500 Help Wanted

FOREMAN

Excellent opportunity for growth with 50 year old Company. Expanding manufacturing operation. Will have direct supervision of employees & equipment operation. Responsibility for heat treating, metal machining, or industrial warehousing background with a minimum 3 yrs. as direct Supervisor. Should be strong leader, able to manage own time & accept responsibility. Send resume to Box 264, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

GATEHOUSE PERSONNEL
Must be 18 years old or older. Housewives, students, retirees welcome. Full & part time work available. Apply at Hambletwood Gatehouse, 14 - Mile between Drake & Halstead

GEAR SHAVER
Experienced or interested person with shop experience. 32701 Industrial Rd., Garden City 525-9144

A GENERAL MANAGER TRAINEE
$15,600 to $22,500
FIRST YEAR
$25,000 to $40,000
AFTER FIRST YEAR
Guaranteed monthly salary, range from $500 to $1500, plus commodity bonus average of $500 to $1,000. Excellent benefits. On job training. Profit and stock sharing program. National OTC corporation factory outlets. New locations under construction. Call Tom or Joel days, nights or weekends.
Personnel Recruiters
358-3300

GENERAL FACTORY work, female preferred. Full time. Apply in person only. L & R Grinding, 36733 Amrhein, Livonia, between Levan & Newburgh.

GUARDS
Full & part time
SECURITY SERVICES
31171 W. 10 Mile
Farmington 476-4335

HAIRDRESSER, male with experience, excellent pay, busy Birmingham Salon. The New You Salon 645-1118

HAIR STYLIST & colorist must be licensed, good clientele, 60% commission, paid vacation. Growing Rochester area. Please call 375-1288

HARDINGE CHUCKER - Livonia job shop needs experienced person to machining hi-temp alloys for aerospace work. No late shifts, fringe benefits, days or afternoons. Quality Precision Products, 36761 Amrhein, 591-3121

MAIL INVENTORY CLERK
Of small National firm in Southfield has full time position for responsible person to handle mail room duties. Good benefits and working conditions Call. 353-0200
An Equal Opportunity Employer

500 Help Wanted

HELP!
250 People

KELLY SERVICES needs 250 people for inventory work on Thursday 1-10-80, 6 AM to 11 AM, in Westland. If interested, apply at KELLY SERVICES 9 to 3 P.M. Mon thru Wed

29449 W. 6 Mile, Livonia
522-4020

Not an Agency - Never a Fee

KELLY SERVICES
"The Kelly Girl People"
Equal Opportunity Employer M/F

IMMEDIATE OPENINGS
We are looking for ambitious young persons who are interested in a career in the heating & cooling business. No experience necessary. On the job training.
533-7880

INDUSTRIAL MECHANIC with electrical background preferred. Leadership potential. Livonia area. Mon thru Fri. 8 10am-2pm 476-8949

INSPECTOR
Heavy Plate Metal Fabricator needs experienced individual to check Machine Bases, Jigs, Fixtures, Steel Weldman in various stages of Manufacture through Final Inspections. This Vacancy is a full time permanent position with leading established company of the past 23 years
HAR SHOP LOCAL 151
Competitive Wages
13 Paid Holidays
Paid Vacations
Blue Cross-Blue Shield
Major Medical
Dental, Optical
Sickness & Accident
Bereavement Pay
Life Insurance
Apply at
CUSTOM FABRICATORS INC.
15700 DALE
Telegraph-5Mile Area.

INSPECTOR
To manage QC Department of small Aerospace Manufacturing plant. Must be familiar with specs, layout, inspection, trig. & compound angles. Quality Precision Products, 36761 Amrhein, Livonia 591-3121

500 Help Wanted

DATA BASE ADMINISTRATOR

Major Health Care organization in the Metropolitan Detroit area needs a Data Base Specialist. Plan calls for major project development for 5 year period.

WE REQUIRE:
- Innovative self-starter highly motivated.
- Strong verbal and written skills
- 2-5 years experience with DB/DC systems
- Knowledge of DB security techniques
- BS degree or equivalent

WE OFFER:
- Technically challenging opportunity in a new installation
- Full responsibility and authority for DB/DC
- IDS-II environment
- Excellent working conditions
- Full benefit package

Salary commensurate with experience. Please send recent resume with salary history to:
Personnel Officer
P. O. Box 64110
Detroit, MI 48264
Equal Opportunity Employer M/F/C

sales
JOIN THE BIG NUMBER ONE... ORKIN PEST CONTROL

Orkin Pest Control, the largest and fastest growing exterminating company in the world, offers a unique opportunity for sales people to grow with the company into highly paid career positions. No experience necessary - we will train you for residential and commercial sales

As a member of our growing organization, you'll receive

- Car allowance
- No overnight travel
- Protected territory
- Excellent benefits and retirement
- Opportunity to join our Management Development Program and profit from our promotion from within policy
- Paid Training Program
- Leads provided

