Open 12 noon - 7 PM with 1 call to
644-1070
ONE CALL DOES IT ALL!

500 Help Wanted

ACCOUNTING POSITION

Troy based marketing firm is seeking an organized individual for lease accounting position. Duties entail review and recording of detailed lease information.

The ideal candidate will have an accounting background and 4-6 years business experience. Minimum typing skills required for data entry to on-line system.

Good salary and complete benefits package.

Resumes only please, WITH SALARY HISTORY to:

CMI Corporation
755 W. Big Beaver Rd
Suite 1900
Troy, MI 48084

Equal Opportunity Employer M/F

ADMINISTRATIVE POSITION
SERVICE COORDINATOR

Good voice. Must be able to deal effectively with people in mature, pleasant and responsive manner.

LANIER BUSINESS PRODUCTS, INC.
Call Frank Buck 569-2436

A PERSONNEL MANAGER
Trainee
$15 - $30,000
Personnel Recruiters. 358-3300

APPLICATIONS being taken for afternoons & midnights. Must be honest & hard working. Apply 7-2pm 6874 Middlebelt, Garden City, Seven Eleven Store

APPLICATIONS being accepted for library assistant positions, full or part time. Clerical responsibilities include circulation and processing of library material. $4.88 per hour. $10,200 Contact Farmington Community Library 32737 W. 12 Mile, Farmington Hills 553-6200

ARCHITECTURAL DRAFTSMAN
Some experience required. Must be able to read architectural drawings. Must roughly. Job entails making shop drawings for hollow metal doors & frames. Permanent position. Full benefits. Full to paid Blue Cross Call or write:
Michigan Metal Door, 26051 Michigan Ave., Inkster, MI. 48141. 532-3873

ASSEMBLERS - Light manufacturing of windows & doors, full time year-around work, no lay-offs, paid Blue Cross & holidays. 931-2500

ASSEMBLY
Male or female, ideal for housewives Part time 4 hrs per hour. 357-0331

ASSISTANT MANAGERS
DISTRICT MANAGER TRAINEES
$15,000 First Year
Must have excellent management background and a record of success for the national retail corporation Excellent benefits. Fee paid.
CAREER SEARCH INC
422-6300

ASSISTANT MANAGERS

Winkelman's seek "Retail Career" minded individuals who are capable of assuming management responsibilities. We prefer persons with experience in sales supervision, however, we will consider those with a strong background in retail sales

Successful applicants should have leadership qualities, be effective in motivating others & have the potential to move into higher management positions

These positions offer good starting salary and an excellent benefit package including Blue Cross & Pension
To arrange an interview contact
Mrs H Perry at 833-6306

Winkelman's
An Equal Opportunity Employer

ASST. MANAGER TRAINEE
Some typing. Clawson area.
Call after 3PM 435-2510

ASS'T. MANAGER

We are seeking a mature responsible person as Assistant Manager in Rental Office, of large established apt. complex in Oak Park. Must have Rental experience, good office skills & be able to deal with the public in person & on the phone. Full time permanent position with good salary. Experience & references required. Please Call Weekdays 9 AM-5 PM

557-2749

ASS'T SPORTING GOOD MANAGER
Secure future with American Leader. Benefits, salary & commission. Call United Personnel. 559-8575

ATTENTION
Immediate Openings
in our Telephone Sales Department
Excellent pay. Will train you if needed
Call Mrs Hagka between 3 PM and 7 PM

533-7748
Redford Area

AUTOMATIC Transmission Installer, for fast moving shop. Must be certified, experienced and equipped. Good pay and benefits. Call Transmission Specialists 522-4477

BANK CLERK
Must type 55WPM
Employment Center
334-4910

BANK COLLECTOR
Experienced Only
Employment Center
334-4910

BARBER OR BEAUTICIAN, female preferred, to work full or part time, with some clientele. Good salary. Livonia area. 261-8160

STYLIST
For one of Farmington's most unique unisex salons. Must have clientele, 60% commission if qualified. 476-4440

BUSY HEALTH CARE Temporary Service needs personnel coordinators. Must have excellent telephone manner, outgoing personality, be able to work flexible hours including eves. & weekends, be detailed oriented & enjoy challenge & responsibility. Apply in person Tues. & Thur. only between 10am-3pm.

