500 Help Wanted

FASHION SALES (SHOES)

We are seeking sales & people oriented individuals for permanent full time position. Applicants should be enthusiastic & desire to assist our customers with their footwear needs.

Good starting salary, flexible scheduling & comprehensive employee benefits including liberal purchase discounts.

Apply in person.

Lincoln Center Store
Greenfield at 10 ½ Mile Rd

Winkelman's
An Equal Opportunity Employer

FULL & PART TIME help wanted for new retail store in Farmington.
Buckles, Unlimited
545-4455 474-0055

A General Manager Trainee
$16,000 TO $40,000
Guaranteed salary, plus bonus. Managers with 1 or more years experience averaged $39,588 in 1979. New trainees during 1st year averaged $12,288 in 1979. Position offers total profit and loss responsibility for showroom, warehouse, office, and supervision of up to 10 employees. New locations under construction throughout the USA including Detroit. Call Bill
PERSONNEL RECRUITERS,
358-3300

GLAZIER Commercial and residential. Minimum 5 years experience. Call 8AM-5PM, Monday - Friday. Redford Glass
534-0080

GRINDER HANDS
I.D., O.D. & SURFACE
MILL HANDS
VERTICAL & HORIZONTAL
Tool room experience only
Apply at:
RETOOL MACHINE CO.
13640 Elmira, Detroit

GUARDS
Full & part time
SECURITY SERVICES
31171 W. 10 Mile
Farmington 476-4335

GYMNASTICS COUCH wanted for private lessons in retired children & 1 adult. Call weekdays 7:30AM-5PM
478-6662

• HAIR DRESSER •
With Clientele, Birmingham/Bloomfield area. Apply in person Mondays. Charm Salon, 6653 Telegraph, at Maple.

HAIRDRESSER
With some clientele wanted for Northville shop. Full vacation and health plan Call Krys.
349-6050

HAIR STYLIST with clientele wanted for busy Livonia shop. Immediate start, minimum of 3 years experience. Great location, high commission plus extra benefits. Excellent potential for growth and high income.
478-8180

HANDICAPPED
We have 3 openings for handicapped or disabled persons to do light office work and take orders over the phone for our products. Our people average $4-$8. hourly with salary plus bonus plus benefits. No experience necessary. Part time or full time, days or evenings. Our management trainee position available. Call between 9-1 and 5-9.
538-2887

HELP WANTED
Retired tool & die maker for tool crib in small mold shop. Apply in person.
12001 Levan Road
Livonia

HOLIDAY INN OF FARMINGTON
is seeking experienced front desk clerks. Apply in person
26555 Telegraph, Southfield, 48034

HOME PHONE WORK
Good opportunity for person with phone solicitation ability. Redford - Livonia.
537-7410

HOUSEKEEPERS
For Senior Citizens complex. Full time. Apply in person:
Franklin Club Apts
28300 Franklin Road,
Southfield, Mi.
353-2810

ROBBINS HOUSEKEEPERS
Ladies - Supervised Year Income. Full and part-time.
Northwest Suburbs
425-1870

HOUSEWIVES, College Students & Moonlighters Earnings unlimited! Salary plus weekly bonuses. Learn telephone sales in our Royal Oak office. Experienced? Salary based on ability! For interview, call Mrs. Peace Ramsey Mon.-Fri., Mon. 5pm-9pm
543-4500

INSURANCE CAREER
Interviewing aggressive college graduates (male/female) for careers in insurance. My company is among the largest in the nation and we specialize in Auto, Life, Health and Commercial coverages. After a two year training period during which you are paid salary & commission, you will become a self-employed business person. Advancement into management also possible. Challenge & income are very high for the right person.
477-8576
After 6 pm - 348-6497

500 Help Wanted

INSPECTOR
Experienced, for special cutting tools & throw away insert tool holder bodies. Overtime & all fringe benefits.
566-0735 or 553-2036
An Equal Opportunity Employer

INSTRUCTOR WANTED
For typing, part time days
Farmington Business Institute
476-8149

INSURANCE CLAIMS EXAMINER
TOP credit union service company has opening in claim department for an experienced (1 to 2 years) liability examiner. Desired individual with good written and oral communications skills, knowledge of medical terms, follow-up and problem solving abilities. Good salary and working conditions. Solid benefit package. For appt call,
524-1500
TOP
353 W. Big Beaver Rd, Troy
Equal Opportunity Employer M/F

INSURANCE CLAIMS INVESTIGATOR
Ann Arbor/Ypsilanti area. National firm. Car necessary.
948-2900

INSURANCE
COMMERCIAL PROPERTY RATER
• minimum 1 year experience in Commercial Property Rating. Excellent fringe benefits. Call MARY BISHIP, Kemper Group, Southfield
355-2600 ext 60
Equal Opportunity/
Affirmative Action Employer

INSURANCE
Commercial lines assistant for Southfield agency. Excellent working conditions, flexible hours. Ann Bell, 355-1868

INSURANCE
Commercial package rater
Southfield company
Call Ann Bell, 563-1846

INTERIOR DECORATOR specializing in accessories & fine art originals, needs creative people, part or full time. Will train. Mon-Fri 9-5 pm
357-8059

JANITOR
To clean factory, warehouse & lavatories. 5 hours a day, Mon. thru Fri., $3.50 an hour. 26015 Glendale, Redford.

