Help Wanted

500 Help Wanted

TOOL MAKER & Machine builder, minimum 10 yrs. experience required, good benefits, excellent opportunity for qualified person to move into supervisory capacity with growth company in Livonia. Salary commensurate with ability. 525-9220

TOOL ROOM - should be journeyman status, capable of running mill, lathes, etc. Excellent opportunity with a growing company. Call Electrolux, Troy 649-3633

TRAVEL AGENT with at least 1 year experience in ticketing. 645-1430

TWO POSITIONS, talented hair stylist and assistant wanted for elegant salon. If you are talented in hair and know how to handle an interesting clientele your earnings at our salon can be exceptional. For an appointment please call Jacques of Meadowbrook Mall in Rochester 375-8411

TYPESETTER WANTED For full time employment at large printing company to operate compset-500. Are knowledge of paste-up or keylining is desirable. Birmingham area. Call for interview. 644-4229

UMPIRES WANTED LIVONIA FAMILY Y at least 18 years old with ability to relate to adults and youngsters. Some competitive ball experience. Call Linda at 261-2161

UNEMPLOYED ENGLISH Teachers. Temporary Present Essay Reading. 30 hours per semester beginning Summer '80 $10 per hour. Send brief resume to: English Dept. Assessment Committee, OCC-OR, Farmington Hills, MI. 48018

USED CAR AUTO SALESMAN Some experience preferred. Willing to train. Contact Dave Korody, Herb Bros. Ford. 421-1376

VENDING HOSTESS Part time Livonia area. Monday thru Fri. 10-4PM. Experience preferred. 477-1787

VETERINARY HOSPITAL NEEDS custom pet groomer 3 days a week. Must be experienced. Southfield location. 557-4313

VETERINARY Kennel helper, full time, Southfield area. 356-7360

WANTED: PERSON to answer telephone and take orders. Micro computer knowledge a plus. 535-6200

WAREHOUSE HELP wanted. Must be 18 years old. Experience not necessary. Will train. Apply at Clyde's Carpet, 23140 W. 8 Mile, Southfield.

WAREHOUSE MAN/DRIVER May require some mechanical knowhow. William H. Kelly Company. 349-7440

WAREHOUSE WORKER - Shipping and receiving. Immediate opening. No experience necessary. Hamilton Avnet Electronics, 32487 Schoolcraft, Livonia Call Bob 522-4700

WATCHMAN SWING SHIFT Apply Immediately STAHL MFG. 12282 WOODBINE DETROIT

YARD WORKERS Full time for apartment complex in Farmington Hills area. $3.50 per hour. Call Debbie. 851-9902

YOUNG PEOPLE needed to pass out hand bills. 531-8159 or 425-3950

502 Help Wanted Dental-Medical

ACTIVITY ASSISTANT, Nursing Home, full time. Experience valuable, will train. Call for appt. K. Crawford 273-8850

AMBITIOUS PART-TIME Dental Assistant needed for Livonia Dental office. Experience necessary. Call: 427-6310

ANN ARBOR NURSING HOME RN'S & LPN'S Full and part time on all shifts. Good wages and many benefits. Pleasant modern working conditions. Call collect. Huron View Lodge. Ann Arbor. 313-761-3400

A RECEPTIONIST - MEDICAL Exciting position for person who can type 50 wpm, no previous medical experience required. Employment Center INC. 569-1835

ASSISTANT - For Ophthalmologist. Optical experience or willing to learn. Weekdays. 886-5064

ATTENTION RN'S & LPN'S Staff nurses and supervisors needed for all shifts at Valley Care Center, 50 Square Lake Rd, Bloomfield Hills. Excellent salary and shift differential. Call Mrs. Radzevich. 338-0345

CHAIRSIDE DENTAL assistant wanted for friendly Southfield professional corporation. Certification or experience preferred. Benefits, salary commensurate with experience. 354-5330

CHIROPRACTIC RECEPTIONIST - Livonia office, 5 days, 2-8 PM., Saturday 9-5. Experience in insurance processing or related work, good skills, works easy with people. 261-2121

DENTAL ASSISTANT Full time, experience necessary. 871-3144

DENTAL ASSISTANT Part time, experience preferred but will train right person. 871-3144

DENTAL ASSISTANT & receptionist, orthodontic office, negotiable hours, basic experience necessary. Sterling Heights-Troy area. 879-8200, 286-6370

