EMPLOYMENT

500 Help Wanted

HOUSEWIVES & College grads looking for a challenging full time career as a local marketing representative for an international company. Applicants should have ability to communicate ideas & be enthusiastic. Specific skills are not required. We will provide full training. Call Ms Bowers at 958-3221

HOUSING COORDINATOR

SOUTHFIELD LOVERS WANTED!
Are you a City of Southfield boaster? You can get paid for tooting the horn of the community you love as a part time (19 hours per week, Mon. thru Fri., plus 1 Sat. per month - 12 months per year) Housing Coordinator for the Southfield Home Information Center. The Center is seeking qualified applicants for Housing Coordinators to meet with, guide and explain the benefits and merits of living in Southfield. The position requires a broad knowledge of services and practices of the City and School System and external skills. You must be a Southfield resident and have a valid Michigan drivers license.
A job description is posted at the City of Southfield Personnel Office. Applications must be received at 5 P.M. Friday, June 20, 1980

INJECTION MOLDING - Foremen, experienced, $15,000 to $17,000, work any shift, fee paid
Hay Greene Personnel 359-1428

INSTRUCTOR
for Real estate pre-licensing courses at local community college. $550 course. Call 477-8537

INTERESTED in High School Graduate from Walled Lake or Farmington area to learn process of die grinding. Please send resume with high school grades to Box 235, Walled Lake, Mich. 48088

INTERNAL AUDITOR $25,000

Excellent benefits. 3 plus years of experience. For a $BILLION company
Snelling & Snelling
336-7400

LADIES' ATTENTION!
LOOKING FOR A WAY TO BEAT INFLATION?
Opportunities for high earnings with part time hours to fit your busy schedule. Gain rewards and recognition by representing fewer customers with quality line of toys, gifts, and jewelry through our new and exciting party plan. Contact Suzanne 538-2815

LADIES PREFERRED
Delivering & selling bundles, liner offices. Mon thru Fri. 9:30AM-1:30PM. Pay plus commission. Must have car and be dependable. The Old World Bakery. 25099 Telegraph, N. of 10 Mile.

LATHE HANDS WANTED
Detail & prototype work. Experienced only. Permanent positions. Overtime. Air conditioned. Benefits. Dia Tech Research, 32552 Capitol, Livonia. 261-6400

MAINTENANCE MAN
For church affiliated complex in Royal Oak Over 28 preferred. Some electric, plumbing, and carpentry experience needed $13,240 to start. 280-1980

MAINTENANCE PERSON

For new apartment development in Farmington Hills. Must be experienced in all areas of maintenance including heating, electrical and plumbing. Salary, apartment, utilities and insurance allowance provided
478-0322 or 851-5405

MAINTENANCE
Retired man, light maintenance around shopping center. Oversee work of other contractors. 14 Mile-Orchard Lake area. Mail name and phone number for reply to Box 252, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

500 Help Wanted

MANAGER TRAINEE, experienced in motivating & directing the work of others. Must have P.M.A. and be a self starter. Opportunity for advancement. Livonia area. Call between 6-7PM only.
352-8688

MAN for janitorial work and shop clean up. 8 Mile - Evergreen area.
352-8688

MATURE WOMEN to count items in various stores - days. Must love to drive. Car necessary.
422-2676

MEAT MARKET counter sales. Experience preferred, full time, benefits. Apply in person. Westland Meats Inc, Westland Shopping Center.

MECHANIC
Self-starter needed for repairing transmissions for off-highway equipment. Should have experience and be able to take charge of repair jobs from start to finish. Factory schools available. Must have own tools and be dependable. Paid insurance & benefits. Send work history to: Manager, P O Box 542, Plymouth, Mich. 48170

MOTEL AUDITOR
Weekends only, midnight shift. Apply in person 9AM-3PM, Coach & Lantern Motor Inn, 25255 Grand River Ave., Redford.

