504 Help Wanted Office-Clerical

MORTGAGE BANKING
Seeking experienced individual for Clerical position in Mortgage Loan Delivery Dep't., must be familiar with FHA-VA loan documentation. Southfield location. Call Ron Stoll. 355-9200

NEW business underwriting clerk for life insurance agency. Typing skill required. Good math & communication aptitude. Southfield location. EEOC. For interview 353-5600

OFFICE ASSISTANT
1 year office experience. Good math and English skills. Typing 45, for suburban office. $165 per week. Good benefits. Fee paid
Durham Personnel 569-1522

PART TIME CLERICAL
Ideal position for individual to work 15-25 hours per week on a flexible schedule from 7AM-12:30PM Mon. thru Fri. Good Math aptitude and ability to operate an adding machine are important. Position will involve running tapes on incoming checks and processing and balancing loan payments that come through the mail. Interested applicants should apply in person to the Personnel department during the following hours Mon.-Fri., 9-11AM and 1-4:30PM.
MANUFACTURER'S HANOVER
MORTGAGE CORP.
27555 Farmington Rd.
Farmington Hills, MI 48018
An Equal Opportunity Employer

PART TIME Secretary, 3 days per week. Pleasant surroundings, typing, office management. Southfield 358-5750

PART TIME TELLERS
Permanent part time openings available for suburban branches of a saving & loan association.
Applicants should have light typing skills & good math aptitude. This public contact position requires well groomed, personable individuals.
Qualified applicants may complete applications at the branch locations shown below. Tues. - Fri. between 10-3pm. Only those seeking part time employment will be considered.
22180 Greenfield rd. Oak Park
13007 W Warren, Dearborn
31550 Northwestern Hwy. Farm. Hills
Metropolitan Savings Asso
Equal Opportunity Employer M/F

PART TIME TYPISTS needed for large company in Troy area. Must have former office experience and minimum typing skills of 45WPM. Former experience in a billing department will be considered a plus. Excellent wages & pleasant working conditions. All shifts available. 4 hours, 5 days each week. Send resume to box 492 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PATENT LAW SECRETARY
Experienced secretary with good shorthand and typing skills. Excellent working conditions & location in Birmingham. Salary negotiable. Call Mrs. Watterson 642-7000

PAYROLL SECRETARY Girl Friday
Immediate position for a sharp energetic person with previous secretarial experience. Payroll helpful. 10 key typing a must. Ready to take on varied responsibilities. Apply in person between 9-5PM. 5498 Crooks Rd. Equal Opportunity Employer M/F

POSITION AVAILABLE in dental clinic for a person experienced in handling light bookkeeping, collections & some knowledge of computers. Salary negotiable. Westland area 722-5130

PROPERTY & Casualty insurance agency. Clerical position opening. Must have rating & policy background. 2 years experience necessary. 12 Mile Orchard Lake area. Contact Joyce 851-0200

P. R.
FEE PAID $14-15,000
Sales Promotion area needs your interest & energy. Attractive self-starter can go far. Suburban location. Top benefits. Some shorthand a must. See us across from K-Mart
CALL 649-4144
YOUR NEW BOSS PAYS OUR FEE
HARRIET SORGE

REAL ESTATE GIRL FRIDAY
Office located in Livonia. Requires excellent typing and phone skills. Mature experienced person preferred. Call 9-5 PM. Mon. - Fri. Ask for Pat
464-2800

REAL ESTATE OFFICE in Southfield needs Secretary full time. Answer phones. Call 559-3200

REAL ESTATE OFFICE
National Real Estate Company now interviewing for secretary in closing department in Farmington Hills office. Only applicants who are neat in appearance with pleasant telephone voice and good secretarial skills need apply. For appt call 9am-5pm 851-8690

RECEPTIONIST & CLOSING Secretary positions open in Southfield Title Insurance Agency. Good phone manner & typing required. Call Mr. Staub 353-1800

RECEPTIONIST TYPIST
Northwest suburban office. Call Judy. 855-9206

RECEPTIONIST TYPIST
For accounting firm
Located in Southfield
Call for appointment 424-8575

RECEPTIONIST high school grad light typing, good phone personality. 5½ days. $3.50 per hour. Opportunity for advancement. Apply Plymouth Industrial Center 14101 Eckles Plymouth

RECEPTIONIST $12,000
For well established suburban Insurance company. Will train to handle Call Direct process applications, type correspondence. Any previous phone or Insurance experience helpful. Type 60. Full benefits. Fee Paid
525-7870
SHARROW & ASSOCIATES PERSONNEL AGENCY

RECEPTIONIST needed for our Southfield sales center. Applicant must have good telephone manner and be comfortable working with public. Position pays $3.25 per hour with company paid fringe benefits, including group life and health insurance. Office hours are Monday thru Thursday 12 to 8 PM and Fridays thru Sunday 12 to 6 PM. Position requires applicant to work 5 days per week plus every other weekend. Please call Frank Bigi at 355-1272, weekdays between 12 & 8 PM to schedule interview.

SECRETARIAL TYPIST position available. Birmingham location with exciting motion picture company. $200 per week with benefits. Send letter and details to Box 472, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd. Livonia, Michigan 48150

SECRETARY bi-lingual English-Spanish, export experience helpful. Southfield area. Call for appointment 352-8028

SECRETARY/BOOKKEEPER
Plant in Livonia seeking secretary-bookkeeper for one person office. Secretarial and bookkeeping experience necessary.
Apply in person:
12801 Inkster Rd.