Pro Care One, Inc.
The Health Care Professionals
17000 W. 8 Mile Rd., Ste. 350, Southfield

CABLE TV/PAY TV engineer or technician. Familiar with system design, earth station & head ends.
427-3647

CARPENTER
Experienced in installation of metal partitions 569-2000

CASHIER, full or part time. Standard Automatic Car Wash. Apply mornings at 37000 W. 8 Mile, Southfield, near Inkster Rd.

CASHIER - 50 hour week, morning & evening hours. Apply in person:
Elias Bros. Supermarket,
16605 Plymouth Rd., Livonia.

CHILD DEVELOPMENT WORKER to manage the life experiences and physical environment of a group of emotionally disturbed boys in a residential setting. St. Vincent-Sarah Fisher, 618-7337

CLAIMS Examiner with group health and major medical experience a must needed for temporary job. Call Temporary Specialist for details. 544-3411

500 Help Wanted

CLAIMS PROCESSOR, minimum 3 years health claims experience, on line claims processing required. Farmington Hills area. Contact Joyce 851-0200

CLOWNS - for Monday night entertainment at Northville Charlers. Apply in person at 41122 W. 7 Mile. See Shawn or Diane.

COMPUTER PROGRAMMER
Capable person with 5 years Retail Programming experience for a 50 Store Retail Chain. IBM System 34. Experience required. BPCII. Send Resume to P.O. Box 07540, Oak Park, MI. 48237.

CONSIDER FOSTER CARE

Foster care can provide a home atmosphere with needed training for a developmentally disabled child. You will receive professional support and over $700 a month for your efforts. Teaching and nursing skills helpful. Oakland County. Call Bernadette, 681-8804
Wayne County, Plymouth Center
937-5550

COST ACCOUNTANT
Manufacturing, metal cost background, standard and job experience. Benefits. Fee Paid

BETTY HAMIL PERSONNEL
424-8470

COUNTER PERSON for Dry Cleaner - Birmingham area. 646-7290

CREDIT UNION - Career Opportunity! Adjustor for Collection Dept. Duties would entail organizing & supervising all Collection responsibilities. Full fringe benefits. Salary commensurate with experience. 3 years experience necessary. Mr. Borders. 525-0700

DELIVERY - FLOWERS
Retiree preferred, part time, flexible hours. Livonia/Farmington area. Mr. Keller 842-3400

DELIVERY PERSON for Birmingham area. 5 half days per week. Retirees preferred. Please call & ask for Karen 642-4341

DESIGNER - AUTOMATION
For Parts Feeders, Conveyors, Stacking, Loading Mechanisms. Technical & Practical experience preferred.
Campbell Machines, 41600 Grand River, Novi. 349-5550

DESIGNER needed on part time basis or moonlighting. 474-7209

DESK CLERK, 32-40 hours a week includes weekends. Must be personable & well groomed. Apply in person Mon-Fri. 1-4pm. Quality Inn, 36655 Plymouth Rd., Livonia.

DRAFTSMAN, experienced, must know trigonometry, part time afternoons. Design plastic containers & tooling. Southfield location Lee or Tom 352-1566

DRIVEWAY ATTENDANTS. Experienced. Mature, dependable people only need apply. Twelve Oaks Mall, 42607 Grand River, Novi. 348-0744

DRY CLEANERS
Experienced only.
Call
563-4808 or 591-1154

EARLY MORNING PERSON
Wanted. Variety of Duties
5 am - 11 am.
Apply in Person
Birmingham House Motel
145 S. Hunter
Birmingham

ENERGETIC PERSON - experienced in Office Maintenance & Janitorial functions. Variable time schedule available. Compensation is negotiable. Respitable firm located in Farmington Freeway Industrial Park area. 477-1911

ENGRAVER with retail sales experience. Apply in person Engravers Point, Fairlane Town Center, Dearborn

EXPEDITOR - must have manufacturing experience in purchasing, blueprint reading, drafting & quoting. Excellent opportunity for right person, growing plant in Wayne 278-9500

EXPERIENCED floral designer for Holiday production. Apply in person, Nature Nook, Inc., 21182 Bridge Street, Southfield, off 8 Mile Road, one block W. of Telegraph

EXPERIENCED HAIR STYLIST with some clientele needed for fast-growing shop in Bloomfield Hills
Part-time Manicurist also needed
Must do Pedicures 642-5888

FARMER'S INSURANCE GROUP
Has Agent Trainee positions available in the area Trainee Manager, will not interfere with your present employment. Excellent income potential. Call for details 559-1652

MANICURIST
Tuesday thru Thursday for mens hair studio in Birmingham. 646-1789

MECHANIC - certified, for engine tune-up. Tune Up King, 30224 Ford Rd. at Henry Ruff, Garden City.

