

504 Help Wanted Office-Clerical

LEGAL

RECEPTIONIST TYPE & TALK

If smiling comes easy then this job is it. Your outgoing and pleasant personality are important here. Good typing neces-sary for fast advancement. Top salary and good henefits in this plant office. Fee paid. Call LUCY today for a per-sonal interview tomorrow.

SECRETARY NEEDED IMMEDIATELY Full time, experienced, or landscape contractors i

ECRETARY PLUS - Needed for ammorthized office. Occasional high preum, but interesting work. Must have relient office skills.

ECRETARY - reliable, intelligent

collect office skills 234-4655
2020 TARV - critilate, installigate
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de aborthand preferred. This is a perment position recepting person who
a effectively deal by ploose with coaa effectively deal by ploose with coatractively deal by ploose with coaduly and the company of the coal
delegation personality is importit as is ability to carry out general
erical duties including record desping
deliling. Call between 9-5pm.

274-2246

SECRETARY

PERMANENT STAFF

PERMANENT STAFF
SOUTHFIELD 353-0505
SECRETARY to VP
Diversilled position as Secretary to VP.
Potential for advancement to administrative assistant. Most have excellent action to inches attributed typical action to inches attributed typical action to inches attributed typical action. The property of position calls for individual to baselic confidential mattern Diversity of position calls for individual via wall once offen baselipment (1) to location. Excellent fritiges. 19,460 is distributed for the property of the continuous continuo

Mr. Wronaki, Livotia 525-150
SECRETARY, Part time, approx-3
bra/wek. Type 40 - 45 wpm. rechnica
and bookkeeping backgroum,
preffered. Send resume and salary his
tory to Personal Dept. 24800 Drak
Rd. Parmington Hills, Michigan 48018

A Parmington Kills, Michigan 4801; ECRETARY 18 or over, tomale pre-cered, to fulfill office responsibilities as a last growing & critting new bes-eas. Must be modivated personable, wave a prepared to make a commit-ous to fall this position with plenty of the con-traction of the contraction of the con-traction of the con-traction of the contraction of the con-traction of the con-traction of the contraction of the con-traction of the c

or Jim, Birmingham
MALL SOUTHFIELD office noncontary, No Legal experience case
333-15

Co. looking for someone for their Lou-Banking Dept. Must have good figure aptitude. Call Pat. 335-9290, ert. 25

SOUTHFIELD LAW firm seeking experienced Legal Secretary to operationed processor. Call Victo, 153-450

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422-2022

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Secretary
Administrative
\$1400
Handle confidential, book flight and travel arrangements. Complete benefit Medical with Detail Plan. 19 paid Holdays. Employer Paid Fee.
314-3760
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have an immediate opening for a
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returned to C. Protum Food Brokes
Box 615, Franklin, Mich 48015.

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SECRETARY fast growing company in na. Typing (60 WPM), aphone and general cler-skills required. Excellent offits. Call Diane. 427-2000

wage requirements to: Proper Broker, P.O. Box 615, Franklin, Michigan, 48025 505 Help Wanted Food-Beverage

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Pull-time Memorial Security Typist
Socrata perfected forostedge of Office machine, able to handle soppose, Mart eelys working is an atmosphere with Tenengers. Call Pirity Youth Organization (BRYO) at \$33-234. **TEMPORARY** ASSIGNMENTS .KELLY SERVICES SECRETARY
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cours per week, flexible prience preferred. Middle-restern Hwy area, Call 628

VEEREND RECEPTIONIST Wanted

\$14,000
PLUS
upper secretarial skills needed ber
bortkand and dictuphone preferre
his musual opportunity lacitodes gree
erefits. Call Jan.
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PERSONNEL

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Accepting applications on Monday, Tuesday and Wednesday for Food Pro-doction and Dishwashers. Red Lebster, 5774 No. Wayne Rd. BARMAIDS & WAITRESSES
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BAR MAIDS WANTED-good job, good

saw, Sindent Body Lounge on West War
116-718:

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Stock Enchange from Typing and shortband are required, as will as good feldting your skills to box 180, Observer &

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The Minimum J years experience, Typ
Growth Corp. Show of the Corp. Show of the Corp.

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Roowledgeable Rainteen People how
For a need your bell with Marriar Researth. Southful-based comeny of
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all & part time. We train, 20% comtexion plen boess, must be 19 & have
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Apparel 150p in Frazilla, 6 days a
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more incensary. Call between 8-5pm.
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Food aervice, part time. Flave you got
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t for part time phone sales work sant working conditions and excel student hours (4-5pm), hourly wag commission & booms Call after sat for Stave 511-603

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BABYSITTER - College student, interest in early childhood development, x in my Birmiantam bome for 1 yr. oli Mon., Wol.Prit., 7:30-5:30. 449-471.

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BIRMINGHAM COUPLE seeks qual
fled person with car to act as compation and assistant in home. Write to Be
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ARTMENT Manager couple, main-ce experience required, will train. 2 froom, den apartment. Adult build-Royal Oak, Middle-age, no chil-n, no peta, salary, 237-2550

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514 Situations Wanted Male

518 Education & Instruction

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