## 504 Help Wanted Office-Clerical

LEGAL SECRETARY
To assume responsibilities for Legal office specializing in Real Estate, Estate planning and Corporate business. Overlooking Atrium - Tel-Twelve area. Excellent hours. Salary and incentive bonus commensurate with ability and experience. For appointment call:
879-0469 or 642-9406

LIBRARY AIDE
Ability to work with children. Library experience preferred. 5 day week. 8 hours per day. $4.21 to $4.63 to start. Benefits. Apply: Northville Public Schools, 501 W. Main, Northville.

LIGHT CLERICAL
Full or part time
Northville Laboratories
7 Mile at Rogers, Northville, Mich.

FLYING FIRM - requires permanent part time bookkeeper Mon. & Tues. every week. Preparation of payroll data from time cards primary responsibility. Reply in own handwriting to box 5822. Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MARKETING SERVICE Company with an immediate opening for an experienced secretary in the account sales group. Requires good telephone personality, excellent typing skills, shorthand or dictaphone. Birmingham. Call Mrs. Hasko
645-6500 ext. 13

MATURE WOMAN-Light typing, telephone & bookkeeping. 35 hours a week. $150. Southfield.
569-4003

MEDIA DEPT. - mature, detail oriented skilled typist, heavy telephone usage, immediate opening in Livonia location. CRT experience desireable, call Roy Brown
591-3000

MEDIUM SIZE General Contracting Firm seeking General Office help. Typing - a Must. To arrange for an interview, please call
835-8360
Hasko Construction Co.
An Equal Opportunity Employer

## Office Clerk

Sharp person with good business skills for busy office of small manufacturing company. Full time permanent position. Note area, call weekdays between 10 AM and 12 Noon.

349-5000

OFFICE MANAGER
Must have bookkeeping experience. Must be willing to learn computerized system. Salary commensurate with experience. Apply in person Holiday Inn of Southfield, 26555 Telegraph Rd.

OFFICE POSITION Open for mature woman in Southfield apartment complex. Will require accurate typing and figure work. Call between 9 Am. and 4 PM.
614-5354

## OFFICE POSITIONS

Typists, secretaries, bookkeepers, legal secretaries. Work this or full time - work $10 bonus after full weeks work. Saturday interviewing. Call:

Personnel Pool
478-8350

PART TIME Accounts Payable Bookkeeper, 18-20 hrs. per week. Call for appointment.
647-7760
An Equal Opportunity Employer

## PAYROLL CLERK

Field office of a national corporation desires an individual to handle payroll, billing, insurance claims. Applicant must be very good with figures, some typing. Full time permanent position.
Call Robin for interview at:

538-9090
An Equal Opportunity Employer

PERMANENT PART TIME
General office, 1-4 pm. Southfield, call Betty between 2-5pm
425-3357

## PERSONNEL CLERK

As a rapidly expanding division of a Fortune 500 Company, we are in need of a Personnel Clerk Typist, capable of maintaining confidentiality to assist in all phases of Personnel.
We prefer someone who has had experience in Payroll Calculations, screening applicants, or administering benefits. Excellent fringe benefits, and salary commensurate with ability and prior experience. Please send resume, call or apply at:

ADVANCED TECHNOLOGY & TESTING
12921 Stark Rd.
Livonia, Michigan 48150
522-1900
An Equal Opportunity Employer

Production/Accounting Clerk
Immediate opening in our Accounting Department for individual to compile production/accounting data. Excellent benefit package and competitive starting salary. Call 8:30am-11:30am.
832-2900

## RATE & CODE CLERK TRAINEE

Excellent suburban company will pay the fee for your outstanding Sales ability. Advancement and excellent benefits. To $780. Call Joanne Headley'

353-2090
SNELLING & SNELLING
PERSONNEL

RECEPTIONIST FOR pleasant small Southfield law firm, must type.353-3600

RECEPTIONIST
For beauty salon in Farmington.
Call between 9-5pm
476-4480

RECEPTIONIST needed for growing company. Pleasant telephone voice & former experience required. Troy area.
644-6500

RECEPTIONIST
required for Southfield firm. Typing, filing & misc duties. Call Mon thru Fri 9am-5pm.
424-8770

RECEPTIONIST BILLER
Clinical lab in Southfield
Weekdays 9 AM-5 PM
Prior experience preferred.
557-8080

RECEPTIONIST/TYPIST
40 WPM accurately, 2 to 3 years office experience. Good salary and benefits. Days. Call for interview and testing. Northland area.
559-7737

RECEPTIONIST
JUNIOR SECRETARY
For fast growing computer service Bureau in Southfield. Excellent fringe benefits. Salary $700 per month. Call Pamela Smith
557-4484

RECEPTIONIST/TYPIST
The Hotel Pontchartrain is looking for a full time receptionist/typist for our new Executive Office. Excellent working conditions and atmosphere. Fringe benefits. Typing skills essential. Please apply in person to Kelly Stewart, 2 Washington Blvd, 9AM - 5PM Monday through Friday.