DENTAL ASSISTANT needed 13 mile Telegraph area. Call after 5pm 626-0723

DENTAL ASSISTANT Experience preferred but not necessary. Good potential. Northville. 349-4740

DENTAL ASST. Experience preferred, part time, Westland area. 326-1010

DENTAL CHAIRSIDE Assistant Experienced. Full or part time. Southfield area 557-3618

DENTAL HYGIENIST Part Time Progressive Northville Practice 348-1314

DENTAL HYGIENIST, wanted for progressive, preventive oriented practice in Birmingham area, 4 day work week. 642-1000

DENTAL RECEPTIONIST experience preferred, Livonia area. 464-7000

DENTAL RECEPTIONIST Providence Hospital area, 4½ days, 8-5 PM., no Saturdays. Please write: Box 131, Franklin, Michigan, 48025.

EXPERIENCED Insurance Biller needed for podiatry office in Westland. Must have above average typing skills and be well versed in all areas of medical insurance. Call between 9 and noon. 525-5535

FULL TIME DENTAL ASSISTANT for Clawson Orthodontic office, experience required, 4½ day work week, no Saturdays. 435-2001

HYGIENIST - (3 positions) part time, Weds, Thurs, half day Sat. Also Hygienist to fill in 4½ day week for 2 months. Birmingham office. 642-8130

LIVONIA Dr's office needs X ray technician, for full or part time position, no nights or weekends. 525-7178

LPN - full time for busy Livonia doctor's clinic. Must know EKG, venapuncture, injection. Call Becky. 437-5509

O & E

502 Help Wanted Dental-Medical

Insurance Biller

FEE PAID. Super starting salary! Peg board experience, communicator!
TOWN & COUNTRY EMPLOYMENT CENTER
Med. Dental Div. 474-1717

LAB 4/OR MEDICAL ASSISTANT Patient workup, CBC, UA, TC. Mono. Full or part time. Pediatric office. 15 Mile & Woodward. 355-0758

LPN We are looking for someone who has a love and understanding of the elderly to work full time on our 3 to 11 PM shift. Job involves both supervision and direct patient contact. Even if you have been away from nursing for sometime, we will thoroughly orient and train you. Salary is open because we are looking for the right person. Fringe benefits include paid Blue Cross, vacation and etc. Phone 349-2200 for more information and to set-up an appointment.
Whitehall Convalescent Home 43455 W. 10 Mile, Novi

MATURE PERSON for billing office Mon. thru Fri. 8:30am-5pm. Southfield area. 559-5868

MATURE RN for a Southfield Pediatric Office. Full time, experience preferred. 569-0150

MATURE WOMAN for receptionist duties in doctors office. Must type and have pleasant telephone manner. Full time, days, Livonia area. 427-5322

MEDICAL ASSISTANT with Certificate, LPN or RN, for Doctor's office. Experience with EKG, Venapuncture, injections & typing. Must be available for flexible hours including evenings, Monday thru Friday. 544-8809

MEDICAL ASSISTANT - Experienced. Part & full time. Venapuncture, EKG, general assisting. Call between 11am-2pm except Wednesday. 646-2728

MEDICAL ASSISTANT/Receptionist (Part-time). Assist Doctor & schedule appointments. Pontiac - Rochester area. 334-3187

MEDICAL ASSISTANT, full or part time, experience necessary. Farming ton Hills area, call Mon.,Wed. or Fri. Ask for Cathy. 553-4646

MEDICAL ASS'T Doctor's office, Northwest area. Experience preferred. Call after 10am 538-7600

MEDICAL ASS'T OR LPN COORDINATOR National medical company has full time opportunity for energetic, enthusiastic individual to work with Southfield branch office as a coordinator. Business involves para-medical exam service. Candidate MUST have excellent work record, pleasant personality, & enjoy telephone communication. Minimum of 3 years work experience required. Venapuncture & EKG experience helpful. Please call from 9am-11am Mon-Fri. 354-1646
An Equal Opportunity Employer

MEDICAL RECEPTIONIST Experienced for Dr's office, Birmingham location. 647-4619

MEDICAL RECEPTIONIST Full time, experienced, Walled Lake area. 624-5111

MEDICAL RECEPTIONIST Plastic surgery clinic, Southfield. Pleasant, accurate typist, clerical experience required, some medical background helpful, but not necessary. Excellent fringe benefits & working conditions. Salary open. For appointment call:
557-1958

