500 Help Wanted

RESTAURANT MGR. TRAINEE
$14,000-$18,000
CALL DAYS
NIGHTS
OR WEEKENDS
PERSONNEL RECRUITERS
358-3300

RETIRED POLICE OFFICERS
Need to supplement your present income? Not happy with your present employment? Just tired of sitting around the house? We are a leader in professional physical security, and are actively looking for people who have the experience and expertise to join our security team. Full and part-time employment available. Apply in person Monday thru Friday, 8:30 to 4:00.
The Wackenhut Corporation
19411 W. McNichols, between Evergreen and Outer Drive.
An Equal Opportunity Employer

ROOFERS
Experienced-Residential only-With basic equipment. Solarite Enterprises. 459-9511

ROUTE DRIVER
Work off truck servicing super markets on West side. Must have chauffeur's license. $135 guarantee plus commission. Call Gary between 4-5 PM, Mon. thru Fri.
544-2014

ROUTE SALES DRIVER for West side area. Work off truck. Full time Monday thru Friday. $225 plus commission. Excellent fringe benefits. Apply in person. Mon. thru Fri. 10 AM - 4 PM, Items Galore, 1111 East 8 Mile, Ferndale.

ROUTE SALES TRAINEE
$400 WEEK
CALL DAYS
NIGHTS
OR WEEKENDS
PERSONNEL RECRUITERS
358-3300

SALES Persons, full and part time, no experience necessary.
Village Shoe Inn.
474-7105

SALES & SERVICE Representative, multi-line products. Salary $200 to $250 while in training. Equal Opportunity Employer. Business phone 422-3200

SALESWOMAN
Michigan's finest chain of paint and wallpaper stores has immediate opening for a mature dependable woman to aid our customers in selecting wall covering, paint and window treatments. At our Wonderland Center location. Good starting salary, excellent working conditions. Please contact Ed Forbush for interview.
Fisher Wallpaper and Paint
425-8970

SCREW MACHINE APPRENTICES & SET-UP MEN
For Acme-Gridley Machines. Excellent opportunity. Apply to today.
S.M.C.
800 Junction, Plymouth

SCREW MACHINE SET/UP OPERATOR
Experienced on Davenports for new installation. Top wages and benefits including dental.
TROY ENGINEERING DIVISION
FEDERAL SCREW WORKS
1005 Troy Court
Troy, Michigan
Tel: 585-8737

SECURITY alarm installer, experienced. Southfield. 559-2002

SECURITY GUARDS
Full & part time
Security Services
31171 W. 10 Mile
Farmington 476-4335

SECURITY PATROL DRIVERS
Full Time
Security Services
31171 W. 10 Mile
Farmington 476-4335

SERVICE STATION attendents wanted, nights, apply in person Hunter - Oak Standard Service Station, Birmingham. 646-5300

SEVEN-ELEVEN Food Store in Farmington Hills needs full time days and mid nights and part time help. Prefer 21 or over. Apply at 29318 Orchard Lake Rd., S. of 13 Mile Rd. 851-8913

SHAMPOO GIRL - Fri. Sat. Southfield. 559-0750

SHIPPING - BINDERY; full time plus overtime, starting rate $3.50 per hour plus benefits, steady employment, overtime a must. Steady, reliable persons only - need apply. References checked. Tuesday only, 11 AM - 2 PM. 872-2125

SHIPPING-RECEIVING
Warehouse experience required for small plant in Plymouth. References. 459-4200

SHIPPING RECEIVING
FULL TIME
APPLY IN PERSON
NOVI AMERICAN
40200 GRAND RIVER
NOVI

SHOE STORE MGR. TRAINEE
$10,000-$15,000
NYSE FACTORY OUTLETS
CALL DAYS
NIGHTS
OR WEEKENDS
PERSONNEL RECRUITERS
358-3300

SUPERINTENDENT OF WAREHOUSING - 5-10 years supervision, wholesaler or distributor, $22,000 - $25,000, fee paid. Ray Greene Personnel 399-1426

STAFF ASSISTANT
Prestige spot offers both supervisory duties & public relations responsibility. Co-ordinate, organize and out put. $10-20,000. Call 362-8900. Your New Boss Pays Our Fee.
HARRIET SORGE PERSONNEL.

STAMPING FOREMAN
Experienced. $17,000, overtime. Fee paid.
Ray Greene Personnel 399-1426

STOCK BOY, full time. Must be reliable, must drive. Garden City area. 427-6620

STOCKBOYS
FULL OR PART TIME
MUST BE 18
APPLY IN PERSON
MERCHANDISE MART
30441 PLYMOUTH RD.
LIVONIA

STOCKMAN
for office supply store. Benefits. 40 hour week. Call after 1 PM. 342-8817

STOCKMAN - men's clothing store, Oakland Mall has immediate opening for full time, conscientious, alert, young man. Call Mr. Auer for appt. 588-8330

STOCK MAN, part to full time, experience helpful, neat appearance, Apply at Howard's Beauty Supply, 33318 Grand River, Farmington. 476-1955

STOCKMAN UTILITY
Reliable person needed for wholesale warehouse in Novi. Must be dependable and experienced. Capable of working in fast track situation. Call Miss Harrier weekdays 10 AM to 3 PM.
349-5000

Store Managers
We need working MANAGERS to operate our retail outlets in the Western Suburban area. Retail experience preferred but not necessary. Apply in person 10 AM. to 4 PM. Tues. thru Fri.
TOWNE CLUB BEVERAGES
38125 ANN ARBOR RD., LIVONIA

STUDENTS
Fuller Brush Company will hire 10 students part time now, full time this summer. Excellent earnings. Car necessary. For interview call Livonia office, 6-8PM only. Ask for Dave. 525-2832