RECEPTIONIST-EXPEDITOR needed by growing Livonia sales organization. Position created by internal advancement. Applicants must have pleasant phone personality, good driving record and average typing speed, compensation package consists of salary to $130 per week. Blue Cross, sick days, vacation and credit union plan. For confidential interview please call Ms. Nichols at
522-4500

RECEPTIONIST/SECRETARY
Typing a must. Also includes errands, catalogs & misc. Non Sell. Call Sue.
348-6000

## 504 Help Wanted Office-Clerical

## SECRETARY

Outstanding suburban company needs articulate, extroverted individual with superior typing & shorthand skills for there marketing department. Top benefits, salary $12,000 plus and growth opportunity! Fee paid.

PERMANENT STAFF
Southfield 353-0505

## Receptionist Typist

The Frankenmuth Mutual Insurance Company has a receptionist-typist position available in their Telegraph Rd., Bingham Farms office. The position requires a person with typing skills of 50 wpm. Lovely office, good pay and a fine company paid benefit program. If qualified call the Branch Claims Manager for interview appointment.
647-8060
An Equal Opportunity Employer

## RECEPTIONIST

Varied work with large West suburban company for friendly person with good typing and math aptitude. Beautiful office, excellent starting salary to $800, full benefits, good advancement potential and company pays our fee. Call now for a personal interview.

PERMANENT STAFF
LIVONIA 522-4210

SALES SECRETARY
Southfield
Challenging 3 month assignment for international transportation company. Excellent skills rewarded by top pay. For immediate consideration call:
Sea-Land 569-6844
Equal Opportunity Employer M/F

SALES SECRETARY BLOOMFIELD
part time, days and weekends, experienced preferred to assist builder and show new homes. $5 per hour + bonus.
ENERGY SAVER HOMES 858-7225

## SALES SEC'Y

Excellent opportunity at large West suburban company for friendly person with good typing and a sense of humor. Diversified and challenging position in beautiful sales office. $885 to start, fast raises, full benefits, good advancement potential and company pays our fee. Call now for a personal interview.

PERMANENT STAFF
LIVONIA 522-4210

## SALES TYPIST

Opportunity exists for an individual with 1-2 years general office experience capable of assuming the clerical duties associated with a sales department. Successful applicants will be primarily responsible for typing quotations and filing. Candidate must be neat in appearance, and have a pleasant, convenient suburban location. Please apply:
PERSONNEL DEPARTMENT
Ingersoll-Rand Co.
Automatic Productions Systems Div.
23400 Halstead Rd.
Farmington Hills, Mi 48024

477-0800
Affirmative Action Employer

SALESWORLD, the Nation's largest personnel employment service is looking for a secretary/receptionist to work in its Birmingham office. If you can type 40-50WPM and like dealing with a variety of professional people in attractive surroundings, please call John Chaplin.
647-7400

## SECRETARIAL OPPORTUNITIES

Partial Listing of Current Openings
STENO-SECRETARY
Stat typing - 55 plus, good phone manners, must be good with numbers, friendly atmosphere.$8,500-9,500/yr.
RATERS
Rating policies, must be good with numbers, nice environment, will train. Starting $8-$10,000/yr.
SECRETARIES
Typing 45-50, good phone manners, general office duties, good attitude, personality $7-8,000/yr.
ALL FEES PAID CALL KAY
PLACEMENT PLUS
PERSONNEL 358-3250

SECRETARIAL POSITION
Four Mornings
Southfield Insurance Agency
352-0548

SECRETARIAL SALES

Reach your dead end yet? Put your skills together with ability to sell for this $15,000-$22,000 future. Salary, bonuses, and lots of challenge. Call Steve.

SNELLING & SNELLING
478-3500

## SECRETARIES

LOOKING FOR A NEW CAREER? LARGE MANUFACTURING FIRM LOCATED IN FARMINGTON HAS SEVERAL OPENINGS FOR CAREER MINDED SECRETARIES. MUST BE MATURE INDIVIDUALS PREFERABLY WITH EXPERIENCE IN ENGINEERING AREA. GOOD TYPING & SHORTHAND REQUIRED. WILL ALSO BE MAKING TRAVEL ARRANGEMENTS FOR EXECUTIVES. TEMPORARY ASSIGMENT TO RESULT IN PERMANENT EMPLOYMENT IN WAYNE AREA. $220 PER WEEK TO START.