SECRETARY
Career opportunity requiring good shorthand (80wpm) & typing (65wpm) skills. Applicants must possess a good knowledge of real estate & property management terminology. Office located in Farm. Hills. Excellent company paid benefit programs including BC, BS, basic master med, dental & prescription drug, life & disability & non contributory pension plan. Salary range $10,000-$11,000. Qualified applicants may call for appointment
Personnel Department 851-5300
An Equal Opportunity Employer

SECRETARY
Corporate legal office of Troy firm seeks strong skills and word processing experience. $12,000, excellent benefits. Fee paid
SECRETARY
To Engineering Manager requiring varied duties including reservations and meetings. $12,000 and benefits. Fee paid
SECRETARY
Farmington VP seeks real estate experience for variety position. To $11,000 and benefits. Fee paid.
DURHAM PERSONNEL
569-1522

SECRETARY desired for smaller Southfield law office. Good typing skills and ability to learn quickly. Experience preferred but not necessary. 569-3700

504 Help Wanted Office-Clerical

SECRETARY for automotive marketing department for a large OEM supplier. Requirements of shorthand, typing, and sales phone contact experience preferred. 354-4316

SECRETARY
For small international office in Troy. Shorthand required. Must be able to operate Telex, and keep accounts and records. Call 879-9700

SECRETARY - FULL TIME
Northland area office. Must type, compose letters & have good phone skills. Organization is essential. For appointment call Mrs. Hammond at 835-5400

SECRETARY, general skills required. IBM Mag Card A, IBM Selectric II, Telex TWX. Spanish or Arabic desireable. NW Hwy 12 Mile. 353-8670

SECRETARY - immediate opening for energetic, organized person to support fast growing Sales/Service orientated company. Typing necessary, Shorthand-Sales experience helpful. Call 559-0650

SECRETARY
needed for company located in Town Center. Good typing skills, light bookkeeping. Call Julie 358-0060

SECRETARY, one girl office, typing, bookkeeping experience necessary. Salary commensurate with experience. Rhonda, 852-4520

SECRETARY PART TIME
For downtown Detroit Law Office. Shorthand or speedwriting required. Interested applicants call 962-1722

SECRETARY, part-time afternoons, light typing & clerical 533-3220

SECRETARY
Position available for an experienced secretarty with a minimum of 2 yrs experience, typing 60 to 65 WPM, shorthand 80 WPM. For further information contact Personnel Dept.
Alexander Hamilton Life Insurance Co. Of America
55302000
12 MILE & FARMINGTON RD

SECRETARY - SALES
We are seeking a responsible individual with good typing skills (no shorthand) and ability to work under minimal supervision, thru Nov. 1st. Part time or full time flexibility. Varied duties will include proposal and order typing, light statistical work and service dispatching. Competitive salary. Person returning to work encouraged to apply. Please call to arrange confidential interview
358-5515
INFOLINK CORPORATION
23200 Telegraph Rd., Southfield
Equal Opportunity Employer M/F

SECRETARY TO CFO
Need career-oriented conscience individual to work for Chief Financial Officer, VP and Controller. Must be strong statistical typist and willing to work overtime. Shorthand a plus. Troy location. Excellent fringes. $10,000-$11,000 to start depending on skills and experience.
VERATEX CORPORATION
Call Ms. Henderson
588-2970
An Equal Opportunity Employer

SECRETARY TO VP
Diversified position as Secretary to VP. Potential for advancement to Administrative Assistant. Must have excellent skills to include statistical typing. Shorthand a plus. Need responsible individual to handle confidential matters. Diversity of position calls for individual with well rounded office background (3-5 general office experience). Troy location. Excellent fringes. $9600 to start.
VERATEX CORPORATION
Call Ms. Henderson
588-2970
An Equal Opportunity Employer

SECRETARY TRAINEE
Our small active professional office is seeking a secretarial trainee to join our team. Intelligence & organization are more important than years of experience. If you type accurately, over 50 WPM, & are interested in owning free stock in your company as well as company paid medical, dental & life insurance write our director at Box 454, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY
Very organized person with excellent typing skills, work processor experience preferred, for 2 girl engineering office in Birmingham. Excellent benefits. Ask for Kim 642-7970

SECRETARY Prefer real estate or legal. If you have top skills, experience & ready to move into full responsability & top pay call K J 836-6900

SEEKING YOUNG aggressive professional for Secretarial-Sales position with a progressive cabinet manufacturer. Good organizational skills, typing & busy phone experience necessary. 6 day work week. Salary negotiable. Call Jane 669-1820

SHARP PERSON is required for Warranty Clerk position. Typing required. Experience in Warranty paperwork procedures helpful, but will train. Good benefits, good working conditions. Apply at 24600 Drake Rd. Farmington Hills or call 477-2400

SOUTHFIELD
FEE PAID $13-15,000
Career Heaven is right here! 3 Firms need Shorthand & your take charge attitude. Choose advertising, computer or promotional areas. See us at 611 Village Plaza
CALL 562-8900
YOUR NEW BOSS PAYS OUR FEE
HARRIET SORGE

STATISTICAL Typist for small insurance agency in Troy. Must be accurate, some CRT experience helpful. Call for interview 362-0510

TELLERS
Light Typing & good figure aptitude required. Experience as a cashier helpful. 2 weeks Teller training in Troy. Position in Farmington Hills
Apply, 8:30 AM-3:30 PM Mon. thru Fri. Standard Federal Savings, 4th. floor, Personnel Dept., 2401 W. Big Beaver, Troy
No Telephone Calls Please
Equal Opportunity Employer M/F

TELLER TRAINEES
Full time. Looking for interesting career in banking? Immediate openings available for full time Tellers. Paid training and fringe benefits. Auto a must. Applicatins taken daily from 1-3 PM at the American Center Office of Detroit Bank-Southfield, 27777 Franklin Road, Southfield. Ask for Colleen McNamara.
An Equal Opportunity Employer