MOTEL DESK Clerk. Full time, afternoons. Apply in person 9AM-3PM, Coach & Lantern Motor Inn, 25255 Grand River, Redford. 532-4020

MOTEL & pool maintenance, 8 Mile - Telegraph. Call between 10-5 535-5946

NATIONAL GROCERY mfg. needs part time merchandiser, 18 hours per week, must have car, hourly rate and car allowance. Write box 240 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PACKAGING ASSIGNMENTS

KELLY SERVICES has temporary PACKAGING ASSIGNMENTS in the Livonia and Plymouth areas. Day & afternoon shift. No experience. Must be 18. If interested apply between 9 AM. and 3 PM. Mon. thru Fri

32669 W. WARREN
(at Venoy in the
Shear Delight Beauty Salon)
GARDEN CITY
522-4025

KELLY SERVICES

"The Kelly Girl People"
Equal Opportunity Employer M/F/H

PART TIME
Interesting part time position doing unique public contact work. Ideal position for someone looking for 3-4 hours a day. Reliable transportation needed. This position pays up to $8 an hour. Call Kurt Petke at 349-2591, after 10 AM.

PART TIME Math & Accounting teacher, mornings, Mon. thru Fri
Call 8am-6pm
476-3145

PERMANENT NIGHT WATCHMAN-TYPE - Position available for person preferably over 55 years of age. Plymouth, Michigan Call between 8-5 PM
453-8448

PHARMACIST, 45 hours, modern pharmacy. Call for personal interview. Bio-Le Pharmacy, 34600 Ford Rd., Westland. 729-3200

PHONE SOLICITORS
Housewives, students, moonlighters. No selling. Top wages to qualified people. Apply in person day after 3PM, see Barb. General Development Corp. 28000 Southfield Rd., between 10½ Mile & 11 Mile Rds., Lathrup Village.

500 Help Wanted

PLASTICS injection molding foreman, experienced in all phases of injection molding. Apply Service Plastics Inc. 30930 Industrial Rd. 425-2054

POLICE OFFICERS

AN OPPORTUNITY FOR A REWARDING CAREER AWAITS YOU IN REDFORD TOWNSHIP

SALARY, $16,788 TO START
Applications will be accepted until June 23, 1980. Do you meet the requirements?

Must be a resident of Redford Township one year prior to application.

Pass agility test.

Vision: No worse than 20/40 before correction. Correctable to 20/20. No color blindness.

With exception of Cadets - applicant must have two years of college credits or equivalent.

Police officer applicant must be between the ages of 21 & 31

For further details contact The Redford Township Police Department, 12250 KET-3030 - Between 8 AM. & 4 PM.

Applications will be accepted until - June 23,1980.

Persons hired will return the Police Department to former strength.

RUTH SULLIVAN, Clerk
Township of Redford
An Equal Opportunity Employer

PRINTER, FILM PROCESSER, Quality Control. We are looking for people with experience in these fields. Should have worked in photo finishing lab.
531-2218

Program Manager/Application Engr. Challenging sales & marketing administrative opportunities with fast growing manufacturer of micro computer based CNC machine control. Reponsibilities will include proposal engineering, standard products program definition, in house sales management & trade show coordination. Candidate should have a minimum of 3 to 5 years marketing and or sales experience. Knowledge micro computers & their applications in industrial environment & a working knowledge of machine tools. Attractive compensation/benefits package commensurate with experience. Send resume or call Gary Johnson, Vice President Sales & Marketing, Omicron, Inc., 24320 Indoplex Circle, Farmington Hills, 48018.
313-474-2340

REAL ESTATE MANAGER, experienced. Position available in Livonia area for growing progressive company. Send resume to box 254, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

REDFORD CO in restaurant fire systems & extinguisher service needs aggressive individual with some experience for service department. 255-0053

RENTAL AGENT

Opening with large organization for rentals of suburban apartment complex. Great opportunity for sales oriented individual who enjoys meeting people. Salary plus fringe benefits. Call after 4 PM
355-2530

RESTAURANT CAREER - restaurant, management experience, 5 days, minimum $166.
Hay Greene Personnel 359-1428

RETAIL STORE needs person for general housekeeping. Apply in person at Sylvers, Tel-Twelve Mall (Telegraph & 12 Mile)

RETIREE Desired for full time maintenance work at a West Bloomfield swim club. Will include moving furniture, general repair and minor painting. KKnowledge of swimming pool operation & maintenance also helpful. Please call for interview during normal business hours. 661-0550

ROPER SUMMER Day camp needs activity counselors in nature study, rambling, horseback riding. Please require at. 642-1500

SALES DEPARTMENT
Ferndale window company has opening to make window take-offs from Architectural drawings. Quote and close jobs, and process orders to plant. 548-9700

SALES EMPLOYMENT COUNSELOR

A sales profile and "People Ability" for a rewarding career opportunity with Snelling & Snelling. "The Placement People". Maturity a must. Excellent training program, salary and bonus. Call Bernice Promton at 353-2090 for appointment.

