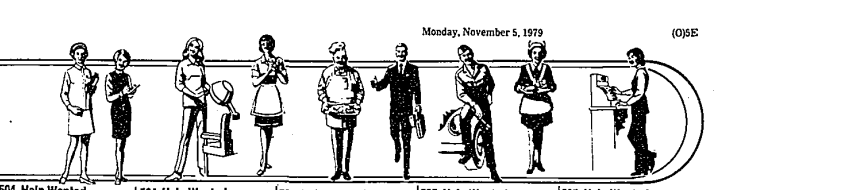
Help Wanted



504 Help Wanted Office-Clerical

PAYROLL POSITION
Growing company is in need of someone with experience working with union reports & benefits for three payroll department. Good benefits, salary minimum $1000 a month, depending on experience. Employer paid fee.
PERMANENT STAFF
Birmingham 642-3050

PERSONALITY PLUS!
FEE PAID. Put your personality and charm to use working for plush suburban health club!
TOWN & COUNTRY EMPLOYMENT CENTER
474-1717

PHONE RECEPTIONIST- Hours 9AM-5:30PM. $100 a month. Mature woman preferred. Garden City. Ask for Denise or Don. 422-6630

PROFESSIONAL GROWTH
Suburban company desires your good typing skills and aptitude for numbers. Excellent career opportunity for person seeking advanced position. Call now.
524-1750
Permanent Staff Troy

PROOF READER for ad publication, part time days and evenings. Livonia area, no public transportation. Call Sandy 261-8300

RECEIVABLE & PAYABLE CLERK - and many other general office duties. 9 Mile & Coolidge. 547-0137

RECEPTIONIST REQUIRED
for Southfield firm. 50 WPM typing, filing & misc duties. Call Monday thru Friday, 9am-5pm. 424-8770

RECEPTIONIST - must have good telephone personality. Typing required, filing. Hours 10 am to 7 pm. Call for interview, ask for Lori. 559-6252

RECEPTIONIST/TYPIST. Accuracy a must. Must be willing to work hard. For interview contact Jerry Anderson. 551-0055

RECEPTIONIST-MATURE person for telephone, light typing. 13 Mile, Northwestern Hwy. area. 851-0803

RECEPTIONIST
Immediate opening in our main office of Women's fashion store. Must have general office experience.
Mon thru Fri., 9am-5pm
Hadley's
15985 Wayne Rd. at Schoolcraft Rd.

RECEPTIONIST - immediate opening for ambitious person, must have pleasant telephone manner, typing, filing also required, work in great location with a growing company, benefits, apply between 1:30-3:30 pm, Mold-ex Rubber, Grand River-10 Mile, Farmington Industrial Park, 23847 Industrial Park Dr. Farmington. 474-0124

RECEPTIONIST for large apartment complex in Canton. Light typing 45 WPM, minimum, excellent telephone and organizational skills mandatory. Good P.R. necessary in dealing with public and residents. 40 hour work week 10 A.M. to 6 P.M. Tuesday thru Sunday off. Full health and life insurance benefits paid by employer. Apartment rent available plus good starting salary. Call Mon. thru Fri. 10 A.M. to 6 P.M. for appointment. 455-2424

RECEPTIONIST
Sales and engineering office, division of a major corporation, needs an alert individual with telephone experience, excellent typing skills & knowledge of general clerical duties. Located at 12 Mile & Telegraph, ideal for someone 9 30am - 4 30pm. Ask for Miss Rose.
358-4070
An Equal Opportunity Employer

RECEPTIONIST/SWITCHBOARD
Greet the public. Pleasant telephone voice. Pleasing personality. Typing required 65 WPM National Company located in Birmingham. Benefits: Medical, Dental, paid vacation. Holidays. Call Lee Lawrence

Pioneer National Title Insurance, 1500 N. Woodward, Birmingham, Michigan, 48011. 645-6500
An Equal Opportunity Employer

RECEPTIONIST
Southfield builder. Light typing & general office duties. 8 30am-5 30pm. Call Alice Werner. 354-6655

RECEPTIONIST. Girl Friday, light secretarial, customer contact important. Prior experience. Ferndale area. Call 398-8300

RECEPTIONIST
Part time in Southfield office, good phone manners required, some other office work also. Flexible hours necessary. Call Nancy on Tuesday. 569-1878

RECEPTIONIST-TYPIST
$10,400
Novi area company has front desk waiting for you. Variety of responsibilities will keep you busy in beautiful surroundings! Call Tina
SNELLING & SNELLING
478-3500

