Help Wanted

500 Help Wanted

MACHINE SHOP
Man required for production machine shop. Farmington Hills area. Call Ron.
478-1745

MAINTENANCE
Indoor Tennis Club
BLOOMFIELD HILLS
Monday, Tuesday, Wednesday, Thursday, 6 AM to 1 PM. Excellent Hourly rate. Call for appointment.
332-9221

MAINTENANCE JOURNEYMAN
Opening exists at Westside Distribution center for general maintenance man for afternoon shift. Those interested must be at Journeyman level and have proven experience in electrical Hi-Lo repair. Position offers excellent wages and benefits. Apply Mon. - Fri., between 9-3 PM.
SPARTAN STORES
5075 Haggerty Rd. Plymouth
455-1400

MAINTENANCE: Plymouth area. Full or part time, male or female. For interview call
453-6328

MANAGER-TRAINEE
HOMEMAKERS OPPORTUNITY
Career opportunities. Supervise your own cleaning crew in Hudson's, Lord & Taylor or Saks. Working hours are 8AM-2PM during the week. Be responsible for:
• Quality Daily Cleaning
•Hiring-Training & developing your own people
•Working with the customer on store needs
• Process payroll & personnel records for your staff
Supply orders etc. •
You will be assigned close to your home, complete training program. Excellent salary, weekly bonuses & benefits. Send letter of introduction to: Kellermeyer Bldg. Services, 21700 Northwestern Highway, Suite 971, Southfield, Mich. 48075.

MANICURIST NEEDED for fashionable Rochester salon. Excellent opportunity.
652-9686

MATURE LADY - 5 PM to 10 PM, 5 days. No experience necessary. Farmington area. Call before 1PM 474-6652

PERMANENT. PART time for liquor store. Thursday and Thursday, 5-9pm. Saturday, 12-9pm. Mills Pharmacy Birmingham
644-5060

Mechanical Mail Equipment Mechanic
Admiks has an immediate opening for experienced Phillipsburg and Cheshire Operator/Mechanic. Must be independent worker. Competitive starting rate. Full benefits Call JOHN GORE 425-2600 for appointment or apply in person:
ADISTRA CORP.
101 Union St., Plymouth

MECHANIC NEEDED for mailing company, to set up, adjust and maintain mailing machines. Experienced or trainee.
255-3500

MECHANICS - Men & Women. Guaranteed job training. Good pay, outstanding benefits. Get ahead in todays Army. Call Dale or Dave
455-7770

- MODEL TYPES WANTED -
Fashion, Photographic, Textile
225 to $45 an hour (Photo Fee)
A.I.M.A. 557-1370 or 581-2516

502 Help Wanted Dental-Medical

ATTENTION
HOUSEWIVES, STUDENTS, NURSES AIDES
JOIN THE BEST!
We have the best facility & give the best care.
ACT NOW
On the opportunity to be a member of our team.
Experience not necessary, only prerequisite is kindness & interest. On the job training provided.
HCC wants you...
...Come Grow With Us.
APPLY NOW!
HENDRY
CONVALESCENT CENTER
105 Haggerty Rd. Plymouth
INQUIRIES & VISITATIONS INVITED

RN'S & LPN'S
OUTSTANDING NEW SALARY AND BENEFIT PACKAGE
You are invited to join the progressive staff at Botsford General Hospital. Outstanding salary opportunity in most areas. Excellent salary scale
• Our benefit package includes fully paid Blue Cross; Major medical, dental; prescription, generous vacation allowance; twelve (12) sick days per year; with a 10% bonus paid at year-end for unused sick time; vision care and more.
• Our philosophy is total patient care utilizing all licensed personnel.
• A generous differential is paid for a degree in nursing.
● OUTSTANDING NEW WEEKEND SHIFT AND HOLIDAY DIFFERENTIAL.
• Every other weekend off.
• No shift rotation.
• We offer an extensive on-going in-service program in med/surg and critical care.
• Immediate positions are available on the afternoon and midnight shifts.
• Request for shift change will be honored as vacancies occur.
PLEASE CONTACT: Human Resources Dept.
BOTSFORD GENERAL HOSPITAL
(OSTEOPATHIC)
28050 Grand River, Farmington.
476-7600

PATIENT ACCOUNTS MANAGER
Detroit Hospital is seeking a Patients Account Manager to be responsible for the supervision of all third party and patient billings and data input functions.
Three or more years hospital billing experience required. Degree preferred. Knowledge of computerized billing systems helpful. Salary is commensurate with previous work experience and educational background. Send detailed resume in confidence to:
Box 980
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, Michigan 48150
An Equal Opportunity Employer

500 Help Wanted

NEED EXTRA $$$ FOR THE HOLIDAYS?
It's that time of year again where extra money can come in handy. We have the answer - many exciting temporary office positions primarily in Southfield area. Positions available for:
RECEPTIONISTS
TYPISTS
PBX OPERATORS
SECRETARIES
Apply now and start your temporary job tomorrow.
Somebody Sometime