SAMPLE DISTRIBUTING
Male, female. No selling or experience required. Drivers license and proof of insurance required. Full time applicants only. Apply at 23600 W. 8 Mile Rd., Southfield 8AM-11AM only.

SECURITY GUARDS $4.00 Per Hour (Including Allowances)

Full & part time guards in various areas. Must be dependable and have car & phone. Excellent benefits including hospitalization, life insurance & vacations. Raise after 3 months. Apply Mon. & Fri., 10am-4pm
WORLD SECURITY
21819 W. 9 Mile, Suite 220
Southfield (½ blk. E. of Lahser)
353-3203
An Equal Opportunity Employer

SECURITY PLAINCLOTHES

Plainclothes security officers needed to join large Detroit based retailer. One year plainclothes experience required. To arrange for an interview call Mon. thru Fri. between 9 am and 12 noon at: 563-1329

CUNNINGHAM DRUG STORES INC

SERVICE STATION MANAGER
Afternoons, 5 years minimum experience, must have good references. Telegraph & 12 Mile Mobil. 356-7181

SHAPER HANDS

Job Shop Experience
LONG PROGRAM
DAYS & NIGHTS
PEERLESS GAGE
13330 STARK RD. LIVONIA
261-3000

SPORTS OFFICIALS
Need experienced Baseball & Softball Umpires. $6 to $15 per game. Non-residents may apply. Apply immediately to: City of Livonia, Civil Service Commission, 33000 Civic Center Drive.
An Equal Opportunity Employer

STATION ATTENDANT apply in person Maple - Lahser Shell. Birmingham Mich.

STOP!
We have a job for you. As a matter of fact, we have hundreds of job openings. Call 552-8570. JOB FINDERS INC.

STOREKEEPER
Must be able to maintain shipping/receiving records, handle heavy equipment and drive a truck. Excellent benefits. Schoolcraft College.
591-6400, Ext. 321.
An Equal Opportunity Employer

500 Help Wanted

SUB-CONTRACTORS NEEDED
All phases. Brick laying, bulldozing, rough and finished carpentry, cement work, drywall, electrician, excavator, heating, insulation, painter, plumber, roofing, tile man, and others. Must possess being built in W. Bloomfield and Southfield. Plans are ready for inspection. Builders One, Inc., 19928 W. 10 Mile Rd., Southfield. 424-8811

SUBURBAN LIBRARY needs experienced full time Clerk Typist. Accuracy important. Must like public contact. One night weekly and every other Saturday required. Good benefits. Reply to P.O. Box P-2, Birmingham, Mi 48012

SURFACE GRINDER HAND
Looking for experienced man for Gage shop doing aircraft and aerospace work. Top wages and benefits. Excellent working conditions. 55 hour week. Call Mr. Schmidt for appointment.
476-6210

SWIM INSTRUCTORS
LIFEGUARDS
POOL AIDES
WANTED. Must have current Lifesaving certification.
Apply at:
LIVONIA FAMILY Y
14250 Farmington Rd.

THE Jewish Federation of Metropolitan Detroit is seeking a Sunday School Teacher for its Hebrew & Culture affiliated with the Jewish Community Center of Metropolitan Detroit has openings for teaching positions for the 1980-81 school year, including a dance instructor qualified to teach Israeli & other dances. Please contact the JFI office Mon. -Thurs., 10-2 661-1000 ext. 158 or 159

TELEPHONE Interviewers for market research company, experience necessary. Evening positions available Call 353-0343

TELEPHONE OPERATORS

GUYS-GALS STUDENTS FULL SUMMER EMPLOYMENT

RADIO STATION needs 75 phone operators for exciting new promotion. Local area, guaranteed salary PLUS raise after first week, PLUS bonuses that can double your salary. Many of our operators earn over $5 an hour. No experience necessary. Hiring Now!
Apply M-F, 9am-5pm at 19034 W. 10 Mile Rd., E. of Evergreen, Southfield

THEATRE HELP Wanted, ushers, concession workers & janitorial help in person Mon. thru Thurs. 11am-9pm Showcase Cinemas, S. Telegraph & Square Lake Rd.