If you have confidence in yourself and sales ability, call Larry Rufledt at 313-356-5080

ORKIN
An Equal Opportunity Employer M/F
PEST CONTROL

500 Help Wanted

•INSURANCE OPENINGS•
Personal, Commercial Clerk, Underwriter & Processing Clerk. A growing Agency looking for experienced people. We have good clients, fine facilities with modern equipment, excellent Employee Fringe benefits
Hempstead, Barrett & Assoc.
1681 S Telegraph Rd.
(P.O. Box 810)
Bloomfield Hills, Mi.
334-4724 642-3494

INTERIOR DECORATOR - Assistant. We specialize in Custom Accessories Part or Full time, will train
Call from 9AM-4PM 357-4059

INVESTMENT REP TRAINEE
$15,000 to $30,000
NYSE Corp. suburban branch, on job training.
Call Joel or Doug
, Personnel Recruiters
358-3300

JANITOR

For small industrial plant and offices in Farmington Hills. Excellent benefits. Please telephone for interview,
478-1900

JIG GRINDER
SURFACE GRINDERS
Minimum experience 1 to 2 years
981-1770

LATHE HAND
Experienced only for permanent employment. Top wages. All benefits. Bonus. Days. Overtime. Lots of work.
LOC PERFORMANCE
453-2300

LATHE HAND - Must be experienced Salary, benefits, paid vacation. 45 hours & some Saturdays. Champion Machine, 20601 Glendale, Detroit, Mi. 533-8200

LAUNDRESS

Full time, dependable, good benefits, references required. Call for interview. 8 AM to 12 Noon
Presbyterian Village
531-6874 531-7185

Laundry
Mature women for part time or full time. Flexible hours. Apply in person, Dorvin Convalescent Center
29270 Motlock, Livonia
(One block south of 8 Mile on Middlebelt)

MACHINEST, operate radial drills, planer mills & grinders. Make motor set-ups, must be able to read micrometers, gauges and own basic machinist tools. All benefits, good working conditions. Union shop. Foundry Flask & Equipment Co., 456 Cady, Northville.

MACHINIST - minimum 3 years experience. Must have own tools, small job shop in Farmington. 474-7200

MAIL CLERK for downtown Detroit law office. High school graduate, good phone voice intelligence & energy, a must. Private bldg. across from Ren Cen $140 per week. Pat Patterson 962-5180

500 Help Wanted

TELEPHONE MARKETING SPECIALIST

Major division of top 500 corporation seeks several women to work as telephone marketing specialists.

Responsibility includes contacting existing or potential customers to develop and evaluate market information and to obtain orders when appropriate. Previous experience in dealing with customers or related organizational experience helpful.

Salary plus commission, excellent fringe benefits. Office is located in Birmingham. Contact Mr. L. Tamanski Jan. 9, or Jan. 14, between 3-5 p.m.

646-5100

DATA PROCESSING MANAGER

Rapidly growing health care organization in the Metro Detroit area seeks a Manager of Data Services.

WE OFFER:
- Excellent working conditions
- Complete benefit package
- Opportunity to develop a young department
- Total responsibility
- Major development agenda

WE NEED:
- Highly motivated self-starter
- 2-4 years management experience
- Knowledge of health insurance industry
- Recent technical experience with GCOS, IDS
- BS degree or equivalent

Salary commensurate with experience. Please forward recent resume with salary history to:
Personnel Officer
P. O. Box Officer
Detroit, MI 48264
Equal Opportunity Employer M/F/C

500 Help Wanted

MAINTENANCE
For large apartment complex in Oak Park. Salary plus apartment and utilities. Adult community, no pets. Call between 9 AM and 5 PM, Monday thru Friday.
968-8659

MAINTENANCE MECHANIC
Maintenance person with experience in electrical, air conditioning and other related building.
Apply at:
TWELVE-OAKS
Management Office

MAINTENANCE
PERSON with general maintenance experience, (furnace operation, plumbing, some electrical), for a full time position at a 400 bed retirement home in Redford Township. Call for interview
Presbyterian Village
531-6874 531-7185

MANAGER TRAINEE
$15,500 to $20,000
For wholesale outlet.
Call Doug or James
Personnel Recruiters
358-3300

LATHE HAND
Experienced only for permanent employment. Top wages. All benefits. Bonus. Days. Overtime. Lots of work.
LOC PERFORMANCE
453-2300

MATURE HOUSE Parent/Resident Manager for small group home of 6 retarded persons. Live-in position with benefits. College training helpful but warmth and sensitivity more important. Couple or single person 557-7650

MATURE LADY for party store in Westland. 326-3960

MATURE PERSON, woman preferred to do light misc. machine work. Small shop. Days. Redford Twp. Call after 9A.M. Hydrone Corp. 533-8530

MATURE PERSONS, experienced in Drill Press and assembly operations. Apply in person. Van Mark Products, 28145 Industrial Park Dr., Farmington Hills