SURFACE GRINDER
Experienced. Form Grinding. Immediate opportunity in modern, air conditioned shop in Plymouth. 50 hour week. Excellent benefits, hourly rate open.
301 Industrial Dr.
455-1100

SWIM INSTRUCTOR, W.S.I. certified for Troy YMCA swim program. 524-9170

TEACHER AIDES for autistic program, part time, on call basis. High school graduate or better required. Hourly wage $3.70. Apply: Garden City Public Schools, Personnel Dept., 1333 Radcliff, Garden City or call 425-4900

TELEPHONE REP
$4-$5 Part Time
Immediate Openings
Housewives, Students & Veterans
We will train responsible people who are willing to learn. Salary, commission. Call Mrs Rajda between 3pm-7pm at
533-5701
Redford Area

TIRE CHANGER - truck & passenger, experience preferred. Apply: Kliffel Tire Company, 21876 W. 8 Mile, Southfield. 357-2613

TOOL & DIE MAKER, 3 to 5 years experience, $8 per hour to start. Blue Cross and Blue Shield, vacation pay, phone between 9 AM - 3 PM. 325-3615

TOOL ROOM MACHINIST APPRENTICE
Minimum 3 years experience. Own tools. Liberal employee benefits. Apply:
S.M.C.
800 Junction, Plymouth

TRAINEES
Do you have a mechanical aptitude? Know how to read a blueprint? Welding or other shop experience? Desire to Learn?
Any one of the above could qualify you for our manufacturing technician training program. You will build small parts in our air conditioned plant. You will learn:
1. Small parts preparation, using power saw, drill press, grinding wheel and sander.
2. Small parts assembly using FIG welding and silvebrazing.
For appointment, call J. G. Maurer, 8AM - 5 PM weekdays.
GEORGE INSTRUMENT CO.
280-1111
Royal Oak, 14 Mile-Crooks
Equal Opportunity Employer M/F

TRAVEL AGENTS
Must have experience for large Allen Park commercial agency. Send resume to: P.O. Box B, Allen Park, Mi. 48101. Or call381-4673

TRUCK DRIVER for small van, metro area, fringe benefits. 399-5600

TRUCK HELPERS for rental company. 8 Mile-Lahser. Barry. 355-9882

TYPESETTER WANTED.
Experienced only-Compugraphic. 837-7421

VETERINARY clinic has opening for ward nurse. Westland area. Some typing and office procedures. Must like and get along well with animals and people. Reply Box 566, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

UMPIRES wanted for Troy Little League. Rookie, minor and major. Free clinic beginning April 21-79. For information call, 879-9030 689-0993

VACUUM FORM SUPERVISOR
needed by custom vacuum forming shop. Experience necessary. Apply in person or call Henry: Thermoplastics Incorporated, 26468 Groesbeck Highway, Warren. 778-5890
An Equal Opportunity Employer

VILLAGE OAKS Common Areas Assoc. is now hiring supervising life guard and attendents. Supervisor WSI required. Attendents life saving required. Inquire Mon. thru Fri. 1-5 349-0510

WAITERS & WAITRESSES for both breakfast and lunch shifts, positions available in both restaurants. Apply between 11AM-3PM. Ask for Mr. David Noack, Holiday Inn 26555 Telegraph, Southfield.

WANTED: GEAR SHAVER
Experienced or will train right person. Noster Industries, 32701 Industrial Rd., Garden City.

WANTED- men to train as lawn sprayers, no experience necessary. 476-7750

WANTED; Night Watchman, must be mature responsible individual. Some janitorial work. Apply in person; Bordines Greenhouse between 8am-5pm. 1985 South Rochester Rd., Rochester.

WANTED: shipping/receiving clerk. Steady work, 50 hours plus per week. No experience necessary. Drivers license required. Retirees welcome. 942-0320

WAREHOUSE leader to work with and supervise small crew filling orders, loading trucks and stock handling. Good opportunity for a man with parts warehouse experience who can lead and get things done. Fred McCartney, 1225 W. Maple Rd., Walled Lake.

WAREHOUSE MANAGER
This is a fine opportunity for a person with experience in receiving incoming freight. Applicants must be mature, reliable and capable of supervising stock men. If you have a good sense of organization and would enjoy working in a fast-track situation, this is the job for you. We offer a good starting wage with an excellent benefit program. Frank Murray or Mary Pruss.
MURRAY'S ACE HARDWARE
27207 Plymouth Rd., Redford. Call for appointment. 937-9240

WAREHOUSEMAN, TRUCKDRIVER needed. Redford area. Inquire at Warm Air Supply. 531-2340

WAREHOUSEMAN for medical supply distributor, $3.50 hr. to start, paid Blue Cross, Blue Shield, 2 week vacation, located in Farmington Hills, call for interview 478-9000
An Equal Opportunity Employer

WAREHOUSE SUPERVISOR
Afternoon shift. Previous experience required. Excellent starting salary, excellent fringe benefits. Apply in person, Mon. thru Fri., 10AM - 3 PM.
BONNIE BAKERS
1111 East 8 Mile, Ferndale.

WARRANTY ADMINISTRATOR
For auto dealership, experience necessary. Ask for Mrs. Fairbanks.
Art Moran Pontiac 353-9000

WELDER, FITTERS - Must have 3 years experience miscellaneous iron. Top wages, overtime. See 'Ken', Fordson Engineering Corp., 13101 Eckles Rd., Plymouth.