MECHANIC
Certified, experienced, over 25, for Mobil Station at Grand River & Beech Daly. Call Steve at 427-7333

MICHIGAN FASHION DESIGNERS
SHOWCASE YOUR COLLECTION
Opening May 1982 - an exciting, new Women Designer's Boutique in the Birmingham-Bloomfield area.

Fashion Designers must have Retail Accounts.

Call 559-9734

MIDNIGHT AUDIT and weekend Desk Clerk needed. Apply in person before 6 PM, Red Roof Inn, 30700 Ann Arbor Rd., Plymouth 459-3300

MOTOCULTURE
Afternoon shift, Mon. thru Thurs minimum wage, Redford area. call
533-9900

NAIL TECHNICIAN
Experience preferred but will train. Hair studio, Merle Norman Cosmetics, Tel-12 Mall, 355-3666

ONE CALL DOES IT ALL!
Place your classified want ad in
Suburban Detroit's finest market.
The Observer & Eccentric Newspapers
591-0900 Wayne
644-1070 Oakland
852-3222 Rochester/Avon
Use your Visa or Master Card

ORGANIST
Nativity United Church of Christ
421-5600 or 937-0026

PARALEGAL - College grad still attending (night law school). Must know court rules & procedures, legal research, torts, civil procedures. Must organize for legal or law experience. Greatmer Employment. 565-3505

PHARMACY TECH
for Pharmacy in Northwest Detroit. Experience preferred 255-0960

PHOTO MAT CORP.
Now hiring permanent part time help. For more information, call 563-4175

Screw Machine Set-Up

Conomatic & Gridleys, 3 years experience. Overtime available. Send resume for P.O. Box 39283, Redford, Michigan 48239. Or apply today.

STAHL MFG.
12282 Woodbine, Redford

SECRETARY - needed for Rental Car machinery mover's office, typing, filing, light bookkeeping experience preferred, no shorthand necessary. Salary commensurate with experience.
Call Mr. Bassett for interview 548-2232

SERVERS & COOKS. Full time, part time. Enthusiasm and interest in quality food a must. Apply 10 AM - 9 PM at: I Browse Books & Cafe, Northwestern Hwy. at Orchard Lake Rd.

500 Help Wanted

PLYMOUTH PACKAGING SHOP needs youths 18 to 21 years old that qualify for the targeted job program.
459-1060

PROFESSIONAL NEEDED to lead nonstructured post partum exercise and discussion group. Must be a parent and be able to relate to new mothers and toddlers. Call Mon. thru Fri. 9am-5pm only. 835-8490 or 937-8192

PROGRAMMER RPG - 2 years experience Sys /3 or Sys/34 experience preferred. Large office, salary open. Reply in confidance to box 598, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PROPERTY MANAGER
Experienced real estate professional to manage large diversified apartment portfolio in Detroit metro area. Should have potential to become director of operations. If you are assertive with excellent communicative & employee relation skills send resume. Pay commensurate with experience & talent. Reply to box 633Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

REAL ESTATE sales people wanted. Experience welcomed but not required. Ralph Manuel Realtors, Birmingham.

REFRIGERATOR MAN wanted. Must have commercial background. Good all around heating and cooling. 341-6350

SALES
Industrial Manufacturer will interview persons with experience for position traveling around U.S. selling or industrial distributors and calling on major accounts locally.