Southfield 272-8500 Livonia 525-5130
Madison Hghts. 545-1700 Drbn 565-3500

NOON AIDE & Noon Aide Subs needed. 1, 1½ and 2 hour assignments. $4.65 per hour. Farmington Public Schools.
477-1300 ext 21

NOW ACCEPTING APPLICATIONS FOR
FULL TIME WORK
Nice factory work. Good starting rate. Paid medical. Paid vacation. Paid holidays. Paid bonus day. All shifts. No experience necessary. Apply in person.
40100 GRAND RIVER, NOVI.

OLDER MAN
Required for helper in machine shop. Farmington Hills area. Call Ron.
478-1745

Opportunities
NEW PLANT EXPANSION PROGRAM PROVIDES FULL TIME DAY POSITIONS IN THESE AREAS:
WELDERS
Must have experience in arc and wire welding, also capable of working from blue-prints.
SAW OPERATORS
Some experience desired.
Shipping & Receiving
Experience desired in prepping, palleting and shifting of large type machinery.
SPECTRUM AUTOMATION CO.
12815 Wayne Rd., Livonia

OVER 300 Jobs - will train
Take advantage of free training
Todays Army needs you.
Call Dale or Dave, 455-7770

PERMANENT PART TIME
Looking for a job but not full time? A ladies specialty shop is looking for you. For further information call 318-1373

502 Help Wanted Dental-Medical

SECURITY GUARD
Night shift, luxury apartment complex in Southfield. Middleaged & active preferred. Must be bondable & have uniforms. Call between 9 AM-5 PM, Mon. thru Fri.
557-5338

SECURITY GUARDS
$3.90 Per Hour
(Including Allowances)
Full and part time guards needed in various areas. Must be dependable and have car & phone. Excellent benefits including hospitalization, life insurance & vacations. Raise after 3 months. Apply Mon.-Fri. 10 am - 4 pm.
WORLD SECURITY
2110 W. 9 Mile, Suite 280
Southfield (1 blk. E. of Lasher)
353-3203
An Equal Opportunity Employer

POSITIONS AVAILABLE with non competitive youth program in Rochester. Full or part time, must enjoy working with youth, $4.50 hr. Send resume to HAAP, PO box 112, Rochester, Mi. 48063
An Equal Opportunity Employer

PRESTIGIOUS LAW firm in Birmingham is seeking intelligent and industrious messenger/clerk with own transportation. Salary $3 per hour plus mileage. Hours 1:30 PM - 5 PM week days. Call Mrs. Watterson 642-7000

NEEDED IMMEDIATELY
Driver delivery sales in Livonia. $8.00 per hour. Neat, 18 or older, willing to learn new trade. R & A of Livonia.
525-5460

502 Help Wanted Dental-Medical

RN's & LPN's
UNLIMITED CHALLENGE
We're a progressive acute care facility and we play an important role in the community. We are a training hospital for nurses and other medical professionals; we coordinate health education in our community and we act as a support service for those with emotional as well as medical trauma.
At Pontiac General you'll find continuous education and skill building opportunities. Whether you're an RN or an LPN with an interest in specializing, we can help you meet your goal.
If you've been away from nursing because the rewards just haven't been enough, check us out. We know how to appreciate your talents. Pontiac General offers full or part-time positions with no shift rotation in:
• NICU • GYN • IV THERAPY
• MEDICAL • CCU • SURGICAL
Walk-in interviews are conducted during regular hours. Apply to:
PONTIAC GENERAL HOSPITAL
Seminole at West Huron • Pontiac, MI 48053
(313) 857-7218
Affirmative Action/Equal Opportunity Employer

500 Help Wanted

PERSONNEL
RECRUITMENT & PLACEMENT
Seeking a sales-oriented person to recruit professional accounting & financial personnel. Previous Employment Agency background desired, but will consider confident, enthusiastic entry level with desire and sales ability. Excellent working conditions, flexibility and the freedom to operate. Excellent commission package. If you have been placing office clerical & are ready for a step up, do not pass up this opportunity.
Technical Search, Inc.
17344 W. 12 Mile Road
Southfield, 48076 559-8066

PERSON to work full time in plumbing store in retail sales. Experience preferred but not necessary. Apply at Lane Plumbing Co., 140 E. Main, Northville. 349-0373. An Equal Opportunity Employer

PHOTO FINISHER
Film and paper processing machine operator needed for day shift. Steady position, 5 day week.
Apply 9am-2pm, Mon thru Fri
HITE PHOTO, INC.
693 W. MILWAUKEE
Near General Motors Bldg.
Detroit, 48202

PLANT MANAGER wanted. Supervising experience required. Must do hiring, firing, training, scheduling & generally oversee production & maintenance. Desire someone well-organized with high energy level. This is an established company with 50 employees in a clean, modern facility. Sewing & heat sealing experience desirable. Send resume only to Vinyl Fab Industries, 13550 Otterson Court, Livonia, MI 48150.