Somebody Sometime

CALL 272-8500
For Appointment

SECRETARY
Full-time in Southfield for Executive. If you are bright, intelligent, ambitious & a good typist - No job experience is necessary. Personal references required.
559-2266

SECRETARY
General Insurance office, experience necessary. Downtown Northville.
Call: 349-1122

SECRETARY
Good typing and shorthand, part time. Experienced preferred. Telegraph Rd. & 9 Mile. Ask for Ms. Jones. 353-1060

SECRETARY
Good typing, filing, shorthand not necessary. Good salary, vacation and benefits. Call: 557-7210. IVM Technical Consultants, Suite 805, Northland Towers W., 15565 Northland Dr., Southfield.

SECRETARY
Dependable with good typing skills, salary commensurate with experience. Southfield. 353-6010

RECEPTIONIST for Chevrolet dealership body shop. No experience necessary, will train. $325 per week. See Rick Popp, Body Shop Manager at Lou La Riche Chevrolet, Plymouth.

RECEPTIONIST / PURCHASING CLERK - typing, filing and phone duties. Apply in person at Electro-wire Products, 2855 Coolidge, Suite 222, Troy.

RECEPTIONIST
Farmington area manufacturer needs Receptionist with clerical skills. Must be accurate typist. For interview contact Mrs. Springer. 478-1204

ACTION! IN A WORD ©
Action is what you get when you use a Classified ad to find the buyers, renters and employees you need.
Oakland County 644-1070
Wayne County 591-0900
Rochester/Avon 852-3222
Observer & Eccentric Classified Ads

## 504 Help Wanted Office-Clerical

## SECRETARIES TYPISTS KEYPUNCHERS

In between jobs, or need a summer job? Earn top pay and still have time to look for a permanent job. Come in and let us evaluate your skills. Not an agency, never a fee.

SOMEBODY SOMETIME
Temporary Help

| | |
|---|---|
| Livonia | 525-5170 |
| Southfield | 272-8500 |
| Madison Heights | 545-1700 |
| Dearborn | 565-3500 |

## SECRETARIES TYPISTS

IMMEDIATE OPENINGS
Apply Mon. thru Fri. 9-3

19500 Middlebelt, Suite 310E
478-1130
26075 Woodward, Suite 305
543-1080
Renaissance Center
Tower 100, Rm. 1909
259-6511
2911 Pontiac Lake Rd. Pontiac
682-7700
NO FEE

MANPOWER
TEMPORARY SERVICES
An Equal Opportunity Employer

SECRETARY
ABC Television Network, Excellent typing, shorthand, and telephone communications skills required. Previous experience preferred. For interview call: Ext. 334.
444-1111
An Equal Opportunity Employer

## SECRETARY

ADVERTISING AGENCY
To assist the Executive Secretary in the Office of a top-level Executive. Diversified responsibilities include travel arrangements and correspondence. Requires shorthand at 80 wpm and typing at 60 wpm. Professional telephone manner and good organizational skills are essential. Phone Personnel Department.
646-1000
Equal Opportunity Employer M/F

SECRETARY & Assistant to general manager, must have abilities in shorthand or speed writing. Duties will include complete operation of 1 girl office. Routine bookeeping knowledge required. Exciting opportunity or energetic person. Experience in handling sales inquiries desireable but not required. Pleasant working conditions, located in Walled Lake area. Call for interview
624-1010 ext. 32

SECRETARY - Birmingham firm in need of an Executive Secretary. CPA or law firm experience preferred. Must be capable of assuming responsibilities. Salary open. Good benefits.
642-5202

## SECRETARY

Challenging opportunity for experienced secretary, minimum typing 65-70 WPM, shorthand 80 WPM, for further information call Personnel Dept.

Alexander Hamilton
Life Insurance Co.
Of America
553-2000
12 Mile & Farmington Rd.

## SECRETARY

Efficient & pleasant for College program. Varied duties, good typing necessary. Steno helpful. Six month experience required.

Apply in person
Personnel Office
Madonna College
36600 Schoolcraft
Livonia, Michigan 48150
Equal Opportunity/Affirmative Action Employer

SECRETARY
Experienced, for busy corporate office. Livonia area. Ask for Barbara.
478-9204

## SECRETARY

Farmington Secretary needed for Engineering Staff in pleasant surroundings. 8AM - 5 PM, Mon/Fri. First class shorthand and typing and ability to follow up. Blue Cross/Shield/Dental. For interview please call.

477-4500

SECRETARY FOR Law office in Farmington Hills. Accurate typing a must, dictaphone experience preferred.
626-3448

SECRETARY - for medium size company off I-75. Salary $866 to $975. Plus benefits & fee paid.

SECRETARY - with good grammar & math aptitude, for growing Southfield company. Excellent fringe benefits, will pay $900. Fee paid.