JEWELRY REPAIR
Orin Jewelers has an opening for an experienced jewelry repairman. Must have knowledgeable in all areas of jewelry repair. Excellent opportunity, full benefits including profit sharing. Bring resume and apply in person.
Orin Jewelers, Ford & Middlebelt, Garden City. By appointment.
422-7030

LATHE HAND
or apprentice with some lathe experience. Overtime, days, fringes. Norwest Tool & Gage, 56434 W. Seven Mile, Detroit.

Light Assembly
Electronics
Printed circuit boards
Women preferred
Experienced only
H R Krueger
31506 Grand River
Farmington 477-8400

LOAN SERVICING
Self-starter individual with Mortgage Servicing or related banking experience to assume challenging clerical position in our commercial loan servicing department. Individual must possess accurate typing ability, good math aptitude and excellent communication skills. A complete benefit package is available. Salary commensurate with background and experience. Interested applicants should apply directly to the Personnel department during the following hours:
Mon.-Wed. 9-11AM or 1-3 PM
MANUFACTURERS HANOVER MORTGAGE CORPORATION
27555 Farmington Road
corner of 12 Mile Rd.
Farmington Hills, Mi 48018
An Equal Opportunity Employer

MACHINIST
Small production machine shop needs all around machinist able to do own setups on details, drilling & tapping.
EXPERIENCE A MUST
FLUID MACHINES, INC.
261-7350

MAINTENANCE MAN (non-resident). Southfield, highrise apartment, mechanical ability, appliances, plumbing, electrical, heating and cooling, boiler, etc. 4 to 8 PM, Mon. thru Fri., $5.50 hour. Send work history to R. Beer, P.O. Box 439, Birmingham, 48008.

MANUFACTURING plant in Wayne has openings for machine operators & laborers. Must be 18 or over & responsible.
326-1502

MATURE MALE wanted for Metal Strip Shop. Some knowledge of metal helpful. Will train. Apply in person, between 5am-6pm. 16190 Meyers, Detroit.

MELT LAB TECHNICIAN
Technician to work in melt laboratory found by a major alloy manufacturer. 3 to college requires, no experience necessary. Send resume to box #146 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MENTAL RETARDATION Aides. Experience preferred. Start immediately. $3.50 per hour. Call between 8am-5pm
557-4539

MERCHANDISING, on-the-job training, no experience necessary. National Company. All the overtime you can handle. $5.61 an hour. Must be over 18 & have dependable transportation. Call Mr. Simpson for interview
261-4872

MODEL TYPES WANTED
For Agency representation
Fashion, Photo, TV, Call.
Auston International Modeling Agency, Inc.,
558-4456

500 Help Wanted Dental-Medical

RN'S
FOR COMMUNITY HEALTH NURSING
Full time positions available with dynamic growth orientated health care agency. Health care opportunity to provide nursing care to patients in home, throughout Metro Detroit area. BSN required. Community health experience preferred. Excellent wage and benefit package.

We are leaders in the home health care field. To participate in the challenge of providing excellent health care, contact:

NANCY DOBSON, RN, MSN
Director of Nursing
HOME HEALTH CARE, INC.
313-353-1820

REGISTERED NURSES
Providence Hospital is currently seeking experienced Registered Nurses for positions in the following clinical areas:

Med-Surg.
Oncology
Critical Care
Intermediate Care
Psychiatry
Labor & Delivery
Intensive Care Nursery
Family Care
Operating Room
Emergency Department

We offer excellent salary and benefits including fully paid medical, dental, optical, and life insurances. Our progressive clinical and educational environment provides for C.E.U. accredited courses, transfer-promotion opportunity and professional autonomy. For additional information call our Nurse Recruiter, Mary Ann Olst, RN, at 424-3171 or apply Fisher Center Employment Office, Monday thru Friday, 9am-3pm.

PROVIDENCE HOSPITAL
22500 Providence Drive
Southfield, MI 48075
Equal Opportunity Employer

500 Help Wanted

NETWORK associates has part time opening available in various operations area. Earnings to $1000 month. Training provided. For office appointment
After 1pm 477-8809

NUTRITIONIST or person with nutritional training needed for Southfield Weight Loss Clinic, Call
559-6837

OFFICE SUPPLIES
Experienced office supply Personnel needed for our Southfield store. Call Mr. Eisenberg at 535-8588 or after 1PM
356-7773

OPERATOR wanted full time with following or part time evenings
Five Mile - Middlebelt area.
538-2059 or
442-8592

OPTICIAN/DISPENSER in pleasant professional environment no evenings, no Saturdays. Previous experience preferred.
459-2301