RECEPTIONIST TYPIST
West suburban company needs your good typing skills of 40WPM and a liking for talking with people on phone and in person. Its a variety job you'll like and pays up to $200 per week to start. Company pays our fee-good benefits. Apply now. Call
PERMANENT STAFF
SOUTHFIELD 353-0505

RECEPTIONIST
DIVERSIFIED, RESPONSIBLE & CHALLENGING...
Digital Equipment Corporation has an immediate opening for a receptionist experienced on a PBX 770.
In addition to a pleasant business telephone manner, this position requires an individual who is accurate with figures and is capable of performing efficiently in a fast-paced environment.
For consideration, please forward a brief letter of experience to: Mary Beth Weaver, DIGITAL EQUIPMENT CORPORATION, 32985 Hamilton Court, Farmington Hills, Michigan 48018. We are an equal opportunity employer m/f.
DIGITAL

REWARDING CHALLENGE
To $10,1400, Fee Paid
Above average clerical skills. Immediate position. Convenient suburban location. Excellent benefits. Call Pat.
649-5900
Snelling & Snelling
PERSONNEL

504 Help Wanted Office-Clerical

PART TIME Computer Entry in Livonia area. Hours 3:30 - 8pm Mon - Fri. Mostly figure entry on 10 key keyboard. Must be mature person. Call Mr. Pawlowich 591-1900

PART TIME office organizer with secretarial and bookkeeping background. Needed for home furnishing operation. Troy area. 643-0707

PART-TIME OFFICE
Monday-Tuesday-Wednesday 5-9 P.M. Saturday 9-5 P.M. Filing, telephone, typing 642-0782.
Thompson-Brown
REAL ESTATE
WEST BLOOMFIELD

PAYROLL & PAYABLES CLERK & many other general office duties. 9 Mile & Coolidge 547-0137

SALES RECEPTIONISTS
• Part Time
• $3-hour plus commission & incentives
• Credit Union Services
• NOW, Checking Accounting
• Optic Care Plan
• Group Life Insurance Available
• 1 Week Training
• Promotion to full time
• 24 hour week, Monday thru Weds. 4-8 PM, Sat thru Sunday, 12 to 6 PM
For interview, call Global Homes Inc. at 522-6300 ask for Mr. Foster or Ms. Donohue.

SAVE GAS
Work Close To Home
Interesting short and long assignments if you are an experienced
TYPIST
SECRETARY
KEY PUNCHER
WORD PROCESSOR
SWITCHBOARD OPERATOR
CALL
S.O.S.
FARMINGTON 477-9840
ROCHESTER 651-1500

SECRETARIES
LOOKING FOR A NEW CAREER? LARGE MANUFACTURING FIRM LOCATED IN FARMINGTON HAS SEVERAL OPENINGS FOR CAREER MINDED SECRETARIES. MUST BE MATURE INDIVIDUALS PREFERABLY WITH EXPERIENCE IN ENGINEERING AREA. GOOD TYPING & SHORTHAND REQUIRED. WILL ALSO BE MAKING TRAVEL ARRANGEMENTS FOR EXECUTIVES. TEMPORARY ASSIGMENT TO RESULT IN PERMANENT EMPLOYMENT IN WAYNE AREA. $220 PER WEEK TO START.
Somebody Sometime
CALL 272-8500
For Appointment

SECRETARIES
Major firm relocating their corporate offices in suburban area offers 12 openings to skilled Secretaries desiring responsibility, excellent remuneration and full fringes.
President of Fortune 500 firm seeks solid skills and administrative ability. Offers super setting, top salary and fringes.
Administrative skills and experience for Para-professional position at major service firm offering to $15,000, full fringes.
Spanish speaking and translating skills necessary for Manager of overseas division. to $15,000.
Real Estate related firm requires skilled person to work in variety position for Manager. To $12,000 plus No shorthand.
Personnel Department seeks outgoing Secretary, Typist to interviewing and testing. Ideal location. Benefits. To $12,000.
All positions listed are fee paid.
DURHAM
PERSONNEL SERVICE
17220 W. 8 Mile
569-1522

SECRETARIES
TYPISTS
IMMEDIATE OPENINGS
Apply Mon. thru Fri. 9-3
19500 Middlebelt, Suite 310E
478-1130
26075 Woodward, Suite 205
543-1080
Renaissance Center
Tower 100, Rm. 1909
259-6511
2911 Pontiac Lake Rd. Pontiac
682-7700
NO FEE
MANPOWER
TEMPORARY SERVICES
An Equal Opportunity Employer