P.O. Box #254
Farmington Hills, 48024

A Sales Promotion REP
$400 TO $600 PER WEEK
On job training. Weekly expense advance. Enrolling members in business association. Call Doug or Nancy.
Women encouraged to apply
PERSONNEL RECRUITERS
358-3300

SHOES

Experienced salesperson, high quality shoes, permanent. Salary & fringes. Send letter of introduction or resume to box 645, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SHOP INSPECTOR
Must have experience in steel fabricating shop & be able to read & follow blueprints for shop located on westside of Detroit. Must be able to take on responsibilities & inspect jobs before they leave our plant. 535-5100

SUPERVISOR OF Pupil Transportation. Experience in general transportation operations. Ability to organize and administer. Knowledge of state laws concerning pupil transportation. Ability to work amicably without relinquishing leadership role. Contact: West Bloomfield Schools, 3250 Cesterview Rd., West Bloomfield, MI 682-3555

SUPERVISOR
Southern Oakland County residential treatment program. Send resume to:
Box 8866, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

Telephone Sales

Immediate openings for long term assignment in Birmingham area. Mid-night shift, 12 to 8:30 AM. Mon. thru Fri. Must be 18 and have own transportation. Sales experience required. For appointment call 569-7500

WITT SERVICES
The Temporary Help People

Telephone Sales

Immediate openings for long term assignments for TELEPHONE SALES CENTER. Afternoon shift 4 PM. to 12:30 AM. Mon. thru Fri., or weekend shifts available. Birmingham area. Call 362-1180 between 9 AM. & 5 PM. Must be 18 and have own transportation Sales experience required

KELLY SERVICES
"The Kelly Girl People"
Equal Opportunity Employer M/F/H

Telephone Sales

Immediate openings for long term assignments for TELEPHONE SALES CENTER. Afternoon shift 4 PM. to 12:30 AM. Mon. thru Fri., or weekend shifts available. Birmingham area. Call 362-1180 between 9 AM. & 5 PM. Must be 18 and have own transportation Sales experience required

KELLY SERVICES
"The Kelly Girl People"
Equal Opportunity Employer M/F/H

TELEPHONE work from our Southfield office, hourly wage, plus incentives. Part time. Experience helpful but not necessary. Call 10AM-3PM 569-0010

TRAVEL AGENT
Minimum 2 years experience with computer knowledge. Full time. Southfield area. Call 353-8800

TWO IMMEDIATE OPENINGS, adult foster care group homes located in Farmington, high functioning clients. Call after 3pm 474-4213

WANTED small tool shop to make sp jigs and fixtures at reasonable price. Farmington Hills area. 474-7209

811.95 PER HOUR WORKED
Full time, $8.95 per hour worked part time. No experience necessary, will train. Must have auto. Delivery, advertising and sales. Call 543-7320

502 High Swinging Dental-Medical

A BUSY MEDICAL office seeks experienced individual for varied front office duties. Phone, appointments, daily sheet or pegboard. Insurance. Full time, salary open. Southfield area. Call after 4 pm. 569-3686

ASSISTANT TO BUSINESS MANAGER
Mature career oriented dental assistant for busy progressive group dental practice, Livonia area. Recent experience in dental insurance, peg board, accounts receivable, typing. Must have initiative & leadership capability. Resume: Send resume to Box 639, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL ASSISTANT, experienced chairside, X-Rays, for pleasant modern office in Madison Hts - Warren area. Hours evenings or Saturdays, immediate opening 358-1112

DENTAL ASSISTANT - Part-time. Days & evenings, for progressive office. Experience required 335-1200

DENTAL ASSISTANT
Experienced, full time. Berkley/Royal Oak area. Call 398-5545

502 High Swinging Dental-Medical

CHAIRSIDE DENTAL ASSISTANT
Experienced. Emphasis on C & B, 4 day week. Troy/Birmingham area. Please reply to: P.O. Box 650, Birmingham, Michigan 48012

COMMUNITY HEALTH NURSES
Home health agency seeking experienced community health nurses to provide skilled nursing in the community. Choose your hours, days. Part time. Excellent pay. Supervisory position also available. Call Marilyn Lewarenne, RN, administrator.