POLLUTION CONTROLLER
Needed immediately in Livonia Area. No experience necessary, will train. Must be 18 years or older. Neat in appearance and have good running auto. To start immediately at $8.00 per hour. Call Tuesday 525-5465

PORTER - Industrial cafeteria, noon shift. Plymouth Livonia area. Starting pay $4.00 per hour. Call Hank Elstro between 1 and 3:30 PM. 534-6310

PROGRAMMER-ANALYST for Burroughs Series L. Must have computer experience. Call Ken, Wilson Business Machines. 478-7700

PROJECT ENGINEER
DESIGNER
MACHINE TOOL CONTROLS ENGINEER
Metal cutting and assembly machinery. Contact Verne Wesman.
AGNEW MACHINE CO
MILFORD, MICH
684-1115

PROPOSAL ENGINEER
Estimating special machinery projects required for an indefinite period. Days only. Livonia area. Please call PAT YOUNG at 977-0860

WITT
The Temporary Help People

RESIDENTIAL LOAN SOLICITOR
Position open at major mortgage company located at Birmingham-Southfield area for experienced or trainee solicitor. Salary includes base pay, commission and auto allowance. Excellent medical and insurance benefits. Send complete resume to Box 818, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150.
An Equal Opportunity Employer

SECURITY GUARD
Night shift, luxury apartment complex in Southfield. Middleaged & active preferred. Must be bondable & have uniforms. Call between 9 AM-5 PM, Mon. thru Fri.
557-5338

SECURITY GUARDS
$3.90 Per Hour
(Including Allowances)
Full and part time guards needed in various areas. Must be dependable and have car & phone. Excellent benefits including hospitalization, life insurance & vacations. Raise after 3 months. Apply Mon.-Fri. 10 am - 4 pm.
WORLD SECURITY
2110 W. 9 Mile, Suite 280
Southfield (1 blk. E. of Lasher)
353-3203
An Equal Opportunity Employer

POSITIONS AVAILABLE with non competitive youth program in Rochester. Full or part time, must enjoy working with youth, $4.50 hr. Send resume to HAAP, PO box 112, Rochester, Mi. 48063
An Equal Opportunity Employer

PRESTIGIOUS LAW firm in Birmingham is seeking intelligent and industrious messenger/clerk with own transportation. Salary $3 per hour plus mileage. Hours 1:30 PM - 5 PM week days. Call Mrs. Watterson 642-7000

NEEDED IMMEDIATELY
Driver delivery sales in Livonia. $8.00 per hour. Neat, 18 or older, willing to learn new trade. R & A of Livonia.
525-5460

500 Help Wanted

RETAIL STORE
LIVONIA
Mature salespeople wanted, part time. Experience preferred.
425-1260

RETIREE WANTED to work 3 days per week as Maintance Man. call
334-6236

ROUTE SALES DRIVER
Ferndale base. Work will track. Must have chauffeur's license. Full time jobs, thru Feb. $225 plus commission. Excellent fringe benefits. Apply in person Mon. Tues., Wed., Fri. 10AM-3PM
Herman Food Inc.
1111 East Hillside Rd.
Ferndale, Michigan

ROUTE SALES REP
$10,800-$14,000
Guaranteed salary and benefits.
Call Brian, days, nights, or weekends.
PERSONNEL RECRUITERS
358-3300

SECURITY GUARDS
Full & part time
SECURITY SERVICES
31171 W. 10 Mile
Farmington 476-4335

SECURITY GUARD
Needed for parking enforcement at Troy Convention Complex. Must be capable of resolving parking violations in a forceful but a diplomatic manner. Average 28 hours per week. Person with previous security experience, excellent work record & excellent references desired. Call Mon. thru Fri. between 10AM-4PM.
641-3070

SALESLADIES, mature, experienced in selling infant & children's apparel. Full time. Barbin's (Orchard Mall) Orchard Lake at Maple, W. Bloomfield 851-5110

SECURITY
KORVETTES
Accepting applications for part time security help. Christmas, temporary only. Immediate discount privileges. Apply:
9369 Telegraph
Redford Township

SEMI DRIVERS WANTED
3 years experience
Call 771-6450

SERVICE STATION now taking applications for cashiers, wrecker drivers & driveway attendants. Apply in person at: Joy & Merriman Standard, 31411 Joy Rd., Westland.