WELDERS
& APPRENTICE WELDERS Also Spray Painters & Hi-Lo Drivers. Small welding shop, West Suburban Area. GA 2-2772

WELDERS - 2 years experience, arc, mig and torch. Livonia area. 525-4300

WOMENS LOCKEROOM Attendant needed for part time or full time work at exclusive Southfield Club. Contact Lois at 646-8990

WRECKER DRIVER - nights, must live in Plymouth area, 300 S. Mill, Plymouth. 459-0053

WRECKER DRIVER - nights, must live in Plymouth area, 300 S. Mill, Plymouth. 459-0053

WRITER
If you can write, local division of top 500 corporation seeks individual to write articles for publication in industrial technical journals as well as copy for industrial product brochures. Collateral assignment includes publication of in-house newspaper.
Technical degree not required. Ability to interview and write essential. BA degree is required.
This is an excellent opportunity to grow into major public relations responsibility in a high growth company with attractive facilities in a pleasant area. Salary commensurate with experience. Excellent fringe benefits. For personal interview, send resume in confidence, to Box 554, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

YOUNG MAN needed for assistant manager in retail drug store, Dearborn area; interesting, challenging opportunity for ambitious person. 557-9287

YOUNG MAN wanted for drapery store, willing to train. Drapery Line & decorating. Excellent future. Livonia or Dearborn Hts. store. Pacific Drapery Co. 565-7420

YOUNG PERSON wanted for suburban apartment complex in Dearborn to help with yard maintenance work. 562-4623

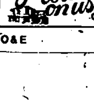
ZAMBONI OPERATOR, part time, will train, must be 18. Nights & weekends, Novi area, call between 10AM and 4PM. 349-9180

50 TYPISTS NEEDED
We have many immediate temporary openings if you are an experienced typist (50WPM). Work as many days as you like, near your home. We pay top rates. Come in and see us.
Somebody Sometime
TEMPORARY HELP
16415 W 8 Mile Rd.,Detroit
272-8500

502 Help Wanted Dental-Medical

RN - LPNs
FULL or PART TIME
DAYS—AFTERNOON & MIDNIGHT SHIFT
Great salary and benefits. Educational benefits at local colleges and Universities of your choice. Shift Differential. Health Care package. Pension Fund, plus many other great benefits. Apply in person or call for appointment, Mr. Spiro.
427-8270
UNIVERSITY CONVALESCENT & NURSING HOME
28550 Five Mile: Livonia
(Located between Inkster and Middlebelt Roads)
An Equal Opportunity Employer M/F
A Health Savings Services Facility

WE NEED:
NURSE AIDES
ORDERLIES
If you are interested in work in the health care field, why not consider our facilities. If you are over 17 years of age, we will pay $3.00 per hour. plus a premium pay of $2.00 per shift for weekends. Benefits include sick pay and vacation pay. Immediate openings on all shifts. Please apply in person on weekdays between 10 AM and 4 PM, and see Camelot for yourself.



CAMELOT HALL
CONVALESCENT CENTER
35100 Ann Arbor Trail, Livonia

HOME HEALTH AIDES
PART OR FULL TIME
Kelly Health Care has need for experienced aides to provide high quality care for patients in their homes in the areas between Ann Arbor and Detroit.
We require 3 good references and an attitude of caring and job responsibility.
If you would like to join our team call:
KELLY HEALTH CARE
ANN ARBOR
1-973-9010
Equal Opportunity Employer M/F

HOSPITAL SITTERS
PART OR FULL TIME
ALL SHIFTS
Kelly Health Care has a need for caring individuals to provide observation and safety for management problem patients in a hospital setting on a one-to-one basis. No previous experience necessary - we will orient and train.
We require 3 good references and an attitude of caring and job responsibility.
If you would like to join our team:
KELLY HEALTH CARE
ANN ARBOR
1-973-9010
Equal Opportunity Employer M/F

MEDICAL RECEPTIONIST
Internist's office 9 Mile-Northwestern Hwy. Salary $5.50 per hour. Insurance & pension plan benefits. Vacation with pay.
Call between 10AM-5PM.
559-8660

NURSE AIDES
FULL TIME-ALL SHIFTS
Apply in person:
Marycrest Manor
15475 Middlebelt, Livonia
427-9175

Nursing Assistants
ALL SHIFTS
Are you interested in people and aren't sure of a career? Let us train you in a health care position. We have rewarding positions for mature thinking people. Join our progressive nursing care facility. Gain valuable experience. Apply in person at:
MIDDLEBELT HOPE NURSING CENTER
38410 Cherry Hill
(between Newburgh & Hix Rds.)

R.N.'s: $6.90 - $8.70
L.P.N's: $5.70 - $6.90
FULL AND PART TIME
Work Your Own Schedule
Ask about our benefit programs
SUBURBAN HEALTH CARE SERVICES
Michigan Life Building
28333 Telegraph Road
Suite 407
Southfield, Michigan 48034
or call:
352-7150

ADMINISTRATOR-Licensed, to operate large medical enterprise. Immediate opening, generous salary and fringe. Reply to Box 524, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ADMINISTRATOR-Licensed, to operate large medical enterprise. Immediate opening, generous salary and fringe. Reply to Box 524, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BACTERIOLOGY Department needs a Med. Tech for a full time weekday position. Private lab in Southfield. Experience required. Call Dara, Monday thru Friday, 9 to 3. 557-8080

CARDIOLOGIST OFFICE
Receptionist. All phases of insurance. Front office woman experienced. Excellent salary and fringes. Call 647-7272

CHAIRSIDE assistant for progressive dental office in Livonia area. Experience necessary including expanded duties. Excellent pay and benefits. Call Fran 525-7616

CHAIRSIDE Dental Assistant needed for expanding Westland practice. Experienced or schooled. Phone between 9am-12 noon. 326-7000

CONTACT LENS assistant, experienced, for opthalmologists office. 646-3733

DENTAL ASSISTANT
Chairside. Experience preferred. Dearborn area. 562-1225

DENTAL Assistant for orthodontic office. Seeking a capable, personable and career oriented person who can relate to children and become part of a congenial staff. 569-1341

