

Help Wanted

500 Help Wanted

CIRCULATION CLERK

IN LIVONIA
INTERESTED in an exciting position that is not routine? Michigan's No. 1 twice-weekly newspaper group has such an opening for a High School graduate with typing skills. Work full-time in our Livonia office. Come in and fill out an application.

OBSERVER & ECCENTRIC

NEWSPAPERS
36251 Schoolcraft, Livonia
Levan & Schoolcraft
An Equal Opportunity Employer

CLARENCEVILLE

SCHOOL DISTRICT
SUBSTITUTE TEACHERS
Secondary 5th. Teachers, substitute & grade of 7th required. Salary \$13, per day.

EXECUTIVE SECRETARY

Central Bank Office. Requirement: excellent typist, shorthand, bookkeeping, knowledge, communication skills. Salary \$14,400 plus experience & fringe benefits.
Please Call:
474-0000

28830 W. 5 MILE RD.

FARMINGTON HILLS
COUNTESS CLERK, full time, Indian Village, 1448 Sheldon Rd., Farmington Hills, 48335

COUNTESS CLERK, no experience necessary

Union home, 1448 Sheldon Rd., Farmington Hills, 48335. Full time, excellent working conditions, many company benefits. \$13,500 to start. Apply: Mrs. David J. Crandall, 1448 Sheldon Rd., Farmington Hills, 48335

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ADJUSTORS/ COLLECTORS

National Bank of Detroit has full-time openings for experienced installment loan adjusters at our Renaissance Center office. Ability to successfully handle telephone contacts is important. An attractive compensation package including five full-time compensation package including benefits commensurate with this position. Interested? Call Mark Zardus at 225-2684 between 8:30 a.m. and 5:00 p.m. to arrange for an interview.

NATIONAL BANK OF DETROIT

611 Woodward Ave., Detroit, Michigan

An Equal Opportunity Employer

CITY OF FARMINGTON HILLS

FINANCE CLERK

Experience with calculator and public contacts. Cashier experience preferred. \$15 per week.

GOLF & PARKS

MAINTENANCE WORKER

Landscaping and golf course. Repair and construction of golf related equipment. Some mechanical skills preferred. \$4.48 per hour.

BUILDING MAINTENANCE HELPER

Assist in activities involving minor building repairs and maintenance. Some mechanical skills preferred. \$4.48 per hour.

COMMUNITY SERVICE OFFICER

High school grad and active police personnel in any and all situations. \$4.48 per hour.

BUILDING & GROUNDS

MAINTENANCE WORKER

\$4.48 to \$5.03 per hour. Recent experience in building and grounds maintenance and/or work preferred. Must be able to operate power lawnmower and other tools. Work hours: 8:00 a.m. to 4:00 p.m. Monday through Friday.

DISPATCHER

Typing with good communication skills. High school graduate. Dispatching police and fire units, answering phones and typing. \$4.48 per hour.

Apply in Person at the Personnel Office:

TWELVE OAKS MALL

NOV
NORTHLAND CENTER
SOUTHFIELD
WESTLAND CENTER
WESTLAND

9:30 AM - 4:00 PM
MON. thru FRI.
An Equal Opportunity Employer M/F

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CLERKS

FULL & PART TIME
America's largest chain of convenience stores is now accepting applications for clerks & midnight help. We can offer good pay, excellent benefits, plus an excellent opportunity for advancement. Please call for an appointment.

7-ELEVEN FOOD STORES

Store 528-8100
Nov 349-9797
Oak Park 959-9784
Farmington 474-9525

CONSTRUCTION

SUPERINTENDENT
Overseeing construction of a building project. Must have a minimum of 10 years experience in construction. Please call for an appointment.

THE OAKRIDGE CO.

478-3000

CONSUMER PRODUCTS SALES

Must have 10 years exp. Full Car and experience. 344-4800
Baron Personnel

COSMETIC SALES

Experienced sales representative. Must have 10 years experience in cosmetics. Please call for an appointment.

PERSONNEL OFFICE, 4th level

JL HUDSON'S
NORTHLAND

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CUSTOMER SERVICE REPRESENTATIVES

10am - 2pm
Newly created attractive positions in public relations. Prime Southfield location. Excellent hours, 10am-2pm, Sat. 8:30am-5pm.

MICHIGAN NATIONAL BANK

559-1700, Ext. 394
An Equal Opportunity Employer

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