SERVICE TECHNICIAN with mechanical and some electronic ability to service industrial laundry equipment. Will train proper individual for good future in expanding company. 538-9005

MAN with some experience for Sheet Metal shop, Southfield area.
Call 352-8688

SHIPPING CLERKS
MICROGRAPHIC TECHNICIANS
MICROGRAPHIC DUPLICATORS
PRINTING & INDEXING
Paid Vacations, excellent benefits. Apply in person, after 3PM - 3 Phase Corp., 18656 Fitzpatrick, Detroit. 273-4610

SKIERS - We need you. Now hiring part time, full time sales-oriented people. Alpine Mountain Shop, 29572 Orchard Lake Rd at 13 Mile.

STOCK BOYS & SALES CLERKS
Part-time days or evenings. Good benefits. Apply in person to
Minnesota Fabrics,
37167 Six Mile Rd., Livonia, Mich

STOCKMAN - full or part time, excellent salary, excellent working conditions, company paid benefits, apply Sherman's Prescriptions, 14 Mile-Middlebelt.
855-1177

STOCK WORK
We are looking for more than stock help. We need a mature responsible person for a secure position. Very light physical work. Call Mr Logan. 645-1919

STUDENTS
Fuller Brush Company will hire 10 students. Excellent earnings. Car necessary. For interview Call Livonia office 6-8 PM only. Ask for Dave.
525-2833

SUBSIDIZE your income, work four, six, or eight hour shifts handling light weight merchandise & Freebees to dealers. Novi.
349-9300

SUBSTITUTE TEACHERS
$36 per diem, K-12 & Special Ed. Redford Union Schools 535-2300 ext. 218

PART TIME handyman wanted. Good job for retiree. Flexible 10-20 hours per week doing small mechanical & electrical odd jobs & minor repairs. We want somebody who is neat, through, experienced & self-starter. Apply at Vinyl Fab Industries, 13550 Otterson Court, Livonia. Wed or Fri afternoons.

MORTGAGE SUPERVISOR
Mortgage Company is seeking a qualified individual to supervise its Loan Delivery Dept. Must have previous supervisory experience & be familiar with the FHA/VA Mortgages to G.N.M.A., F.N.M.A. & institutional Investors. Send resume with salary history to Box 990, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

502 Help Wanted Dental-Medical

500 Help Wanted

SUBSTITUTE TEACHERS
Needed in Farmington Public Schools for the secondary level. Contact:
PERSONNEL DEPARTMENT
477-1300 ext 24

SWITCHBOARD RECEPTIONIST
Major Southfield real estate firm desires individual to operate large push-button switchboard and greet company visitors. Must be efficient and friendly and have neat appearance. Experience desired. Call 559-2060 ext 153

TAX PREPARERS needed, experience necessary. Farmington area. Call for appt. 478-3388

TELEPHONE SALESPERSON to call established customers from our Southfield location. Sales experience a plus. Hours 9am-1pm or 5pm-9pm daily. 8½ hour plus bonus. Call 8am-5pm 424-9850

TELEPHONE WORK
No Selling
SETTING UP APPTS. ONLY
PART TIME EVENINGS
Pleasant working conditions
Good Hourly pay
For Interview Call
ART MOORE
313-557-6677
PALM COAST, INC.
A Subsidiary of
ITT Community Development Corporation
An Equal Opportunity Employer

THE CITY OF LIVONIA
POLICE MATRONS
$3.50 PER HOUR
Part time - irregular hours. Minimum call-in pay $10. Must be Livonia resident and U.S. citizen, at least 21 years old with H.S. diploma or equivalency certificate, minimum height 5 ft. 4 in. Apply by Friday, Nov. 30, 1979 to: City of Livonia Civil Service Commission, 33625 7 Mile Rd.,
An Equal Opportunity Employer

THE Farmington Hills Ski & Tennis Team is looking for a seasonal full time salesperson. If you like to ski & your interested call. 478-9494 or come to 28507 10 Mile.

THREE POSITIONS for innovative youth program. BA or BS or relevant experience working with youth, ages 18 to 19. Send resume by Nov. 28 to Growth Works, P. O. Box 115, Plymouth, Mich. 48170. 453-0900

TOOL & DIE
Farmington Hills manufacturing company seeks individual with 3-5 years tool & die shop experience. Contact Mr. Schmidt:
478-8060

TOOL & DIE MAKER - Experienced. Steady year-round work with Over-time available. Group Insurance & Profit sharing. Plymouth, Telegraph area.
255-5300

TOOL & DIE MAKER
Starting pay $8.00 an hour. Romulus area.
326-3415

TOOL SERVICE CLERK
High school grad with good drafting background & math thru Trigonometry. Must be responsible & well organized. Company has 300 employees, is growing, move into tool design. Full benefits and $700 per month while learning. Phone for appointment. 532-6500

TRANSMISSIONS R & R MAN
Excellent working conditions. Free uniforms. Paid holidays and vacations. Call 525-7362

TYPE SETTER needed for Northville Advertising Agency. Full time position & benefits, salary based on experience.
348-3300

WAITRESSES, Housekeepers and cooks helper for Senior Citizen Apt. Bldg. Southfield location.
Call: 358-0213

WANTED BORING MILL OPERATOR
Nine to run on Sidharta Days.
Good wages, all benefits. Call Jerry, 348-0020

WANTED: MASTER PLUMBER with license & at least 5 to 10 years experience, to run Plumbing Division of a small mechanical contracting company. Benefits, incentive & Stock Options available. Send Resume & Plumber's License No. to: Plumber, P.O. Box J, New Hudson, Mi. 48165.