TELLER
WOODWARD, 13 MILE AREA
Full time position available. Ability to meet the public and accuracy with figures essential. Some typing skill necessary. Experience desirable. Phone for appointment.
567-2100
PEOPLE'S FEDERAL SAVINGS
400 RENAISSANCE CENTER
DETROIT, MI 48243
An Equal Opportunity Employer

TEMPORARY Keypunch Operator
Univac 1810 background. Good rates. Fee Paid
BETTY HAMIL PERSONNEL
424-8470

TEMPORARY PERSONNEL CLERK
3 to 4 months, full time assignment for personnel dept. of major soft drink company in Troy. Qualified candidate must possess excellent communication and typing skills plus good people skills. Salary $200 a week.
Please call Mary Durham to arrange a personal interview.
Pepsi-Cola Bottling Group
362-9110, Ext. 313
Equal Opportunity Employer M/F

TYPIST
$180 PER WEEK FEE PAID
Fast-growing financial firm will train bright individual. Super benefits!
Snelling & Snelling
336-7400

504 Help Wanted Office-Clerical

TERMINAL OPERATOR
$900-$1100 PER MONTH
FEE PAID
Outstanding opportunity for experienced datapoint 1100 operator. Company wants good skills and will train soon for programming position. Troy location. Excellent benefits. Fortune 500 firm. Call Carol.
SNELLING & SNELLING
649-5900

TITLE COMPANY
IN TROY, needs experienced closing secretary
Congenial working atmosphere in active office near I-75 & Somerset Mall
Chamberlain
643-9459

TITLE EXAMINER
Experienced or will train applicant with some Title experience and Real Estate background. To $1,400 per month. Negotiate fee
Beryl Personnel, 26661 Coolidge, Oak Park, Mich 548-3055

TYPING ASSIGNMENTS
KELLY SERVICES
Has long and short term assignments available for Typists. We offer top pay rates, merit increases, and vacation plan. If interested apply between 9-3 PM., Tues. - Thurs.
32669 W. Warren
(At Venoy in the)
Shear Delight Beauty Salon
Garden City
522-4020
KELLY SERVICES
"The Kelly Girl People"
Equal Opportunity Employer M/F/H

TYPING, invoicing, telephone communication, good with figures and calculator. Maturity and dependability a must. Benefits. Southfield 353-5670

TYPIST
FOR ADVERTISING FIRM
Your good typing and office background can get you into the plush offices of a large national advertising company. Excellent salary, benefits, advancement and company pays our fee. Call JAN today for a personal interview tomorrow
PERMANENT STAFF
SOUTHFIELD 353-0505

TYPIST, part-time. We are looking for a typist with 45 wpm accuracy to work a minimum of 20 hours per week. Southfield office. Benefits available. For more info. call 552-6216
Equal Opportunity Employer M/F/H

WANTED experienced Typist for Court Reporter Dictaphone, transcription experience. Medical legal knowledge. Work out of home. Full time 425-4018

WE ARE A Fabric and Furniture showroom at the Design Center in Troy who has need of a part time bright general office person. Call Shirley White
B. Berger Co 643-4911

505 Help Wanted Food-Beverage

ASS'T MANAGER
Must have short order experience. Apply Mon. thru Fri., 3pm - 5pm at Palace Fine Foods, 31471 Southfield Road, Birmingham

COCKTAIL WAITRESSES
Superbowl
45100 Ford Road, Canton
459-6070

COOK
Mature, dependable person, with institutional type cooking experience prefered. Part time, afternoons.
DISHWASHER & WAITRESSES
Permanent position open for dependable, mature individuals for dining room part time, afternoons. Experience required.
For Senior Citizens Apt Complex
Apply in person
Franklin Club Apts
28301 Franklin Rd. Southfield
OR CALL SUSAN
353-2057

COOKS and Cashiers for employee cafeteria serving 300 meals. Work for National food company. Send letter to Box 462, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

COOKS
BUSBOYS
WAITRESSES
FULL & PART TIME
DAYS & AFTERNOONS
Apply in person at:
GLASS ONION RESTAURANT
32435 Grand River,
Farmington 477-5512

COOKS - Experience required. Please apply in person 2-5 PM. No phone calls please. Win Schuler's of Rochester, 2601 S. Rochester Rd

COOKS
Experienced Cooks for standard menu in busy Airport restaurant. Must be able to work days or afternoons including weekends and holidays. $4.36 per hour. Paid insurance, vacation & holidays. Free meals & uniforms. Apply in person to Personnel office, located on the Ground level of the airport Hotel between 8am-3pm Mon thru Fri
HOST INTERNATIONAL METRO AIRPORT
An Equal Opportunity Employer

COOKS & PANTRY HELP
Needed for downtown restaurant, experience necessary. Full time
Call for appointment. 961-1766

COOKS & WAITRESSES, apply in person. Nugget Restaurant. 31823 Plymouth

COUNTER HELP - Friday and Saturday nights, 11 PM - 7 AM. Additional hours available if desired. Apply in person only, mornings. Dunkin Donuts, 1043 Ann Arbor Road, Plymouth, Mi

DAY HELP needed, waitresses & cook. Experience preferred. Apply after 2 PM. Apple Annies city restaurant, 31539 W 13 Mile rd 1 block W of Orchard Lake.

DAYS - Bussing tables or washing pots. 2 openings available. 18-30 hours per week depending on which job. Positions will be available latter part of August and will be 5 days per week. Contact Mr. Bowman, Sveden House Restaurant, Farmington Plaza. No calls please.