MEDIUM SIZE plant located in Livonia has an opening for qualified maintenance electrician with a background in electrical mechanical trouble shooting. Factory experience necessary. This is a union shop with good starting rate & benefits 464-0080

METALLURGICAL TECHNICIAN
To perform mechanical testing, chemical analysis and other laboratory duties. 2 years college and/or experience necessary. Send resume to Personnel Dept. PO Box 630, Plymouth, Mi. 48170
An Equal Opportunity Employer

MILL HAND
Tool & Die work. Experienced for permanent position. Most benefits. Top wages. All benefits. Overtime. Days. Lots of work
LOC PERFORMANCE
453-2300

- MODEL TYPES WANTED -
Fashion photographic TV
$25 to $45 an hour (Photo Rate)
A I.M.A. 557-1370 or 581-2516

500 Help Wanted

MOTEL MAIDS
Full time, excellent salary. Royal Mount Inn, 27751 Plymouth Rd. Livonia

NEEDED IMMEDIATELY
Driver Delivery Sales in Livonia. $8.00 per hour. Neat, 18 or older. Willing to learn new trade. Call 525-5460

NURSERY SCHOOL STAFF PERSON
Full time. Experienced in pre-school college child development.
427-0233

•OPTICAL•
Career-minded, dispensing Optician needed for Metro area. Good working knowledge of Contact Lens & basic dispensing skills required. Salary & incentive programs, comprehensive benefits. Previous applicants need not apply. Call National, 559-5558
An Equal Opportunity Employer

ORDER EXPEDITER
This position involves Phone Contact with both Customers & Venders. The job responsibilities include Processing of Receiving & Shipping documents, handling of Freight Claims and Tracers and obtaining and improving delivery dates from suppliers. Confidence in Efficiency are vital in this position. Experience in a similar position is required. Fringe benefits, Livonia area
Call 421-9300 ext 300.

OUR INVENTORY control department night shift operation is seeking a high potential candidate for a career professional supervisor position. Our cycle inventory operation is computerized & accounting detailed which requires a quality conscious & detail oriented professional. The successful applicant will be experienced in inventory control routine, possess excellent math skills, have some college training in business & some leadership experience. A college degree would be a plus. This position offers an attractive salary in the teens with a full range of company benefits including potential for participation in annual bonus program. Interested candidates please forward a resume detailing background & salary requirements to R. P. Shoneck, Inc. personnel Manager, United Stationers, 22432 Capitol Drive, Livonia

PAPERHANGER - wanted, experienced. 476-7600

PART OR FULL TIME Excellent opportunity to earn money thru telephone canvassing, your hours, our hours, no selling involved. Pleasant telephone voice a must. Experience preferred. Mr. Mike. 483-6360

PART TIME Church Nursery, Sundays, hourly wage. Telegraph Fenkell area. Please call Mrs. Martin 532-1850

PART TIME - writer/assistant needed for specialty health care communication, marketing firm with minimum 5 years professional experience in public relations, advertising, and/or publications. Must be available on an on call project basis. Call 644-0595

Patient Accounts Manager
A Detroit Hospital is seeking a Patients Account Manager to be responsible for the supervision of all third party and patient billings and data input functions.
Three or more years hospital billing experience required. Degree preferred. Knowledge of computerized billing systems helpful. Salary is commensurate with previous work experience and educational background.
Send detailed resume in confidence to Box 988, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150
An Equal Opportunity Employer

PERSON WANTED
Full time. Pick-Up Truck Driving in Metro area.
Call 591-8544

PHARMACY TECHNICIAN
Full time days, Joy-Tel area. Experience necessary. 274-5300

POLICE CADET TRAINING PROGRAM for POLICE OFFICER
(Non Residents May Apply)
$12,811.20 to $15,654.40. Must be U.S. citizen, at least 17½ years old, but not have passed 20th birthday; have high school diploma or equivalency certificate; be not less than 5 ft. 6 in. tall (females 5 ft. 4 in.), at time of application a written statement from a physician must be submitted giving applicants visual acuity in each eye uncorrected (must have 20/30 or better vision in each eye without glasses or contact lenses) and must be in excellent physical condition. Police Cadets must enroll and complete a 2 year Associate Degree Program in Law Enforcement or Police Administration and serve as a Police Cadet for at least 2 years prior to promotion to Police Officer. Apply in City of Livonia Civil Service Commission, 33000 Civic Center Drive, no later Friday, January 11, 1980
Equal Opportunity Employer M/F

•POLICE OFFICERS•
CITY OF NOVI, MICHIGAN
Applications being accepted until January 14, 1980. Bachelors Degree or better - preferred. Military Veterans with minimum of 2 years College is acceptable. Presently employed Police Officers from Departments in Oakland or Wayne Counties - not accepted unless off the force for 90 days.