WANT TO LEARN A SKILL?
No Experience Necessary
Army Opportunities
Call Dave at 261-7383

WAREHOUSE MANAGER
Person needed to development & grow along with new company, located in Livonia. Experience in Shipping, Receiving, Inventory Control, Routing of Vecicles, Management, & General Warehousing Operations desired. Excellent opportunity for right person with this young aggressive firm. Must be bondable. Send resume & salary requirements to Box 958 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SEAMSTRESS - wanted, part time, experience necessary, pleasant working conditions, apply in person The Willow Tree, 238 S. Main, Plymouth

500 Help Wanted

WAREHOUSE TECHNICIAN
Reliable and dedicated person for equipment maintenance and warehousing functions. Mechanical aptitude a necessity. Excellent advancement opportunities into service technician. Starting salary and benefits based upon ability and experience. Contact Jim Powell.
The John T. Harley Company 477-1911

WELDER NEEDED
For Fabricating Shop. 2 yrs. minimum experience in electric arc welding. Full time. Southfield Area. 358-0590

WOMAN to clean at apartment complex in Farmington Hills. 40 hours. Call 851-4510

YOUNG MAN - over 24 preferred to operate box office at Theatre, very good salary, hours; 11 am-7 pm.
965-1885

502 Help Wanted Dental-Medical

ASSISTANT - DENTAL
Full & Part time. Experienced in 4 handed dentistry. Southfield area.
358-0078

BECOME A NURSE'S AIDE with an outstanding nursing team. Paid orientation, flexible scheduling, & excellent working conditions. Call Sue at 525-9220. Oak Hill Nursing Home, 31225 Grand River, Farmington. 477-7373

BOOKKEEPER/SECRETARY
For Dental Office Detroit. Must have previous experience in dental office. With thorough knowledge of Dental Insurance. Good secretarial skills required. Some bookkeeping background preferred. Must be Mature & Responsible. Others need not apply. Salary commensurate with credentials. Good opportunity for right person. Send resume to Box 852, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CHIEF TECH
9pm-5am, Mon. thru Fri. $3.60, experienced. Excellent benefits. Blue Cross - Blue Shield, Dental, Prescription, Insurance.
358-6310

DENDAL ASSISTANT
Chairside 4-handed, for busy progressive group practice. Dental experience preferred, must be willing to learn. Good salary, benefits, confidential, reply to Box 102, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL ASSISTANT for Birmingham family practice. Bright, attractive, extrovert oriented, experience preferred. 4 day week, benefits. Karla 642-4737

DENTAL ASSISTANT
Chairside 4-handed.
Mature & experienced. 4 day week
Call 557-3344

DENTAL ASSISTANT
For Childrens Dentistry office in Southfield. Mature person must like children. Experience desired. Call 569-1323

DENTAL HYGIENIST
Full time with preventive oriented Dental executive office, located in Fisher Building in Detroit. Monday through Friday, no Evenings or Saturdays. Paid Holidays and Vacations. Medical Insurance. Must like working with children. Excellent working conditions, your own Hygiene Department with 3 operatories. Must have good personality. Salary commensurate with experience.
Call 871-3260

DENTAL OFFICE
Front desk position, 4 days, some Sats to busy office. Experienced, a must type. Maple/Telegraph area. 646-2992

DENTAL OFFICE MANAGER
Days, No Nights, No Weekends
Birmingham Area
647-2560

DENTAL RECEPTIONIST wanted for modern office in Bloomfield Hills. Dental experience required. 338-4140

DENTAL RECEPTIONIST
Experience Preferred
Livonia Area
338-3551

DENTAL RECEPTIONIST - experience with Pg Board helpful. Busy N. Woodward practice - 4 day week. No Saturdays. Call after 1PM 544-9000

DENTAL RECEPTIONIST Assistant
Enthusiastic, personable individual. Excellent opportunity to work in congenial multi-staffed office in Plymouth. Experience preferred. Versatiled duties & pleasant work environment. Salary commensurate with ability. 453-8650

DENTAL RECEPTIONIST
Full time for expanding group practice in Fisher Building, Detroit. Graduate Dental Assistant or at least 3 years experience preferred. Must be neat, personable, mature, responsible and have good secretarial skills. No evenings or Saturdays. Excellent potential for qualified person.
Call 871-3144