EXPERIENCED PANTY PERSON
For Troy area restaurant - nights
Call between 9 & 11 AM. 362-4366

EXPERIENCED Waitresses wanted full time, over 21 preferred. Ask for Kathy. 851-9310

FOOD & COCKTAIL WAITRESS
Days & evenings. Experience preferred. Excellent working conditions. Apply in person to O'Sheehan's-A Cocktail Lounge, 43333 W. 7 Mile Rd., Northville.

MANAGER wanted for well known Detroit Restaurant. Please send complete resume to box 428, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

NEEDED cooks & waitresses, must be able to work any shift, apply in person only; Palace Restaurant, 1507 Ann Arbor Rd. Plymouth.

PERSONS TO help in Sales and stock at a carry-out restaurant. Apply at: Northville Station, 340 No. Center, Northville or call: 348-3334

RESTAURANT SHIFT MANAGER
We offer many benefits including 40 hour week, $4.25 an hour starting wage, company paid medical & life insurance. A great opportunity to start a career in management. Apply in person at Burger King, 17151 W. 8 Mile (8 Mile & Southfield X-way) Detroit.
Equal Opportunity Employer M/F

505 Help Wanted Food-Beverage

RESTAURANT POSITIONS AVAILABLE
We have evening positions available for experienced cooks & waitresses. Uniforms & food allowance provided. Applicants must be 18 yrs. or older. For appt. call, 459-5790
FRIENDLY FAMILY RESTAURANT
42370 Ann Arbor Rd. Plymouth
Equal Opportunity Employer M/F

WAITERS OR WAITRESSES
Mature individuals wanted for fast-placed operation. Experience preferred. Apply in person between 2PM-5PM. Rikshaw Inn/Rikshaw Deli; 6407 Orchard Lake Rd., West Bloomfield.

WAIT PERSONS BUS PERSONS
Immediate openings, day and night shift, apply in person between 2-4 pm. Tues. thru Sat. - Kay Bonham
TUNNEL BAR B Q
29161 Northwestern Hwy. Southfield

WAITRESSES
ALL SHIFTS; top salary, vacation pay, uniforms and meals furnished. Apply in person between 8 & 10 AM and 3 & 5 PM
Bates Hamburgers
Middlebelt at 9 Mile, Farm

WAITRESSES & BARMAIDS
Full time openings days or nights. Experience with food & drinks necessary. Apply in person 27331 Five Mile, Redford (corner of Inkster) Monday thru Friday, 1PM-3PM

WAITRESSES
Full time evening positions open. Must work every weekend
Apply in person
ORIGINAL PANCAKE HOUSE
19355 W 10 Mile
(between Southfield & Evergreen)

WAITRESSES
Must have experience. Full & Part time. Palace Fine Foods, 31471 Southfield Rd., Birmingham

WAITRESSES - WAITERS - COOKS
will train with pay, decent tips, 3 shifts available. Waffle House, 28505 Northwestern Hwy. Southfield. 357-2009

WAITRESSS WANTED
Full and part time. Day and night shift. Apply in person.
BOX BAR
777 W. Ann Arbor Tr.
Plymouth

WAITRESS with service bar & dining room experience, must have neat appearance & warm outgoing personality. Apply at 32305 Grand River, Farm

506 Help Wanted Sales

A BEAUTIFUL OPPORTUNITY
for chic, self motivated, sharp people with public contact experience. Free Training! EARN $3,000-$6,000 per month! Attractive ground floor openings with 26 year old NYSE prestigious international corp's local new office
Apply in person only 10am-1pm. Monday, Wednesday, Thursday only. 26600 Southfield Rd., between 10½ and 11 Mile, Lathrup Village. Personnel Dept. General Development Corp

"ABOVE THE CROWD"
REAL ESTATE SALES PEOPLE
RE/MAX
Can change your life! 100% commission program and freedom to grow. Call Joe Durso or Jerry Still, 261-1400. All inquiries strictly confidential
RE/MAX
In over 40 states, Canada & Hawaii

ACCENT YOUR POSITIVE
Join our professional sales team. Super bonus plan. FAST START TRAINING, & More! Call us today for a confidential interview
Steve Leibhan - Southfield 557-6700
Dick Handarzo - Plymouth 455-5200
Bill Wintersteen - Livonia 476-9100
Ben Denny - Westland 721-8400
Pat Sheehan - Dearborn 388-2200
Chamberlain

ADVERTISING SALES
Earn $15,000 to $20,000 plus per year on graduated scale plus generous bonus program working for one of the areas largest direct mail firms. Experienced professional sales people preferred 422-6764

AGENCY AVAILABLE
Farmers Insurance Group
Offers complete training program, minimum guarantee per month. Learn without disturbing present job 557-3266

AMBITIOUS PEOPLE NEEDED
Why struggle with inflation! Let us show you how to supplement you income with a fast growing business. Training provided. For appointment call 422-3123

AMBITIOUS
PEOPLE wanted to fill openings in local company. $950 per month if qualified. Call 292-8010

AMBITIOUS PERSONS who want to earn but who can only work part time. Opportunity for good extra income. Training given. Call for interview appointment 651-9190

AMITIOUS PEOPLE earn extra income part time. We train. Call J.L.S. Enterprises 721-5502

SALES PERSON
Male or Female for Institutional & Industrial Sales. Call on established & repeat businesses. All local areas. Salary, expenses, bonus & Hospitalization, share the profit & paid vacation. Apply between 10 AM-4 PM. 25743 W. 7 Mile Rd., corner Beech

SALESPERSON WANTED Aloe Vera Skin Care & Cosmetic Products. No experience necessary. Call 9am-5pm 355-9078 After 5pm 477-0277

SALES PERSON Womens Wear. Must have experience and good references. Very good working conditions. N. W. Woodward area. Call between 7:30 and 9 PM 280-2060

506 Help Wanted Sales

BAKERY sales help wanted to work evenings and weekends. Must be 18 or older. Apply in person at Bavarian Bakery, 3642 Rochester Rd., Troy.