TOOL ROOM Supervisor, minimum 10 years experience. Apply in person to Mr. Takashimi, Ace Valves Inc., 30560 Beck Rd., Wixom

TRUST OPERATION MGR. - 5 yrs Trust & supervisory experience, responsible for cash control, training employees, handling all accounts, benefits, $19,000. Fee paid
Lois Ray Personnel 559-0160

TYPISTS CLERKS SECRETARIES

SCOTT GROUP

TOTAL EMPLOYMENT SERVICE
NO FEE
BLOOMFIELD HILLS 334-9790
ROYAL OAK 542-9232

WATCHMAN

Swing shift
Apply Immediately:
STAHL MFG.
12282 Woodbine, Detroit

WELDER FITTER

Experience only
MICHIGAN AUTOMATION COMPANY INC
REDFORD AREA
538-5800

WELDERS
3 years experience, light sheet metal & automation. Wixom area. Fame Industries 348-7150

WORK in small Company in Livonia, manuel labor, opportunity for long term employment for proper person. Inquire 9am-12noon, 34039 Schoolcraft, Livonia

502 Help Wanted Dental-Medical

BONUS
Up to $500 bonus for full time afternoon and midnight RNS and LPNS. Mrs Lindow, Farmington Nursing Home, 30405 Palmer Rd. 477-7400

CAMP NURSE
Practical or Registered for Co-ed summer camp. Mid June thru late August. Cheboygan, Mich. Salary $150-$200 per week. Doctor on premises. Call Dr. Schechter 851-3575

CRT OPERATOR
Medical experience helpful
Southfield area
353-7500

RN or LPN

DAY SHIFT ONLY
Full or part time
Good starting salary. Hospital insurance. Modern nursing home. See Mrs Ferguson.
NIGHTINGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.

DENTAL ASSISTANT - chairside, certified preferred. New office, Plymouth/Canton area. Send resume to Box 206 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL ASSISTANT
Full or part-time. Some experience or training preferred. 4½ days or less per week. Very pleasant office in the Northland/Nine Mile Medical Building Call 569-3535

DENTAL ASSISTANT, EXPERIENCED, chairside & office management, excellent opportunity, salary open. Redford area. 534-5010

DENTAL ASSISTANT
Chairside Experience
Part Time - Dearborn.
562-3388

502 Help Wanted Dental-Medical

DENTAL ASSISTANT - Responsible person wanted for part time position, Wed. Fri. & Sat. Woodward-11 Mile area. Experience preferred but not necessary. 399-1200

DENTAL ASSISTANT full time, W. Dearborn. 4 day week, no Saturdays. Excellent benefits, experience preferred. 565-5507

DENTAL ASSISTANT
Full time for Birmingham dental practice. Minimum 3 yrs. experience in 4 handed dentistry required. 647-2109

DENTAL ASSISTANT
Experienced for modern Westland practice. Full time.
422-5560

DENTAL ASSISTANT. Livonia, experienced chairside. 4 day week, good salary, benefits. Write box 210 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL ASSISTANT

Full time position opening soon in Dental clinic of large suburban hospital. C.D.A. required, minimum 2 years experience. Apply Personnel office, 8-12 Noon, Mon. - Fri., or call for appointment.

858-3090
ST. JOSEPH MERCY HOSPITAL
900 Woodward Ave.
Pontiac, Mich., 48053
An Equal Opportunity Employer

DENTAL RECEPTIONIST - experienced with appointments and insurance, 4½ day week, benefits. Southfield area. Please, Jean Patterson, call Dr. Denes 557-5410

DENTAL RECEPTIONIST.
Full time position open for people oriented person with dental experience for growing Garden City practice. Call
421-5200

DOCTORS RECEPTIONIST
Variety of duties in cardiologist's office. All front office duties, cash, peg board, filing, etc. Doctor office experience necessary, nice hours, start 10 AM. Fine benefits include Blue Cross, pension, good salary. Near Southfield area.