DENTAL ASSISTANT
experienced, 4½ days, no evenings. Profit sharing, sick & vacation benefits. 543-1181 days, or after 5 PM 626-1027

DENTAL ASSISTANT - full time, oral surgery office, Birmingham office, some dental experience necessary. Call between 9-4:30. 647-7336

DENTAL ASSISTANT for W. Bloomfield orthodontic office. Mon. Tues. Thurs. Fri. 8-5. Experience preferred. 851-7272

DENTAL ASSISTANT - experienced. For Dearborn specialist's office, benefits. Call 274-9330

DENTAL ASSISTANT, 4 handed dentistry, modern pleasant office, 10 Mile and Orchard Lake area. 474-1220

DENTAL ASSISTANT - part-time, oral surgery office, Birmingham area. Experience preferred. Call between 9 and 4PM at 647-7336

DENTAL ASSISTANT
Northville area. Experienced in four handed chairside. Able to work well with people. 349-3644

DENTAL ASSISTANT for orthodontic office in Lathrup Village. Permanent, full time employment only. Must like children. Experience desired but not necessary. 559-4092

DENTAL HYGIENIST
Position open for part time Dental Hygienist, office located in Southfield. Applications now being accepted. Please call Dr. Decarolis. 352-5440

DENTAL HYGIENIST needed for progressive 2 dentist practice. Attractive office, pleasant conditions. Wednesdays, Fridays and some Saturday mornings. Send resume to P O Box 355, Plymouth, Mich. 48170

DENTAL INSURANCE secretary, experienced for group practice in Waterford. Excellent opportunity and benefits, 5 days. Call, 12-1PM, 5-6PM. 681-3631

DENTAL RECEPTIONIST
Experienced only. Progressive office, all benefits, top salary. Northland area.
968-5540

DENTAL RECEPTIONIST - experienced, for Dearborn specialist's office, benefits, call 274-9860

DIETETIC SUPERVISOR
with A.D., dietetic technician or dietetic assistant experience helpful. Apply.
ARDMORE ACRES HOSPITAL
19810 Farmington, Livonia
474-3500

DOCTORS RECEPTIONIST
Busy West side clinic, experience preferred, require some typing and dictaphone and a pleasant personality. Good salary. Call Jean 838-9348

EXPERIENCED DENTAL Assistant - Middlebelt Cherry Hill area. 721-3022

EXPERIENCED dental receptionist - secretary. Top salary, benefits. Coolidge, 10 Mile area. For appointment. 547-3440

EXPERIENCED, mature woman for dental assisting and insurance work in Redford area general dental practice. Pleasant working conditions, please give resume in own writing, reply to Box 528, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

FULL TIME Oral Surgery Assistant wanted. Experience in surgical field necessary. New office in Troy area. Excellent fringe benefits. Phone Mary at: 735-9230

EX-RAY TECH.
Large Multi Specialty Clinic in Detroit-Southfield Area. Must be registered or eligible, good benefits. Call Mr. Blaisdell, Ext. 270. 538-4700

FULL OR part time dental assistant, no experience necessary, we will train. 553-4660

HONDA ACCORD 1977, blue, excellent condition. $4795. Weekdays, 967-0789. Evenings, 626-7980

LAB ASSISTANT for Allergist Office. Experience helpful but not necessary. Farmington Hills area. 851-6655

MATURE, dependable woman over 21 for full time work in Livonia dental office. Some experience preferred. Call between 9AM-5PM. 261-8044

MEDICAL ASSISTANT
Experienced. EKG's and injections. Full time. Call for appointment,
474-8240
FARMINGTON AREA

MEDICAL ASSISTANT needed for Troy Physician. EKG background. Call 334-7166

MEDICAL ASSISTANT - mature, experienced individual for busy internist office. Must have knowledge in venapuncture, EKG & chest X-ray. Salary to commensurate with experience. Call Jill 645-2520

MEDICAL ASSISTANT
Excellent working conditions, internist office. Skills required: EKG, Venapuncture, minimal lab, X-ray; filing and typing desirable. Only non-smokers need apply. Southfield. Call 9-5 PM. 354-1477

MEDICAL ASSISTANT
Super job for eager assistant with experience in EKG, Injection, and VP, 4 days, no Wednesdays or Saturdays!
TOWN & COUNTRY EMPLOYMENT CENTER
Med. Dental Div. 474-1717

MEDICAL LAB TECH
Friendly MD offers great starting salary and super 4 day work week to the experienced Tech. Beautiful suburban office.

MEDICAL RECEPTIONIST
Nice suburban doctor needs your front desk experience. Nice benefits and salary.
PERSONNEL RECRUITERS
358-3300

MEDICAL Office, Farmington area, front desk, full time. Experience preferred but not necessary. Interviewing Wednesday, April 18, 9am-12 noon. Call 476-3850

MEDICAL RECEPTIONIST
Busy Veterinary hospital. Must have "people" experience. Applications taken between 10 AM-1 PM Tues. thru Thurs. 255-2400

MEDICAL RECEPTIONIST - experienced in insurance, telephone, pegboard and typing. Eager to work. Farmington area. 474-2601

MEDICAL RECEPTIONIST for front desk in doctor's office. Livonia-Plymouth area, experienced. 453-0320 349-3764

MEDICAL RECEPTIONIST
Experienced, mature. Front desk, peg board, Blue Cross forms, dictaphone, good typist. Full time. Good benefits. Salary negotiable. 261-6600