MEDICAL RECEPTIONIST-Assistant part time position, experienced. Woman Care Clinic, Lathrup Village. 569-7010

Medical Secretary Northwest General Hospital is seeking a Secretary for our Administrative Department. Applicant must have previous secretarial experience in shorthand, with a background in medical terminology. We offer an excellent salary and good fringe benefits. Please call Personnel:
934-3030, ext.437 Northwest General Hospital 8741 W. CHICAGO DETROIT, MI. 48204

MLT - ASCP, part-time for busy Doctor's office in Southfield. Flexible hours. Hematology, Urinalysis, Bacteriology and RIA experience preferred. Call 358-3743, ask for Meg.

NEW medical transcription typing service needs qualified experienced medical transcription typists. Must have good medical vocabulary knowledge. Please call from 9AM - 5PM at 553-7133

502 Help Wanted Dental-Medical

NURSE AIDES DAYS Good working conditions, good wages and fringe benefits. Apply in person:
WISHING WELL MANOR 520 W. Main Street Northville

NURSE AIDES Experienced, full & part time. Willing to work weekends & afternoons. Pleasant place to work.
APPLY IN PERSON:
Franklin Club Apts 28301 Franklin Rd., Southfield (JR CALL JOYCE) 353-2810

NURSE AIDES Full or part time. Training classes, Farmington Nursing Home, 30405 Folsom Rd. 477-7400

NURSE AIDES FULL TIME Apply in person: Marycrest Manor 15475 Middlebelt, Livonia 427-9175

NURSES AMC Health Care I needs you 569-2781 643-6970

NURSING, afternoon shift, good reference. 358-1320 or 757-7578

NURSING ATTENDANTS Part time positions open on all shifts for Sat & Sun. Call Mrs. Mackie. 338-0345

OCCUPATIONAL THERAPIST Part time positions available in nursing homes in the Northwest Suburbs. Flexible Hours, Salary Negotiable Established Growing Rehab Company Ancillary Health Care 27777 Franklin Rd., Suite 740 Southfield 353-0420

PARA-MEDICAL EXAMINERS Do mobile exams, part-time, all areas. Earn extra money. RN, LPN's, ex-Corpsmen. 644-0303

RECEPTIONIST/assistant for orthodontic office. Negotiable hours. Basic experience necessary. Southfield, Birmingham, Bloomfield area. 879-6200

RECEPTIONIST for busy veterinary hospital. Full & part time mature individuals needed. Apply at 24429 Grand River, 3 Blocks East of 7 Mile.

REVISED PAY SCALE RN - start $7 LPN - $6 Venoy Continued Care Center 5999 Venoy, Wayne. Pleasant working conditions Please call Mrs. Harding or Mrs Mayfield 326-6600

REWARDING JOB OPPORTUNITIES NURSE AIDES Become a needed and special individual caring for elderly. Afternoon and midnight shifts available with flexible schedules. $3.40 hour to start. Apply in person.
Franklin Manor Convalescent Center 26900 Franklin Rd., Southfield

RNS AND LPNS Full or part time. Flexible scheduling. Farmington Nursing Home, 30405 Folsom Rd. 477-7400

RNS - LPNS Afternoon shift. Part time and full time positions available in hospital unit and Clinic/ER. Experience in acute medical and surgical nursing care required. Mrs. Galloway, Madison Community Hospital, 30671 Stevenson Highway, Madison Heights. 588-8000

RN'S - LPN'S - ENJOY - • YOUR FREEDOM • YOUR FAMILY • YOUR PROFESSION - TOP WAGES - OUTSTANDING BENEFITS - YOUR CHOICE OF - • Assignment • Schedule PART TIME/FULL TIME MEDICAL PERSONNEL POOL Blmfld/Pontiac 334-9220 Detroit/Sfld. 569-1950

502 Help Wanted Dental-Medical

WE BELIEVE "THE PATIENT DESERVES THE BEST."

For over 10 years we have gained a reputation as a progressive skilled nursing facility that has never compromised its primary mission - quality individualized patient care.
We are currently seeking qualified RNs and LPNs for the 3-11 and 11-7 shifts to join us and help us with the challenge of helping others.