SECRETARY - for treasurer of N. suburban company, no shorthand, must enjoy working with figures, salary $866 plus full benefits & fee paid.

ADAMS & MARTIN
920 Maple Birmingham
646-5600

DIAL A JOB
24 Hour Service To Hear About Our Most Recent Openings.*
646-8780

SECRETARIES
LOOKING FOR A CHALLENGE?
CHANGE OF PACE?
Join The Scott Group
SCOTT PROVIDES PROFESSIONAL LEADERSHIP IN THE EMPLOYMENT SERVICE SUPPLYING Skilled Workers With TOP NOTCH CO.
TOP PAY NO FEE
REGISTER NOW
DON'T PUT IF OFF!
CALL NOW
SCOTT GROUP
334-9790
1383 N Woodward suite 102
Bloomfield Hills
or
542-9232
738 S Washington
Royal Oak
TOTAL EMPLOYMENT SERVICE

SECRETARIES - see our ad under office positions for great opportunities. Call Personnel Pool. 478-8350

## 504 Help Wanted Office-Clerical

## SECRETARY

If you are aggressive and self-motivated, enjoy working independently, possess above average typing skills and can accurately deal with figures, Digital Equipment Corporation has an opening in it's Farmington Hills facility tailor-made for you.

This position requires an experienced Secretary who is at ease with customer contact and feels confident about undertaking a wide variety of duties and responsibilities. If these qualifications identify your abilities, please forward a brief letter of your experience to:
Mary Beth Weaver, DIGITAL EQUIPMENT CORPORATION, 32985 Hamilton Court, Farmington Hills, MI 48018.
We are an equal opportunity employer m/f.

DIGITAL EQUIPMENT CORPORATION

## SECRETARY

Interesting position in insurance agency. Good shorthand and typing skills needed. Full or part time. No experience necessary. Southfield.

353-1760

SECRETARY
Livonia firm needs Secretary for general office duties. Very accurate typing, but not speed required. Must have good telephone personality and very good basic math background.
Ben Schmitt Co, Inc., 34506 Glendale, Livonia.

SECRETARY needed. Must type and be able to start work immediately. 9 Mile-Woodward area. Call between 8:30-4:30
548-4500

SECRETARY Position in one girl office. Accurate typist, shorthand desirable, and willing to take duties, experienced only. Livonia area.
525-2500

SECRETARY/RECEPTIONIST Position - part time, 9:00 to 2:30 PM, Southfield area. Ideal working conditions. Typing experience necessary.
644-3110

SECRETARY/RECEPTIONIST
Immediate opening - Farmington Hills CPA firm. 2 to 4 years experience. Location skills preferred.
477-2500

SECRETARY/RECEPTIONIST
New Troy High-Rise. Excellent hours if you have good typing, light bookkeeping, general office skills and enjoy a people oriented one girl office atmosphere call 362-3115. Dunhill of Troy, Inc.

- SECRETARY -
Small consulting firm, Birmingham-Royal Oak area, minimum 7 years Secretarial & General Office experience. Must use Word Processing, Space Typewriter, be excellent in Spelling & Grammar. Challenging opportunity for Self-starter who can think on her feet. Generous salary. Excellent benefits. Call Mrs. Cormany between 10AM-2PM
280-1213

SECRETARY TYPIST
We need your shorthand and/or dictaphone skills. Must type 50 WPM, minimum. Working areas of your choice, for as long as you choose. Call today. Staff Builders. Temporary Personnel.
557-8600

SECRETARY - Wayne-Westland area with typing, clerical and good phone manners. For appts please call Joseph Schwartz.
722-7700

SECRETARY
with bookkeeping experience. Call Mr. Gregg.
255-3600

SECRETARY
With excellent shorthand and typing. Pleasant telephone manners. Excellent benefits. Contact Richard Spangler, G & G Tools, W. 8 Mile, E. of Greenfield.
444-8920

## SEC'Y - SALES

ARA, a nationwide food management company located in the Southfield Area is seeking a qualified individual for a position as a secretary for the Sales Vice President.
Required skills include accurate typing, shorthand, some experience in bookkeeping and strong organizational abilities.
This position offers a growth potential, profit sharing, and a good benefit program. Salary commensurate with experience.
For an Appointment please contact Denise Petruzzi.

644-7500 Ext. 253
Equal Opportunity Employer M/F

SMILE!
KELLY loves you. We have a special recruiting center open for your convenience. Come in and have your office skills evaluated by our expertly trained staff. We have many temporary assignments available immediately for office and clerical work. Apply MOnday thru Friday 9 to 3 PM.