DAVIS SMITH

MEDICAL PERSONNEL SERVICE
526-9010

EXPERIENCED person to work front desk in busy dental office, 4 days, some Saturdays, must type. Maple Telegraph area. Call 646-2993

FAMILY PHYSICIANS OR INTERNISTS to practice in well known doctors office - Dearborn - Michigan & Greenfield Ave. Full paritment upstairs 626-1144, 647-8733, 831-3622

FAMILY PRACTICE - SOUTHFIELD
Office Assistant, experience necessary. Must type. Call 557-8300 or 851-8258

FULL TIME RECEPTIONIST for Ophthalmologist's office. Must have experience in Medicare, Blue Cross & Medicaid. Birmingham area Call after Noon. 647-5604

GIRL - Assist doctors and receptionist, fringes, Southfield area. 557-1930

HEALTH CARE COORDINATOR
Challenging position available for dynamic medically oriented individual to work as Health Care Coordinator for temporary Health Care Service. Full time days and flexible schedule. $4.35 per hour.
Staff Builders. 557-8600

HYGENIST - experienced preferred. Salary negotiable. Call 728-1730

JEWISH Home For Aged, Southfield. Part time R N to day shift, 8½ per hour. $52 daily, pro-rated sick days, holiday pay. Call Ms. Young. 8am-2pm Mon thru Fri. 352-2336

LPN MIDNIGHTS

APPLY IN PERSON
GOOD WAGES, BENEFITS
WISHING WELL MANOR
520 W. Main St.
Northville

LPN or trained aide, 30 years of age or older to take care of elderly couple living in lovely surroundings. Days & weekends. Must be skilled with full experience and ready references 645-6788

LPNS

FULL TIME
ALL SHIFTS
Apply in person
Whispering Willow Manor
49650 W. Warren
Canton

MATURE Medical Receptionist and Doctor's helper wanted for Westland physician's office, 4 day week, permanent position, experience helpful but will train. Reply to Box 220, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANT-Reliable, interested in working full time for ophthalmologist Bloomfield area. Experience preferred but not necessary.
332-4544

MEDICAL ASSISTANT - Full time for Southfield Internist. Experience with venapuncture, injections, EKG'S & front desk. Call 557-6094

MEDICAL ASSISTANT
Part time, experienced, vena-puncture, white blood count, typing. Good hours. Livonia. Call after 7 PM 261-5860

MEDICAL ASSISTANT 12 mile Southfield area. Front desk EKG, medical form, no lab, full time. Call Sonny or Elaine 559-6969

MEDICAL BILLING CLERK
Medical terminology desired. Encoder of records for computer processing. Troy office location 362-1855

MEDICAL full or part time, X-ray technicians, registered, experienced. Troy area. 649-4449

MEDICAL RECEPTIONIST
Mature experienced person for Ophthalmologist office. Full time. Southfield Area. 353-1754

MEDICAL/Receptionist/Secretary - Telegraph 12 Mile area. Pay commensurate with ability. Send resume to Box 268, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL RECEPTIONIST
Experienced. For doctor's office in Walled Lake. 624-4513

502 Help Wanted Dental-Medical

MEDICAL RECEPTIONIST 2 years experience, part time. For busy Berkley drs. office. Evenings please call
543-2242

MEDICAL RECEPTIONIST - Part time, OB-GYN office. Experience preferred. Send resume to 27600 Farmington Rd., Suite 102, Farmington Hills, Mich., 48018

MEDICAL RECEPTIONIST, secretary for GP's office. Knowledge of medical terminology necessary. Experience with pegboard & all types of insurance billing. 4 days, no evenings 937-8124

MEDICAL RECORDS Abstractor/Coder

An immediate full time position is available in our medical records department for an Abstractor/Coder.
The interested candidate must be in ART or ART eligible and have previous experience with the ICD-9 system.
We offer a competitive rate of pay with an excellent benefit package.
If interested please send a resume or call:
Plymouth General Hospital
15361 Plymouth Rd.
Detroit 48227
272-7000 ext. 4074

MEDICAL Secretary Receptionist. Experience preferred but not necessary. Canton Area. 668-6969

MEDICAL Secretary needed for Allergist's Office in Troy, experienced typist, knowledge, billing, insurance forms & bookkeeping. 528-9010

MEDICAL TRANSCRIPTIONIST, Southfield office looking for excellent typist, 65 WPM with medical transcribing experience, full time position.
356-3033

MIDNIGHT NURSES
Full or part time, come in or call, Henry Convalescent Center, 105 Highland Rd. Plymouth 455-6510

NEEDED we know you're out there! Person with common sense, intelligence, ambition and personality to assume medical assistant and medical secretarial position in cardiologist office in Renaissance area. Have a dull moment? Experience necessary. For details call 953-3636

NURSES AIDES
Wanted for home care. Tri-county area. Full and part time. One years experience required. Applications taken on Tues. Call 543-0311