SECRETARIES
TYPISTS
RECEPTIONISTS
We have many interesting assignments, both long & short term in advertising, public relations, manufacturing, legal, marketing, etc. Choose your field. Top companies with many supplying Big Three. Call Pat now for more information and personal interview.
TEMPORARY STAFF
Southfield 353-0505

TYPIST
Work exciting Temporary Jobs For Glamorous Co.
Many Scott Group Assigments Go Permanent
There Is Never A Fee Charged To You
Brush Up On Your Skills
Call Us For A Fun Position
SCOTT GROUP
334-9790
1383 N Woodward Suite 102
Bloomfield Hills
or 542-9232
738 S. Washington
Royal Oak
TOTAL EMPLOYMENT SERVICE

504 Help Wanted Office-Clerical

SECRETARIES
TYPISTS
KEYPUNCHERS
In between jobs, or need a summer job? Earn top pay and still have time to look for a permanent job. Come in and let us evaluate your skills. Not an agency, never a fee.
SOMEBODY SOMETIME
Temporary Help

Livonia	525-5170
Southfield	277-8500
Madison Heights	545-1700
Dearborn	565-3500

SECRETARIES
GAS FREE
We will pay travel cost for your interview.
NO FEE
Personnel Pool
LIVONIA
478-8351

EXECUTIVE SECRETARY
Southfield office of International Consulting - Middle East.
Call: 353-8670

SECRETARY
A good spot for someone who enjoys lots of people contact. Bloomfield Hills advertising agency has an opening in our Personnel Department. We are looking for a Secretary with good organizational skills, a professional phone manner and typing of at least 60 wpm. Position is interesting and diversified Call Personnel department,
646-1000
Equal Opportunity Employer M/F/H

SECRETARY - Birmingham firm in need of girl with good general secretarial skills. Must be capable of assuming responsibility, prior legal or CPA experience helpful. Excellent working conditions. 642-5202

SECRETARY - Bookkeeper, no shorthand for Southfield CPA, to trial balance.

SOUTHFIELD - company needs secretary with some insurance background. Northland location, good benefits, salary $900. Fee paid.

ADAMS & MARTIN
920 Maple Birmingham
646-5600
DIAL A JOB
24 Hour Service To Hear About Our Most Recent Openings.
646-8780

SECRETARY, bright, sharp with good clerical skills to train as legal assistant with large Southfield Law firm at American Center. College preferred. Mr. Bernstein. 355-5000

SECRETARY- Excellent phone voice, light typing & shorthand, high school grad. to assist 2 secretaries for Manufacturers Reps. Birmingham. 647-6777

SECRETARY- Excellent opportunity for person with light skills. Benefits include FREE TUITION.
Snelling & Snelling
326-7400

SECRETARY
Excellent benefits including Christmas week off! This prestigious suburban company will appreciate your good skills. $900. Fee Paid. Call Judy.
353-2090
SNELLING & SNELLING
PERSONNEL

SECRETARY
Experience necessary in General Insurance Agency office procedures. Downtown Northville. Call: 349-1122

SECRETARY
For Small Law Office
Farmington Hills Area
855-2505

SECRETARY for young fast growing firm located in Livonia. Prefer neat, personable, well groomed woman with good typing skills to handle order department, executive correspondence, possible commputer and general office. Previous experience helpful but not necessary. Send resume and salary requirements to Box 834 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY FOR Engineering & Tooling dept. Preferably with experience in tooling or plastic mold terminology. Troy Plastics. 588-5129

SECRETARY for small regional sales office of a multi national power tool manufacturer. Experience required in a variety of office work including typing. Must be capable of working with little supervision. Salary & paid benefits. Located in Farmington Hills. Call Mr. Johnson. 478-5560

SECRETARY
Full-time in Southfield for Executive. If you are bright, intelligent, ambitious & a good typist - No job experience is necessary. Personal references required.
559-2266

SECRETARY
Full time. Typing 50 wpm, or better. Good phone voice essential. Great variety of work for which we will train.
O. KELLER TOOL
12701 Inkster Rd. Livonia
425-4500

SECRETARY/GAL FRIDAY
New 3 man sales office in desireable Bloomfield Hills area requires secretary/Gal Friday to administer the office. Typing & pleasant phone manner a must, shorthand & experience a plus. Competitive benefits, salary open. Call Mon. thru Fri. 8.30-4.30 646-1606

SECRETARY - mature, part time to work in Fisher Building, legal experience preferred. Excellent skills required, typing 60WPM, shorthand preferred. Call Linda. 872-4820

