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LOIS RAY
The Prudential Town Center,
427-4000
546-1877
667 S. Main, Plymouth
453-2210
879-8177

JOBS!!

ing, good with people via phone & in person. Part-time, afternoons & early evenings. 617-2727 or 611-7677

Midnight. No experience necessary. Apply at Palace Fine Foods, 2890 W. 101st St., Minneapolis, MN 55410. 617-2727

BONUS PLAN. Why not be a part of the **REALTY WORLD** Team. Call me today for more information. 353-4603

HOUSEKEEPER - Full time. Franklin Manor Convalescent Center, 26960

EXPERIENCED BOOKKEEPER for rapid growing corporation. Must be able to prepare financial statements. **TOWN & COUNTRY EMPLOYMENT CENTER** 274-2747

BEGINNING needs an additional full time secretary with good typing, dictation and shorthand skills. **WOODLAND SHOPPING CENTER, LIVERMORE, CALIF.** apply in person.

HEALTH WORLD JERRY P. EDWARDS & ASSOC. 662-8100

SALES HOUSEKEEPER to work 6 hrs. every Sat. Southfield area. Must have own transportation. Call after 4pm 352-2331

Counselors/Interviewers for elite set. **445-4001**

KELLY
844-4600
SNELLING & SNELLING

Northwestern - 12 Mile area. Short-hand, typing and references required. Monday thru Friday 8 to 5

TOPS

OFFICE WORK, typing, filing, 8000 with figures. Troy area, 329-0105

BARBER/HAIRDRESSER

Lahser and Civic Center.

Baron Personnel. 354-6890

GRILL HELP

with 80 hours of education is reaching out to you. The person we seek must be looking for a positive income commitment.

WEIGHT LOSS CLINIC

Seeking a mature person for part time employment experience.

LIVE-IN Housekeeper. 3 school age children. 5 days/weeking on week.

Bookkeeper to supervise Hotel Book-keeping office. Computer experience a plus. Salary commensurate with experience. Send resume to: **TEMP**, 10000 Wilshire Blvd., Suite 1000, Los Angeles, CA 90024. No phone calls.

FILE CLERK, full time, 8 am - 5 pm.

FILE CLERK - Must have good knowledge of alphabetical filing, type setting, be dependable and reliable. If you're top too - come in and apply at 12500 Woodward Ave., Room 100, Detroit, Michigan 48202. Shortlist preferred but not necessary. Send Bloomfield area. Reply to Box 120, Observer & Eccentric Newspapers, 36251 Livonia Rd., Livonia, Michigan 48150. \$5.00/week. 5 Yr. old girl. Hours flexible. 12 & Drake area. Preferably Farmington Green West Sub city. \$5.00/week. Reply to Box 242, Observer & Eccentric Newspapers, 36251 Livonia Rd., Livonia, Michigan 48150.

Collection agency requires person to assume administrative responsibilities. Good references a must. 557-7115

29449 W. 6 Mile, Livonia

PERMANENT full time secretary for 1 man insurance office. Minimum high school education. Must be good with numbers. Call Don Franches for appointment. 358-2555

man with restaurant experience as full time manager.

Michigan's largest housing company will be opening 50 new offices statewide. Twelve Mail. 332-0462

352-3454

Mile - Evergreen area, own transportation, hours flexible. Call 9am-1pm

Funeral Home. 425-9250

SITTER NEEDED Livonia area

are actually a great investment in a career in the business world. Entry level position offers advancement opportunities.

2257 S. Telegraph, Bloomington, IL 61701

642-9650

PERSONALITY PLUS

SECRETARY

NIGHT CHIEF NEEDED
With experience. Good pay and benefits. Call VAM-3PM 338-0454

• Management Positions
• 2 Week Sales Training Program
• Exclusive Desk Enlarging

Full time sales personnel for supply dept. Retail experience necessary.

Domestic

SUBSTITUTE Teacher needs sitters for Bloomington, Chicago, St. Louis, Peoria

HAPPY 362-1180 particular emphasis on appearance and communication with people. Some experience in neon signs and a desire to learn. Years recent secretarial experience. Fast, accurate typing and shorthand required. **31727 Cranfield**

NEW YEAR!

KELLY

starting individual who needs little or no supervision would be ideal. Enthusiasm, poise and dependability will really

parking and a discount in our stores.

For anyone for a confidential interview

• Limited Competition

• We have a need for over 40 managers

Call Phil - AM Realty

BABY-SITTER NEEDED - Mon, Wed, & Fri. Two (2) children, ages 1 & 4.