Come in or call
HENDRY CONVALESCENT CENTER
105 Haggerty Rd.
Plymouth, Mi.
455-0510

RNs AND GRADUATE NURSES
Annapolis Hospital Nursing Department Open House
Please plan to join us on April 1, 1980, from 2-5 p.m. for refreshments and learn about the advantages of our progressive Nursing Department and educational opportunity for growth.
Annapolis Hospital
33155 Annapolis Ave.
Wayne, Mich. 48184
(313) 722-4400

Equal Opportunity Employer

502 Help Wanted Dental-Medical

RN ASSISTANT In Service Director Seeking creative professional RN to direct and stimulate our staff. Position to all shifts mandatory. Excellent benefits. For further information, contact: Susan Heaston, RN. 728-8100.

Come join the nursing team at "The Facility Of The Year."
RN-LPN Full or part time, afternoons & midnights. Good starting salaries, and good hospital benefits. Modern facilities. Apply in person. See Mrs. Ferguson.
NIGHTINGALE WEST 8365 Newburgh Rd. Westland, near Joy Rd.
An Equal Opportunity Employer

RN - LPN Part time, day, afternoon and midnights. Call: MRS. QUINN FRANKLIN MANOR 26900 Franklin Rd., Southfield 352-7390

RN or LPN Position available on 2pm - 11pm shift or 4pm - 8pm shift. Contact Mrs. Hall, Director of Nursing, Darvin Convalescent Center, 39770 Marlock, Livonia, one block south of 8 Mile on Middlebelt.

RN PART TIME We have an immediate opening for a Registered Nurse at our small nursing hospital. Requirement for this position is a minimum of one year experience in medical surgical nursing. This position is 36 hours per week, Midnight shift, for our in-patient department. We offer an excellent salary which includes cost of living, fringe benefit package and a congenial work environment. For more information, please call personnel.
Metropolitan Hospital & HEALTH CENTER, WEST 28303 Joy Rd., Westland 522-6800, ext. 286
An Equal Opportunity Employer

RNS & LPNS Full time and part time, afternoons and midnights. Liberal fringe benefits. Call:
REDFORD COMMUNITY HOSPITAL 531-6200, ext. 409
An Equal Opportunity Employer

RNs or LPNs Full & part time, afternoon & midnight shifts. Apply
Williamsburg Convalescent Center 21017 Middlebelt, Farm Between Grd River & 8 Mile 476-8300

RN SUPERVISOR PART TIME We have an immediate opening for a part time RN supervisor on the afternoon shift. The selected applicant should have 3 years experience in Medical Surgical nursing and one year experience in Supervision. We offer an excellent salary, a benefit package and a congenial work environment. If you are interested in working 30 hours per week, please call Personnel.
Metropolitan Hospital & HEALTH CENTER, WEST 28303 Joy Rd., Westland 522-6800, ext. 286
An Equal Opportunity Employer

LPNS Afternoons or Midnights Good working conditions, good wages and fringe benefits. Apply in person:
WISHING WELL MANOR 520 W. Main Street Northville

502 Help Wanted Dental-Medical

RN'S Wishing individual responsibility and independence plus friendly atmosphere with home health agency in N. W. Wayne County. Full, part time, and on call positions available. Prefer B. S. N. with med surg experience. Excellent salary, benefits, travel allowance.
2/5-6300

SURGICAL ASSISTANT, experienced in dental surgery for oral surgeon's office in Plymouth. For interviews call.
455-0710

UNDER THE NEW DIRECTION OF DR. GORDON W. ROSE LABORATORY SCIENCE, LTD.
Has openings in all phases of the Medical Laboratory Division including the following positions:
• MEDICAL TECHNOLOGISTS
• QUALIFIED PHLEBOTOMIST
• X-RAY TECHNICIANS
• MEDICAL BILLING DEPT.
• SWITCHBOARD OPERATOR
• SECRETARIAL POSITIONS
Contact Laboratory Science, Ltd., 24451 Telegraph Road, Southfield, Mich. in person or call 353-7500

$11 PER HOUR RN'S, ICU-CCU needed for special project in Farmington. Full or part time, midnights. Start immediately. 835-9543

504 Help Wanted Office-Clerical

ACCOUNTANT WANTED Two years general accounting education necessary. Experienced in receivables, credit & co lections helpful. Manufacturing background preferred but not necessary. Good salary & fringe benefits. Call for an interview, 729-5400, ext. 31.
An Equal Opportunity Employer