POLLUTION CONTROLLER
Needed immediately in Livonia Area. No experience necessary, will train. Must be 18 or older, neat in appearance & have good running auto. Start immediately. $8.00 per hour. Call 525-5455

PORTER for days. Apply in person, Holiday Inn of Southfield, 26555 Telegraph

PRODUCER OF sophisticated powder metal parts in need of maintenance man and/or vacuum furnace operator. Hydraulic & electronic background preferred. Competive wages in a new and small High technology company located in West Farmington hills. Send resume & salary requirements to
GENERAL FOREMAN
CMI
PO box 670
Farmington Hills, Mich. 48024

500 Help Wanted

Production Control Clerk
Temporary position available immediately. Requires excellent math aptitude with some knowledge of production inventory control. Call for interview
476-7100, Ext 277
Diamond Automation Div
23100 Haggerty Rd Farmington
Equal Opportunity Employer M/F

PROGRAM AIDES
For group home for retarded females. Must be high school graduate. 332-9960

PROGRAMMER
We have a full time opening for a Computer Programmer to work in our progressive Data Processing Department. Responsibilities include working with program specifications to maintain existing programs.

1-2 years previous related experience plus 1 year specialty training (I.E. Associate Degree) We offer an excellent salary and fringe benefit package including major medical and dental insurance. Apply Personnel Department, Administrative Services Bldg.
William Beaumont Hospital
3601 W. 13 Mile Rd.
Royal Oak, MI 48072
An Equal Opportunity Employer

PROOF OPERATOR
Immediate opening for proof operator with one year experience on 10 key proof machine. However will train qualified applicant. Good working conditions, excellent fringe benefits. Salary commensurate with experience and ability.
Contact Ms. Paczas
FIDELITY BANK OF MICHIGAN
101 S. Woodward at Maple
Birmingham, Mich.
An Equal Opportunity Employer

RACK INSTALLER
Immediate openings for aggressive people to install toy and pet racks in supermarkets. Will train. 349-8300

RECRUITER TRAINEE
$16,000 to $25,000
National training school.
Call Maria or Jeff
Days, Nights or Weekends.
Personnel Recruiters
358-3300

RELIABLE WOMAN for church nursery 5 hours per week $3.15 per hour. Sunday & Wed. nights. Farmington Hills. Ask for Mrs Norten 466-9421

RENTAL AGENT
Experienced in apartment rentals. Must be willing to work Saturday and Sunday.
355-2530
Call after 4 PM

RESTAURANT MANAGEMENT
Fee Paid. TRAINEE. Full service restaurant. 5 day work week. back to back days off. Fixed schedule. College or business experience
Baron Personnel 354-6690

RESTAURANT MGR. - trainee, some restaurant, management experience. $975 mo.
Stay Greene Personnel 399-1428

ROCHESTER area. Responsible mature person to take charge of Apt. Rental office in Rent-up program. Must type and have pleasant personality. Call for appointment. 559-8720

SALES
Accounting
Aircraft
Business Products
Commercial Products
Consumer Products
Electronic Components
Industrial Products
Pharmaceutical
Baron Personnel
354-6690

SALESALDIES
ASSISTANT STORE MANAGER
For needlecraft department. Openings in Livonia and Southfield. 541-3539

SALESWOMAN for the bridal salon at Chudeks, Birmingham. Dependable adult, part time hours. Call for appointment 647-1300

SALES WOMAN
For fine Linen & Bath Shop. 9:30 AM-5:30 PM, Tuesday thru Sat., no evenings. Retail references required. Apply in person to Miss Mandell, The Linen Closet, Telegraph at Maple.

SECURITY FIELD
PART TIME
3 or 4 days per week, good driving record, neat appearance, call Mon. or Tues. between 10am-2pm.
353-7707

SERVICE DISPATCHER
Telephone work, typing, billing. Many fringe benefits.
Maytag Company
444-6600

SERVICE STATION
Accepting applications for weekend Cashiers, male or female. Apply in person at Joy & Merriman Standard, 31411 Joy Rd., Westland

• SET-UP MAN •
Production Machine Shop needs Set-Up Man for drills, mills, & lathes. Must have some experience & own tools.
Phone 261-7350

SHEET METAL, tool bending. Some experience desired. Excellent fringe benefits. Starting salary will vary with experience. Vac-Hyd, 15701 Glendale, Detroit. Ask for Joe 838-2800

SHIPPING AND RECEIVING CLERK. Must be able to operate hi-lo and help production foreman move stock to machines. Must have 2 yrs. experience in shipping. Fringe benefits. Apply Williams Plating, 13170 Merriman rd. Livonia.

SOCIAL SERVICE ASSISTANT - part time, hours 3pm-8pm. Mon. thru Fri. Gerontology experience preferred. Valley Care Center. 255-0345

STEADY, RELIABLE, Mature Man, to learn trade. Must be right handed. Emblematic Jewelry Products, 22425 Heslip at 9 Mile, Novi.

STEADY, RELIABLE, Mature Women. Good eyesight for benchwork. Emblematic Jewelry Products, 22425 Heslip Dr. at 9 Mile., Novi.