NURSES AIDS AFTERNOONS

APPLY IN PERSON
GOOD WAGES, BENEFITS
WISHING WELL MANOR
520 W. Main St.
Northville

RN OR LPN
Part time - Wednesday, Thursday, Saturday for Clinic in Southfield 851-5219

RNS

Full time, afternoon and midnights. Psychiatric experience helpful. Apply
Ardmore Acres Hospital
19810 Farmington, Livonia
474-3500

RN'S - LPN'S - AIDES
Schedule when you are available to work Top pay
AMC HEALTH CARE I
SOUTHFIELD 559-2598
17000 W. 8 Mile Rd
LIVONIA 478-2590
19500 Middlebelt
PONTIAC 613-6970
3505 Elizabeth Lake Rd

502 Help Wanted Dental-Medical

Nurses

RN'S LPN'S $200 FREE!

TO $12.50 PER HOUR LPN'S
TO $9.30 PER HOUR

THIS OFFER FOR NEW APPLICANTS WHO APPLY FROM JUNE 9THRU JUNE 30, 1980 AND WORK COMPLETED BY AUG 29, 1980

Kimberly Nurses
354-1640

FULL AND PART TIME POSITIONS AVAILABLE IN ALL AREAS INCLUDING ICU CCU OR. CALL NOW FOR IMMEDIATE OPENINGS

OPHTALMIC ASSISTANT. Experience desired but not necessary. Must be pleasant and eager to learn. Salary commensurate with capabilities. Excellent fringe benefits. Please reply to Box 166, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150.

PART TIME - evening clerical position available in private lab. Southfield area. No experience necessary. Call Mon thru Fri. 10-2 557-8080

PART TIME - Full time medical assistant, receptionist needed, minimal typing required, for new Southfield office
538-0660

PART TIME MEDICAL Assistant
For Ophthalmologist's office. Experience preferred. Call after Noon.
647-5604

RECEPTIONIST for active dental practice, full time Westland area. Must have experience 722-5560

RECEPTIONIST, secretary and doctors assistant for Podiatry office. 25-30 hours per week. Call for appointment
546-5611

REGISTERED CARDIAC ULTRASOUND TECH

Excellent opening for registered or registry eligible Tech with 2 years Cardiac Ultrasound experience. 3 year real time echo cardiology training. Apply employment office, 8-12 Noon, Mon - Fri., or call for appointment 858-3090.

ST. JOSEPH MERCY HOSPITAL
900 WOODWARD AVE.
PONTIAC, MICH., 48053
An Equal Opportunity Employer

RN - LPN
Needed to function as charge nurses. Days afternoons, full, part time. Join the team at The Facility of The Year. Flexible, new wage scale. Contact Susan Heaston, RN. 728-6100

RN or LPN
MIDNIGHTS
FULL OR PART TIME
Apply at
Middlebelt-Hope Nursing Center
38410 Cherry Hill, Westland
Call Mrs. Outland
326-1200

RN'S, LPN'S

ALL SHIFTS
Apply in person
MEDICO'S
RECOVERY CARE CENTER
22355 W. 8 Mile Rd.
2 blks W. of Lahser

502 Help Wanted Dental-Medical

RN's - LPN's
Free Charter Membership!
Sign up now! This offer will be limited
You will receive...
•Extra compensation above our current and highly competitive wages
•A generous referral bonus
•A free uniform
•An exclusive charter membership card
•Vacation Pay
•Holiday Pay
•Specialty Pay
•Paid Mileage
•Inservice Education
•Paid malpractice, Liability Workers Compensation, Bonding
•Your choice of hours and assignments

For details and personal interview
Ph. 642-3050
Birmingham Wyandotte
Southfield Dearborn
Troy Livonia

PROFESSIONAL MEDICAL PERSONNEL
1030 N. Woodward, Birmingham 48011

RN'S, LPN'S
GRADUATE NURSES
Positions available on all shifts, either full or part time, in modern skilled nursing facility located in Redford area. Top salary scale and good benefits. Good orientation offered in Geriatric Nursing. Contact Nursing Director between 9AM-3PM at
CAMBRIDGE NURSING HOME, W.
18633 BEECH DALY 255-1010

R.N./L.P.N.

Afternoon and Midnight shift. Full or part time. Good starting salary. Hospital insurance. Modern nursing home. See Mrs Ferguson.
NIGHTENGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.