DOCTORS OFFICE - Receptionist, morning hours, good typing ability.
569-0157

EEG TECHNICIAN
Experienced part time position - afternoon hours, or flexible hours per week. Excellent salary and benefit program. For details call 871-3144
Personnel Office
GARDEN CITY HOSPITAL
36475 Ann Arbor Trail
Ext. 277, 421-3300
An Equal Opportunity Employer

EKG TECH, permanent, Mon thru Fri position doing mobile EKG's in Tri County area. Travel reimbursement.
644-6134

EXPERIENCED DENTAL Assistant for Birmingham area family practice. Excellent opportunity including maximum benefit program. Salary open. 647-7220

EXPERIENCED preferable young gal to join our little group as a full time chairside assistant with some telephone experience in the Plymouth-Livonia area. 420-3040 426-1494

EXPERIENCE in venepuncture, injections, X-Ray, EKG. Full time including evenings & Saturdays. Apply at 9460 Middlebelt, Livonia.

HYGIENIST
Part Time
Canton Area
453-3060

JEWISH HOME FOR AGED
Full Time RN, 11-7 Shift
$6.37 hourly, $11,648.80 yearly
Plus 3 week paid vacation.
Part Time RN 3-11 Shift
$6.37 hourly, $11. daily
Vacation pro-rated
Call Miss Young 9AM-3PM
351-2336

LABORATORY ASSISTANTS
Full or part-time. Must have experience in blood drawing and experience in doing electrocardiograms. Apply to: Physicians Clinical Laboratory, 5 Research Dr., Ann Arbor, Mich.

LIVONIA PHYSICIAN seeks full or part time medical asst. with experience in lab work and basic office duties, call 9 to 5, 476-6190

LPN OR MEDICAL ASSISTANT to assist Doctors in busy OB GYN office in Southfield. Must have office experience and references. Light Lab required. UA, VP, and injections, etc. Benefits. Please call Darlene, 569-5463 or 569-5462

LPN'S NEEDED
For Interview
Call Dave at 261-7383
Army Opportunities

MATURE WOMAN
FOR KITCHEN DUTIES
4 days a week. $3.35 to start. Apply in person.
WISHING WELL MANOR
NURSING HOME
520 W. Main Street
Northville

MEDICAL ASSISTANT, full time, must be experienced in EKG, Ex-ray, Venepuncture, Plymouth Area. 459-3255

PRIVATE LAB.
Southfield Area. Evening position in processing department. Part Time. Call Mon. thru Fri. 1 PM-3 PM. 557-8080

RECEPTIONIST FOR optometrist office, experienced in office procedures. Part time only. 261-3220

502 Help Wanted Dental-Medical

MEDICAL ASSISTANT
Full time for ophthalmologist office, NW suburb. Reply to Box 684, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANT
Part time. Insurance Clerk for OB GYN office in W. Bloomfield. Prefer recent experience in OB GYN. Accurate typing, handling of all types of insurance claims. Call Lynn. 851-6070

MEDICAL ASSISTANT
With experience, X-ray, EKG, VP, light typing.
647-7280

MEDICAL ASSISTANT, Experience preferred, EKG, vena puncture, some lab work. Call 8-4 PM Monday thru Friday. 689-4038

MEDICAL BILLER, busy Dermatologists office in Southfield. Experienced in Blue Shield, Medicaid, Medicare and private insurance billing. Ask for Betty
557-7660

MEDICAL SECRETARY
Mature, some experience. Will train. Transcribing insurance forms & phone.
569-5474

MEDICAL TECHNOLOGIST with recent bacteriology experience, part time, alternating weekends, private lab in Southfield.
557-8080

Mental Health Workers
For Midnight Shift. Apply
Ardmore Acres Hospital
19810 Farmington, Livonia
474-3500

NURSE AIDES
Mature persons for afternoons and midnights. Will train, good benefits. New starting rate. See Mrs. Watkins.
NIGHTINGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

NURSE AIDE - Permanent position caring for elderly paraplegic, good pay. Call Mrs. Blunden. 557-3444

NURSES
AIDES
7-3 PM, and 3-11 PM. Start $3 an hour, benefits.
Apply in person.
Wishing Well Manor
520 W. Main St., Northville.

NURSING ATTENDANTS
Female and male, days, and afternoons. Part time. In-service education provided. Apply in person. 9-4 PM. Mon. - Fri. Westland Convalescent Center, 36137 W. Warren.

NURSING CO-ORDINATOR
Ideal position for individual with experience in Patient Care. License not necessary.
For Appointment
Call 336-0345
Valley Care Center of
Bloomfield Hills.