504 Help Wanted Office-Clerical

SECRETARY
National restaurant chain seeks experienced person with high figure aptitude, accurate typing. 5 day work week, good pay & benefits. For interview appointment call Helen. 641-2010

SECRETARY NEEDED for Law firm in Birmingham, shorthand required, salary commensurate with ability, some legal background preferred, call Lynn 645-1280

SECRETARY OPERATIONS
VLASIC FOODS INC. has an immediate opening for a Secretary in our Operations Department. Requirements include typing 55-60 WPM, good mathematical aptitude with working knowledge of record keeping and 1-2 years general office experience. Please apply at
Vlasic Foods Inc.
33200 W 14 Mile Rd.
(Near Farmington Rd.)
West Bloomfield
An Equal Opportunity Employer

SECRETARY, part time, 4-5 hours a day, typing, filing, answering telephone, experience preferred. Southfield area, ask for Mr. Graf, 358-1010

SECRETARY
PART TIME
Shelby Business Forms
in Southfield needs a dependable part time Secretary to work between 9 AM-2 PM daily. Must be intelligent, skilled in typing & have a pleasant phone voice.
Please Call
357-2053

SECRETARY, part time, 4 hours per day for the superintendent. Skills in shorthand and typing required. Starting salary $4.95 - $5.23 per hour. Contact West Bloomfield Schools, 3250 Commerce Rd., 682-3555

SECRETARY/RECEPTIONIST
Full time position, good typist, varied tasks. National firm, convenient Southfield location. Good future. Excellent starting position for recent high school graduate. Call for appointment,
552-0220

SECRETARY/RECEPTIONIST
A Gal Friday position that offers a variety of assignments. We are a fast growing company looking for someone willing to work hard and grow with us. Located in Detroit near Schoolcraft & Telegraph. Call for an appointment.
255-3300

SECRETARY/RECEPTIONIST - minimum 55 WPM, excellent typing ability, good English Grammar & spelling. Mature, pleasant telephone voice. Experienced - References required. Only conscientious worker need apply. Nancy Snell 522-2913

SECRETARY-SALES
ARA, a nationwide food management company located in the Southfield area is seeking a qualified individual for a position as a secretary for the Sales Vice President.
Required skills include accurate typing, shorthand, some experience in bookkeeping and strong organizational abilities.
This position offers a growth potential, profit sharing, and a good benefits program. Salary commensurate with experience.
For an appointment, please contact
Denise Petruzzi
644-7500 ext. 253
An Equal Opportunity Employer M/F
Affirmative Action Employer

- SECRETARY -
Small consulting firm, Birmingham-Royal Oak area, needs 3 years Secretarial & General Office experience. Must use IBM Proportional Space Typewriter, be excellent in Spelling & Grammar. Challenging opportunity for Self-starter who can think on her feet. $800 a month Starting Salary. Excellent potential. Call Mrs. Cormacy between 10AM-2PM 289-1213

SECRETARY - SOUTHFIELD
Rapidly growing Consulting & Development Firm. Greater experience Secretary/Receptionist. Typing 60WPM a must. Dictaphone required. Shorthand a plus. Must be able to work well on own & be capable of assuming additional responsibility. Excellent starting salary & benefits. Call Pam Peterson for interview. 559-4620

SECRETARY, Troy Legal office. 60 wpm, no experience necessary, 643-4774

SECRETARY
Work at busy Detroit Metropolitan Airport. Experienced secretary needed for our top executive. Must have shorthand and good typing skills for a prestigious office with diversified duties. Must have neat appearance and poise to handle a great deal of contact with everyone, air line executives and the general public. Salary commensurate with experience. Full range of benefits and free meals. Apply in person to the Airport Motel between 8 AM and 3 PM, Monday through Friday or call Mrs. Bundarin at 941-3075.
Host International
Metro Airport
An Equal Opportunity Employer

SECRETARY $12,000
For industrial operations department of major suburban corporation. Book flight & travel arrangements, manage office literacy and handle correspondence. Qualified candidate will have 1 yr. previous office experience, typing speed of 60 and some shorthand. Full benefits which include dental plan and 3 weeks paid vacation. Fee Paid.
525-7010
SHARROW & ASSOCIATES
PERSONNEL AGENCY

WHOLESALE BUILDING materials distributor needs an aggressive person to handle varied duties in a fast paced detailed oriented office. Applicant for figures a must. Considerable customer contact. Immediate opening, permanent position with fringe benefits. Redford area. Call for appointment. 8am-4pm. 538-9300