DENTAL ASSISTANT with lab experience wanted for progressive Livonia office. Call Joyce. 525-7816

DENTAL ASSISTANT for Farmington area orthodontist, 4 days plus some Saturdays. Excellent fringe benefits. Experienced preferred. 553-4550

DENTAL ASSISTANT
For progressive Livonia office.
Must be EFDA. Excellent benefits
478-2112

DENTAL ASSISTANT
Experienced, full time,
Westland office
421-5075

DENTAL ASSISTANT
Downtown Birmingham. Experienced in all phases. 4 day week.
Call Days 646-1046

DENTAL ASSISTANT
Full or part time, Livonia Specialist office. Must be a high school graduate, ambitious and personable. Experience preferred but not necessary. 261-7601

DENTAL ASSISTANT, chairside, flexible, 3-4 days a week for Troy dentist. State experience, references & salary in resume. Mail to box 658 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL HYGIENIST - experienced, Saturdays only. Westland office 421-2575

EXPERIENCED chairside Dental assistant and insurance girl to work at front desk. W. Bloomfield area 681-4002

EXPERIENCED
DENTAL ASSISTANTS
We have permanent positions available immediately. Some employer paid.

Replacement for Dental Health
263-4239

LPN
Full or part time, day and afternoon shifts. Apply: Arnold House, 1 Mile W. 7 Mile 531-4001, Ext. 38

LPN OR RN - DAYS
Employment Center
334-6910

LPN OR RN
Midnight shift part time or full time, in this modern nursing home. Good starting salary. Hospital insurance. Come in and see Mrs Ferguson at Springtime West, 8365 Newburgh Rd., Westland near Joy
An Equal Opportunity Employer

LPN's
with starting wage $8.50 per hour
MIDNIGHTS
AFTERNOONS
Apply in person at
MEDICO'S RECOVERY
CARE CENTER
22355 W. 8 MILE RD.
3 blks. W. of Lahser

LPN OR RNS
Afternoons, 3:11pm, apply in person. Wishing Well Manor, 529 W. Main St. Northville

EXPERIENCED MEDICAL Receptionist for Orthopedic office in Southfield. Must know medical typing skills, knowledge of insurance and pegboard. Hours Mon-Fri. 9am-5pm. 559-2359

MEDICAL ASSISTANT - Experienced for newly established, Southfield internist. Cheerful personality a must. Responsible for backup EKG, injections, PFT, etc. Excellent Vena puncture technique required, some insurance billing & lab work. Send resumes & references to 26771 W 12 mile, Suite L-115, Southfield, 48034

MEDICAL ASSISTANT - Experienced for newly established, Southfield internist. Cheerful personality a must. Responsible for backup EKG, injections, PFT, etc. Excellent Vena puncture technique required, some insurance billing & lab work. Send resumes & references to 26771 W 12 mile, Southfield, 48034

MEDICAL ASSISTANT
Experienced with X-ray, venapuncture, injections & insurance. Paid Blue Cross & profit sharing plan, salary negotiable, 5 day week, very pleasant surroundings. Call 9am-4pm 274-2074

MEDICAL ASSISTANT - 2 years experience vena puncture, x-ray, ekg, benefits, Southfield area 569-6263

MEDICAL ASSISTANTS
Podiatry office with suburban Medical office experience, mature person with accurate typing. Fine hours, 4½ day week. Start $150 per week & raise.

For O.B. Gyn office West Suburban Doctor's office needs receptionist, EKG, VPS, injections, assist in test Hours 9am-5pm, no Saturday, $4 to $5 per hour.

DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

MEDICAL SECRETARY - Receptionist. Salary according to experience. Send resume, salary requirements, to PO Box 427, Westland, 48185

MEDICAL TRANSCRIPTIONIST
Part or full time.
Prestigious Southfield office
Call 552 8436

MIDNIGHT NURSE
Full or part time, RN or LPN, call Hendry Convalescent Center, 105 Haggerty Rd Plymouth 455-0510

NURSE or MEDICAL ASSISTANT - trained in Venapuncture - needed to work part time in Southfield Doctor's Office. Call 354-2606

NURSES
AFTERNOONS
FULL & PART TIME
Home atmosphere in a nursing care facility. Apply:
FRANKLIN MANOR
CONVALESCENT CENTER
26090 Franklin Rd., Southfield
352-7390

NURSES AIDES
Full or part time for home health care. Must have 1 yr. experience, references & own car, apply in person 1-3 pm Tues. Wed. Thurs. Quality Care, 3155 W. Big Beaver, Suite 118, Troy 643-0311