STUDENT FOR part time delivery & general work in TV shop. Our van. Must have excellent driving record. Apply 28915 Joy Rd. Westland

500 Help Wanted

STOREROOM CLERK
We have an immediate opening for a reliable individual to assist our food & beverage controller. Lifting involved. Will work Saturdays.
Please Apply In Person
Personnel Office
Mon Thru Fri
9am-1pm 3pm-4pm
SHERATON-SOUTHFIELD HOTEL
17017 W. 9 Mile Rd.
Southfield, Mich.
An Equal Opportunity Employer

STRUCTURAL STEEL FABRICATOR. Experience necessary. Field experience preferred. Livonia area. Mon thru Fri, 8.30am-5pm. 474-8931

STUDENT for part-time delivery and general work in TV shop. Our van. Must have excellent driving record. Apply: 28915 Joy Rd., Westland.

SUBSTITUTE TEACHERS
For the month of February. Requirements: an active or expired provisional, continuing or permanent certificate or 120 hours with a minimum of 45 hours of education required. Previous teaching experience not required. $33 day rate paid. Apply Personnel Dept. Pontiac Board of Education, Administration Bldg 350 Wide Track Dr. East between 9-3.
An Equal Opportunity Employer

SURFACE GRINDER
Must be completely experienced on small surface grinding operations and able to set up and inspect own work. Background in gage work helpful. Top rate and overtime available to applicant with well rounded background and dependable work habits. Phone 349-2730 for interview arrangements.

SYSTEM ANALYST
3-5 years experience, manufacturing background. MRP & CCP plus management science degree desired. IBM system 3 model 15 equipment. $24-27K plus Big 3 type benefits
Fee Paid Position, Call Now
PLACEMENT PLUS PERSONNEL 358-3250

TAX PREPARERS
Accounting office needs additional help in preparing 1979 tax returns. Good hourly rate. 559-4825

TAX PREPARERS wanted, for days or eves. part time or full time until April 15. Accounting & tax office in Redford Twp area 533-0121

TEACHERS
Use your skills and education in your own home, as a Foster Parent to a mentally handicapped young adult or adults. Receive approximately $640 per month for each person placed. Your home. Our staff will give you guidance, training, and support. For more information, call:
NORTHVILLE RESIDENTIAL TRAINING CENTER
349-8000, Ext. 238

TELEPHONE SOLICITORS needed to set appointments for real estate sales representatives. Salary plus bonus. For appointment call Bernie after 12 Noon. 424-9292

TELLER POSITIONS
Full & Part-time. Excellent benefits. Apply: Personnel Dept., 9AM-11AM. Michigan National's Bank of Southfield, 29231 Telegraph, Southfield, Mi.
Equal Opportunity Employer M/F

TOBACCO MANAGER
FLOOR MANAGER
COSMETIC CLERK
Experience preferred. Many benefits. High pay. Day and night hours available.
EFROS DRUGS
West Bloomfield
626-3400

TOOL MAKERS
Bench hands, bench helpers, experienced in machine building. Applications now being accepted at new plant in Novi area.
WISNE AUTOMATION
42445 W. 10 Mile Novi

TRAVEL AGENT
Seeking individual with 6 months ticketing experience to work in tour operators office. Call manager.
CAN-AM Travel 353-9740

TRUCK DRIVER/DELIVERY Man wanted for Birmingham Furniture Store. Full-time pos. w. Immediate opening Call Domicile 642-4260

UNEMPLOYED? 18-24 year olds living in Wayne County on the Job training program. Call Ann, Janet Jimi 9-5PM Michigan Employment Project 655-1900

WANTED FULL time shipping & receiving clerk. Must be accurate with figures, only hard worker with experience and references need apply. 33920 Industrial Rd. between Plymouth & Schoolcraft. E of Farm Pk

WANTED part-time Youth Sport Coaches. Desire to work with kids, 6-12 years in leadership role. Must be school or weekdays and all day Saturday. Call Dave at the Farmington YMCA. 553-4020

WANT TO BE YOUR OWN BOSS?
Farmers Insurance Group has openings for Agent Trainees in this area. Training will not interfere with your present employment. Call for details, 559-1655

WAREHOUSE
Full time Immediate Opening for Ambitious Young Man, to assist in the Receiving, Shipping operations, of a Retail Drug Chain. Warehouse & Driving experience helpful. Warehouse located in Dearborn, Apply in person at 15301 Century Dr. (1 blk N. of Florida, East of Greenfield) on Tuesday Jan 8, between 9AM-12Noon. 336-4700

WAREHOUSE HELP - full time, no students. Dependable, own transportation. Must be 18 or over. Symons Corporation, 416 W. Ann Arbor Rd., Plymouth. Call for interview. 453-3631

WAREHOUSEMAN, Monday thru Friday. Birmingham area. Many benefits. 645-5634

WAREHOUSE PERSON
Puller/Packer, light lifting required. Apply in person. Starting $4. an hour. 12533 Wayne Rd., Livonia.

