504 Help Wanted Office-Clerical

FRONT DESK SECRETARY

Client contact and diversified duties are part of this beautiful position. Your skills and professional manner will be appreciated here. To $12,000. Fee paid. Hurry!

353-2090
SNELLING & SNELLING PERSONNEL

GENERAL OFFICE - Typing, shorthand, filing, good phone manner, South field area 355-3330

GENERAL OFFICE with good math aptitude. Full time. Southfield area. Call between 1am-2pm 559-2167

GENERAL OFFICE
Southfield area
3 days, 9am-5pm
Call Debbie 10am-3pm 352-5770

GENERAL OFFICE Secretary. Typing, filing, receiving. Light bookkeeping knowledge. Must be experienced. For appointment call 355-6622

GENERAL OFFICE, part time, good phone personality, accurate typist, good figure aptitude. Hours 12 noon-5pm Could develop into full time position Starting salary $4 hour. Applications taken 10am-3pm. 20390 W 8 Mile Rd., near Evergreen

IMMEDIATE OPENING for experienced legal secretary. Excellent fringe benefits & salary. Ask for Office Manager 358-0650

IMMEDIATE OPENING for experienced legal secretary, good fringe benefits, pay commensurate with experience, send resume to, Berkey & Erickson, 14 W Long Lake Rd Bloomfield Hills, MI 48013. Attn. Personnel

INTERESTING POSITION at Life Insurance agency. Good shorthand and typing skills needed. Late Insurance of Detroit and payroll processing experience helpful. Good benefits Southfield. 352-1760

Legal Secretaries

Joanne Mansfield is a specialist in finding the best position for you in the legal field. These positions include legal secretaries, para-professionals, and law office management personnel.

Permanent, part time and temporary positions available for experienced legal personnel in the greater metropolitan area

Invest in your future by contacting Joanne, the legal placement professional today. All fees company paid

MANSFIELD & ASSOCIATES, INC
900 Tower Drive - 8th Floor
Troy, MI 48084
(313) 879-8832
Subsidiary of Laser Personnel Inc.

LEGAL SECRETARY
with dictaphone, shorthand, and administrative skills for law office, 12 Mile & Telegraph area Hours 9-4 PM. Mrs Grossman 548-7529

LEGAL SECRETARY
For Ren Cen law firm, must be experienced. Job offer will pay well for ability insurance. Salary negotiable based upon experience
Please call Mrs Powell at 259-7300

LEGAL SECRETARY
Experienced for Bloomfield Hills tandem Salary Commensurate with experience Call 647-4343

LEGAL SECRETARIES - Limbs or lots of experience needed for temporary jobs in tri-county area For details call Temporary Specialists 354-3810

SOUTHFIELD LAW FIRM
Experienced Legal Secretary desired to handle personal injury practice
Supervisory skills, excellent typing and dictaphone essential Call 352-3890

LEGAL SECRETARY, experienced for small Birmingham law firm Excellent skills required Call Ginger 646-2711

LEGAL SECRETARY
Experienced
Southfield office
Call Pat 354-4030

LEGAL SECRETARY - Experience in litigation preferred Many benefits Redford area Salary commensurate with experience 255-4720

LEGAL SECRETARIES

When thoughts turn to finding yourself a new position, think of Personnel at Law Whether you seek a small, medium or large practice located in Detroit, Southfield, Troy, Oakland, Birmingham or some other city in the tri-county area, our contacts will be of value to you

Tell us what you are seeking in terms of people, type of law practice, location and salary then leave the rest to us When we share our client contacts with you changing positions will become a rewarding and problem-free experience

Never a charge to you for our courtesy and professional placement assistance Most hour appointments available for your convenience Telephone or write this week

PERSONNEL AT LAW
2000 TOWN CENTER, SUITE 2500
SOUTHFIELD, MICH 48075
Southfield 358-0060
Dearborn 562-3140
Birmingham-Center 642-0141
Troy 649-2042

LIFE INSURANCE experience, policyholder service, bookkeeping - 24 hrs a week Reply to Box 698, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd, Livonia, Michigan 48150