PACKAGING
ASSEMBLY WORK
Job openings near Redford. Interviewing 7-30 AM to 4-30 AM
NO FEE
29200 VASSAR, LIVONIA
(S. of 7 Mile, near Middlebelt)
PERSONNEL POOL

PART TIME
BANK MESSENGER
Immediate opening for a part time bank messenger. Hours, Mon. thru Thurs., 2:30pm to 7:30pm, Fri. 2:30pm to 10:30pm. Premium rates & excellent working conditions. Apply between 1:30-4:30, personnel office.
Equal Opportunity Employer M/F

PART TIME
HOUSEWIVES
COLLEGE STUDENTS
MOONLIGHTERS
Due to expansion, Dial America Inc. has 5 positions available for mature, highly motivated individuals. If you are articulate & have confidence in your ability to relate to people, this is an ideal opportunity. Work from our comfortable Southfield office with others who also enjoy people. Earn $500-$600 a month and have fun doing it. Hours are flexible. Call Bill Bonner for personal interview
569-0056

PERMANENT PART time job, Plymouth area Saturdays, Monday thru Friday. Work is filling mining tanks & supervising a 2 man shop crew. College student or retiree considered. Call Mr Mueller, 9am-5pm
455-4520

PHARMACY TECHNICIAN for professional pharmacy. Experienced, computer, Good wages and benefits. No nights or Sunday.
476-8733

PHONE SALESPERSON
Experienced, to service the industrial electronic market. Hourly plus commission.
Livonia area.
525-1155

PLANT MAINTENANCE
M.E. degree required. Project engineer maintenance, must know both Electric and Hydraulic controls, plant lay-out. Will be in charge of all plant maintenance and equipment. $25,000 Min range. Full benefits. Fee Paid.

STAMPING ESTIMATOR
Supervisory background. Tool & Die design experience, cost estimating, metal working, welding, plating experience. $25,000 Min. Fee Paid.

CONSTRUCTION SCHEDULER
Good experience. Civil, Layout, Coordination. MUST KNOW CPM. Good industrial construction background. Competitive salary. Paid benefits. Fee Paid.

MARKETING ANALYST
M/M MANUFACTURING
Good marketing, international exposure in manufacturing. Good open salary, fully paid benefits including Dental and Optical. Fee Paid

BETTY HAMIL PERSONNEL
424-8470

POLLUTION CONTROLLERS
$9.25 Per Hour Worked
Or Profitsharing
Needed immediately for business in Livonia. Sales involved, must be neat, have auto & willing to learn a new trade. Full or part time, on layoffs Call now for interview.
525-5460

PORTER, part time, for truck department. Must be 18. See or call Bob Marcell at Avis Ford, 29200 Telegraph at 12 Mile
354-3000

POSITION AVAILABLE, 30-40 hours per week, working in our data preparation department. Also train as 2nd shift computer operator.
459-4704

PRESSMAN
Experienced, mature man to operate Miehle vertical letter press, retiree considered Benefits.
835-0927

PROFESSIONAL ballet dancers, male. Also female pointe needed for Southfield Rep. Theatre - Nutcracker. Some paid roles. 559-6318 or
356-9117

PROGRAM COORDINATOR
Responsible for coordinating all audio visual details of the management seminars at this conference facility. The ability to successfully interact with company representatives is a must. A thorough knowledge of the operation of audio visual equipment is required. Background should include training & experience in audio visual use & minor repair of audio visual equipment. Administrative experience is highly desirable. Working hours vary with some evening & weekend functions. Salary range is $13,440 to $22,310 with excellent fringe benefits. Contact by phone 870-2416, or send resume to Assistant Director, Michigan State University, Management Education Center, 811 W. Square Lake Rd., Troy, Mi. 48098.
MICHIGAN STATE UNIVERSITY
An affirmative Action, Equal Opportunity Employer

• PROGRAMMER/ANALYST •
Opportunity to grow with a rapidly expanding company. We need Personnel experienced in COBOL. We have On-line Program development. We have an On-line Interactive System.
Send resume or call for an interview.
Magnetic Video Corporation
37705 Industrial Park Dr.
Farmington Hills, Mi. 48024
477-4068 -

PROGRAM WORKERS needed, group home for mentally retarded children and adults. In Belleville, Plymouth, Canton Twp. & Ann Arbor. High school diploma required. Full or part time positions, all shifts. Call Michigan Human Services,
665-5431

PROGRESSIVE HOTEL chain looking for graduates from HRS or BA degree with hotel and restaurant experience. Apply in person with resume:
Holiday Inn of Southfield,
36555 Telegraph, Southfield, Mi. 48034.

PROOFREADER
John H. Harland Co., the nation's second largest check printer, is now in the process of looking for potential applicants to the proofreading field. Excellent pay & fringe benefits. If interested, please call.
522-9265

RECEPTIONIST
For large apartment complex in Canton. Light typing and excellent telephone skills. Good public relations required in dealing with residents and public. Full health and life insurance paid. 5 day work week includes 1 weekend day, hours 9 to 6 PM. Applications taken Mon. thru Sat., Honeytree Apartments, Joy Rd., between Haggerty and Hix.