BE YOUR OWN BOSS
Selling an exciting product for women in your spare time. No investment necessary. Eves, 352-0033

CAREER OPPORTUNITY in an exciting field, good earning potential for ambitious sales representative for all communities. 569-2593

Career Opportunity Portrait Sales
Immediate openings due to expansion of Sales staff for people orientated men and women. Our business is Department Store photography and we are one of the Nations largest and fastest growing portrait companies.
No Experience Necessary
We offer the security of the guaranteed income and the opportunity to realisticly earn $250 to $400 weekly, based on a 4 day work week plus travel expenses as well as a 2 week training program.
Most Sales Guaranteed
Our customers come to us, no soliciting necessary. Consultants will be delivering a portrait package that customers have agreed to purchase upon approval. If you sincerely enjoy meeting and talking to people from all walks of life, then this is the job for you.
EXCELLENT FRINGE BENEFITS
Paid Hospitalization, Medical, Life Insurance, Disability Income, Sick Pay, Paid Vacations, Profit-Sharing, Credit Union. Positive attitude, neat appearance important. Some overnight travel required, dependable car necessary.
For App't., call:
585-4325
What about your future, we promote from within!

CARREER OPPORTUNITY
One of the nation's largest corporations is seeking a responsible person with executive capabilities for a permanent position in sales & financial planning. Guaranteed salary plus commission & fringe benefits. For an interview call between 9am-2:30pm 569-6078

CURRENTLY INTERVIEWING
Schweitzer Real Estate is expanding. We have a limited number of sales positions available in our Farmington Hills location. Licensed or not, we provide professional fast start training. Super bonus plan. Call John Doctor
Schweitzer Real Estate
BETTER HOMES & GARDENS
477-6300

EARN UP TO $25,000 YEAR - be a sales representative for one of America's top companies. You'll be paid while taking an excellent training program. Top income possibilities & management opportunities available. Call Mr. Skene 427-2756
An Equal Opportunity Employer

EARN $700 TO $1,000
Or more per month part time. Call Ed Bingham for appt 453-1492

EXPERIENCED hat person for Southfields most exclusive men's shop, retiree welcome. Salary & commission. Send resume to Box482, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

EXPERIENCED SALESPERSON
needed to promote seminars. Excellent pay, room to advance.
Call 355-9078

EXPERIENCED SALESMAN for Mens' Clothing & Furnishings Store. Full-time, permanent position. Harvard Shop. 557-2290

FLAIR-LINE, a pneumatic and hydraulic cylinder manufacturing company in Livonia has an immediate opening for aggressive individual to fill industrial sales position. Must be willing to travel and accept responsibility for comprehensive sales and marketing effort of dynamic growth oriented company. Send resume and salary requirements to P. O. Box, 2788, Livonia, MI 48150 or call for appointment. 261-7340

FULL TIME, part time help wanted. Financial services organization. We do all training and licensing. Call Larry, after 5PM 363-9759

INDUSTRIAL telephone sales person to open new accounts and service existing accounts on a national basis. Sales experience a plus but we will train the right person. Must be aggesssive and willing to work long hours on the telephone. This is a ground floor opportunity to grow with our young successful manufacturing company. Salary and commission. Troy location. Call Mr. Zeile 649-6670

LET US TRAIN you for a new career. Does your present job offer you independence, prestige, a feeling of accomplishment and economic security? If not, you should talk with Farmers Insurance Group today. Call Office, 459-8070 Evenings, 397-0805

LOW KEY PHONE SALES
Fund raising. Salary. Experience helpful or will train. Days or evenings. Call 471-0397

MANAGERS POSITION
Experience
References
Ask for Cindy 649-3480

MATURE SALES LADY
Full time- Part time. Work in sales. Ebenezer Furniture, 31580 Grand River, Farmington

MATURE SALES PERSON
For Office Furniture store. Experience preferred but will train. Some light bookkeeping 867-4040

MATURE SALES WOMAN, Part-time. Experience preferred
Mar-Mill Linen Shoppe. 477-5930

MATURE woman preferred. If you have an interest in art, flair for design call for interview 8-12 noon, full or part time, work from your own area. 335-0068

NETWORK ASSOC. has openings for part-time positions in Marketing Management. Flexible hours - we will train. For office appt., call 477-8809

SALES PERSON
Male or Female for Institutional & Industrial Sales. Call on established & repeat businesses. All local areas. Salary, expenses, bonus & Hospitalization, share the profit & paid vacation. Apply between 10 AM-4 PM. 25743 W. 7 Mile Rd., corner Beech.

506 Help Wanted Sales

APPORTUNITY for a mature person to work part time as a kitchen sales consultant in our beautiful showroom. Excellent working conditions. Apply in person Ultima Designs 3rd level, Fairlane Towncenter, Dearborn. Between 10-12noon, 3PM & 5PM.