WORD PROCESSING SPECIALIST
Immediate need for experienced word processing specialist for a large private foundation. Excellent working conditions with competitive salary and liberal fringe benefits. Please complete resume with salary history to:
THE KRESGE FOUNDATION
PO Box 3151, Troy, Mich. 48084

504 Help Wanted Office-Clerical

SECRETARY
1-2 yrs. experience, shorthand 80, 60 wpm. dictaphone a must, excellent office skills, $10,400-12,000/yr.
ALL FEES PAID CALL KAY
PLACEMENT PLUS
PERSONNEL 358-3250

SELF STARTER
$10,400 FEE PAID
Growth oriented company has immediate opening for individual with above average skills. Challenging positions with excellent benefits. If your typing is 50-60, shorthand, 80-100, contact Mary for immediate interview.
649-5900
Snelling & Snelling
PERSONNEL

SERVICE SECRETARY
Outgoing personality with good phone manner. Will train. Berkley location. 543-1666

SOUTHFIELD Insurance office. Bright, mature, people-oriented person for phone contact work and general office duties. Full or part time. 642-7551

SOUTHFIELD LOCATION - excellent opportunity for individual with strong clerical aptitude. Excellent employee benefits, we are a branch office & participate in our companies affirmative action program. Call Miss Dee Mon. thru Fri. 9-4.30 355-7747
Equal Opportunity Employer M/F.

START FRESH
Dearborn firm recruits your interest in getting the job done! $170-$189 start needs accurate typing skill and light shorthand. They will do the rest!
Call 565-8300.
Your New Boss Pays Our Fee.
Harriet Serge Personnel

STATISTICAL TYPIST
$750 a month. Fee paid. Both suburban & downtown locations. Hours: 8-5 PM.
Snelling & Snelling
336-7400

SWITCHBOARD OPERATOR
Large manufacturing firm in Wayne area needs switchboard receptionist immediately. Please contact:
Somebody Sometime
Southfield 272-8500

TIME FOR A CHANGE?
$11,200
Major company offers you exciting career start for your typing and shorthand skills. Big 3 benefits provided! Call Tina now!
SNELLING & SNELLING
478-3500

TROY AREA - Community Mental Healty Clinic needs experienced full time Secretary-Receptionist. Billing experience necessary. Medical records experience helpful. Call: 362-4333

TYPIST-BOOKKEEPER
Management consulting firm in architectural firm. 32 hours week, experience preferred, references required. Attractive starting salary & benefits. 10 Mile-Northwestern. Sashtown Co. 358-3230

TYPIST - experienced for new medical transcribing company. We are interviewing at this time, familiarity with medical terminology is preferred but not necessary. Call Sharon 352-7123

TYPIST FOR SOUTHFIELD TITLE COMPANY. EXPERIENCED ACCESS CALL JERRY STAUB 353-1800

TYPIST-Full time. For small CPA firm. Not accounting, must be excellent typist. Will train in other phases of office work. Northwestern Hwy & 12 Mile area. Excellent salary. Call Mrs. Roth, 354-3177

TYPIST - receptionist for Southfield general contractor, pleasant, neat appearing, experience not necessary but helpful. 353-1937

TYPIST - Receptionist, powerful national company, Southfield surroundings, excellent location, $780, fee paid.

SECRETARY - typing 60 WPM, dictaphone. Southfield engineering firm, $10,200. Fee paid.

EXECUTIVE - Secretary, Troy firm, excellent typing, shorthand and experience, $13,000, fee paid

LOIS RAY
PERSONNEL
559-0560

TYPISTS
Southfield office has part time opening. Flexible hours. Job consists of typing insurance forms from dictaphone. Willing to train.
275-4040

TYPISTS
GAS FREE
We will pay travel cost for your interview.
NO FEE
Personnel Pool
LIVONIA
478-8351

TYPIST. Homeseekers, retired office workers, want to work part time hours 2 to 5 days a week. Good typing ability required. Nice working atmosphere. Farmington Hills area. 851-4456
An Equal Opportunity Employer

30 POSITIONS
Prestigious Southfield insurance firm is expanding and looking for outstanding people.
37½ hour work week.
Flexible hours.
Raise Jan. 1, 1980.
Super benefits.

Rate and Code Clerks.	To $180
Trainee.	To $147.
Data Entry Operator.	To $195.
Transcriptions.	To $195.
Accounting Clerk.	To $195.
Steno-Secretary.	To $195.