ACCOUNT CLERK FOR MUNICIPALITY Must have strong bookkeeping experience in general ledger, double entry & fiduciary accounting; familiarity with computer system in the plans. Salary over $12,000. Only those with at least 3 years experience need apply. Contact W. Bloofield Twp. Treasurers Office
682-1200 ext. 62

ACCOUNTING CLK. Year to 2 years experience with Accounts Receivable Records & follow-up. Good salary. Good benefits. Contact Mark Partington at:
J. H. Bennett & Co. 24573 Fallwood Ct. Farmington Hills, MI.
476-8700

Accounting Clerk Said into Accounting with a New Job Lots of variety - accounts payable, typing and reception work will make the day speed by. Good starting salary and benefits all for the asking. To apply send letter of introduction to Mr. Paul, P. O. Box 691, Southfield, MI 48037.

Plante & Moran recruiting for an equal opportunity employer.

ACCOUNTING - supervisor, B.A. or B.S. required. 3 yrs. supervisory experience, salary open plus full benefits & fee paid.

EXECUTIVE - secretary, typing 80 WPM, shorthand 100 plus, strong background in corporate surroundings, $15,000, fee paid.

SECRETARY - Fortune 500 company, excellent typing, shorthand and experience, benefits, $13,200, fee paid.

LOIS RAY PERSONNEL 559-0560

APPLICATIONS being accepted for Manager Trainees. Medical, Dental & Life insurance as well as eventual ownership. For an interview, call:
Dave Cox 478-6200
Little Caesar Enterprises,
38700 Grand River Ave.

504 Help Wanted Office-Clerical

-ACCOUNTS CLERK- Enjoy interesting & challenging work with a local office of a nationwide Sales Finance Company. Must be an alert individual with typing skills of a minimum of 45 WPM. Good salary, outstanding employee benefits & pleasant working conditions. Call Personnel for appt. 354-3819
General Electric Credit Corp. of MI.
Equal Opportunity Employer M/F

ACCTS. RECEIVABLE - MANAGER Firm is looking for a person with interest or background in Credit Management. Some accounting skills helpful. Contact John Eckstrom, 349-7600
An Equal Opportunity Employer

ADMINISTRATOR Recent experience on an Exec. Level, qualifies you for this start to $13,600. Top skills merit Top level, Medical Contacts.
Call 562-8900
Your New Boss Pays Our Fee.
HARNETT SORGE PERSONNEL

AN Immediate opening for a well groomed & dependable full time receptionist in the Telegraph-Grand River area. If you have good typing skills, pleasant phone personality & the ability to work well with people in a pleasant office atmosphere, we would like to hear from you. Please call & set up an interview with:
Mrs. Vazdhara at 537-7830

ARE YOU AN EXPERIENCED BOOKKEEPER SHORTHAND TYPIST SWITCHBOARD OPR.
We have TEMPORARY or PERMANENT positions close to your home. Call for appointment.
SUBURBAN Office Services
ROCHESTER 651-1500
FARMINGTON 477-9840

ARE YOU looking for your first job? Neat in appearance, bright & willing to learn, skilled somewhat as a typist? This will be for general office work, and a full time position. Work in our new Southfield location. Call for an interview appointment. 353-6755

ATTENTION! Immediate opening, suburban area. Accurate typing. Enjoy detail. Good benefits. $900 a month. Fee paid. Call Polley.
644-4600
SNELLING & SNELLING AGENCY

Attention KELLY SERVICES has a SPECIAL RECRUITING CENTER in Garden City. We need TYPIST, SECRETARIES, BOOKKEEPERS & many more office skills immediately. If interested apply at:
KELLY SERVICES "The Kelly Girl People"
32669 W. WARREN GARDEN CITY (Warren & Venoy Plaza)
522-4020
Equal Opportunity Employer M/F/H

A VARIETY POSITION With growing suburban company. Good phone and Math skills. Accurate typing. Fee paid. $650 month. Call Lynn
644-4600
SNELLING & SNELLING AGENCY

504 Help Wanted Office-Clerical

AUTO DEALER ACCTS RECEIVABLE BOOKKEEPER Are sales slowing down? Are you getting bored? Come to Michigan's number one Buick Dealer and come alive. Accounts receivable bookkeeper for large volume quick paced dealer. Dealership experience a must, excellent benefits and pay. Call Sandi.
TAMAROFF BUICK 353-1300