WELDER, fabricator for conveyer type machines. Print reading necessary, experience helpful. Campbell Machines Co., 41400 Gd. River, Novi.

WESTLAND AREA
Experienced Maintenance Man for apartment complex. Must know how to fix dishwashers, electrical & plumbing. Must be reliable. Call between 4 & 5PM 326-8270

500 Help Wanted

FINANCIAL ANALYST

The newly expanded multi-unit health care facility in Royal Oak is seeking the services of a person with a strong analytical ability and experience in the health care field. Duties of the position include budget preparation and analysis, statistical analysis and financial statements preparation. Experience in third party cost reporting helpful. Accounting/Finance Degree with a minimum of two (2) years experience required.

We offer an excellent compensation package including major medical and dental insurance plus salary commensurate with background experience. Apply Personnel Department, Administrative Services Bldg.

WILLIAM BEAUMONT HOSPITAL
3601 W. 13 Mile Rd.
Royal Oak, MI 48072
Equal Opportunity Employer

500 Help Wanted

WHEEL ALIGNMENT MECHANIC
Must be experienced. Fringe benefits & plenty of work. Apply in person.
25959 W. 8 Mile, Redford Twp.

YOUNG MAN preferred, between 18 - 21. To work weekdays and some week ends. Receiving goods and some general clean-up. Please call between 11AM-3PM and ask for John 569-8335

$4 PER HOUR
Plus commissions, telephone survey. Days or evenings, work in our pleasant Southfield area office. 967-7411

502 Help Wanted Dental-Medical

ASCP OR equivalent, 4 years experience in Microbiology processing. Apply Woodland Medical Center, 22341 West 8 Mile. 538-4700

ASSISTANT for endodontic office in Plymouth, experience preferred. 459-8844

ATTENTION NURSING ASSISTANTS positions open on all shifts at Valley Care Center. Apply at 50 Square Lake Rd., Bloomfield Hills, between 1-4 P.M., Mon. - Fri. Will train.

ATTENTION RNS
Floor supervisory positions on all shifts open at Valley Care Center, 50 Square Lake Rd., Bloomfield Hills. New salary scale in effect. Excellent fringe benefits including shift differential. For appointment, contact Mrs. E. Radzanovich, Director of Nursing Service, between 9-5 P.M. Mon. - Fri., at 338-0345

BOOKKEEPER/SECRETARY
For Dental Office. Detroit. Must have previous experience in dental office. Thorough knowledge of dental insurance. Good secretarial skills required. Some accounting background preferred. Must be Mature & Responsible. Others need not apply. Salary commensurate with credentials. Good opportunity for right person. Send resume to Box 852, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CHAIRSIDE ASSISTANT experienced in 4 handed dentistry for 1 man general practice. 22-32 hour week including 1 evening & Sat. W. BLoomfield. 851-5630

Cytotechnologist
Large suburban hospital in S.E. Michigan has an immediate opening for a Cytotechnologist (ASCP Registered) in the Anatomic Pathology Department. Excellent salary and benefits including major medical and dental insurance. Apply Personnel Department, Administrative Services Bldg.,
William Beaumont Hospital
3601 W. 13 Mile Rd.
Royal Oak, MI 48072
(313) 288-8601

DENTAL ASSISTANT
With assisting degree or at least 3 years experience for position with Group Practice in Fisher Building Detroit. Must be well trained in all phases of dentistry. Monday through Friday. No Evenings or Saturdays. Benefits included. Good long range potential for qualified person
Ask for Dianne 871-3260

DENTAL ASSISTANT Oral Surgery Office. Full time. Birmingham Area Dental background necessary, good benefits, call between 9AM-5PM.
647-7326

DENTAL ASSISTANT
Mature experienced person preferred, part-time, 3 or 4 days per week. Detroit area. Call: 477-5558

DENTAL ASSISTANT
Full time. Chairside and clerical skills required. Livonia area. 353-9209
After 5 PM, call

DENTAL ASSISTANT & receptionist for Birmingham specialty practice, excellent opportunities including maximum benefit program, experience necessary, salary open 647-7735

DENTAL ASSISTANT
For group practice in Madison Hts. Must have 1 year experience or certification. 4 day week and every 3rd Saturday. 398-5326

DENTAL ASSISTANT
Livonia office. All phases of assisting. Part time afternoons. Experience preferred, but will train right person. Weekdays, 9-12. 464-8180

DENTAL ASST - EXPERIENCED
Farmington Hills
Mon. thru Fri. 9am-5pm.
Salary & benefits. 626-1412

DENTAL ASS'T
Experienced only in 4 handed chairside. Personable & able to work well with people. Northville area. 349-3644

DENTAL RECEPTIONIST
Full time for expanding group practice in Fisher Building, Detroit. Graduate Dental Assistant or at least 3 years Receptionist experience preferred. Must be neat, personable, mature, responsible and have good secretarial skills. Monday through Friday. No evenings or Saturdays. Benefits included. Excellent potential for qualified person.
Ask for Dianne 871-2144

DENTAL RECEPTIONIST
Wanted for modern office in Bloomfield Hills. Full time. Experience necessary. 338-4140

DENTAL RECEPTIONIST experienced in insurance and billing, excellent salary & benefits Farmington Hills area. 626-8600

DENTAL RECEPTIONIST part time, experienced, responsible person for Troy office. 4-5 afternoons per week. 689-9183

DENTAL RECEPTIONIST - Mature. Part-time, 2½ days for two dental offices in Westland. Some experience preferred, graduate insurance. Call 425-2511 between 9 AM and 12 Noon.