For information and details, call Dawn White today.
649-5900
Snelling & Snelling
PERSONNEL

504 Help Wanted Office-Clerical

WELL RESPECTED Southfield Law firm looking for correspondent secretary who is sharp, responsible & excellent typist. 645-5940

505 Help Wanted Food-Beverage

BARMAID- Experienced, part time. Flexible hours. Also experienced waitresses. Please call Windjammer Lounge, 11791 Farmington Road, Livonia. 525-7640

BARMAIDS - Waitresses, full time & part time. Charleys Country Bar, 175 S. Venoy, Westland. 729-2221

BARTENDER or BAR MAID
Full or part time. Evenings. Apply 42475 Plymouth Rd.

BUS BOYS - DISHWASHERS - part time, afternoons & weekends, apply in person Jim's Hom Restaurant, 8590 Middlebelt, S. of Joy Rd. in Westland.

BUS BOYS
FULL & PART TIME
APPLY IN PERSON
Nugget Restaurant
30685 W. 12 Mile Rd.
Farmington

BUS PERSONS
DISHWASHERS
Must be over 16
Apply in person
MOUNTAIN JACK'S
RESTAURANT
10 MILE & GRAND RIVER
FARMINGTON HILLS 476-5333

BUS PERSONS
Full & part time positions now available for dependable, energetic individuals.
APPLY IN PERSON:
ORIGINAL
PANCAKE HOUSE
19355 W. 10 Mile
Between Southfield & Evergreen.

BUS PERSONS
Immediate opening, day or night shift. Apply in person 4 pm. Tues - Sat. Kay Bonham.
TUNNEL BAR-B-Q
29161 Northwestern Hwy.
Near 12 Mile
Southfield

BUS PERSONS
MAINTENANCE
HOSTESSES
COAT CHECK
NOW TAKING APPLICATIONS
Apply Monday - Friday
Between 3PM - 4PM
THE DRY DOCK
26855 GREENFIELD
At 11 Mile Road

CASHIER, HOSTESSES, Bus People, Day Waitresses, apply in person, ask for Peggy Kinner, Holiday Inn of Southfield, 26555 Telegraph.

CASHIER
Immediate opening, part time, night shift. Call Personnel Manager 10am - 4pm. Mon. - Fri. 358-3656 or apply in person 2-4pm Tues.-Sat. Kay Bonham.
TUNNEL BAR-B-Q
29161 Northwestern Hwy.
Near 12 Mile
Southfield

CASHIER
Part time days. Our cafeteria
Call between 2:30pm-5pm
559-0170

CASHIERS
Immediate Openings
Full time or time
477-4000

COCKTAIL WAITRESS, experience preferred, approx. 20-25 hours per week. Apply in person Mon.-Fri., 1-5PM Hines Park Inn, 36656 Plymouth Rd., Livonia.

COOK - experienced in Italian cooking, nights. Farmington area restaurant. 851-4094

COOK
Experienced, for afternoon shift in Country Club. Call the Chef Wed. thru Sun. Birmingham area. 644-2500

- COOKS -
Elias Bros. Restaurants are now hiring full-time Cooks for the Day Shift. Applicants must be willing to learn and of good character. Excellent wages and Benefits. Apply daily - between 8-30AM and 5PM at
ELIAS BROS. BIG BOY
6345 Orchard Lake Rd., at Maple Rd.
W. Bloomfield
COOKS & FOOD PREP persons needed, experience preferred but not necessary. Apply: Big Boy Restaurant, 29537 W. Warren, Tuesday thru Friday between 2-4PM. See Woody.

COOKS
Full & part time positions now available for dependable energetic individuals will train.
APPLY IN PERSON:
ORIGINAL
PANCAKE HOUSE
19355 W 10 MILE
Between Southfield & Evergreen

COOKS - Short order, Full or part-time. Good pay. Apply in person or call. Time Fine Foods, 35971 Plymouth, Livonia 261-8290

COOKS
Some experience necessary but will train, good pay. Java Junction, Royal Oak. 576-1588

505 Help Wanted Food-Beverage

COOKS
PREP COOKS
Experience not essential, just hard workers with a good professional attitude, willing to work in a team effort. We will train in broiler cooking, product presentation, prime rib cutting techniques and food preparation. To arrange an interview call 557-6570 between 8AM-11AM, Monday - Friday.
THE DRY DOCK

DAY & EVENING
POSITIONS OPEN
COOK
SALAD LADY
PREP
WAITRESS
HOSTESS
BARTENDERS
Pipers Alley Troy
649-3480

DAY WAITRESS wanted - must be over 18. Apply: Cloverdale Dairy, Plymouth. 453-4933

DISHWASHER, NOON Hours good salary and raises. 10AM-3PM, Monday thru Friday, Plymouth area. 455-6161

DISHWASHERS
Not in school, mature. Hours: 4 PM. - 12:30-4:30 PM and evenings. Monday thru Friday, good starting wage. Apply at: The Chalet, 39305 Plymouth Road, Livonia.