NURSES AIDES
Live - In
2 to 5 days per week for home care, must have 1 yr. experience, references & own car. Apply in person between 1-3 Tues. Wed & Thurs. Quality Care, 3155 W. Big Beaver, Suite 118, Troy 643-0311

NURSING COORDINATOR - LPN with some administrative background needed to coordinate operations for health care service. No direct patient care. Call Marie 353-0268

OFFICE MANAGER for internist, experienced, pegboard, billing, all insurance, benefits, Southfield area 569-2363

ORTHODONTIC Outside Assistant, modern, progressive orthodontic practice in Birmingham. Experience required. 647-0626

PHYSICAL THERAPIST,
R.P.T. needed for Flint area skilled nursing facility. Must have years skills in geriatrics and rehabilitation, excellent working conditions, 4 hrs per day, $35,000 per yr. Health insurance, life insurance, sickness & accident. For appt. call: Mrs. Knickerbocker, Riverbend Nursing Home, between 9am-5pm 1-484-1970.

Equal Opportunity Employer
Handicapped Employer

502 High Swinging Dental-Medical

PHYSICAL THERAPY SUPERVISOR

Immediate opening in a 300-bed acute care hospital. Both in and out patients treated in a multi-disciplinary setting under the medical direction of a psychiatrist. Varied case load including orthopedics, rehabilitation, chest, amputees and pain control. Active student program. Candidates must have a minimum of three years experience in Physical Therapy.

CARDIOPULMONARY SUPERVISOR

Must be registered and have two years critical care experience and one year supervisory experience. Must have experience preferred. Afternoon shift.

Annapolis Hospital
32155 Annapolis Ave.
Wayne, MI 48184
(313) 722-4400

Equal Opportunity Employer

PHYSICIAN NEEDED for OB/GYN Clinic in Northwest area. OB, surgery, pregnancy interruption. 30 hour week. Excellent paid benefits. Full time with salary proposal to Box 644, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST For Livonia medical office. Typing necessary & knowledge of pegboard system. 35 hrs. per week. Fee apply. call 425-4424

RECEPTIONIST - Experienced. Part-time. Redford area. Call between 6PM-8PM 349-1444

RECEPTIONIST for 3 dentist office in Livonia. Full time. Excellent benefits. Experienced only.
478-2112

RN - LPN
Full and part time positions on the Midnight shift. Good benefits, competitive wage. Apply Conalest Hall Convalescent Center. 35100 Ann Arbor Trail, between 10-4 PM., Mon. - Fri.

RNS
Full time $16,000 plus fringes
Separate program for Nursing Supervisors
Weekend differential for all
Farmington Nursing Home
30405 Fairlane, Farmington
477-7400

RN'S - LPN'S

For the best in supplemental nursing opportunities, wages & benefits call:

PRO CARE ONE
The Health Care Professionals
LIVONIA 522-5757
SOUTHFIELD 569-4400

RN'S - LPN'S
JOIN
"The Professionals"
RN'S TO $19.20 HOUR
LPN'S TO $15.75 HOUR
Special full time RN assignments
MS, SCU Call for details
357-3650
Professional Medical Personnel

RN'S

MENTAL HEALTH
Permanent full and part time positions
3p m -11p m. shift

ICU/CCU
Permanent full and part time positions
11p m -7a m. shift

IMC
Permanent full and part time positions
3p m -11p m. shift.

MED/SURG
Permanent full and part time positions
3p m -11p m. and 11p m -7a m. shifts
Permanent part time positions
11p m -7a m. shift

Heritage Hospital
24705 Ann Arbor Trail
Taylor, MI 48180
(313) 295-3300

Equal Opportunity Employer

RN'S needed for staff relief. Afternoons, midnights & weekend shifts available at competitive pay rates. Call Quality Care in Dearborn at 274-2399

500 Help Wanted

AD AGENCY ASSISTANT

SUBURBAN AD AGENCY is seeking an aggressive candidate to join its Traffic Department as an Assistant to the Supervisor. This is an ENTRY LEVEL position affording the opportunity to learn over-all agency operation. A degree in Marketing or Advertising preferred. Position offers liberal benefit package and opportunity for career growth. Respond to:

GEAN LAHRE
DESMOND & ASSOCIATES, INC.
20700 Greenfield Rd.
Oak Park, MI 48237

TOOL & DIE MAKERS
Career Opportunity
Amarillo, Texas

Mason & Hanger - Silas Mason Co., Inc., a U.S. Department of Energy plant engaged in the manufacturing and final assembly of Nuclear Weapons, has a career for you. U.S. Citizenship required for this position.