AUTO DEALERSHIP BOOKEEPER Needed. Auto dealership experience necessary. Excellent benefits. Southfield area. Call 354-6600

AVAILABLE-TRAINING SECRETARY training for residents of Oakland County with High School diploma or equivalent currently unemployed or underemployed. This is an excellent opportunity to prepare for a rewarding career as a Secretary. This program is sponsored by Oakland Com. Coll. CETA. Equal employment opportunity. Training will be held in Livonia & Troy. For more information, Ma Smith 332-3991

Beat Inflation CALL Witt Services FOR TEMPORARY WORK
We need:
SECRETARIES TYPISTS DICTAPHONE OPRS. BOOKKEEPERS PBX OPRS. ALL OFFICE SKILLS
Long and short term assignments available. Ask about our BONUS PLAN.
NO FEE NO CONTRACT ALSO
We are pleased to announce the opening of our new WIXOM OFFICE.
For more information call:

LIVONIA	525-0330
DEARBORN	565-8060
REN CEN	259-7788
WIXOM	669-2409
SOUTHFIELD	569-7500

Witt Services The Temporary Help People

BOOKKEEPER Assistant - to be trained for full charge position. Apartment management company, Southfield office. Some experience helpful in general ledger, management statement preparation, payroll tax report preparation, etc. Small office. Excellent opportunity. Send replies to: Box 712, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BOOKKEEPER - Full time, with experience. Must be familiar with payroll, tax forms, & accounts payable/receivable. New office, nice working conditions. Apply between 9am-4pm, 13550 Orleron Court, Livonia. (Between Farmington & Gideon)

BOOKKEEPER, Full Charge through trial balance. Real estate background a plus. Flexible hours, 3 days per week. Southfield area. 559-7432

504 Help Wanted Office-Clerical

BI LINGUAL - secretary, English - German for Birmingham company, average typing, salary $10,000 to $12,000 plus agency fee paid.

FILE CLERK - light typing for Birmingham insurance company. Salary $585 plus benefits & fee paid.

SOUTHFIELD - company needs office service technician, experience with duplicating machines, salary $845 plus outstanding benefits and fee paid.

EQUAL - Opportunity Employer in Southfield needs secretary for company controller. Must steno. Salary ranges from $845 to $1100 depending on skills, benefits similar to Big 3, agency fee is paid.

ADAMS & MARTIN PERSONNEL 920 Maple Birmingham 646-5600
DIAL A JOB 24 Hour Service To Hear About Our Most Recent Openings.
646-8780

EXPERIENCED FULL charge bookkeeper for Construction firm. Northwest area. Salary open. Send resume to Box #722, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BOOKKEEPER/TYPIST Mature individual needed with excellent Bookkeeping and typing skills. Must be able to take directions and work independently. Prefer at least 5 years experience in all bookkeeping areas. 7 Mile, Southfield area. Contact Evelyn 8AM-5PM Mon. thru Fri. at.
255-2600

502 Help Wanted Dental-Medical

R. N. PROGRAM A CAREER IN NURSING

MERCY SCHOOL OF NURSING OF DETROIT is a TWO YEAR hospital based diploma program to be a REGISTERED NURSE.
Direct patient care experience begins early and continues until graduation.
ADMISSION REQUIREMENTS: High school graduation with a C+ average, Biology, Chemistry and 2 years of Math.
First year at Samaritan Health Center-St. Joseph Mercy Hospital Unit, Detroit.
Second year at St. Joseph Mercy Hospital, Ann Arbor and/or Pontiac.
Student residence available. Student parking provided for commuter students.
FOR FURTHER INFORMATION CALL
923-5700 EXT. 376.

504 Help Wanted Office-Clerical

BOOKKEEPER - Part time, light typing, 20 hours per week. Pleasant working conditions. Birmingham church. Call Mrs. Holmes. 644-2040

BOOKKEEPING background required, journal entries, inventory cards, credit collection. Accuracy important. Livonia area, benefits. Mrs. Lowe for appointment. 261-4320

BOOKKEEPING - light, neat stable, mature individual - willing to learn. Send resume to: David C. Laffrey, Schmaltz & Co., 470 American Center, Southfield, MI. 48034.

BUSY OFFICE needs energetic, willing to learn person with strong typing, 10 key and phone experience. Full-time. Salary based on experience. Apply Mon. thru Fri., 9-5 at 36334 Plymouth Rd. Livonia.