ATTENTION SALES PEOPLE
Make $400 to $600 or more per week. Sell art to offices, homes, etc. Call Now! 589-0360

ATTENTION SALES PEOPLE
Make $250 or more per week guaranteed. Sell art to offices, homes, etc. Call Now! 589-0360

SALES REP for photo reproduction service, to call on ad agency photographers & mfg. Medical & car furnished, salary plus commission, experience a must. Color by Spencer, 585-0861

SALES - SALES - SALES
Excellent career opportunity for mature, aggressive, ambitious, self motivated person desireous of unlimited earnings, full fringe benefits. Starting pay up to $250 week while in training. For interview call 422-3200
An Equal Opportunity Employer

SEEKING independent minded people with initiative to help manage an expanding business from home. Call for appointment. 477-9764

SELF STARTERS
have an excellent headstart to be successful in Real Estate, that plus our training programs comes out to a successful professional career in Real Estate. for details call John Healy.
642-8100
Century 21
Piety Hill, Inc.
Birmingham

SHOE SALES PEOPLE. For volume operation, mature female preferred. Openings in Birmingham & Rochester. Call for interview. Salon Shoes 852-8482

START NOW local Amway distributor, offers opportunity for good earnings. You pick the hours, we train. For interview call Jim Charron. 397-3060

TELEPHONE & Door to door canvassers for furnace cleaning company. No experience necessary, will train. 483-1356

TELEPHONE SOLICITORS
EXPERIENCED to work at our Oak Park office. Part time, $4 per hour plus commission. Work for the leading home improvement company.
Call 10 a.m. to 7 p.m.
BELVEDERE CONSTRUCTION.
Miss Elaine
968-3663

NEW OFFICE OPENING
W. BLOOMFIELD
Have room for 5 salespeople for new and used residential home market. For confidential interview call.
ALEXANDER FERGUSON
Realtors
363-4477

PHONE SALES
Medical products. Extensive product line of disposal products & pharmaceuticals. Aggressive phone sales background a must, medical a plus, salary plus commission
Veratex Corp, Troy Mi.
Personnel Dept.
588-2970
An Equal Opportunity Employer

REAL ESTATE SALESPEOPLE
Excellent opportunity and new & experienced salespeople. Congenial living room atmosphere. Best Plymouth location. 9 offices in Metro suburban Detroit. Nationwide referral program. Excellent training program. Call Mary Lou Guilbrault for a confidential interview.
HITCHCOCK GALLERY OF HOMES
453-2210

REAL ESTATE SALES
FREE TRAINING
Highest commissions management potential. Earnings of $30,000 to $40,000 or more. No fixed hours, be your own boss.
Call Jon Ruud
Red Carpet
RICHTER & ASSOC. 522-3500

SALES CLERK- Part time flexible hours, no Sundays. Basic selling knowledge a must. Apply in person, Southfield Minnesota Fabrics, 11 Mile & Lahser.

SALES
Enthusiastic people oriented individuals to share the responsibility of managing and marketing a unique weight loss service. Must be sympathetic to women's health care and psychological needs. Sales/service background preferred. If you have the ability and ambition to grow in an area that offers satisfaction for yourself and others, call Geri at 967-2403
WEIGHT LOSS CLINIC

SALES GIRL NEEDED
At Fairlane Town Center exclusive active sportswear shop. Sales experience preferred. Advancement potential with good salary. Must be available evenings and weekends. Call Sally at 336-6007

SALES
Have openings for
2 salespersons
Will train
Earn while you learn
Integrity Realtors
525-4200

SALES & MANAGEMENT HELP needed. Sell Mix-I-Go gasoline supplement. New in Michigan. Call John Pesek. 563-8681

SALESMAN WANTED
Commission - Renewals - Bonuses. Earn up to $250. to $300. per week. 341-4219

WATERBED GALLERY is looking for sharp motivated sales people experienced in selling high ticket items. For a confidential interview, contact Mrs. Allmond at 562-4350 or 281-2740

506 Help Wanted Sales

TELEPHONE Work, experienced only, full or part time, Westland area. 261-8919

TRAVEL AGENT
Must be experienced with an approved travel agency.
Call 559-7320

TWO INCOMES ARE BETTER THAN ONE
Earn a second income. Sell Avon America's most popular line of cosmetics, fragrance and jewelry. Call
425-8989 879-0183
644-5404

WORLD WIDE Marketing Company looking for mature self starter, management and/or sales experience preferred. Complete training, unlimited income & growth potencial. 261-5280

$4.00 PER HOUR
Plus commission. Telephone work, part time, 4-8:30pm. Work in our pleasant Oak Park office. Must be 18 or older. Call after 1pm. 967-2411

507 Help Wanted Part Time

BOOK STORE POSITION
Permanent part time help needed for Tel-12 Mall Book Store. Must be flexible to work some days, evenings & Sundays. Experience important. No Phone Calls Please. Send complete information to Ms. Swanson, 385 N. Telegraph Rd., Pontiac, Mich. 48053

CLERK/RECEPTIONIST For Southfield law firm, schedule flexible, salary based upon skills & experience. 557-8088

CLERK TYPIST
Will be responsible for maintaining various collections in the Library. Knowledge of library terminology helpful. Accurate filing, typing, and communication skills essential. Hours 1-5PM, Monday thru Friday. Call 557-3200, ext. 254.
Equal Opportunity Employer M/F

EXPERIENCED salesperson for specialty store. Birmingham 646-1440

HOTEL DESK
front desk attendant 15-20 hours per week, am-pm. Apply Village Motor Inn. 300 N Hunter Blvd. Birmingham.

MATURE WOMEN
For counter clerks, part time, 3 or 4 hrs. in afternoon & on Saturdays (about 20 hrs. per week), for locations in the Southfield area. Apply anyday between 1-2 pm. Mai Kai Cleaners, 23935 W. 9 Mile at Telegraph, 358-0331
Not just a summer job

PART TIME SALES
Service Supermarkets in your neighborhood, Bloomfield Hills, non-food merchandise. 2 to 3 days per week. $30 day. Call Items Galore, Mon.-Fri, 4PM-6PM.
544-2014

PART TIME - Small parts assembly. Will work around college student schdule. Call for appointment. 353-4491
An Equal Opportunity Employer

PART TIME to clean residence. 6 to 8 flexible hours per week at $3.10. Experience helpful. Call 477-0415

PART TIME Women, 21 & older for Housecleaning Service. Livonia, Plymouth, Farmington Area 422-7740