OPTICAL DISPENSER
Mature, experienced. Some clerical duties. Full time. Ophthalmologists office, Southfield. 353-1754

PART TIME and/or full time position to work in optical office located in Royal Oak. Knowledge of insurance billing & pegboard.
542-6400

PART TIME
Waxer or
Porcelain Man
Possible Full Time
Call for interview
BECKER DENTAL LAB
837-0866

PERSONABLE individual needed for responsible Management position in Bloomfield Hills Dental Office. Dental or public relations experience helpful. Call 642-9320 or send resume to:
Box 721, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PLEASANT Medical Assistant wanted for general practitioners office, able to do X-ray, EKG & injections.

POSITION AVAILABLE in Jan. for an experienced receptionist to work in an outstanding Birmingham dental office. Must be personable, honest, conscientious & courteous. Mon. thru Fri. 8-5. Interview now
645-2631

Registered Nurse
with psychiatric experience desirable. Full time, Midnight Shift. Apply
Ardmore Acres Hospital
19810 Farmington, Livonia
474-3500

RN-LPN
Full or part time, afternoons & midnights. Good starting salaries, and good hospital benefits. Modern facilities. Apply in person. See Mrs. Ferguson.
NIGHTINGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

RN - LPN
FULL OR PART TIME
MIDNIGHT SHIFT
Pleasant working conditions. Apply:
Middlebelt
Nursing Center
14300 Middlebelt Rd., Livonia
425-4200

RN - LPN
Progressive modern Nursing home is looking for an RN or LPN full time on the afternoon shift. Come in between 9am-3pm, Monday thru Friday for a tour & an interview or call
Director of Nursing, University Nursing Home, 23550 Five Mile, between Middlebelt & Inkster
427-8270.

RN, Midnight shift, full time. Blue Cross, meals, other benefits. Bedford Villa Nursing Centre Southfield.
557-3333

RN or LPN
RN
Full or Part time
3pm - 11pm shift
LPN
Full or Part time
1pm - 9pm
Contact Mrs. Hall - 476-6550
Dervis Convalescent Center
One block So. of 8 Mile on Middlebelt

RN'S - LPN'S
- ENJOY -
• YOUR FREEDOM
• YOUR FAMILY
• YOUR PROFESSION
- TOP WAGES -
OUTSTANDING BENEFITS
- YOUR CHOICE OF -
• Assignment
• Schedule
PART TIME/FULL TIME
MEDICAL
PERSONNEL
POOL
Bmfld/Pontiac 334-9220
Detroit/Sfld. 569-1950

X-RAY TECHNICIAN
Registered, 1 day per week,
Birmingham location.
647-4320

502 Help Wanted Dental-Medical

RNS & LPNS
Full or part time. Afternoon Shift. LPNS $4 per shift.
RNS $50 per shift.
WILLIAMSBURG
Convalescent Center
21017 Middlebelt, Farm
Between Grand River & 8 Mile
476-8300

RN'S & LPN'S
Needed at:
Northville Regional
Psychiatric Hospital
RN's - $1,144 and up
Based on experience
LPN's-$13,133 to start
Michigan Civil Service Benefits
Contact Mrs. Dixon at 349-1800 ext. 231
An Equal Opportunity Employer

RN'S - LPN'S
& NURSE AIDES with recent hospital/nursing home experience.
Immediate openings available when you are available to work. Top pay.
AMC HEALTH CARE ONE
Livonia
478-2590
Southfield Pontiac
569-2781 643-6970

$10 PER HOUR
RN'S needed for special project in Farmington. Full or part time. Starts immediately. Regular nursing. No specially needed. Apply in person 8am-5pm, 16415 W. 8 Mile, just west of Lodge.

504 Help Wanted Office-Clerical

A BANK HIRING TRAINEES
Tellers to $161wk.
Clerk Typists-$159wk.
Steno & Secy's to $12,000
Many other positions available. Most Fees paid by Employer.
Employment Center
Inc
569-1636

ACCOUNTING CLERK
Two to three years experience with Accounting journals, ledgers, thru trial balance. Good salary. Good benefits with J.H. Bennett & Company. Contact Mark Partington 476-8700

ACCOUNTING CLERK, typist, mature, dependable, accountants office. Southfield 557-6565

ACCOUNTING
Inflation is forcing you to get a job. Boredom is forcing you to look for something to do. We can probably help you kill two birds with one stone. If you were to join us in our attractive Southfield office, you would not only would get a competitive wage and good fringes, but also a membership to use any of our beautiful spas in the area. If you have some accounting experience, and want to beat boredom and bring home extra money, call us at 641-4200 for an interview.
Silhouette/American
Health Spas
30555 Southfield Rd.
Suite 400
Southfield, MI 48076

ACCOUNTING
OPPORTUNITIES
CLERICAL
Southfield based mortgage corporation has the following permanent positions available due to outstanding growth:
Construction Loan Accounting Clerk
Mortgage Loan Accounting Clerk
Accounts Payable Clerk
Experience is required for all positions. Highly competitive salary based on experience and skills which should include 40-50 wpm typing plus excellent mathematical aptitude. Benefit package includes tuition reimbursement. Call Ms. Fischer at 355-5500
An Equal Opportunity Employer

Accounts Payable
Experienced, to assist in Accounting Department. Must be mature and have an aptitude for figures. Novi area. Call weekdays 10 AM to 12 Noon.
349-5000

ACCOUNTS RECEIVABLE part time. Willing to learn bookkeeping machine. Apply at Great Lakes Wholesale Drugs, 11751 Levan Road, Livonia.