MEDICAL SECRETARY - Assistant. Surgeon's office in Troy seeks a mature, responsible person with good typing and phone skills. Excellent salary and benefits for qualified individual. Send resume to: Box 274, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL SECRETARY, experienced. Internist's office. Knowledge of insurance forms, appointments, patient contact, bookkeeping, dictaphone. 569-1770

MEDICAL transcriptionist, must have experience in X-ray dictation, 20-25 hours per week, Livonia area. 464-7300

MEDICAL TRANSCRIPTIONIST for Southfield office. Must have experience transcribing medical records. Can earn $5-$10 an hour on production. 353-0266

MEDICAL TYPIST
PART TIME
3 days week. Experience necessary and knowledge of all insurance forms. Excellent wages and working conditions. Southfield area
353-6887

Mental Health Workers
Males preferred for All Shifts
Ardmore Acres Hospital
19810 Farmington, Livonia
474-3500

NURSE AIDE
MIDNIGHTS (11 to 7 AM)
Franklin Manor
26900 Franklin Rd., Southfield.

NURSE AIDES
Experience not necessary. Be paid while you train. Mature, responsible applicants desired. Opportunity for advancement. Differential for midnights.
EARN $2.95 - $3.60 HR.
APPLY NOW
HENDRY
Convalescent Center
105 Haggerty, Plymouth
455-0510

NURSE AIDES
Full time, all shifts.
Apply in person
WILLIAMSBURG CONVALESCENT CENTER
21017 Middlebelt, Farm
Between Grd River & 8 Mile

NURSE AIDES
FULL TIME POSITIONS AVAILABLE
NO EXPERIENCE NECESSARY
BE PAID WHILE YOU TRAIN!
Mature-thinking applicants desired for a career in Health Care.
Apply in person only,
University Convalescent Home
28550 Five Mile
Livonia

NURSE AIDES
MIDNIGHTS, full time only. Will train, good benefits. New starting rate. Hospital insurance available. See Ms. Watkins.
NIGHTENGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.
Equal Opportunity Employer M/F

NURSE AIDES
UPJOHN HEALTHCARE SERVICES
...has part time and full time openings in home health care and private duty. $3.50 to $4.00 to start. Must have 1 years recent hospital or nursing home experience. For more information call. 334-4751 or 642-7900
UPJOHN HEALTHCARE SERVICES
An Equal Opportunity Employer

PART TIME RECEPTIONIST-Medical assistant, 3 afternoons, 3 evenings per week, for doctors office in Troy. Send Resume to: Box 378, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

NURSE AIDES
With experience and transportation needed to work in hospitals, nursing homes & private homes. Experience the freedom & flexibility of scheduling when you are available to work. No fees. Excellent wages, work near home.
AMC HEALTH CARE I
Livonia - Suite 102W, Livonia Office Pavilion Across from Livonia Mall, 19500 Middlebelt. Mon. 1-4 PM., Wed. & Fri. 10-2 PM.
478-2590
SOUTHFIELD - Suite 218, 17000 W. 8 Mile.
569-2781
PONTIAC - Suite 205, Capitol Savings & Loan, 75 W. Huron at Widetrack. Mon. thru Fri. 1-4 PM.
338-6881

NURSE ATTENDANTS & Orderlies. Full time, fringe benefits. Bedford Villa Nursing Home. Southfield. 557-3333

NURSES
RNS & LPNS
UPJOHN HEALTHCARE SERVICES
...has part time openings available in home health care, private duty and staff relief. Competitive wages, flexible scheduling, case variety, malpractice insurance, major medical and life insurance available. For more information, call. 334-4751 or 642-7900
UPJOHN HEALTHCARE SERVICES
An Equal Opportunity Employer

OFFICE RECEPTIONIST-Assistant, Doctor's office, full or part time. Some experience is helpful. Lathrup Village, call between 9 AM - 5 PM, Mon., Tues., Thurs., Fri. 559-2822

OPTOMETRIST ASSISTANT-DISPENSER
About 35 hour week, no evenings or Thursdays, prefer good typist. Apply in own handwriting, address, telephone number, age, experience, etc., to: P O Box 339, Garden City, Mich. 48135.

PART OR Full time job in Southfield for Nurse or Medical Technologist, Venapuncture experience necessary. 354-2606

PART TIME evening position available, will train for private lab in Southfield. 557-8080

PHYSICAL THERAPIST
We have a challenging opportunity available for a Physical Therapist to treat patients in our small but growing physical and occupational therapy department. We offer an excellent salary and fringe benefit package. For more information, please call Personnel.
METROPOLITAN HOSPITAL WEST
28303 Joy Rd., Westland
522-6800,ext 286
An Equal Opportunity Employer

RECENT ENERGETIC high school grad for busy GYN offices in Livonia and Southwest Detroit. Own transportation a must. Experience necessary. Mrs. Roth 474-4590

RECEPTIONIST. FULL time, experienced, with Insurance Billing background. Troy area. 643-7775

RECEPTIONIST for W. Bloomfield orthodontist, Mon. Tues. Thurs. Fri. 8-5. Mature, some typing, must like children. 851-7272

RECEPTIONIST FOR Dr's. office, Southfield - 12 Mile area. 4½ days per week, some typing. Send resume to: Box 544, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST for modern progressive dental practice. Full time, 5 day week, Westland area. Experience preferred. 422-5560

RECEPTIONISTS
For Ophthalmology office. NW area. 9-5 hours, type 50 wpm. Nice appearance and voice. For Trenton doctor office: Prepare charts, light typing, phone, forms, etc. Nice salary and hours. Medium experience necessary.
DAVIS-SMITH
Medical-Dental Personnel
557-7200
JOB LINE
24 Hour Service To Hear About Our Most Current Openings. 557-6958.