REGISTERED PHYSICAL Therapist. Full-time for 3 skilled non-profit, long term care facilities in close proximity with total of 310 beds. Excellent opportunity to join an innovative, geriatric setting with top medical coverage & services. Good salary & benefit package. Jewish Home for Aged. Call Mrs. Serwin for appointment.
532-7118

RESIDENT COUPLE
Excellent opportunity for mature couple to advance with large apartment complex in Westland. Excellent salary plus apartment. Husband experienced repairman. Call
455-7100

500 Help Wanted

RESIDENT MANAGER
Experienced Resident Manager for small apartment development in Mt. Clemens area. Must have working knowledge electrical, plumbing, carpentry, and lawn care as well as knowledge bookkeeping and reporting systems. Salary, apartment and utilities provided.
851-5405

RESTAURANT CAREER - $12,000 to $15,000, restaurant and/or management experience or Bachelors Degree. Ray Green Personnel
398-1428

RETAIL SALES
The Hickory Farms of Ohio Christmas locations in Tel-12 Mall, Wonderland Shopping Center, Westborn Shopping Center & Southland Mall are seeking part time sales personnel. Work mornings, afternoons or evenings. Experience not necessary. Apply in person 10-5, Mon & Tues at Southland Mall, Taylor. Thur & Fri. at Wonderland Shopping Center, Livonia. Equal Opportunity Employer M/F

SALARY UNLIMITED
Top salary. 314-6100 Ext. 3
IDS, one of the largest financial institutions of its kind, is seeking aggressive success-oriented men and women for a career as a sales representative. We offer complete training which includes a 2 week period at our regional training school in Minneapolis, and the best opportunity for unlimited income. If you would like to learn more about this outstanding career, call or send resume to: Alan D. Morgenstern, Divisional Sales Manager, IDS Marketing Corporation, 19500 Middlebelt, Livonia, 48152. Call between 6-9 PM, 477-6111
Equal Opportunity Employer M/F

SALES PERSON
Wanted with Maternity card experience, full or part-time, choose your own hours Apply Shannon Fresh Cleaners, 14 Mile & Middlebelt.
855-1177

SALES WOMAN experienced in coordinating wallpaper for customers. Call Mrs. Gold between 10am-5pm. 626-4313

Screw Machine Apprentices & Set-Up Men
For Acme-Gridley machines Excellent opportunity. Apply today.
S.M.C.
800 Junction, Plymouth

SEAMSTRESS
Drapery Workroom needs experienced Top-Treatment Seamstress N.W. area - call
348-3300

SERVICE STATION HELP
Champlin Station, 18255 W. 7 Mile. See manager, Charles Hodesh, daily between 10am-2pm. Monday thru Friday.

SERVICE STATION
Large Standard Service station has opening for 3 people to pump gas, day shift, good pay, full or part time. Apply Tel-Maple Car Care, corner Telegraph & Maple, Birmingham.
644-2919

SNOW REMOVAL - maintenance crew needed for large condo complex in Northville. Call for interview
349-0442

SOUTHFIELD PUBLIC SCHOOLS is seeking Staff in the following areas for programming for its Winter & Spring terms. These positions are hourly paid:
Art - all Languages - Cooking - Technical - Woodworking - all Dance & Exercise Classes
Please reply in writing to:
Bruce Lederle Community Education Center, 18575 W. 9 Mile Rd., Southfield, Mi 48075

STRUCTURAL PROTOTYPE SUPERVISOR
Experienced, must have knowledge of farm tractor industry. Knowledge of wood and welding helpful. Ability to set up and run press brake, shears, etc. Good opportunity for reliable person who is looking for further advancement. Good fringe benefits and Blue Cross Call after 3pm
477-1320 ext 78 or 79

SUBSTITUTE Kitchen Helpers needed for Farmington Public Schools. Must be available to go where needed. Approx 3 hours per day, $3.50 per hour. Call
477-1320 ext 78 or 79

SUBSTITUTE TEACHERS
All subjects, K-12, and Special Ed. $28 per day. Must have valid Michigan Teaching certificate. Northville Public Schools, 501 W. Main, Northville. 349-1460, Ext. 207.