W. BLOOMFIELD Medical Billing service, looking for office manager with experience in third party insurance billing. Call for appointment 661-0220

504 Help Wanted Office-Clerical

ACCOUNTS PAYABLE, minimum 2 years experience. Pegboard, high volume. W. 8 Mile location. Please send resume to P O Box 102, Southfield, Mich 48037 or call Personnel. 356-4000

Accounts Payable BOOKKEEPER

Detroit based manufacturer seeks individual with 2 years experience & 55 WPM typing. Good growth potential for the right person in an automated environment. Jeffries-Wyoming area. Please call Mr. Migoski
531-3300, Ext 326

ACCOUNTS PAYABLE CLERK

EXPERIENCED ONLY
Type 45 WPM.
Full time
Responsible position
Call 255-1200

ACTION!!! $8,320 PLUS

Have fun in Farmington! Insurance firm seeks a friendly customer service person. General office duties. Beautiful office and nice boss. Call Thom 478-3500
SNELLING & SNELLING

ADMINISTRATIVE ASSISTANT
For group pension plan marketing & analysis firm. Experienced in contract analysis, forms, formulating & data analysis. Start a must. Salary to $15,000 commensurate with experience. Call Billie
649-1990

504 Help Wanted Office-Clerical

AD AGY
FEE PAID $11,500
Your experience counts heavily with this boss searching for take charge type with personality. Get involved in project & idea development. Good career potential
See us at 611 Village Plaza Tower
CALL 562-8900
Your New Boss Pays Our Fee
HARRIET SORGE PERSONNEL

ADMIN. SEC'Y TO $12,000.

Friendly! West suburban CPA firm needs reliable person with excellent typing & accounting background for diversified position in beautiful non smoking office. Word processing and stat typing experience helpful. Benefits include fully paid Blue Cross, Blue Shield 2 weeks paid vacation and company pays our fee. Great opportunity to advance in accounting field. Call now for a personal interview
PERMANENT STAFF
LIVONIA 522-4210

ADVERTISING AUDITOR
We are looking for an experienced, self-starting individual to fill an entry level position of Cooperative Advertising Auditor. CRT experience helpful, typing essential. The individual we are looking for will primarily handle auditing for co-op advertising program, also including client contact, correspondence & other related responsibilities 1-2 years of previous business experience preferred. Send your resume to Personnel Dept., 31000 Lahser Rd., Birmingham, Mich. 48010

AIM HIGH $10,192

FEE PAID! Your customer relations experience will land this one! Farmington Hills location. Top benefits including profit-sharing. Call Deb 478-3500
SNELLING & SNELLING

ASK FOR TOP $12,000-$14,000

Active litigation firm looking for bright-sharp-hard working secretary to handle this ideal spot. Some experience nice. Your boss pays our fee. Call Shirley. 478-3500
SNELLING & SNELLING

AUTO DEALER wants CAR BILLER

Experienced, 5 day week, paid Blue Cross, many benefits. Call Bob Wallin,
KRUG LINCOLN MERCURY
21531 Michigan Avenue
DEARBORN
274-8800

AUTOMOBILE DEALERSHIP CASHIER needed for immediate opening by Southfield Toyota Dealer. Salary - vacation - insurance - overtime. Only those with dealership experience need apply. Call Naomi Polley 352-8580

BOOKKEEPER office manager with secretary skills. Neat appearing. Troy area 362-2337

BOOKKEEPER SECRETARY
Experience essential for contractors in 1-196 & Wixom Rd area 1 woman office. Involves handling accounts receivable, payable, job cost maintenance and payroll. Some typing involved. Hours 8 AM. to 5 PM but can be flexible under certain conditions. References required which will be checked. Call evenings or leave at weekdays only. 647-0211
An Equal Opportunity Employer

504 Help Wanted Office-Clerical

SECRETARY

We are a major subsidary of Pillsbury Company, one of the Nations' leading N.Y.S.E. - listed Fortune 500 Corporation. An immediate opening exists at our Regional headquarters in Birmingham for an Executive Secretary to report to the Region Construction Manager.

Applicants should have a minimum of 2 years experience and the ability to type 60 w.p.m., shorthand and/or dictaphone is preferred.