RN FOR Allergist office in Northland area. Please call between 10am-5pm 569-0569

RN-LPN
Full or part time, all shifts. Good starting salaries, and good hospital benefits. Modern facilities. See Mrs. Ferguson.
NIGHTENGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

RN'S, LPN'S
ALL SHIFTS
MEDICO'S
RECOVERY CARE CENTER
22355 W. 8 Mile Rd.
3 blks. W. of Lahser
255-6450

RN'S-LPN'S
CHOICE OF HOURS
Immediate placement for Hospitals & Nursing Home relief. Excellent pay scale.
AB CARE 424-8377

RN'S & LPN'S - Do you want to get back into the nursing profession? We will help you up-date your skills. Full and part time openings, all shifts. Current license required. Cambridge Nursing Center South. 647-6500

RN'S -LPN'S
Experience the freedom and flexibility of scheduling when you are available to work. No fee. Excellent wages. Challenging opportunities.
AMC HEALTH CARE I
LIVONIA - Suite 102W, Livonia Office Pavilion across from Livonia Mall, 19500 Middlebelt, Mon. 1-4pm. Wed. & Fri. 10-2pm.
478-2590
SOUTHFIELD - Suite 218, 17000 W. 8 Mile
569-2781
PONTIAC - Suite 205, Capitol Savings & Loan, 75 W. Huron at Widetrack. Mon. thru Fri. 1-4
338-6881

RN'S & LPN'S
Full time, all shifts, fringe benefits. Pleasant working conditions. Bedford Villa Nursing Home. Southfield. 557-3333

RNS & LPNS
Higher wages, Blue Cross benefits, credit union available. Inquire with Mrs. Rich.
WILLIAMSBURG
Convalescent Center
21017 Middlebelt, Farm.
Between Grd River & 8 Mile
476-8300

RN'S - LPN'S & Nurse Aides needed, all shifts, full & part-time, Extended care facility for elderly & handicapped young adults. Call 477-7373

RN
We have an opening for a Registered Nurse to work on the midnight shift one night a week in our emergency room. If you are interested in this part time position in our small suburban hospital, call Personnel for more information.
Metropolitan Hospital & HEALTH CENTER, WEST
28303 Joy Rd., Westland
522-6800, ext. 286
An Equal Opportunity Employer

VETERINARY NURSING ASS'T
For expanding staff of busy Veterinary Hospital. Must have some experience. Applications being taken Tues. thru Thurs. 24429 Grand River. 255-2400

WHITEHALL HOME needs mature Nurse Aide, Friday, Saturday and one Sunday a month. 11 PM to 7 AM. Call 474-3442

R.N.'S
Afternoon Shift. Medical, Surgical, ICU & CCU, openings in small Suburban Hospital. Liberal salary & fringe benefits. Call or apply Personnel Office, 10 AM-4 PM.
REDFORD Community Hospital
25210 Grand River
KE 1-6200 Ext. 402
An Equal Opportunity Employer

504 Help Wanted Office-Clerical

ARE YOU AVAILABLE FOR
MAG I or II
WORD PROCESSERS
SWITCHBOARD
(Dimension)
DICTAPHONE
SHORTHAND
If so we have long and short term positions for you.
Suburban Office Services
ROCHESTER 651-1500
FARMINGTON 477-9842

College Students High School Sr. Teachers
Now is the time to register for temporary employment during your semester and summer brakes. Join the wonderful world of Witt. Work close to home. We pay top wages for top skills.
WE NEED:
SECRETARIES
TYPISTS
ALL OTHER OFFICE SKILLS
No Fee No Contract

FARMINGTON	478-8088
LIVONIA	525-0330
CLAWSON	585-6387
ORCHARD LAKE	681-7685
DEARBORN	565-8060
OAK PARK	967-0336

WITT
THE Temporary Help People

ENTRY LEVEL
Accounts Receivable CLERK
For marketing/distribution facility serving the automotive industry. Applicant must be aggressive and self-starter. No previous experience required but good math aptitude helpful. Contact: Emily Cantrell:
ADISTRA CORP.
101 Union St., Plymouth
425-2600

IMMEDIATE OPENING
CLERICAL
Experience helpful but not necessary, will train. Excellent benefits. Call: DEBRA for interview 522-4700.
Hamilton/Avnet ELECTRONICS
An Equal Opportunity Employer

NEED A Temporary Job?
OFFICE PERSONNEL POOL has immediate openings for:
SECRETARIES
TYPISTS
DICTAPHONE
One easy phone call will give you all the information you want.
478-8350
OFFICE Personnel Pool
Temporary Personnel Since 1946

OFFICE SKILLS?
A visit to a KELLY office could be the best visit you could make. Whether you have been out of work 15 years or 1 day, KELLY can put your skills back to work.
We have over 100 job classifications to help you find the kind of temporary work best suited to your experience.
For top pay rate, top assignments, merit raises, paid vacations and bonus referral plan, call or visit the office nearest your home.
29449 6 Mile, Livonia
522-4020
2239 S. Telegraph, Bloomfield H.
642-9650
999 W. Big Beaver
Suite 100, Troy
362-1180
23777 Greenfield
Suite 122, Southfield
424-9100
Not An Agency - Never a Fee
KELLY SERVICES
"The Kelly Girl People"
Equal Opportunity Employer M/F

PAYROLL BOOKKEEPER
Attractive career opening involving overall responsibility for payroll of 650 employees. Position involves preparation and control of a bi-weekly payroll for salaried and hourly employees including all related reports covering quarterl and year- end Federal, State and local taxes. Minimum 2 years prior payroll experience with medium or large size firm required including familiarity with inputing information to an in-house computer system and balancing and reconciling EDP data output. Excellent salary and top fringe benefits. Apply: Personnel Department or call 857-5608 for an interview appointment.
Community National Bank
30 N. Saginaw, Pontiac
An Equal Opportunity Employer