DENTAL RECEPTIONIST
For orthodontic office in Lathrup Village. Full time employment for mature person. Must be excellent typist and enjoy children. Experience desired, but not necessary. 559-4092

DENTAL TECHNICIAN, experienced crown & bridge waxer. Salary to match experience and ability. Excellent benefits. 4½ day week. Hunter Dental Ceramics 538-1050

DIRECTOR OF Nursing Services, progressive high quality long term care facility located in a suburban environment is seeking an aggressive and motivated Director of Nursing Services. This position requires strong team leadership skills & confident management style. A BS degree and gerontics experience is helpful but not required. Experience in a supervisory capacity is a necessity. We are prepared to offer an excellent salary & benefits for the qualified individual. If you are looking for a rewarding, challenging & flexible managerial career please send resume & salary requirements to Maureen McDonald, Personnel Director, Central Office, 21900 Orchard Lake Rd. Farmington Hills, MI. 48024.

DOCTORS OFFICE - Medical assistant, part time. Afternoons & Saturdays. Experienced in EKG, X-rays, injections, some insurance. Southfield area. 356-5273

EXPERIENCED AIDES
Afternoon and midnight shifts
Apply in person:
Middlebelt Nursing Center
14900 MIDDLEBELT ROAD
LIVONIA

502 Help Wanted Dental-Medical

GIRL WANTED for busy Southfield neurological office. Experience preferred but will train. Phone for appointment. 356-5680

HAWTHORN CENTER
Announces
IMMEDIATE JOB OPENINGS FOR:
RN's
To qualify you must enjoy working with children. Be able to work in a creative and informal atmosphere. Want to participate in a well designed multi-disciplined treatment program for emotionally disturbed children. Openings are available on the PM and Midnight shifts. No previous experience necessary. Orientation program and continuing in-service training for all staff. State Civil Service fringe benefits.
Phone 8am-4pm
349-3000, Ext. 471

IMMEDIATE OPENING for experienced Venapuncture Tech for busy clinic. Apply at Woodland Medical Center, 22341 West 8 Mile. 538-4700

INSURANCE CLERK, part-time. Oral Surgery office. Birmingham area. Flexible hours, some experience preferred. Call between 9 and 5. 647-7335

JEWISH HOME FOR AGED
Full time RN or LPN, 3 - 11 shift. 3 weeks paid vacation RN, $6.37 hourly, $51 daily, $13,250 yearly. LPN, $5.65 hourly, $45 daily, $11,700 yearly. Call Jan Young, RN - 9 AM. to 2 PM.
352-2236

LAB ASSISTANT
For Microbiology processing, part-time evenings. Southfield location. 357-0830

LPN
PART TIME
Apply in person:
Marycrest Manor
15475 Middlebelt, Livonia
427-9175

LPN
3-11 PM with supervisory duties. Small basic nursing home. Good wages and benefits. Apply in person
WISHING WELL MANOR
520 W. Main St.
Northville

MALE HOUSEKEEPERS
Part time work
Apply Camelot Hall Convalescent Center, in person, 32900 Five Mile, Arbor Trail, Livonia, between 9 AM - 3 PM

MEDICAL ASSISTANT
for doctors office in Westland. Detroit area, part time. Call between 9-11am. 595-5310

MEDICAL ASSISTANT, part time, experienced in vena-puncture, EKG and some light office work for Royal Oak physician. Call 9AM-12PM 549-1711

MEDICAL ASSISTANT: People oriented, enthusiastic, and mature person for foot specialist office. Full time. Salary, benefits, growth opportunities. Experience preferred but not necessary. 968-4140 or 968-3559

MEDICAL ASSISTANT
Experienced necessary, 4½ days a week. Southfield / 13 Mile area. 642-3095

MEDICAL ASSISTANT - experienced only for GP office, part time. Dearborn Hts. 278-1850

MEDICAL ASSISTANT, Experienced. Receptionist, EKG, Vena-puncture. Cardiologists' office in Southfield. Benefits 559-5730

MEDICAL ASSISTANT secretary needed to replace office manager on leave of absence. Full time for 2 months with opportunity for part time following. Knowledge of front desk & insurance helpful. Typing essential. Will train. Southfield area. 569-4597