Not An Agency - Never a Fee

32669 W. WARREN
GARDEN CITY
(Warren & Venoy Plaza in the Mall)

29449 W. 6 MILE, LIVONIA
(west of Middlebelt)

522-4020

KELLY SERVICES
"The Kelly Girl People"
Equal Opportunity Employer M/F

SOUTHFIELD INSURANCE Agency 1 year commercial property - casualty experience. Assistant to secretary. Contact Helen Robins
355-2200

SOUTHFIELD LOCATION - excellent opportunity for individual with strong clerical aptitude, excellent employee benefits, we are a branch office & participate in our companies affirmative action program. Call Miss Lee Mon. thru Fri. 8-4:30
353-7747
Equal Opportunity Employer M/F

START AT THE TOP!
Administrative assistant needed for executive of large and continuously growing firm located in northern Detroit suburb. Candidates must be able to work long hours (including some Saturdays) and have the following qualifications:

- Excellent Secretarial skills
- Good communication and listening skills
- Ability to work under pressure
- Efficiency, speed, and organization
- Good attendance

Prior administrative assistant experience on the executive level will be considered a plus. We offer excellent salary, commenurate with experience and a comprehensive benefit package. Please send resume to Box 810, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150
An Equal Opportunity Employer

SECRETARY - part time 1-5PM, order processing & police work for medical firm, interesting work, West Bloomfield area. Call Pat 4-6pm
851-6833

SECRETARY - part time, Shorthand and typing required. General office work. 15 Mile Northwestern area. 9:30 to 4 PM.
626-5595

SECRETARY, Permanent part time. For retail leasing consultants in Farmington Hills area. Typing, dictaphone, shorthand a plus. Call between 9:30 and 11:30 AM.
626-6300

## 504 Help Wanted Office-Clerical

## STATISTICAL TYPIST

Experienced - able to take charge of typing and due date scheduling in moderate-sized CPA office. Full benefit program, pleasant working conditions. Southfield.
358-5700

STAT TYPIST, part-time, for South-field CPA Office. Good pay. Call days 559-7222, or evenings.
559-1673

## SWITCHBOARD

Good opening for Switchboard Operator who can assist general office. 5 days, 8 am-4:30 pm. Already pleasant. Apply 9 am-2 pm Monday thru Friday.
HITE PHOTO, INC.
693 W. MILWAUKEE
Near General Motors Building

## TELLERS

Permanent full time positions, experience preferred but will train right applicants with good math skills and neat appearance for our West Bloomfield office. Excellent salary & benefit package. Call Ms. Shepard for appointment.
Liberty State Bank & Trust
Personnel Department
296-1860
Equal Opportunity Employer M/F

TYPIST CLERK with accounting background benefits included, Farmington area.
474-2340

TYPIST - Experienced, willing to learn dictaphone. Receptionist & switchboard skills desirable. Excellent working conditions & benefits. Contact Mr. Miller, Jewish Family Service of Detroit, 24123 Greenfield, Southfield, Michigan, 48075. Call
559-1550

## TYPIST

Field office of a national corporation desires a typist who can type 65 WPM, neat, accurate & experienced. Good spelling & grammar required.

Call Robin for appointment at:

538-9090
An Equal Opportunity Employer

## TYPIST

General Office Work
Oak Park Area

Call Carolyn

548-1990

TYPIST/RECEPTIONIST
Pleasant telephone voice, neat appearance, excellent typing ability, good English grammar and spelling. Experienced referrences required. Only conscientious person need apply.
522-2313

TYPISTS - see our ad under office positions for great opportunities. Personnel Pool.
478-8350

TYPIST TO $11,200
National suburban marketing corporation will train a good Typist for Word Processing position. Excellent personnel opportunity to supervisory staff, super benefits, and beautiful surroundings. All fees company paid. Call Jackie.

American Personnel
879-2414

## TYPIST TRAINEE

FEE PAID. A great starter spot for top accurate typist. Must really love to type! Great benefits!

TOWN & COUNTRY
EMPLOYMENT CENTER
474-1717

## WESTLAND LEGAL

FEE PAID. 1 year legal experience is all that's required! Good typing and shorthand. Excellent starting salary.
TOWN & COUNTRY
EMPLOYMENT CENTER
474-1717

## 505 Help Wanted Food-Beverage

COUNTER GIRL wanted, 9AM - 3PM. Mon. thru Fri. Apply in person, Pizza Papa Romano, 23500 W. 9 Mile, Southfield.
354-0070

EXPERIENCED Short Order Cooks. Full time, days & midnights. Chock Restaurant, 9468 South Main, Plymouth
453-7780

BAGEL NOSH now accepting applications for the following positions in Southfield area. Lunch counter persons, Bus persons, Prep-workers, Cooks. No experience necessary. Call for appointment
356-2288

BANQUET WAITRESSES
Part Time
MUST be able to work variable shifts including days, evenings and many weekends!
20-30 hours total. Hourly wage, plus tronats. Apply in person, Mayflower Hotel, 805 Ann Arbor Trail, Plymouth, Michigan.