CASHIER SALES Position in office supplies department now available at our Tel Twelve Mall location. Experience preferred, but not necessary. Apply in person, Silver's, Tel Twelve Mall, 12 Mile & Southfield.

CASHIER Temporary position lasting 1 to 3 months. Assist in the collection of cash receipts and balancing daily cash. Some cashier and clerical experience preferred. $3.88 per hour. City of Farmington Hills.
474-6115
Equal Opportunity Employer M/F

CASHIER - TYPIST Leading consumer finance company (Redford area) interested in full time cashier - typist. Position involves typing, customer contact & cash control. Must be high school graduate, good personality & type 45 WPM. For interview call Mr. Papcun between 10-4 537-4327

CLERICAL HELP - we are looking for a person with multiple office skills, promotions are available, 4 person office, a very positive sales organization. Must live in Plymouth, Livonia or Canton area. Salary dependent on experience. Full benefits. Call Larry Tuer, or Wed. 8am - 12 noon. 459-6332

ENERGETIC & FRIENDLY Sales Secretary needed for beverage distributor. Typing 55 WPM minimum, telephone experience necessary, excellent paid company benefits. Call to arrange interview. 835-6400

502 Help Wanted Dental-Medical

MEDICAL OPPORTUNITIES
At Peoples Community Hospital Authority

SEAWAY HOSPITAL
REGISTERED NURSES
Registered Nurses - Full and part time afternoon shift.
PHYSICAL THERAPIST
Full time, day shift.
CARDIOPULMONARY TECHNICIAN
Part time, afternoon shift.
We offer top-notch salary and fringe benefit packages to qualified candidates. Career growth opportunities are available. For additional information on these openings, contact:
5450 Fort St.
Trenton, Mich. 48183
(313) 676-7000
SEAWAY HOSPITAL

HERITAGE HOSPITAL
REGISTERED NURSES ICU
Part time midnight shift.
REGISTERED NURSES MEDICAL/SURGICAL
Full and part time, afternoon and midnight shifts.
REGISTERED NURSES MENTAL HEALTH
Full and part time, afternoon shift.
REGISTERED NURSES PEDIATRICS
Full time, afternoon shift.
Find out today if you qualify for any of these openings. P.C.H.A. hospitals offer competitive salaries and excellent benefits to employees. Contact:
24775 Haig Ave.
Taylor, Mich. 48180
(313) 295-3300
HERITAGE HOSPITAL

OUTER DRIVE HOSPITAL
REGISTERED NURSES
Afternoons and midnights, permanent full time and part time, Medical/Surgical.
CARDIOPULMONARY SUPERVISOR
Afternoon shift opening.
DIRECTOR OF DIETETICS
Immediate opening.
PHYSICAL THERAPY SUPERVISOR
Position available.
PHYSICAL THERAPIST
Position available immediately.
MEDICAL STATISTICIAN
Immediate opening.
SECRETARY II
Position available. (Pathology and Administration).
CARDIO-DIAGNOSTIC TECHNICIAN
Permanent part time position.
26400 Outer Drive
Lincoln Park, MI 48146
(313) 386-2000
OUTER DRIVE HOSPITAL

Equal Opportunity Employer M/F

"I've learned so much since I started at Harper-Grace. But the most important is why I became a nurse."

Jane Albosta, R.N., Stella Salazar, R.N.
Nurse Employment Services, Harper-Grace Hospitals

"In nursing, you learn by doing. And at Harper-Grace, they let you do it. Because at Harper-Grace, the emphasis is on you, the nurse, and the human factors in the nurse-patient relationship. You learn by working with the best people in the field. By asking questions...and getting good answers. The challenges and rewards haven't gone out of nursing. You'll learn that, too, at Harper-Grace."

Harper-Grace Hospitals
Operating Harper and Grace Hospitals
3990 John R.
Detroit, Michigan 48201
Equal Opportunity Employer M/F

NOW!
1. Individualized Orientations
2. Employee—Oriented Benefits
3. Ongoing C.E.U.
4. Tuition Reimbursement
5. Teaching Hospital
6. Reputation for quality patient care
7. High degree of job satisfaction
8. Most comprehensive procedures
FOR MORE INFORMATION—CONTACT S. SALAZAR, R.N.
NURSE RECRUITMENT REPRESENTATIVE 494-8871