

At \$74700
An Equal Opportunity Employer

SECRETARIAL POSITION
Anderson Vehicle Sales

478-8200

SECRETARIAL
Secretary highly skilled at typing and shorthand for growing advertising agency. Please call Jerry Abbs for appointment. Baker Abbs & Klesinger, 55 W. Maple, Birmingham, Michigan. 478-0330

**SECRETARIES
TYPISTS
KEYPUNCHERS**

In between jobs, or need a summer job? Earn top pay and still have time to look for a permanent job. Come in and let us evaluate your

skills. Not an agency, never a fee.

**SOMEBODY
SOMETIME**
Temporary Help

Lavonia	525-5170
Southfield	272-8500
Madison Heights	345-1700
Dearborn	565-3500

**SECRETARIES
TYPISTS
GENERAL OFFICE**
Work a Little - Rest a Little

Sound great? We can find you positions that leave you free time to pursue your many other interests. Call us today and let us work around your schedule.

SOUTHFIELD	566-6404
TROY	352-4070

VICTORY

SECRETARY
An Equal Opportunity Employer

Secretary Assistant

Southfield professional firm has openings for beginning Secretary to help with general office duties. Good language skills and attention to detail a must. This is an ideal opportunity for a career-minded individual who demonstrates excellent skills and potential. Good starting salary and benefits. Please send resume in confidence to: Mr. DeLong, P. O. Box 691, Southfield, Mich. 48031.

AN Equal Opportunity Employer

SECRETARY - Attorney in fully

equipped, medium size Troy law firm seeks experienced, secretary. Mag card experience helpful, shorthand unnecessary. No smoking on job. Salary commensurate with experience & skills

562-1200

SECRETARY/RECEPTIONIST
Part Time, 2 position available. 8:30 AM-1:30 PM & 1:30 PM-5:30 PM. Mon.-Thurs. F. Typing, Bookkeeping, Filing. Salary commensurate with experience. Southfield 559-1676

**SECRETARY/
RECEPTIONIST**
PART TIME
(2) positions available for
Century 21 Real Estate. 5 to
9 every other weekday and
Saturday or Sunday. Typing
and phone answering. Call
LYNN GLENN

CENTURY 21
Hartford West, Inc. 453-7600
SECRETARY/RECEPTIONIST
Work for President of firm. Good typ-
ing, shorthand and dictaphone. Some
knowledge of construction industry de-
sirable but will train right person.
Farmingville, NY. Still location. Salary
\$12,000 plus benefits.
The Garrison Co.
478-3000
SECRETARY
Secretary-Typist to work in law office.
Good typing skills necessary, dicta-
phone. Salary commensurate with abil-
ity. Southfield, MI 315-1151
SECRETARY
Southfield CPA firm. Must have strong
office background. Good skills with

SECRETARY
SOUTHFIELD SALES OFFICE OF
NATIONAL FIREARMS CORPORATION
Excellent Salary
Full Fringe Benefits
355-1122
SECRETARY-Experienced in accounts payable or receivable office in Detroit. 3-5 years experience preferred. Excellent benefits & pleasant surroundings. Send resume to: Sablin International, Box 339, Birmingham, MI. 40112.
SECRETARY/OFFICE MANAGER
for small foundry in N. Mich. Desires: Bookkeeping, payroll, inventory and reception. Must have pleasant personality.
355-1122

SECRETARY
Private educational community has openings for secretary/principal in the following areas: Typing (Memory Typewriter), grammar, dictaphone, filing & record keeping, ability or experience to read & proof read. Hours 8:30AM-5:30PM.
Please send resume to Box 236, Observer & Eccentric Newspapers, 84251 Woodbrook Rd., Livonia, Michigan 48150