Accounts Receivable
Clerk
We are conducting an immediate search for an Accounts Receivable Clerk - freight claims who will be responsible for the timely filing, processing and answering correspondence on freight claims.
Requirements include at least a high school education and 2 years accounting experience with meaningful exposure to the freight business. The successful candidate will be a detail oriented self-starter, with good communications and organizational skills. Please apply at:
Vlasic Foods Inc.
33200 W 14 Mile Rd.
(Near Farmington Rds.)
West Bloomfield
An Equal Opportunity Employer

AUDITING CLERK TRAINEE
Challenging entry level position for Southfield firm. Typing required. Excellent benefits with rapid advancement opportunities. No previous job experience necessary. Call 355-3109

504 Help Wanted Office-Clerical

AVAILABLE-TRAINING
SECRETARY TRAINING for residents of Oakland County with High School diplomas or equivalent currently unemployed or underemployed. This is an excellent opportunity to prepare for a rewarding career as a Secretary. This program is sponsored by Oakland County C.E.T.A. Equal employment opportunity. For more information call Ms. Smith. 332-3991

BE PAID
TO THINK
Branch Manager needs Secretary who can use judgement. Good typing and dictaphone. $375 to start. Call Nancy.
644-4600
SNELLING & SNELLING
AGENCY

BOOKKEEPER - Computer input experience required. Prefer IBM S/34, payables, receivables, inventory. Nice office. Farmington Hills area. Good starting salary + fringes. Profit & Pension plan. Mr. Van Cleave 478-1200

BOOKKEEPER
Experienced with payroll & sales taxes, financial statements. Work in a Southfield CPA office on several sets of books. Full time.
557-0237

BOOKKEEPER
Small office, some typing, many benefits. Call Mrs. Lewis,
DEARBORN HEIGHTS
CONVALESCENT CENTER
274-4600

BOOKKEEPER
For Southfield Advertising Agency. Diversified position in pleasant atmosphere. Good typing skills necessary. Experience helpful. Excellent benefits. Call 358-4800, ext. 201

BOOKKEEPER
For a general contractor located in Southfield. Typing speed essential. Send resume & salary requirement to: Box #942, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BOOKKEEPER - full charge, 2 years experience, 2 years college preferred, some cost accounting preferred. Full benefits 644-4811

BOOKKEEPER, full time, with experience through trial balance and taxes for construction company in Farmington Hills. 851-0700

BOOKKEEPER, full-time, 9AM-4PM. Position includes various office duties as well as learning our automated Accounting System. bookkeeping experience necessary. Automotive helpful. Please send resume & salary requirement to: Box 104, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BOOKKEEPER & GENERAL OFFICE
Two Trial Balance for Livonia area Construction firm. Must be familiar with pegboard system. Salary commensurate with ability. Send resume to "Bookkeeper & General Office", 29200 Vassar Ave. Suite 224, Livonia, Mi. 48152

BOOKKEEPER
Small office in Northwest Southfield, has immediate opening for individual experienced in General Accounting, including Taxes & General Ledger, through Financial statements. Please mail resume with salary requirements to: "Bookkeeper & General Office", 29200 Vassar Ave. Suite 224, Livonia, Mi. 48152

BOOKKEEPER
Small office in Northwest Southfield, has immediate opening for individual experienced in General Accounting, including Taxes & General Ledger, through Financial statements. Please mail resume with salary requirements to: "Bookkeeper & General Office", 29200 Vassar Ave. Suite 224, Livonia, Mi. 48152

BOOKKEEPER through Trial Balance. Typing required. At least 2 years experience. Reliable, Mature, References. Same open. Detail oriented. Good conditions and Benefits. Southfield Area. Call Mrs Forbes 557-1622

BRIGHT, SHARP PERSON with good clerical skills to train as legal assistant and live in Plymouth area law firm at American Center. Degree preferred. Mr. Bornstein. 355-5000

BRIGHT WOMAN
With clerical skills & mathematical aptitude wanted for sales analysis, inventory control & inside order writing. Farmington Hills area.
Call Ron
478-1745

CLERICAL HELP
We are looking for a person with multiple office skills. Promotions are available. Some inside sales. (3 person office). A very positive sales organization. Great live