BAR MAID-at least 2 years experience. 5 days, 3pm - 8pm. Nite Cap Bar, Call for interview.
534-7591

BARMAIDS - 2, needed 4 days. Must be great with customers and sharp at service station. Excellent tips. Apply: Fingers Restaurant, 10 Mile & Telegraph, Tel-Ex Plaza.
353-3910

BARTENDER
Part-time. Apply after 5 PM. 21 Club, Quo Vadis Entertainment Center, 7420 Wayne Rd., Westland.

BARTENDERS, WAITRESSES & Cooks. Experienced only. Call or apply in person to The Way Station, 1430 Moon Rd., Lake Orion.
628-9721

BARTENDERS & WAITRESSES. Evenings, full or part time. Apply in person, Cloverlane Bowl, 28900 Schoolcraft at Middlebelt, Livonia.

BARTENDER, will train, must be over 18. Apply Little Caesars, 208 S. Wayne Rd, Westland.

Bill Knapp's Restaurant

Now has positions available for full or part time dishwasher. All shifts. No experience necessary, year around employment Full company benefits. Apply in person, weekdays, 2:00 - 4:30pm.

Plymouth - 40900 Ann Arbor Rd.

Southfield - 24589 Evergreen

Livonia - 16995 So. Laurel Park Dr.

Equal Opportunity Employer M/F

## BONANZA

Is now taking applications for
PART TIME
DAYS & NIGHTS

Apply in person between 2-4PM, Mon. thru Fri., at:
38350 W. 10 Mile Rd.

BURGER KING
OPENING SOON
Applications are now being taken for Burger King opening at Southfield and 13 Mile Rds. All positions available. Apply in person:

BURGER KING
23713 Southfield Rd., Southfield
Equal Opportunity Employer M/F

## BUS BOY

Part or full time evening shifts now available. Top pay, great working conditions. Apply in person:
BLAKENEY'S RANCH HOUSE
28333 Grand River, Farmington

477-8545

BUSBOY
Part-time. Apply after 5 PM. 21 Club, Quo Vadis Entertainment Center, 7420 Wayne Rd., Westland.

COCKTAIL WAITRESS, experience preferred, approx. 20-25 hours per week. Apply in person Mon.-Fri.,1-5PM Hines Park Inn, 36655 Plymouth Rd., Livonia.
425-6300

## 505 Help Wanted Food-Beverage

FULL TIME OPPORTUNITY
Applications now being taken for
FULL TIME
WAITRESS HELP
Earn $130-$140 per week plus benefits. Must be sharp and have transportation. No experience necessary. Apply in person between 2-4PM daily:

SIGN OF THE BEEFCARVER
18901 W. 8 MILE
5 BLOCKS WEST OF SOUTHFIELD
744-4030

FULL-TIME WAITRESS wanted, Joey's Restaurant, 37406 Ford Rd., Westland
729-3636

BUS BOYS
DISHWASHERS
BARTENDERS
COCKTAIL WAITRESSES
DAY & NIGHT COOKS
NOW HIRING
FULL & PART TIME
Apply between 2:30PM - 4:30PM
Monday through Friday.
MOUNTAIN JACK'S RESTAURANT
2350 Rochester Court
Just S. of 16 Mile Rd. Troy
An Equal Opportunity Employer

## BUS BOYS

FULL & PART TIME
APPLY IN PERSON

Nugget Restaurant
30685 W. 12 Mile Rd.
Farmington

BUS PERSONS
DISHWASHERS
Must be over 16
2 COOKS
1-full time days
1-full time nights

Apply in person
MOUNTAIN JACK'S RESTAURANT
10 MILE & GRAND RIVER
FARMINGTON HILLS 476-5333

## BUS PERSONS

Full & part time positions now available for dependable, energetic individuals.

APPLY IN PERSON:
ORIGINAL
PANCAKE HOUSE
19335 W. 10 Mile
Between Southfield & Evergreen

CASHIER/CARRYOUT
Part time evenings. Apply in person: Rakhaw Inn, 4607 Orchard Lake Rd., W. Bloomfield.

CONVENTION HELP
Apply at the Plymouth Cultural Center, 525 Farmer St., Plymouth.

COOK
Experienced to work afternoons and evenings. Oakland Mall area. Call for appointment
855-1800

COOK - PANTRY HELP for afternoon shift, experienced preferred but not necessary. Apply in person, Holiday Inn of Southfield, 26555 Telegraph Rd. Ask for Duane Cook.