Good working conditions in our modern, new shop equipped with High Precision Machines. Requires successful completion of 4-year apprentice program or at least 5 years solid experience in Precision Machining, Grinding and Jig Boring. Candidates must have Journeyman level qualifications to perform difficult repair and manufacturing of Tools, Gauges, Jigs, Fixtures and Dies from sketches, detailed drawing or verbal instruction. Experience on N/C type equipment is desired.

The company offers competitive wage rates and excellent employee benefit package, including relocation expenses.

Call or write, stating your qualifications and experience to:

Sam Street — Interviewer
Mason & Hanger - Silas Mason Co., Inc.
Pantex Plant
P.O. Box 30020
Amarillo, Texas 79177
(806) 335-1581, ext. 2188
An Equal Opportunity Employer M/F

502 High Swinging Dental-Medical

RNS or LPNS
Full or Part Time
Afternoon & Midnight Shifts
Farmington Area
476-8300

RN'S
SPECIALTY NURSES
Midnight shift, ICU, 1 or more shifts per week. Call
BARB SNYDER, RN
ADON
569-1950
MEDICAL PERSONNEL POOL
An Equal Opportunity Employer

RN - SUPERVISOR
Seeking energetic RN to supervise and motivate our afternoon and midnight staff. Excellent benefits. 4-5 days per week. Come join the management team at "The Facility of The Year." Contact: Susan Heaston, RN, 728-4100.

RN SUPERVISOR
Experienced for afternoon shift. Apply Arnold House, 18529 W. 7 Mile.
531-4001, Ext. 38

RN SUPERVISOR
Our small suburban hospital has an opening for an RN Supervisor. We need a person to work 2 weekends per month (days and/or afternoons). Selected applicants should have 2 years experience in Medical/Surgical Nursing and 1 year supervisory experience. We offer a competitive salary and a congenial work environment. Interested applicants please apply:
METROPOLITAN HOSPITAL WEST
& JOY RD. HEALTH CENTER
28303 Joy Rd., Westland
523-6585
Equal Opportunity Employer M/F/H

R.N.'S & L.P.N.'S
MED/SURG
ICU/C CU
SITTER COMPANIONS
serving Ann Arbor, Detroit & North suburban hospitals.

Kimberly Nurses
354-1640

R. N.'s or Certified Ultrasound Technologists wanted in the new and exciting field of noninvasive vascular Doppler testing. Hospitals wanting a career in this fascinating realm of medicine should inquire about an interview at 427-0010 Mon. thru Fri., 9 to 5 PM.

ULTRASOUND TECHNICIAN
For Plymouth Doctors office. Part-time preferably. Experienced only. Choose own hours. Good benefits. Send resumes to Box #600, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

X-RAY TECHNICIAN - Registered, exam board, part-time. Redford area. Call between 6PM-8PM. 349-1444

• X-RAY TECH •
Part time
Immediate Opening in private Clinic. Please reply to Southfield Radiology Assoc., P.C., 15901 W. 9 Mile, Suite 110 Southfield, Mi. 48075.

PHYSICAL THERAPIST-Choose your hours. Part time position with home health care agency. 1 year experience. Registered with current Michigan license. Competitive salary and mileage. Phone Marilyn Levasseur, 357-3636

504 Help Wanted Office-Clerical

ANTICIPATE
This VIP's needs a Personal Friday spot, either Dictaphone or shorthand skill earns to $14,000. Project planning and deadline follow-up a must.