PHONE work at home, no selling, must have metro $3.50 per hour, 10 to 12 hours a week. Canvassing for home improvement leads. Call Annette 9am-5pm 646-7395

PLEASANT OFFICE needs part time person for typing, filing, light bookkeeping 5 days, 4½ hours per day. Apply at Livonia Pavilion East, 29200 Vassar, Suite 711, Livonia. 478-7667

ROCHESTER AREA Brokerage Office requires part time person. Must be able to type and know general office procedures. Call Gloria at 656-1200

SECRETARY for busy real estate office. 2 weekday evenings and alternating weekend days with possibility of expanded hours. Typing 70 WPM, shorthand preferred. West Bloomfield location. 851-4990

SECRETARY to work for general practice attorney, flexible hours, must be able to type accurately and answer telephone 534-3863

SOUTHFIELD PUBLIC SCHOOLS Community edu[illegible] seeks responsible adult to lead Latch Key Program from 7:30 - 9 AM & 3:30 - 6 5 days. 354-7456

STOCK PERSON
For busy wallpaper store in Farmington area. Call Venise at: 477-9260

STUDENT CLERKS
For a few days after school and Sat. for locations in the Southfield area. Apply anyday between 1-2 pm. Mai Kai Cleaners, 23935 W. 9 Mile at Telegraph 358-0331
Not just a summer job

TELEPHONE SALES
Representatives, local Troy company needs 2 part time telephone sales representatives, experienced only, to phone local businesses and set up appts. 3 days per week, 4 hrs. per day, $3.75 hr. to start. Can lead to permanent part time position for right persons. Call only Fri. Mon. or Tues. 10am - 1 pm. for interview 689-4242

VETERINARY CLINIC seeks student interested in veterinary medicine. Garden City-Livonia. Reply to Box 466 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

WE ARE a Fabric and Furniture showroom at the Design Center in Troy who has need of a bright and aggressive person for sales on a part time basis. Call Shirley White, B. Berger Co. for an appt. 643-4911

WOMAN WANTED PART TIME. General office work. Typing, filing, accounts receivable & payable. Approximately 20 hours per week. Send resume to Box 420 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

508 Help Wanted Domestic

BABYSITTER for 4 month old, my home, reliable, mature, own transportation. Days - Mon., Wed., Fri. Starting September. West Bloomfield. 661-0017

BABYSITTER, intelligent, caring, mature, and dependable woman needed for infant at our home, 8 AM - 6 PM. References required. Preferrably non-smoker. Call 11 AM - 8 PM. 661-8134

BABYSITTER - light housekeeping, Mon-Fri, 10 Mile-Southfield area. Own transportation, references. After 5pm. 393-2372

BABYSITTER: Loving, dependable women to care for infant and second grader in my home. Own transportation. 8am-5:30pm. Mon. thru Fri. Beginning mid-September. No housework. Non-smoker preferred. References required. I-275 & Ford Rd. 455-0936

BABYSITTER
Mature, responsible woman to sit in our home Wed. thru Fri., half days. Telegraph - Nine Mile. References. 355-9131

BABYSITTER needed for 3 year old twins, 7am-4pm daily Mon thru Fri, light housekeeping. References. Bloomfield Hills area. 333-0560

BABYSITTER- needed 4 days, light housekeeping. Sept. thru June. Must have own transportation, teacher hours, 8AM-4PM Troy. 528-2316

BABY SITTER needed by teacher in Birmingham Area, beginning Aug. 25 thru June. 8:15 AM-5:30 PM. Mon. thru Fri. 1 Toddler, boy. Non-smoker, late 20's to 40's. References. Own transportation 646-5163

BABYSITTER needed, weekends only. Sat. 11am - thru eve. Sun. 11 am - 7 pm. References. Bloomfield Hills area 851-6868

BABYSITTER WANTED, mature woman to babysit full time Monday thru Friday in my Birmingham home. Own transportation, references required. 851-7448

BABYSITTER wanted for 7 month old boy, desires babysitter to come to our Northville Hills condo from 8am-noon, Monday thru Friday, starting September 2nd. 641-8792

BABYSITTER wanted week days, Oak Park area must have own transportation. Call 557-1338

BABYSITTER wanted, light housekeeping, could live-in. Responsible, dependable, references required. Bloomfield Hills 335-8858

BABY-SITTER WANTED in my Garden City home, 2:30PM till 12:30AM, Mon. thru Fri. References required. Call before 2:30 PM. 261-4819

BABYSITTER. Mature woman to care for our 2 girls, ages 1-5. 9am-4pm. Monday-Friday. Own transportation. Start September. West Bloomfield area. Call Linda after 1pm. 642-6383

BIRMINGHAM TEACHER needs loving reliable sitter for 1 yr. old girl in your home, mornings only. Starting Aug. 25th-June 12th. Pierce School area preferred. 852-4698

CLEANING LADY
Hallways and apartment for suburban complex.
425-6070

CLEANING lady for Saturday mornings only. Year-round job. Need own transportation. Teenagers okay. Troy. 649-2504

COMPANION for weekends only. Some light housekeeping. Must have references. Southfield Area. Call 626-3230 or 626-4110

EXCELLENT JOB for experienced housekeeper. 3 flexible half days, 10-2. Laundry, light cleaning. 2 adults. Stay to assist occasional Fri. dinner. Northland area apt. Age 30-50. $5 per hour. Recent reference required 424-8186

FARMINGTON HILLS couple desires responsible housekeeper who loves children. 3 half days, $52. Transportation and references. 661-0019

HOUSEKEEPER-BABYSITTER
Monday thru Friday, 3-7pm. Must have own transportation. Call 652-4405

HOUSEKEEPER to live in, room & board plus wages. Call Evenings only. Westland area. 326-4216