MEDICAL ASSISTANT
Excellent opportunity. Farmington location. Light receptionist duties.
TOWN & COUNTRY EMPLOYMENT CENTER
Mel. Dental Div. 474-1717

MEDICAL BILLER
Must be familiar with all insurances. Including M/A, M/C & B/C. Typing experience necessary. Immediate Monday thru Friday. 8AM-630PM position available for qualified person. 644-4124

MEDICAL OFFICE assistant to secretary, OR GYN office. Southfield area. 4 days, some insurance, filing, reception. Call between 10am-4pm. 881-1199

MEDICAL OFFICE Receptionist, openings in various specialty areas, experience desired. Apply at Woodland Medical Center, 22341 West 8 Mile. 538-4700

MEDICAL RECEPTIONIST
Full time, Troy, peg board, appointments, Blue Shield, Medicare, Medicaid, insurance, experience preferred, reply to Box 206, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL RECEPTIONIST- full time experienced peg board-insurance must, benefits. Ask for Elaine. 358-2744

MEDICAL RECEPTIONIST, part time, will train, Livonia area. 427-7420

MEDICAL RECEPTIONIST for gastroenterologist's office in Troy, experienced with all insurance forms & typing. Full time 528-6344

MEDICAL TECHNOLOGIST for microbiology department, must be experienced, part time alternating weekends only. Southfield location. 557-0080

MEDICAL TECHNOLOGISTS
Our clinical pathology department has immediate part time and full time openings for medical technologists to work on the afternoon and midnight shifts. MT (ASCP) or equivalent required. Must be familiar with all areas of a clinical laboratory. We offer an excellent salary and fringe benefit package including major medical and dental insurance. Apply Personnel Department, Administrative Services Building
William Beaumont Hospital
3601 West 13 Mile Rd.
Royal Michigan 48072
An Equal Opportunity Employer

MEDICAL TRANSCRIPTION TYPIST Needed for new medical transcribing company. Must have familiarity medical terminology and be neat and accurate Typist. Call during working hours. Call Sharon at 352-7123

MLT - ASCP. Full-time for busy doctor's office in Southfield, Monday thru Friday, 9 AM-6 PM. Hematology, Urinalysis, Bacteriology & RIA experience preferred. Ask for Meg. 358-2743

MLT, 1 year experience in Hematology, immediate opening. Apply at Woodland Medical Center, 22341 West 8 Mile. 538-4700

MLT - 20 to 25 hrs. per week for Troy family practice. Registered or non-registered, automated chemistries, hematology & limited bacteriology. 363-1860

MODERN dental office in Northville, receptionist wanted, experience preferred, please call 349-4111

502 Help Wanted Dental-Medical

NURSES
Opportunities exist in expanding areas for ambitious and qualified GN'S & RN'S. Interested in enhancing their technical abilities for the following areas:

MEDICAL
SURGICAL
REHAB
NICU

We also have positions available for RN'S with at least 1 year experience to work in our OR & L/D and Coronary Step Down units. We can offer you a competitive salary and fringe benefit package including Major Medical and Dental Insurance. Call us collect to schedule an appointment.
313 - 288-8401
WILLIAM BEAUMONT HOSPITAL
3601 W. 13 Mile Rd.,
Royal Oak

TELLERS

AUBURN-CROOKS RD. (Rochester)
Monday-Friday 11:30 a.m.-3:30 p.m.
EIGHT MILE-FARMINGTON RD.
TELEGRAPH-TEN MILE RD. (Southfield)
Monday-Friday 9:00 a.m.-5:00 p.m. and Saturday 9:00 a.m.-1:00 p.m.
MAPLE-TELEGRAPH (Birmingham)
Monday and Friday 9:00 a.m.-7:00 p.m.
EIGHTEEN MILE-DEQUINDRE (Sterling Hgts.)
WOODWARD-NINE MILE (Pleasant Ridge)
Monday 4:30-7:30 p.m., Thursday 11:00 a.m.-7:30 p.m. and Saturday 9:00 a.m.-1:00 p.m.
SIX MILE-WINCHESTER (Northville)
Monday 9:00 a.m.-7:30 p.m., Thursday-Friday 4:00-7:00 p.m. and Saturday 9:00 a.m.-1:00 p.m.
TELEGRAPH-SHERIDAN (Dearborn)
Monday 8:30 a.m.-7:30 p.m. and Saturday 8:30 a.m.-1:30 p.m.

PERMANENT part-time Teller positions are available at these locations. Applicants for teller work should be high school graduates with one year of full-time business experience and/or one year post high school education. Applicants should be available to attend 10 days full-time paid training in Downtown Detroit. Good math skills required. Excellent working conditions, competitive hourly rates.

APPLICANTS SHOULD APPLY AT:
MANUFACTURERS BANK
33452 W. Eight Mile Road at Farmington Rd.
Farmington
Tuesday, January 8, 1980 ONLY
1:30 - 4:00