GENERAL CAFETERIA & cashier, 7AM-3PM, part time to start, full time starting in January. Farmington area. Call Marie. 553-2000 ext 327

HOSESS - DONUT FINISHER
Full time, day & midnight shifts available. Apply in person only, Dunkin Donuts, 24743 Telegraph, Southfield.

HOUSEWIVES
SR. CITIZENS
STUDENTS
$3.15 to start
Full & part time weekdays, benefits available. Evening positions also available.
BURGER KING
Telegraph at 9 Mile 355-5391

INEXPERIENCED HOUSEWIVES
Will train
Banquet Service
Mayflower Hotel, Plymouth, Michigan. 34 an hour and up. Apply in person.

KITCHEN AIDES
An Equal Opportunity Employer
UTILITY PERSON, to work in small restaurant in Plymouth. Flexible hours. Contact Nancy at the Cozy Cafe, 15 Forest Place. 455-3310

Waitresses
AFTERNOONS & MIDNIGHTS
FULL TIME
Apply in person only
Nugget Restaurant
30685 W. 12 Mile Rd.
Farmington

WAITRESSES
ALL SHIFTS. Top salary, vacation pay, uniforms and meals furnished. Apply in person between 8 & 10 AM and 3 & 5 PM.
Bates Hamburgers
33406 Five Mile, Livonia
Middlebelt at 9 Mile, Farm

WAITRESSES, but boys, dishwashers, waiters, good for O.C.C. students, part time or full time, Birmingham Chinese Restaurant, call 644-8380

WAITRESSES, COOKS, BUSBOYS
Experienced. Apply in person to:
The Pace Tree Restaurant
34899 Plymouth Rd., Livonia

WAITRESSES
Experienced. Apply in person
Nugget Restaurant, 105 So. Main,
Royal Oak. 399-4233

WAITRESS NEEDED, experienced. During the day call Sherry, Mon thru Fri 9 30am-5pm. 616-8590

WAITRESS, no experience needed. Full or part-time, day or night shifts. Inside Franklin Racquet Club. Facility privileges. Call: 352-4888

WAITRESS - part-time, nights, Livonia Lanes. 421-1890

506 Help Wanted Sales

CAREER NIGHT
Learn how you can succeed as a Real Estate Sales Associate
How do you get started?
What does it take to become professional?
What are the hours?
What is the earning potential?
This may be the opportunity you have been waiting for.
Gallery of Homes
SNYDER KINNEY & BENNETT, INC.
Tuesday November 6
7 P.M.
The Gallery of Homes
4272 Orchard Lake Rd.
West Bloomfield
Call for Reservations
851-7000
REALTOR

505 Help Wanted Food-Beverage

POSITIONS AVAILABLE
Cooks, Bartenders
Waitresses
Full & Part Time
Days & Nights
Experience preferred but will train
Apply in person between 9AM-4PM
See Dee
777 W. Ann Arbor Trail, Plymouth
BOX BAR & GRILL

RESTAURANT HELP
Full and part time positions available for Waiters & Waitresses with at least one years experience. Positions also available for Bus Persons.
Please apply in person:
Personnel Office
Mon thru Fri
9am-1pm 3pm-4pm
SHERATON SOUTHFIELD HOTEL
17017 W. 9 Mile Rd
Southfield, Mich
An Equal Opportunity Employer

SALAD PERSON - early evening hours, private club in Southfield. Call between 2-4pm 355-4074

SHORT ORDER COOKS
FULL & PART TIME
Apply in person only
Nugget Restaurant
30685 W. 12 Mile Rd.
Farmington

STEAK AND ALE
is now accepting applications
for the following positions

NIGHT KITCHEN PERSONNEL
COOKS
Please apply in person between 2-4PM
Steak and Ale
24666 Northwestern Hwy.
Southfield 353-7448

TIGRIS RESTAURANT
& SUPPER CLUB
NOVEMBER OPENINGS
Applications now being accepted for:
Days or Nights
Bartenders
Waitresses
Bus Boys
Salad Prep
Dishwashers
Porters
Full time & part time
Experienced only
For appointment call:
557-7032 or 722-9383
Or apply: 5845 Merriman-Van Born
An Equal Opportunity Employer

WAITRESSES
Mornings or Evenings for banquet style serving at Apartment complex
Apply In Person
Franklin Club Apts.
28301 Franklin Rd.
Southfield
353-2057

WAITRESSES WANTED
Part time afternoons, from 5-10 PM., 3-4 nights per week. Apply in person Koney Island, Grand River & Halstead, next to Kmart.