We offer many attractive benefits:

- Major Medical, Life, and Dental Insurance
- Paid Vacation and Holiday
- Meaningful Retirement, Stock Purchase, and Savings Program
- Tuition Reimbursement
- 37½ Hour Work Week
- Attractive Work Environment

Starting salary for this position will range from $9,880. to $11,700. based on experience.

Interested? Call Barbara VonDerau:
(313) 645-1796
If unable to call, please send resume to:
Barbara vonDerau
BURGER KING CORPORATION
30100 Telegraph Rd.
Birmingham, Michigan 48010
An Equal Opportunity Employer M/F

BURGER KING

504 Help Wanted Office-Clerical

SECRETARY/ SALES CORRESPONDENT

Exceptional opportunity with the Sales and Marketing Division of Rexnord Inc.'s Engineered Components Group. This is a challenging secretarial position that can lead to advancement to the position of Customer Service Representative. Experience should include typing, transcribing, filing and telephone contact with customers.

Rexnord offers an attractive salary and full corporate benefits package. For consideration, write for an application, in confidence, to: P.L. Thiel

REXNORD INC.
Engineered Components
22150 Greenfield
Oak Park, MI 48237
An Equal Opportunity Employer

500 Help Wanted

FOREMAN SPECIAL METAL REMOVAL MACHINE TOOLS

We are looking for an individual that has experience in building special machine tools and has knowledge of Toolroom conventional and NC equipped machines. The candidate should have several years working experience in supervising machine builders throughout the entire machine tool assembly process of laydown, assembly, tryout, teardown and shipment.

The qualified candidate can join a progressive company that designs and builds metal removal machine tools for domestic and foreign markets.

The position offers excellent wages and company-paid benefits. For consideration, send a written account of training and experience, listing your address and telephone number, to:

P. O. Box 122, The Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Mich. 48150.

An Equal Opportunity Employer M/F

FREE REAL ESTATE TRAINING

If you qualify for this unique opportunity, we will train you absolutely free for a career in Real Estate Sales. You could earn up to 80% of the total commission.

For further information contact
GARRY L. COOK 478-4100

HITCHCOCK
The Gallery of Homes
Gallery of Homes
DOWNTOWN FARMINGTON

ROLM Michigan

SALES EXECUTIVE

ROLM Michigan, a wholly owned subsidiary of ROLM Corporation, has immediate openings for Sales Executives throughout the state of Michigan. ROLM, Michigan, first in computerized telecommunications, is expanding its sales force for the third time this fiscal year. ROLM Michigan offers excellent starting salaries plus commissions, excellent medical and dental benefits, car allowance, and company expense account. If you possess a strong marketing background and a desire to work for the industry leader, please send your resume to:

ROLM Michigan
Attention: R. Namreh,
21133 Bridge St., P.O. Box 293,
Southfield, MI 48037
Equal Opportunity Employer, M/F

504 Help Wanted Office-Clerical

ADMINISTRATIVE ASSISTANT

Our worldwide organization is seeking a mature Administrative Assistant to work in our Advertising and Public Relations division. The qualified individual must have typing of 60 wpm, shorthand 80 wpm, an aptitude for figure work, a flair for detail and the ability to organize and follow through on assignments. We offer a competitive salary and excellent fringe benefit package to the successful candidate. If qualified, contact Sue Cebalt.

355-9300
extension 253

FTD
FLORISTS' TRANSWORLD DELIVERY ASSOCIATION
An Equal Opportunity Employer

CLERICAL OPPORTUNITIES

MHMC is a nationwide corporation which is embarking upon an expensive expansion program which will dramatically increase our size and national standing. We have recently relocated to new headquarters in Farmington Hills and have numerous clerical additions to staff which are available immediately.

Qualified candidates must display accurate typing ability, good Math aptitude, as well as effective written and verbal communication skills. Responsibilities will include general office involvement and various aspects of mortgage banking.

Pleasant surroundings, merit increases, and full range of benefits including BC/BS, banking Holidays, and tuition reimbursement await qualified candidates who display an eagerness to learn.

We invite you to apply to the Personnel Department of our new office on the corner of Farmington Rd. and 12 Mile Rd. during the following hours:

Monday thru Thursday,
9 AM-11 AM & 1 PM-7:30 PM,
Friday, 9 AM-11 AM & 1 PM-4 PM.

MANUFACTURERS HANOVER MORTGAGE CORPORATION
27555 Farmington Rd.
Farmington Hills, Mi 48018
661-7145
An Equal Opportunity Employer