POLICY TYPIST
Transamerica Insurance Group
If you can type 40-45 WPM with accuracy please contact C. SELLECK at 353-3500 for an application. Good company benefits and working conditions.
An Equal Opportunity Employer

Receptionist/Typist
Active Real Estate Office seeks individual with good clerical skills, pleasing phone voice, available for full time employment. Farmington area. Contact Jack Keoshian at 538-2000.
CENTURY 21
TODAY 538-2000

RECEPTIONIST
High School grad, neat appearance, some typing, 5 day week. Company benefits. Call for appointment:
Ramshaw Photo
29299 Franklin Rd., Southfield
358-5110

RECORDS CLERK
Transamerical Insurance Group
We need a CLERK in our records unit of our Southfield branch office. Regular duties will include pulling, filing and sorting policy files and various other clerical duties. Good working conditions and benefits. Salary based on experience and ability. Applicants must be accurate and industrious. Call C. SELLECK at 353-3500 for an application.
An Equal Opportunity Employer

Sec'y/Bookkeeper
to assist store manager. Must possess excellent figure aptitude as well as typing & bookkeeping skills. Ability to deal with general public. Good growth opportunity for highly motivated person. Tel-12 Mall Southfield location. Call Personnel Manager,
SILVER'S INC
883-4410

SUBURBAN OPPORTUNITIES
SALES COORDINATOR - detailed minded person with communication skills and 60 plus typing. Farmington. To $800.
SALES SECRETARY - new position in automotive. Requires 80 shorthand, 60 typing and good people ability. Southfield. To $800.
RECEPTIONIST-GENERAL ASSISTANT - good spot for beginner with light typing. To $150 week. Southfield.
EMPLOYERS PAY ALL FEES
Suburban Office Services
FARMINGTON 477-9840

TYPIST
Production typist with mathematical ability. Recognition & retention skills. Will type invoices, quotations, purchase orders. Permanent position, excellent growth potential. Woodward-6 Mile vicinity. Call Personnel Manager,
SILVER'S INC.
883-4410

A BANK SECRETARY TO $210.-WK
FEE PAID
ADVANCE EMPLOYMENT CENTER
559-2710

A BANK TRAINEE. Openings in all areas. Highschool grad. with car.
ADVANCE EMPLOYMENT CENTER
559-2710

A BANK TYPIST TO $190.-WK
FEE PAID
ADVANCE EMPLOYMENT CENTER
559-2710

ACCOUNTANT
CPA FIRM
Send resume, interview after April 15.
SNELLING & SNELLING
EXECUTIVE PLACEMENT DIV.
Mr. Katz
1622 W. Park Lane Towers
Dearborn, 48126

ACCOUNTANT
Good entry level opportunity, $11,000 - $13,000.
SNELLING & SNELLING
336-7400

ACCOUNTANT
Graham Mortgage Corp.
A subsidiary of Mfg. National Bank of Detroit.
is seeking a recent accounting graduate (BS or equivalent) for a new staff position. Only highly motivated individuals who desire broad exposure and challenge need apply. Experience, though desirable, not required. Attractive compensation plus excellent fringe benefits. Send resume, in confidence, or call Miss Landygo for an appointment.
3000 Town Center, Suite 300
Southfield, Mich. 48075
355-0500
An Equal Opportunity Employer

ACCOUNTING, Bookkeeping and Data Entry person for Allen Park travel agency. Should have agency or computer experience. Call 381-4668

ACCOUNTING CLERICAL
Part-time, need girl for 1 girl office. Very little typing. Knowledge of bookkeeping helpful. Good hourly rate. Send resume to G. Robert Phillips, 712 W. 11 Mile Road, Royal Oak, Michigan, 48067. 398-7300

ACCOUNTING clerk. Southfield based mortgage Co. has opening in their investor accounting dept. Knowledge of computer printouts or investor accounting a plus. Call 355-9200, Ext. 254.

ACCOUNTING CLERK
Southfield based mortgage co. is seeking experienced individuals for new positions in general or investor accounting. EDP exposure and accounting education is most desirable. Competitive salary plus excellent fringe benefits. For interview, Call Miss Landygo. 355-0500
An Equal Opportunity Employer

ACCOUNTING
COST CLERK/SECRETARY
Excellent opportunity with Southfield based marketing and sales promotion company. Perform a variety of accounting duties including maintenance of data for a computerized cost system. Requires an experienced typist to type financial schedules and reports. Please call Personnel Dept. to arrange an appointment. 352-5900
An Equal Opportunity Employer

ACCOUNTING MANAGER
For down river service organization, must have EDP based accounts receivable & collection experience. Send resume to box B, Allen Park, Mi. 48101. Or call 381-4673

ACCOUNTS PAYABLE CLERK
Experience preferred. 5 day week, auto dealership. Contact Phyllis at Anderson Honda, Bloomfield Hills. 333-3100

Accounts Payable Clerk
Experienced person needed for accounting staff to assist in all phases of accounts payable functions. Must have good math skills, detail oriented and data processing exposure. Novi area. Call Miss Harrier weekdays 10 AM to 3 PM.
349-5000

ADD SPICE TO YOUR LIFE
And flavor your tomorrows with national food company. Medium typing, paid fee. Benefits, $780 month. Call Sandee.
644-4600
SNELLING & SNELLING AGENCY

ADMINISTRATIVE SECRETARY
Unusual position with interesting company. Be right hand to a great boss! Handle diversified duties for multi-company operation. $10,400.
353-2090
SNELLING & SNELLING PERSONNEL