WAITRESS - private club, Southfield area, excellent tips, call between 2-4pm 355-4074

WIN SCHULER'S
OF ROCHESTER
is hiring for all positions, days & nights. Apply at the restaurant, 2-4pm
2601 Rochester Rd.
Rochester

506 Help Wanted Sales

CENTURY 21
Experience Not Necessary
4 weeks schooling (we reimburse you for the cost of this schooling) will prepare you for your career. Also free on the job training plus free Century 21 training program will prepare you for making money as a real estate salesperson. It's well worth talking about, so let's do it. WESTLAND OFFICE located at 8276 Merriman, just north of Ann Arbor Trail. Century 21, ABC Realty, Steve Barrer 425-3250.

SALES
AUTO & TRUCK BRAKE JOBS
TIRE JACK LENING & SHOES
Mechanical knowledge helpful. Royal Oak & Redford area.
Apply in person at:
LIVONIA BRAKE CENTER
31106 Plymouth Rd
Corner of Merriman, Livonia

AGENCY AVAILABLE
Farmers Insurance Group offers complete training program, minimum guarantee per month. Learn without disturbing present job. 557-2266

AMBITIOUS PEOPLE
Women preferred to service established routes. Consisting of Automotive after market. Salary plus bonus, blue cross & life insurance paid. Apply in Person, 25743 W. 7 Mile Rd. at Beech Daly.

AMBITIOUS PERSON to help manage expanding business. Sales or management experience helpful. Part time. 661-2562

AREA FAMILY business expanding. Need ambitious people for sales and management. Begin part-time - full-time possibilities 455-1605

ARE YOU
INTERESTED IN
A CAREER IN
REAL ESTATE
Free pre-licensing classes will be held starting on November 7th at 7:00 PM at
MARTIN, KETCHUM & MARTIN REALTORS
522-0200
31172 Five Mile
Livonia
Mr. Martin at 522-0200 to register for the classes.

CAREER OPPORTUNITY
Can You Imagine
making two families happy on the same day, and getting paid for it? That's what Real Estate is like, and we would like to tell you more about it. Attend our next Career Seminar on Thursday, November 8, 7 p.m. at 1178 S. Main, Plymouth. Call 455-7000 for your complimentary reservation.
Real Estate One, Inc.
REALTORS
An Equal Opportunity Company

TRANS WORLD REALTY
CAREER NIGHT
WHERE—Ramada Inn, Telegraph South of 12 Mile Road, Southfield
WHEN—Thursday, November 8, 8:00 P.M.
- Openings in Birmingham, Bloomfield Hills, Rochester, Southgate, Trenton
- Unlimited Income. Independent contractor.
- Outstanding training and personal assistance.
- Learn about our expansion which will open your career to possible management positions.
- Guest speaker Donna J. Middleton one of the leading pre-licensing instructors in the State. She will discuss licensing, state law, and how to become successful in Real Estate.

PHONE—644-8270, ask for Connie. Make your reservation early—
No obligation.
Refreshments will be served.
- Learn about our guaranteed source of buyer prospects. The first ever in Metro-Detroit.

TRANS WORLD REALTY
3845 TELEGRAPH RD.
BLOOMFIELD HILLS 48013
644-8270

505 Help Wanted Food-Beverage

EMPLOYMENT OPPORTUNITIES
Mature Full Time Only, 2nd Shift To Closing
RED LOBSTER
6850 Telegraph, Dearborn Heights
(between Ford & Warren)
•SERVER-STEAKER •DAY KITCHEN
•BUS PERSON •NIGHT KITCHEN
Excellent Benefits, Paid Holidays, Paid Vacations, Profit Sharing, Major Medical Benefits, Dental Plan, Pregnancy Benefits, A Length Of Service Bonus, Paid Training.
Apply between 9-11 AM or 1:30-3:30 PM
No Interviews on Friday.
Equal Opportunity Employer M/F

504 Help Wanted Office-Clerical

We need
SECRETARIES
TYPISTS
GENERAL CLERKS
Call 362-4070
Victor Temporary Services
An Equal Opportunity Employer

WANTED Part time Sales Secretary. Typing, dictaphone, order processing, general office skills. Minimum of 1 day every week plus full time vacation replacement (4 weeks). Farmington Hills District Sales Office for major packaging corporation. Please send resume to Box 918, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150