COOKS & FOOD PREP persons needed, experience preferred but not necessary. Apply: Leather Bottle Inn, 28937 W. Warren, Tuesday thru Friday between 2-4PM. See Woody.

## COOKS

for day shift. Experience helpful but not necessary. Apply in person between 2-4PM Monday thru Friday.

BONANZA
SIRLOIN PIT
7 Mile & Farmington Rd.
Shopping Plaza

## COOKS

Full & part time positions now available for dependable energetic individuals will train.

APPLY IN PERSON:
ORIGINAL
PANCAKE HOUSE
19335 W 10 MILE
Between Southfield & Evergreen

COOK
Short order. Experienced only. 6 days. 11am-5pm. W. Bloomfield area.
626-1937

COOKS, WAITRESSES, Bus Boys, Dishwashers. Apply in person. Westland Big Boy, Westland Shopping Center, Wayne & Warren Rds.

HOMEMAKERS - New Arby's Roast Beef Restaurant located in the Oakland Mall has positions for full & part time starting at $3 an hour. Flexible hrs. If you are looking for just a few hours a day or full time work apply at the Oakland Mall Community Room on Wed. Oct. 24 from 11:30am-4:30pm or Fri-Oct. 26 from 11-4:30 or call daily 9-5
744-4030

## HOUSEWIVES STUDENTS SR. CITIZENS

Full and part time weekdays. $3.15 to $3.75 an hour to start. Evening positions also.

BURGER KING
Woodward at 13 Mile
549-0658
Telegraph at 9 Mile
355-5391

KITCHEN DAY HELP
Grandee Steak House
Mrs. Andrews
534-0200

## 505 Help Wanted Food-Beverage

## McDONALD'S

Help wanted for
FULL OR PART TIME
DAY SHIFT 7 AM-3 PM
or flexible hours.
EVENINGS AND CLOSING

APPLY IN PERSON
6753 Orchard Lake Rd.
near Maple
West Bloomfield
626-3841

McDonald's
An Equal Opportunity employer

TAKING APPLICATIONS TO STAFF NEW
Bob Evans Farms Restaurants
- GRILL COOKS — KITCHEN PREPARATION
- HOST/HOSTESS
- WAITERS/WAITRESSES
- BUS HELP

Experience Not Necessary
Apply in Person
MON. THRU FRI. 9-5
41190 FORD RD.
CANTON, MICHIGAN

## 505 Help Wanted Food-Beverage

THE NEW ARBY'S ROAST BEEF Restaurant located in the Oakland Mall is looking for good people like you! If you are interested in full or part time employment and want to work in a pleasant atmosphere of the Oakland Mall then the Arby's Roast Beef Restaurant has flexible hours, $3 hr. to start and uniforms provided. Apply in person on Wed. Oct. 24 from 11:30am-4:30pm and Fri. Oct. 26 from 11-4:30 in the Community Room of the Oakland Mall or call 335-6700
744-4030

## WAITERS WAITRESSES

Opportunity available to work either full or part time at the Hillside Inn. Excellent salary & tips, fringe benefits available. Experience helpful but not necessary. Apply in person:

HILLSIDE INN
41661 Plymouth Rd. Plym.

## WAITERS WAITRESSES

Full and part time positions available for personnel with at least 1 years experience. Varied shifts. Some week-ends.
Apply in person:
Personnel Office
Mon thru Fri
9am-1pm 3pm-4pm
SHERATON SOUTHFIELD HOTEL
17017 W. 9 Mile Rd.
Southfield, Mich.
An Equal Opportunity Employer

LADIES, part time, day or night shifts, no experience necessary. Apply at McDonald's, Ford Rd. & Middlebelt, Garden City, 808 Rochester Rd., Rochester, or Pontiac Trail, S. Lyon

NIGHT MANAGER
For bar. Good opportunity for right person. Apply at: Town Square Pub, 27406 W. 8 Mile, Farmington Hills.

## Now Hiring KITCHEN HELP

Full or Part Time Evenings
Apply
Between 2:30 PM - 5 PM
Mon. thru Fri.
Prefer 18 yrs. or older
Excellent Wages

STEAK and ALE RESTAURANT
27590 Orchard Lake Rd.
(N. of 12 Mile Rd.)
476-8440
An Equal Opportunity Employer

## PERKINS Cake & Steak

Taking Applications
- All Shifts
- Full Time
- Part Time

APPLY IN PERSON:
501 So. Wayne Rd.
Westland
An Equal Opportunity Employer

PIZZA MAKER & delivery help wanted. Full or part time. Apply in person, Primos Pizza, 41112 West Five Mile, Plymouth.
420-2323

PLYMOUTH TOWNE ARMS
Now hiring full time cooks & waitresses, must have experience in restaurant cooking & waitress service. Call Mr. Norris
455-0510

RESTAURANT OPENING
Waitresses, Cashiers, Bus Boys, experienced, Fogo's Restaurant, 20480 James Couzens, 8 Mile-Greenfield.