SUPERVISOR
Our Administrative Services Department is seeking an individual with experience directly related to the purchase of major office equipment and furniture, telecommunication systems, as well as the leasing of corporate equipment. 1-2 years supervisory experience preferred Salary range is in the low to mid teens Full benefit package is available. For consideration, please call or write
661-7142
MANUFACTURERS HANOVER MORTGAGE CORPORATION
27555 Farmington Road
corner of 12 Mile Road
Farmington Hills, Mi 48018
An Equal Opportunity Employer

A SUPERVISOR TRAINEE
$12,500 to $15,000
National Food chain, guaranteed salary. Call Stan.
Personnel Recruiters
358-3300

SWITCHBOARD OPERATOR
Part time. Interesting credit card production department. Excellent pay. Located in Southfield. No selling. No experience necessary. Will train. Day and evening shifts available. Ideal for housewives, college students, moonlighters. Good guaranteed hourly rate. Call
424-9892

TELEPHONE SOLICITORS
Salary plus Incentive Commission
Good Working Conditions
Apply By Calling
Mon. Only 4-6 pm
689-2092
Palmer Moving & Storage
Ag. NorthAmerican Van Lines

TOOL ROOM
Machinist Apprentice
Minimum 4 years experience. Own tools. Liberal employee benefits.
S.M.C.
800 Junction, Plymouth

TRAFFIC CLERK - Growing Southfield company is seeking an individual to train in our traffic department. Requires a detailed individual with a good math aptitude. Salary commensurate with previous experience along with excellent benefits. Call between 1-3:30PM.
355-8234

TRUCK DRIVER - for Metro Detroit area. Must have driver's license & be able to obtain one. Apply in person, 12200 Merriman Rd., Livonia.

T-SHIRT STORE
NOW HIRING
THE GREAT PUT-ON
Will be taking applications for full, part time, & weekend help.
On Tues, Nov. 11th
From 2-5pm in the Livonia Mall,
7 Mile & Middlebelt

TUTOR NEEDED for My 1 st. grader in my Redford Home. Needs help in Phonics & Math. Call after 6PM
538-2115

• WANTED •
2nd HOUSEWORK PEOPLE
Who are intelligent, aggressive, mature to market an outstanding product. We are only interested in 2nd Income people. Complete details given in confidential interview. But, we will tell you - 2nd Income earnings average
$100. PER WEEK
If you are willing to spend 2-3 hours per day, call for appointment, Mon. thru Fri., 10-4PM. Mrs. Davis,
477-3388

WORKERS
ONLY aggressive hard working need apply. $175 per week plus benefits to start. Rapid advancement. Experience with hand tools, construction, or electronics an advantage. Must be ready to start work immediately.
838-5182

500 Help Wanted

WANTED pub-out and wait men for Jax's Car Wash. Experience necessary. Call Tony.
851-9750

502 Help Wanted Dental-Medical

BILLING SUPERVISOR
Needed for Medical Clinic, Southfield. Experience in all medical insurances required. Individual with ability to analyze accounts & problem solve a must. Previous Supervisory experience preferred. Give those best qualified over apply to: Ida
569-5143 ext. 335

CHAIRSIDE Assistant- For Livonia Orthodontic office, full time, pleasant, congenial, neat appearance, willing worker, no other need apply. 261-8360

CHAIRSIDE DENTAL ASSISTANT
Enthusiastic experienced person needed full time for busy Livonia office. Call Orthodontic - Telegraph area. Days 534-6680, Evenings
532-6587

DENTAL ASSISTANT
Chairside, general practice, full time, no evenings, experienced-references. Top salary. 314-6100 Ext. 3

DENTAL ASSISTANT- Experienced wanted for 2 man office in Garden City, 4-handed dentistry, some evenings & Saturdays.
427-7880

DENTAL ASSISTANT
Experienced chairside assistant not necessary. 4 day week, no Saturdays. North Woodward area.
541-9000

DENTAL ASSISTANT - Chairside Full or part time. Mature, experienced preferred. Farmington area. Modern dental office. Salary commensurate with experience.
476-8332

DENTAL ASSISTANT, Surgical & quality office requires competent aggressive person with some dental experience. Part time Farmington area.
553-3052

DENTAL ASSISTANT, full time, no experience necessary. Must have own transportation. No Saturday, office hours Bethesda area.
542-8320

DENTAL ASSISTANT, Periodontal office, Tues., Thurs., Fri. Experience preferred Send resume to 7232 N. Sheldon Rd., Canton, Mi 48187.

DENTAL ASSISTANT
Looking for a great job, with responsibility, fun people to work with? Plymouth, Livonia area. If you're sharp and have some dental experience call
420-2040 or
426-1954

DENTAL ASSISTANT
To assist in Oral Surgeon office Southfield area. Dental experience necessary 4/4's day week. Very nice opportunity Open salary (We have other line offices in Farmington, Oak Park, Northwest area, etc.) Register now.
DAVIS SMITH
MEDICAL SUPERVISED SERVICE
557-7200

DENTAL CHAIRSIDE Assistant, Southfield, good pay, full time position. Apply Tel-Maple Car Care, corner Telegraph & Maple, Birmingham.
644-2919

DENTAL OFFICE MANAGER
Experienced for oral surgery office in Novi. Looking for independent, self-motivated, detail oriented individual. Following qualities are necessary. Excellent phone manner, good secretarial skills, full/charge bookkeeping thru trial balance, knowledge of medical dental insurance. Full time. Benefits. Beautiful environment. Top for interview.
476-6890