562-8900 649-4144
HARRIET SORGE
PERSONNEL

ARE YOU A SECRETARY JR. or SR. TYPIST

We have long & short term assignments close to your home. Call now

SOUTHFIELD 569-7500
LIVONIA 525-0330
DEARBORN 565-8069

WITT SERVICES
The Temporary Help People

504 Help Wanted Office-Clerical

ACCOUNTS PAYABLE POSITION in a growth oriented restaurant corporation. Excellent career opportunity & benefits. Apply in person or send resume to C A Meer Corp. 1548 Porter St., Detroit, MI 48216

ADMINISTRATIVE REAL ESTATE
TO $14,000
FEE PAID
Successful firm seeks career secretary with good personality. Enjoy diversified work with advancement to head of closing dept. Bookkeeping a plus. Benefits & brand new office in northern suburb. This one will go fast! Call Deborah.
SNELLING & SNELLING
478-3500

ADVERTISING AGENCY requires experienced secretary. Must type min. 70wpm, dependable, well groomed. Southfield area. Benefits. Call Addie 552-7800

ADVERTISING SECRETARY

Your good secretarial background can get you into the creative department of a large national advertising company. Excellent salary, benefits, advancement and company days our fee CALL TODAY for a personal interview.

PERMANENT STAFF
LIVONIA 522-4210
SOUTHFIELD 353-0505

ATTENTION
LEGAL SECRETARIES

Ready for a change? Southfield based firm has several openings for top notch candidates. Positions require minimum 1 - 2 yrs. legal experience with strong typing & dictaphone skills. Competitive salary, full benefits, fee paid. Call Sheri Hill for personal interview

AMERICAN PERSONNEL 355-5526

CLERICAL HELP needed, filing, typing & light bookkeeping. Full time Southfield area 358-0400

CLERK/TYPIST, Southfield, company seeks responsible individual, type 50 wpm, knowledge of business machines helpful. Company paid fringes 352-6234

COMPUTER OPERATOR
Must be experienced on the IBM 32 or 34 system. Fringe benefits, excellent working conditions. Bookkeeping knowledge helpful. 542-9320

CONSTRUCTION Commercial accounting secretary, 2 dictaphones required. Excellent benefits Call Linda Widrig 851-9500

504 Help Wanted Office-Clerical

ATTENTION! SECRETARIES TYPISTS RECEPTIONISTS CLERKS

We need your office skills. Come in and register with us for temporary jobs in your area. Enjoy the freedom of temporary work while earning top pay for your skills. Apply Now.

Somebody Sometime
Temporary Help
Livonia - 17322 Farmington Rd.
(In Burton Executive Park)

525-5170

BILLING CLERK - We will train you to use the IBM system 3450 computer if you are an excellent typist & understand a little accounting. Permanent position with significant benefits & opportunity to learn computer technique. Apply in person at Beech Daly, between Plymouth & Schoolcraft.

CORPORATE LAW firm in Birmingham is looking for a mature, responsible individual seeking a challenging full-time filing position. Experience required. Hours 8-5. Call Nancy at 642-2000

CUSTOMER SERVICE REP.
Customer Service experience preferred will train. All inside work, downtown office building, no selling, neat appearance, established business. 3 or 4 days per week some typing. Call Sheri 559-7500 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ESTABLISHED Bloomfield Hills Law Firm needs career oriented person for administrative position. Emphasizing posting, billing & basic bookkeeping functions. Good secretarial skills & ability to learn word processing equipment also required. Call 647-3111

EXECUTIVE SECRETARY
Southfield company seeks a responsible secretary with excellent typing. Dictaphone and shorthand skills. Dependability a "must" with willingness to contribute to a rapidly growing company. Excellent opportunity. 358-5755

EXPERIENCED Legal Secretary for small Southfield law office. 557-2300

EXPERIENCED LEGAL Secretary needed for HenCen law firm. Good typing & dictaphone skills required. Excellent benefits Call Linda Widrig 851-9500

500 Help Wanted

FOREMAN - AFTERNOON SHIFT

Heavy plate metal fabricator has position open for an experienced foreman. Duties will include the direct line supervision of electric eye burners, fitters & welders. Applicant must be able to interpret blueprints in assembly drawing form & determine best manufacturing procedure.

APPLY AT
Custom Fabricators Inc.
15700 Dale
Telegraph 5 Mile area
CONTACT RICHARD MOLLICK
533-2603

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Contact Barb Simsick at 453-7930

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If you have a professional appearance and are flexible to travel overnight, we would like to talk with you

For personal interview call Tuesday, 585-4325

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O&E