HOUSEKEEPER WANTED
Experienced, references. Approx 3 days per week. Southfield area. 355-4860

LIVE-IN NANNY for twin newborns to start December 1. Must be willing to travel. 3 current references required. Send resume to Box 438, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MATURE babysitter for 2 children, girl - 1½ year old, boy - 3½ years old. Hours: 10 - 5:30 PM. Some housekeeping duties. Southfield area. References required. Call after 6 PM. 352-1473

MATURE Responsible woman to do occasional baby sitting in my Rochester home. Good pay. 651-8453

MATURE WOMAN TO keep house for 2 adults, live in, plenty of time off. More for home than wages, Livonia area. 477-5509

MATURE woman to care for 6 month old, my Farmington home, own transportation. References. Before 11AM 553-7449

MATURE WOMAN to watch 4 month old infant days. References required. Own transportation. Livonia area. Call after 4:30 425-1973

MOTHER IN WESTCHESTER School District to care for 5 yr. old girl, 3 days per week. (Attends Kindergarten), starting Sept. 2. Call 645-0375

MOTHER NEEDS BABY SITTER on call and every Saturday, 9-4:30pm for toddler. My home or yours. Your children welcome. Call after 6pm, 291-0046

MOTHERS HELPER
Wanted to help with newborn baby and light housekeeping. References required 681-3666

508 Help Wanted Domestic

NON-Smoking person to supervise 2 school age boys 2 hours after school in exchange for own room in Livonia home. Call after 5PM 591-0298

SR. CITIZEN desires non-smoking non-drinking woman in her 50's or 60's to share home. Should have car. Minimal pay, more for home. Ask for Charloette. SW area. 427-3660

TEACHER Needs babysitter, my home, Farmington Hills, 8AM-5PM. References. 553-7423

TEACHER needs sitter in my home, 1 toddler, 1 Kindergardner, 7 AM to 3 PM. 17 Mile - Coolidge. Good salary. Call 649-5759

510 Help Wanted Couples

APARTMENT MANAGERS
Mature couple to manage small complex in Birmingham. Cleaning and light maintenance required. Good salary plus apartment. Send name and phone number to Box 616, Birmingham, Mi 48009

CARETAKER COUPLE
Experience preferred. Mature couple for light maintenance and cleaning. Apartment, salary, utilities & benefits. Suburban areas 358-5550

MAINTENANCE MANAGEMENT couple. Experienced in general maintenance. Call Tues. thru Sat., 9am-5pm 465-2000

Manager Couple
40 Unit Building
12 Mile-Lahser Area
Husband and wife team to manage apartment building. Retired couple desired. Two bedroom, 2 bath apartment including all utilities, plus salary.
Reply to Box 480, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MATURE MANAGER COUPLE
FOR LUXURY APTS.
BIRMINHGAM AREA
No children. No pets
Must be bondable
No experience necessary.
Ideal for retired couple
FOR INTERVIEW - 626-7739

RESIDENT MANAGER COUPLE
Challenging position for mature and experienced couple for suburban area apartment complex. Woman must possess rental and office skills. Man knowledgable of all phases of apartment maintenance. Excellent salary and benefits. Call Ms. Leas for appointment. 358-5550

512 Situations Wanted Female

ABCARE
Specializing in private duty nursing in the Home, Hospital, Nursing Facilities
RN's, LPN's, COMPANIONS
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NEWBORN CARE
RESPIRATORY - PHYSICAL
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24 HOUR COVERAGE

AIDES, COMPANIONS, RN'S, LPN'S
Quality home health care
RN supervision 642-3050
Professional Medical Personnel

A MATURE Reliable woman with inside sales experience desires collection or order desk position. 542-0604

BABY SITTING by exerienced mother, your transportation. 2 years or older, this fall. 10 Mile/Telegraph. Eisenhower, St Michaels School district. 355-8066

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DEPENDABLE AIDES, COMPANIONS
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BEST MAIDS
Brings the Best to you
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Fully Insured
Transportation Furnished
968-0151

BOOKKEEPER-Mature woman. Receivables, payables, general ledger, payroll, taxes, costing. Full or part time. 455-0021

BOOKKEEPING, accounts payable-receivable, payroll. Experienced. 274-8671

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Delivers a Maid To You
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All Transportation Furnished
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505 Help Wanted Food-Beverage

managers for

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Maybe you've already learned what it takes to operate a restaurant successfully, or, you've seriously been thinking about what it would be like to train for a "TAKE CHARGE" position. You're the type of person who likes working with people, and what's more, you're good at it. You're not afraid of hard work, and you're beginning to get a little tired of promises instead of promotions.
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to set up an appointment
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Pizza Hut.
An equal opportunity employer

506 Help Wanted Sales

ON THE NIGHT OF AUGUST 12TH
YOU'LL BE SOLD ON REAL ESTATE ONE
As a career, real estate offers you an exciting and rewarding challenge.
So spend an evening with us August 12th, 7:30 p.m. 33620 Five Mile, west of Farmington Road, Livonia.
When you get right down to it, it's your future we're talking about. For reservations call:
261-0700

ACCOUNT EXECUTIVE/SALESMAN
Major communications firm is seeking an individual with a proven sales background capable of selling Graphic, Slide, Video, and Film Programs to management level buyers. The successful candidate must have a knowledge of various medias. Salary, expenses and benefits. To pursue this opportunity, send your resume with salary history, in confidence to:
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Livonia, Mi 48150
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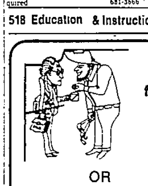
518 Education & Instruction



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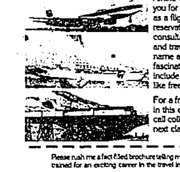

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