hrs. 852-7094

MEDICAL SECRETARY
Clinic in Livonia seeks responsible person with good typing & dictaphone skills. Miscellaneous office duties. Good pay & benefits for qualified person. Call 'Rose': 591-0440

RN OR LPN
Needed to do Insurance examination. On a mobile basis. Westland, Redford area. Need car. Equal Opportunity Employer. 569-4640

RECEPTIONIST/TYPIST for Psychiatrist office, Birmingham. Bookkeeping experience and familiarity with medical billing and insurance forms required. Full time, salary negotiable. Call 626-3717

AFTERNOON RN Supervisor-Full time position available for experienced, responsible individual. Challenging career opportunity in a progressive, non-profit, 100 bed, long term care facility. Full benefits and attractive salary. For further information, call Miss Harris between 9-5 PM 352-2336

RN'S
LPN'S

SPECIAL INTERVIEW CENTER

A visit to our special interviewing center in your neighborhood could be the best visit you can make.
We have a variety of choice NURSING ASSIGNMENTS and can help you choose the one best suited to your needs and experience.
Why not stop in and see us and take this opportunity to discover the many advantages of being a KELLY HOME CARE NURSE.

Tues. Dec. 12 thru Fri. Dec. 15
9 AM. TO 5 PM.
999 W. Big Beaver, Troy
OR
2239 S. Telegraph, Bloomfield Hills
Or call us if you would like to discuss your career with us!

968-3630
Kelly Home Care
A Subsidiary of Kelly Services
Equal Opportunity Employer M/F

DENTAL ASSISTANT, state age, experience preferred but not necessary. Retirement benefits, bonus, good pay. Greenfield area. Send resume to Box 540, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

DENTAL Assistant, Orthodontics, including day work 20 hrs. 1 evening, day week, neat, appearance, send resume: Bloomfield Medical Village, Building E, Suite 3, 6455 Telegraph, Birmingham.

MEDICAL SECRETARY - assistant, surgeon's office in Troy seeks a mature, responsible person with good typing & phone skills. Excellent salary & benefits for qualified individual. Send resume to: Box 400, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

502 Help Wanted Dental-Medical

DENTAL RECEPTIONIST
Experienced and mature preferred. Accurate typist. Waited Lake area 669-2311

X-RAY TECHNICIAN, must be registered, experience preferred. Full time position with large medical clinic. For personal interview call Ron. 538-4700, Ext 270

MEDICAL Secretary, experienced, for busy Southfield Allergists office. Excellent typing skills. Some shorthand, and experience in electrical transcription required. 4½ day week, no evenings or weekends, paid Blue Cross and other benefits. 569-4677

FULL TIME for Medical Clinic, Farmington area. Good spelling, typing, transcription skills required. Phone personality important. Call 626-8881

WANTED: sharp, experienced Medical receptionist with knowledge of pegboard and some bookkeeping. Hours-8:30 to 5:30 Monday thru Friday. Call 645-2520

Ambulance

EMT - Paramedics. Immediate openings. Wages up to $20,000 plus benefits.

287-2170

DENTAL ASSISTANT experienced. Preventative family practice. 15 Mile & Adams Rd. Call for interview, Mrs. Nieagen

WHITEHALL HOME needs mature Nurse Aides, part time, Sunday & Monday. 2:30 PM to 11 PM. Call 474-3442

DENTAL ASSISTANT, experienced for modern Troy office. No Saturdays or evenings. Call between 9 AM and 5 PM 362-2288

INSURANCE BILLING clerk. Must be experienced. Southfield Ish. Days or afternoons. Blue Shield, prescription, dental, life insurance, sick days, vacations. 358-4310

BACTERIOLOGIST for private laboratory part time, alternating weekends, experience preferred. Call Dara 9 am-3 pm Mon. thru Fri. 557-8080

DENTAL ASSISTANT, must have own transportation and be able to type. No experience necessary - will train. Send replies to: Box 550, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

CHAIR-SIDE Dental Assistant - Receptionist, experienced only. Full time, West Bloomfield area. 851-5580

502 Help Wanted Dental-Medical

RN
FULL or PART TIME
AFTERNOON & MIDNIGHT SHIFT

Great salary and benefits. Educational benefits at local colleges and universities of your choice. Health Care package. Pension Fund, plus many other great benefits. Apply in person or call for appointment, Mr. Spiro.

427-8270
UNIVERSITY CONVALESCENT
&
NURSING CENTER
28550 Five Mile, Livonia
(Located between Inkster and Middlebelt Roads)
An Equal Opportunity Employer M/F
A Health Saving Services Facility

502 Help Wanted Dental-Medical

DENTAL ASSISTANT
Northwest Ann Arbor, experience necessary. Busy preventive practice. Full time unusual hour, call 761-2911 Mon, Wed. Fri. 9 to 2. Tues., Thurs., 2 to 5.

MEDICAL Assistant. Minimum of 5 years experience. Unimeter X-Ray, EKG, Vena-puncture and injections, 5 days per week, benefits. Southfield. 569-8283

NURSE AIDS

Training classes beginning Monday, December 11. No experience necessary. Be paid while you train. Mature, responsible applicants desired. Apply in person, only.

UNIVERSITY CONVALESCENT
&
NURSING CENTER
A Health Savings Services Facility

28550 Five Mile, Livonia
(Located between Inkster and Middlebelt Roads)
An Equal Opportunity Employer M/F

NURSING PROFESSIONALS
HAPPIER HOLIDAYS BEGIN WITH
U OF M CONTINGENCY STAFF NURSING!

Christmas...New Years...all those parties, family gatherings, and gift giving events are right around the corner. Our Contingency Staff Nursing Program is the ideal way to make the extra money that makes holidays happier!

Our program is open to all RNs possessing a current Michigan license. One year work experience is preferred.

- Choose Your Schedule, Full OR Part Time
- Variety of Assignments to Expand Your Nursing Skills
- Excellent Salary and Fringe Benefits
- Continuity of Working in One, Highly Respected Institution

"HAPPY HOLIDAYS"
AND FOR COMPLETE INFORMATION, CALL
OR FORWARD LETTER TO:

Nursing Employment Office
UNIVERSITY OF MICHIGAN HOSPITALS
3220 HPB Box 48
Ann Arbor, Michigan 48109
(313) 763-1442

University of Michigan Hospitals

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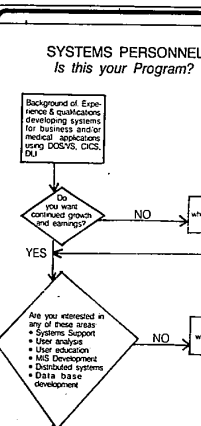

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