## SHORT ORDER COOKS

FULL & PART TIME
Apply in person only
Nugget Restaurant
30685 W. 12 Mile Rd.
Farmington

## SIGN OF THE BEEFCARVER

is now taking applications for
PART TIME
Apply in person bet. 2-4 PM

7667 N. Wayne Rd.
WESTLAND SHOPPING CENTER

SIGN OF THE BEEFCARVER
is now taking applications for
FULL TIME
WAITRESSES

Apply in person 2PM-4PM

7667 N. WAYNE RD.
WESTLAND SHOPPING CENTER

KITCHEN HELPER
Female preferred, week days, 8:00. Call after 5 PM.
349-1888

KITCHEN HELP wanted, full or part time. No experience necessary, will train. 2 positions open. Apply Side Street Pub, 860 Fralick, Plymouth.

## 505 Help Wanted Food-Beverage

MOTHERS
STUDENTS
PART TIME
START 7AM
NEEDED IMMEDIATELY
All other shifts also available. Holidays and school vacations off. Flexible hours. Start $3.10 per hour. Apply at:

McDonald's
Orchard Lake at 10 Mile
Farmington 477-2011

WAITRESS
BUS BOYS
HOSTESS
Part and full time evening shifts now available. Excellent working conditions. Neat appearance, top pay. Apply in person between 1 and 3 PM. Monday thru Friday. Ask for Jim Bennett.
BLAKENEY'S RANCH HOUSE
28333 Grand River, Farmington

477-8545

## Waitresses

AFTERNOONS & MIDNIGHTS
FULL-TIME
Apply in person only
Nugget Restaurant
30685 W. 12 Mile Rd.
Farmington

## WAITRESSES

ALL SHIFTS. Top salary, vacation pay, uniforms and meals furnished. Apply in person between 8 & 10 AM and 3 & 5 PM.

Bates Hamburgers
33406 Five Mile, Livonia
Middlebelt at 9 Mile, Farm

WAITRESSES & bartenders, wanted evenings. Apply after 1PM, Monday thru Friday.
Somebody's, 12090 Inkster Rd., 532-0505

WAITRESSES & COOKS
Full or part time, good pay, benefits. Waffle House, 31605 Northwestern Highway, Southfield.
357-2009

## WAITRESSES

Full and part time positions now available for energetic individuals
APPLY IN PERSON TO MR. ALLEN
ORIGINAL
PANCAKE HOUSE
19335 W. 10 MILE
Between Southfield & Evergreen

WAITRESSES
FULL TIME - (32 Hour Week)
Hours between 10:30am-2pm
& 11:30am-8pm.
Available Sundays - 11:45 am - 4:30 pm
Meals & Uniforms furnished
Excellent earnings & benefits
Apply in person
Employment office, 4th level
Mon thru Fri. 9:30am-3:30pm

Hudson's
Northland

WAITRESSES
HOSTESSES
BUSBOYS
Apply in person
GOTSIS FOOD & SPIRITS
29300 Broadmoor
at Middlebelt between 5 & 6Mile
522-5600

WAITRESSES
Moy's Restaurant
16825 Middlebelt
Livonia

WAITRESSES
Mornings, 7:30 AM-2 PM. Full or part time for Apartment complex.
Call Mrs. Gray
478-6220

AVON
Earn A Second Income

Sell Avon America's most popular line of cosmetics, fragrance and jewelry. Call now:

427-4000 546-1877
879-8177

CONDO SALES
Experienced professional condo sales person. Must be licensed and want to earn $60,000 in 6 months to 1 year.

Call Jim Morse
681-5700

## 506 Help Wanted Sales

## STEEL SALES

For established warehouse in Detroit area.
Previous experience in Alloy Bars and Tubing helpful.
Company car and full range of benefits available.
ALL RESUMES HELD IN STRICT CONFIDENCE.
Please Reply To:
Box 824
Observer & Eccentric Newspapers
36251 Schoolcraft
Livonia, Michigan 48150

## FREE TRAINING IN REAL ESTATE SALES

The Durbin Company, Realtors has a limited number of openings.

We have an outstanding FREE TRAINING program and are interested in people committed to a full time Real Estate Career.

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KEN KERNEN
Manager
851-5000
29920 Orchard Lake Rd.
Farmington Hills

SHARON SILVARMAN
Manager
478-6510
32619 Grand River
Farmington

JACK COLE
Manager
528-1200
1055 E. Long Lake Rd.
Troy

TOM RICHARD
Manager
647-5500
1591 Woodward Ave.
Bloomfield Hills

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