424-8811

591-8146

Mature couple to manage 38 units. Very little work. Apartment, utilities, salary.

Start the New Year out with an exciting tem-

SERVICES

PHONE ORDER/CRT OPERATOR

CUNNINGHAM

SALAD HELP

522-6500

customers. Sales experience a plus. A.M., P.M., or afternoons selling. 44 an hour plus bonus. Training provided. Call

500 Help Wanted Only

KEYPUNCH
Either Building Area

positions available for typists, secretaries, & sales associates. Salary per hour depending on experience. Fully paid benefits including Dental. Fee Paid.

505-7701

SALESMAN WANTED. Hours 10am-4pm, 5 days a week. Travelers Tower in Southfield. Call between 10am-4pm.

As Equal Opportunity Employer

assistants, clerical assistants, library pages, must be economically disadvantaged, students from Oakland County

producers.

** Sales Associate has individual control of

start your temporary job tomorrow. 424-8470 KEYBRUNCH Typing 50 wpm minimum required. Willing to train right person. in Rochester Area Needs Bookkeeper. Send letter or resume to: Box 214, Osprey, A. Florida 32057. No phone calls. SHORT ORDER COOKS INSURANCE FIRING NOW! Looking for a part time job while your Member of CMAA and Birmingham Board of REALTORS.

Somebody For rapidly expanding suburban company, prefer minimum 6 months experience on 150, excellent future benefits. Permanent full time position. Please apply in person only. **Apply in person only** **Nugget Restaurant** professional career-minded life and disability agent in the Metropolitan area. Exceptional marketing program with is required is a good telephone personality. We offer salary plus commission (see just a few hours work each day). **CENTURY 21 Sales Academy.** ** Effective sincere management support.

RECEPTIONIST
To admission office
515-1970
SHARROW & ASSOCIATES

TYMSHARE, INC.
337-9000

WAITERS
WAITRESSES
Further information call:
MR. JACOBSON
358-1120

HOMEMAKERS - Full Time
437-2575

National Relocation Network
•• •• ••

525-5170 gal secretary on a part-time basis. Salary & hours negotiable. Experience preferred. **RECEPTIONIST/Assistant for Podiatrist's office, 4 day week. No weekends** **Min. 20 Hours a Week**
565-3500 **Learn a high paying skill.**

SECRETARIES Receptionist/Out Front Image counts for these Heat & Great spots offers heavy personal contact in person. **FOR INFORMATION CALL:** 615-1210

Must be 18 & have transportation.
Also phone work in Southfield area

478-1130
 LEGAL SECRETARY
 RECEPTIONIST/ TYPIST
 person, Catering Office, Holiday Inn Of Southfield, 26555 Telegraph.
 Madison Heights
 588-4450
 TIME FOR A CHANGE?
 EXECUTIVE TRANSFER SALES
 Middlebelt at 14 Mile

543-1080
Renaissance Center
Tower 100, Room 1809

Postale
692-7700

Who can assume substantial responsibility wanted for small Birmingham office

PO Box 376
Examination Hills, Mich 48118

jojo's restaurant
29069 Greenfield Rd. S.W'd

menstruate with ability, new construction, incentive awards, branch office in South

MANPOWER TEMPORARY SERVICES
 Plant & Office Sales Promotion
 We are seeking a dynamic gal interested in a challenging secretarial position to work in a challenging environment. One year legal experience.
 We are seeking a dynamic gal interested in a challenging secretarial position to work in a challenging environment. One year legal experience.
WORD PROCESSOR
 Vloc Equipment
 Day or evening shifts available. Apply in person: Howard Johnson, 25600 Northwestern Ave., Southfield, Michigan 48033.
 478-4660
 Tom Kuster.
THE DURBIN COMPANY REALTORS

WAITRESSES
FULL TIME

SALES SECRETARY

of electronic instrumentation is seeking an experienced

as well as possess excellent organizational and secretarial skills. Must be experienced and outgoing. **525-1634**

NICOLET INSTRUMENT CORPORATION

What is the earning potential?

HILLING CUSTOMER SERVICE ASSISTANTS

Livonia Office

for a person who has good math, typing, and calculator skills. Customer contact background required. FDR experi-

benefit package. If you meet the qualifications, come in

near 12 Mile Rd.
Southfield

SHARON SILVERMAN
Manager

Call for Reservations
951 7000

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