ADM SECRETARY $14,000
For major service organization. Schedule projects and attend meetings, write and type correspondence, prefer some form of shorthand or speed writing for your convenience. Full benefits with dental, optical and COLA. Fee paid.
525-7870
SHARROW & ASSOCIATES PERSONNEL AGENCY

ADVERTISING EXECUTIVE SECRETARY
President of suburban agency needs your excellent skills and experience. Variety and responsibility. Fee paid. To $12,000.
353-2090
SNELLING & SNELLING PERSONNEL

AUTO DEALER needs person with typing, bookkeeping knowledge, willing to work on switchboard for relief, fringe benefits, good atmosphere. Call Avis Ford Inc. Southfield; contact Sylvia 354-3000

AUTOMOTIVE SWITCHBOARD OPERATOR
Full time. Neat appearance. Pleasant voice. Experience preferred. Pay commensurate with ability. Good benefits including free dental.
No Saturday Work
See or call Louisa Wright
LOU LaRICHE CHEVROLET
40875 Plymouth Road
453-4600

AVAILABLE NOW

Rail tariff clerk	$1400
Medical Secretary	$1,250
Secretaries to	$1200
Telephone Collections to	$1000
Adv. Typist	$900
Ins. Audit Clerk	$866
Casualty Rater	$866
Clerk-Typist-INS	$715
Personnel Clerk	$690
Communication Clerk	$625
File Clerks	$620
Part time gen. office to	$6.26 hr

Many other positions available. Most positions are fee paid, also open Sat by appt only.
Allis-Johnson Personnel
Quakertown Plaza, 32969 Hamilton
Farmington Hills 553-3100

BANK TELLER
Livonia branch of major bank needs friendly person with good math aptitude and cashiering experience to train for teller position. Good starting salary, full benefits and company pays our fee.
PERMANENT STAFF 522-4210

BANK TELLERS
Immediate openings, full time and part time. Experience on NCR, model 41 teller machine, preferred, but not required. Apply at Personnel Department
NATIONAL BANK OF ROCHESTER
142 W. University
651-8533
An Equal Opportunity Employer

BE A GET-OUT-OF-THE-HOUSE WIFE
MANPOWER
TEMPORARY SERVICES
NEEDS YOU
Secretarial, typing, stenographic skills, or office clerks, no typing necessary.
19500 Middlebelt, Suite 310E
Livonia
478-1130
26075 Woodward, Suite 305
Huntington Woods
543-1080
2911 Pontiac Lake Rd.
Pontiac
682-7700
An Equal Opportunity Employer

A LEGAL SECRETARY TO $250.-
FEE PAID
ADVANCE EMPLOYMENT CENTER
559-2710

ALL-ROUND girl for office of large retail & wholesale Southfield operation. Will train in light bookkeeping & inhouse sales. Call Mr. Kogel or Mr. Burt. 354-5644

ASSISTANT Bookkeeper, bright girl with at least 2 years experience thru Trial Balance. Pegboard system used for Accounts Payable. Typing experience also required. Start immediately. Southfield location, ask for Rhonda. 355-5850

BEGINNERS LUCK!
BIG 3 SUPPLIER
MOVING TO DEARBORN
Has several openings for your 50 wpm. Company will train. $550, bnfts.
PERMANENT STAFF 565-2770

Be Happy Again!
Put some "Zing" back in your life! Let us find a new job for you. ANY of these skills will get you an interview with us: Typing, Shorthand, Dictaphone or Accounting Clerical. You'll smile again when you call-
PERMANENT STAFF
353-0505

Best Job in Town
ADMIN. SEC'Y
$10,600 FEE PD.
UNIQUE OPPORTUNITY for your good SEC'Y SKILLS, 2 yrs. exp. Top bnfts. Good Sob. location. Call Helen
PERMANENT STAFF 565-2770
P.S. Evening Appointments available.

BILLING CLERK-TYPIST
Excellent benefits and working conditions for right person with clerical skills. Farmington Hills location.
U.S. TOOL & CUTTER CO.
553-2036
An Equal Opportunity Employer

BOOKKEEPER ASSISTANT-General Office. Must be good with figures. Typing, adding machine skills required. 40 hours. Call for appointment. 644-7370

BOOKKEEPER
Experienced required in daily sales and receipts journal. Birmingham area. 644-6500

BOOKKEEPER
Experienced with trial balance, cash receipts, dispursements, payables, and receivables. Benefits. Salary negotiable. Ask for Leslie, 354-4110.

BOOKKEEPER
Full time, experienced.
Capable to make trial balance.
Permanent position.
Wyoming Machine
Redford Twp.
537-0950

BOOKKEEPER
Full time.
Must have experience with Medicare and Medicaid for Nursing Home in Farmington. 476-8300

BOOKKEEPER -full charge for nice Troy firm. Great benefits. Fee Paid. To $12,000.
ACCURACY
Personnel Service
642-3050

BOOKKEEPER -full charge for nice Troy firm. Great benefits. Fee Paid. To $12,000.
ACCURACY
Personnel Service
642-3050

BOOKKEEPER-PERSON FRIDAY-Letter composition, filing, self starter, organizer, business knowledge. Birmingham area. Restaurant Management & Development Co. Ask for Mr. Ganss. 435-2280

BOOKKEEPER-SECRETARY - full time for catholic church business office. Benefits.Call 9 AM. to 4 PM. for appointment. 626-0640
An Equal Opportunity Employer

BOOKKEEPER
Thru trial balance, must be experienced with taxes, insurance and P.L. Only experienced need apply. Send resume to: Avis, P.O. Box 506, Pontiac, Mi. 48056

CLERK for Nursing Home front desk. Nice job for college student for summer months. Could work into full time. Nice phone personality, intelligent. Must type, and be able to learn bookkeeping under direction. Grace Convalescent Center, 18901 Meyers Rd. 864-8481