DENTAL RECEPTIONIST Assistant for Birmingham specialty practice. Dental experience necessary, excellent benefit program, salary & advancement open
647-7239

DENTAL RECEPTIONIST, experienced including pegboard, insurance claims, etc. Southfield area. Day office. 987-1105 After 6pm
851-9593

DENTAL RECEPTIONIST
Bloomfield Hills
Experience necessary
Call
644-0140

DENTAL RECEPTIONIST
Experienced
Rochester area
Call
651-3317

DENTAL RECEPTIONIST - immediate opening, experience necessary, salary negotiable. N W area. All replies confidential. After 5pm
626-2681

DENTAL RECEPTIONIST - Mature, pleasant, knowledgeable front desk procedures. Insurance & typing. Beautiful Farmington Hills. 855-2080.
559-3410 to
557-7200

DENTAL RECEPTIONIST - Assistant for Orthodontic practice in Northville. Accurate typing required. Individual who enjoys young people to work at desk & chairside areas. Will train. Call
349-8310

EXPERIENCED medical assistant wanted for 2 doctor office in the GYN office in Troy. Experienced in Venapuncture. Please call Mrs. Thurs
362-0051

EXTRA MONEY
FOR CHRISTMAS
Work on temporary assignments
Experienced
MEDICAL TRANSCRIPTIONISTS
SECRETARIES
RECEPTIONISTS
ASSISTANTS
INSURANCE CLERKS
DENTAL ASSISTANTS
Top pay rate! No charge to you!
DAVIS SMITH
MEDICAL SERVICES
TEMPORARY DIVISION
557-7200

FOR PORCELAIN DEPT., in Redford dental lab. 2 years experience or someone to train. Good benefits.
535-6652

JEWISH HOME FOR AGED
SOUTHFIELD
RN - PART TIME - DAY SHIFT
$6.50 hour. 8-12 noon, pro-rated vacation, holidays, sick days.
LPN - AFTERNOON SHIFT
$5.75 hour. 4-8 PM, 3 weeks paid vacation and other liberal benefits. Call Mrs. Gray, 7 AM to 4 PM, Mon. thru Fri
RN - NIGHT SHIFT
$6.50 hour, paid vacation and other liberal benefits.
352-2336

LIVONIA - Westland area - G.P. needs full time front desk girl. Insurance, typing, billing, assist doctor occasionally, prefer experienced, but will train medical assistant school. Call except Wed.
421-4451

LPN/RN for busy 2-doctor practice. Pontiac/Bloomfield Hills area. Assist doctors with office surgery. General office procedures, typing & insurance billing experience helpful. Call for appointment: 334-3197

LPN
WESTLAND
CONVALESCENT CENTER
"1979 FACILITY OF THE YEAR"
We are seeking Charge Nurses to motivate and mediate between staff and patients. Afternoon and midnight shifts. Flexible hours, excellent benefits. New wage scale. No experience in Geriatrics necessary. Will provide in-service. Contact Mr. Heaston RN, Director of Nursing, 728-4100 to join the Nursing team at
"The 1979 Facility of The Year".

L.P.N.
FULL TIME
Afternoon position available. Good benefits. Hospital insurance. Modern nursing home.
See Mrs. Fryman
NIGHTINGALE WEST
8363 Newburgh Rd.
Westland, near Ann Arbor
An Equal Opportunity Employer

MEDICAL ASSISTANT needed for Southfield Weight Loss Clinic, will provide on the job training.
569-6837

MEDICAL ASSISTANT, experienced, full or part time. X-ray knowledge required. Westland area. Call between 5-8pm
522-1171

MEDICAL ASSISTANT
Ophthalmologist's office seeks Capable & Responsible person. Experience desirable but not necessary. Fringe benefits. Birmingham-Bloomfield area. Send Resume to Box 144,
Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANT
RECEPTIONIST
For Woodward - 10 Mile area doctor office Injections, VPs, X-Ray, EKG, recent front desk. Open salary, good
DAVIS SMITH
MEDICAL PERSONNEL SERVICE
557-7200

MEDICAL RECEPTIONIST for busy Dermatologist office in Southfield. Immediate opening. Knowledge of Dermatology required. Pleasant working conditions. Ask for Betty.
557-7600

502 Help Wanted Dental-Medical

MEDICAL OFFICE ASS'T needed for Pediatric practice, Southfield area. Experienced in Medical Terms & general billing. Full or part time considered. References required. Send resume to Box 20190, Ferndale, Michigan 48220

MEDICAL RECEPTIONIST- full time, experienced, Troy area. Carol,
649-4449

MEDICAL RECEPTIONIST
Experienced in pegboard, insurance, bookkeeping, billing, light typing, and appointments. Full time.
652-0320

MEDICAL RECEPTIONIST
Mature, part time, Mon. - Fri., 5-8 PM. Alternating Saturday, day Sat. Pegboard experience preferred but will train with good medical background. Dearborn area.
271-5800

MEDICAL SECRETARY
Part time. Must know peg board & insurances. Southfield area.
557-5441

MEDICAL TECH-ASCP, part time, with recent Bacteriology experience. Alternating weekends. Southfield location.
557-8080

RN'S - LPN'S
FULL TIME - DAY SHIFT
Apply In Person
Marycrest Manor
15475 Middlebelt, Livonia
427-9175

NEEDED Immediately- halter technician to apply holters, maintain equipment, with associated clerical duties for clinical practice located in Farmington Hills. Mon. thru Friday, contact Joan Valente,
478-1244

NURSE AIDES
Full time
Day & Afternoon Shift
Apply In person
Williamsburg
21017 Middlebelt, Farm.
between Grand River & 8 Mile

NURSE AIDES, ORDERLIES
Full and part time. Training class starting Nov. 18. Interviews given Mon. thru Fri. 9am-5pm. Farmington Nursing Home, 30405 Fetsem Rd
477-7400

PHARMACIST ASSISTANT, fully experienced only apply. Knowledge of drugs & benefits, no nights, Sundays or holidays. Plymouth Rd near Greenfield. Call 9am-3pm
273-1455

ICE FOLLIES TICKET WINNERS

John A. Newsome
1109 Derby
Birmingham

Please call the promotion department of the Observer & Eccentric by 5 p.m. Tuesday, November 11, 1980 to claim your 2 free ICE FOLLIES TICKETS
591-2300 ext. 244

CONGRATULATIONS!

NURSE AIDES
TOP WAGES!
SUBURBAN LOCATIONS
Full & part time positions available. 2 years experience required.
TEMPORARY
HEALTH CARE SERVICES
835-9593

NURSE AIDES
3 to 11:30 PM, shift & 11 to 7:30 AM. shift. Apply in person only.
FRANKLIN MANOR
CONVALESCENT CENTER
26900 Franklin Rd., Southfield

NURSES
RNs, LPNs
Highest
Pay Rates
for
Per diem/Staff Relief
RNs $9.75-$15.25
LPNs $8.15-$12.25
staff builders
Health Care Services
Call Steve Partrow, RN
Director of Nursing Services
22255 Greenfield, Southfield
313-557-6060
Equal Opportunity Employer M/F

OB GYN
Medical Ass't experienced in front office & assisting Doctor - part time Southfield area.
559-0550

OFFICE MANAGER/Receptionist for very busy internists office. Must have all facets of medical office. Southfield. Ask for Rita
558-2744

OFFICE MANAGER
Full time manager for Dental office. Experienced. Garden City location.
522-2510

PART TIME
Medical Assistant wanted for Internist office in Birmingham. Experience preferred. To work hours 1 PM-5 PM. Call after 10 AM.
647-3050

PART TIME
TRANSCRIPTIONIST
For Livonia area doctor office. Medical terms, experienced, 20 hours a week. St. Mary Hospital area. $5-$6.50 an hour.
DAVIS SMITH
MEDICAL PERSONNEL SERVICE
557-7200

PHONE SALES
Sell dental products by phone. Sales experience a plus (4000 per year plus commission. Excellent fringe. Troy location. Contact Mr. Anderson
588-5970 Ex.202
An Equal Opportunity Employer

RECEPTIONIST experienced, needed for busy Southfield ENT office. Must be familiar with all insurance forms. Call
557-3776

RECEPTIONIST, experienced, for very busy internist's office, peg board, all front desk duties. Southfield. Ask for Rita
558-2744

REGISTERED NURSE
wanted for Pediatrician's office, Southfield area, no evenings.
559-0050 or
364-5267

RN - LPN
Novi Nursing Home has openings nights and afternoons. Full and part time. Competitive wages. Call Assistant Director of Nursing.
477-2000
An Equal Opportunity Employer

RNS and LPNS
Full time and part time
PM shift for a 50 bed private psychiatric hospital. Apply
Ardmore Acres Hospital
19810 Farmington, Livonia
474-3500

502 Help Wanted Dental-Medical

RN or LPN
Needed for part time midnights & full time afternoons at modern Nursing Home, Dervis Convalescent Center, 28175 Merlock, Livonia, one block south of 8 Mile on Middlebelt.
476-9550

RNs and LPNs
Full and part time. Flexible scheduling. Excellent benefits.
Farmington
Nursing Home
30405 Folsom, Farmington
477-7400

RN'S, LPN'S
ALL SHIFTS
Apply In person
MEDICO'S
RECOVERY CARE CENTER
22355 W. 8 Mile Rd.
3 blks. W. of Lahser

RNs & LPNs
Part Time, Afternoon Shift
Apply
WILLIAMSBURG
Convalescent Center
21017 Middlebelt, Farm.
476-8300

RN'S, LPN'S
Positions available on all shifts, either full or part time, in modern skilled nursing facility located in Redford Twp. Revised pay scale and good benefits. Good orientation offered in Geriatric Nursing Conditioning. Southfield between 8AM-5PM, at
CAMBRIDGE NURSING HOME, W.
18633 BEECH DALY
255-1010
An Equal Opportunity Employer

R.N.- Oncology experience for radiation therapy clinic. Livonia area. Full benefits & good salary range. Contact Mr. Burns.
559-7090

R.N.'S
$12 PER HOUR
VARIETY PROJECT
SUBURBAN LOCATIONS
We need 25 R.N.'S for a special project starting Nov. 17. A variety of interesting duties will be available in several suburban locations! Full or part time.

Call or stop by, we will be happy to tell you about this special opportunity.
TEMPORARY
HEALTH CARE SERVICES
16415 W 8 Mile Rd. Southfield, Mi
835-5460

SOUTHFIELD AREA, medical receptionist part time. Apply to Box 126, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

TYPIST FOR ALLERGISTS OFFICE
Must be able to type 60-65 WPM. Doctor phone & medical terminology helpful. Other front office duties involved. 40 to 45 hour week.
851-6655

WESTLAND - experienced Dental Assistant needed for 4 day week. 728-5560 or
722-3541

X-RAY TECHNICIAN for sales & in service, Southfield area. Call
559-9657

504 Help Wanted Office-Clerical

A BANK SECY to $14,000
No Fee & previous experience. Typing & Shorthand Skills necessary. Excellent Benefits Employment Center. 559-1635

ACCOUNTING CLERK
For a luxury 400 room suburban Hotel. Excellent benefit package & salary. Call Barbara Golinske, 559-6400, ext. 7553
An Equal Opportunity Employer

ACCOUNTS PAYABLE Experienced to work in busy office with a growing company. Salary open depending on experience.
543-1666

AD AGENCY - in Bloomfield needs secretary for VP. Excellent skills and experience required for this exciting, fast paced Media office. Salary $850 to $875 plus good benefits and fee paid.

GENERAL - clerical person for small suburban company, payroll, accounts receivable and accounts payable also typing, filing, phone work. Salary $900 to $1000 plus good benefits and agency fee paid.

ADAMS & MARTIN
PERSONNEL
920 Maple Birmingham
646-5600
DIAL A JOB
24 Hour Service To Hear About Our Most Recent Openings.
646-8780

ADMINISTRATIVE - assistant, Southfield, typing 50 WPM, phone, good keyboard experience, benefits, $12,000, fee paid

ASSISTANT - rater, strong math background, filing experience, able to develope percentages. $173

ASSISTANT - group claim processor, 45 WPM typing, record keeping & maintaining files, some office experience. $156

LOIS RAY
PERSONNEL
559-0560

ADVERTISING AGENCY
RECEPTIONIST
Must be A-1 typist, have great telephone voice, busy office, experience.
557-1414

ADVERTISING - Typing, shorthand & plus, bookkeeping. Full time including some evenings & Sunday afternoons. Take dictation, type letters, bill. Salary Call, 549-4391 Mon, Wed, Fri only from 1-5pm, ask for Jeanenne.

AMBITIOUS aggressive women wanted for 3 openings in a receptionist, clerical & sales counselor. $7000 to $15,000, full benefits. Flexible hours, no nights or weekends. Dating Club. Ask for Mr. Gray. 569-6222

APPLY NOW
CLERKS
RECEPTIONISTS
SR. TYPISTS
SECRETARIES
We need your abilities to work in the Livonia, Farmington, Southfield and Dearborn areas. Temporary assignments will provide an excellent way to improve your references. Work long or short term assignments. Apply now

Somebody Sometime
TEMPORARY HELP
Livonia-17322 Farmington Rd.
(in Burton Executive Park)
525-5170
Southfield-16415 W. 8 Mile
272-8500
Dearborn-23100 Michigan Ave.
Suite 410, Village Plaza
565-3500

AUTO DEALER
Opportunities available for accounts receivable bookkeeper and service cashier. Dealership experience a must, large volume Southfield dealer. Excellent benefits and pay. Call Sandi.
353-1300

504 Help Wanted Office-Clerical

ASS'T BOOKEEPER
13 Mile & Southfield
9:30am-12:30pm
$6-$7 Per Hour
Work in a pleasant office, NEAR YOUR HOME. Prefer payroll or accounts receivable experience. Send your qualifications to:
Medco, Inc., P. O. Box 184 LV, Lathrup Village 48076

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AND GENERAL LABOR
For work in fall call
MANPOWER
TEMPORARY SERVICES
WE NEED
SECRETARIES
SR. TYPISTS
WORD PROCESS OPRS.
For appt. call;
LIVONIA 478-1130
TROY 855-5595

AUTO DEALERSHIP
needs Computer Input Operator. Dealership experience helpful but not necessary. Contact Lottie Smith,
LOU LaRICHE
CHEVROLET
Plymouth Rd. - Ann Arbor at I-275
453-4600

BIG CHANCE!!!
Professional service firm has immediate opening for a good Secretary. Top sal