MEDIUM SIZE DOWNTOWN Detroit law firm seeks competent dictaphone typist with good vocabulary & grammar to prepare correspondence & pleadings No shorthand Pleasant surroundings Good salary & benefits Phone Gloria between 2PM-5PM 962-7270

MEMBER CORRESPONDENT

PTH is seeking an individual with 1-2 years of office experience to assist in processing requests from our members for use of our computer service. The position requires a candidate with a pleasant telephone manner, typing of 50 wpm, and a willingness to learn in-house data processing machines. We offer a complete benefit package and competitive starting salary. If interested contact Diana Lennard

355-9300, ext. 253
FLORISTS TRANSWORLD DELIVERY ASSOCIATION
29200 Northwestern Hwy
Southfield Mi 48037
Equal Opportunity Employer M/F

MENTAL HEALTH CLINIC looking for person for responsible part time help, function as receptionist-typist, experience with dictaphone Hrs Mon thru Thurs 3pm - 7pm, Sat. 8.30-12.30 noon $4 hr Southfield - Birmingham area 647-5320

OFFICE EXPERIENCE with good typing skills Must be a fast study person with ability to learn & understand new procedures Great advancement opportunities Southfield company Call Mr. Sadow 358-1100

OFFICE MANAGER
Aggressive, with thorough knowledge of bookkeeping, accounts receivable, accounts payable, to manage medium wholesale grocer office staff (4), in S.E. Detroit Minimum 5 years experience Salary, benefits Send confidential resume to Office Manager Position, 1935 Pembroke, Birmingham, MI 48008

ONE CALL CAN
MAKE THE DIFFERENCE
Doc word processors needed, minimum 1 yr. experience helpful, will consider recent graduates. Call;
MANPOWER
TEMPORARY SERVICES
478-1130

ONE CALL DOES IT ALL!
Place your classified word ad in Suburban Detroit's finest market.
The Observer & Eccentric Newspapers
591-0900 Wayne
644-1070 Oakland
852-3222 Rochester/Avon
Use your Visa or Master Card

504 Help Wanted Office-Clerical

PART TIME CLERICAL
Must type 45-50 WPM. Hours flexible. Call Mr. Lobsinger,
357-7500

PART TIME CLERICAL
City of Wayne has a part time clerical position available. Should have excellent typing ability, previous experience helpful. Closing date Monday, March 1, 1982 Applications available at City Hall, 34868 Sims Ave
Equal Opportunity Employer.

PART TIME office work, 4 hrs. daily, type 50 WPM, familiar with office procedures, 4M hr. Southfield location. 353-0413

PART TIME RECEPTIONIST needed for Southfield investment firm. Hours. Mon. thru Thurs., 5 pm - 10pm Sat., 9 20am - 4pm. For interview, call 353-9770, Ext. 426.
First National Monetary,
400 Town Center, Southfield, Suite 1570

PERSONNEL COORDINATOR

HUGH ... dream job in Ren Cen Successful candidate must have 2 yrs. prior personnel experience and be familiar with affirmative action, EEO, & manpower reports. Degree not necessary, but helpful Salary to $18,500 Call Sheri Hall today!

AMERICAN PERSONNEL 355-5526

RECEPTIONIST
Late insurance service company specializing in premium payment administration, located in Bloomfield (Northland area), seeks a receptionist Must have good typing skills (60 WPM) and math aptitude Salary $10,000. For appointment call Mrs Kunkel 559-5955

RECEPTIONIST
Friendly, outgoing person needed for Racquet Club in Oakland Co. Weekday & Weekend Hours required Various duties including greeting members, booking courts, handling cash drawer & answering phone Send resume to Box 798 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

Receptionist

SALES Receptionist

Nordson Corporation, a world leader in the Finishing Industry, is looking for a Sales Receptionist for our Novi Regional Sales Office Duties include processing sales orders, greeting visitors to the office, filing, answering phones and typing sales forms

If you get along well with people, are a good typist and have had past experience in a sales office or processing orders, you would be a viable candidate for this position.

We offer ideal working conditions, an excellent salary, an opportunity to grow and an attractive benefit package which includes a dental program

If you are qualified, please call our office to schedule an interview

Alean Dixon
477-5700
Nordson Corporation
41252 Vincenti Court
Novi, Michigan 48050
Equal Opportunity Employer M/F

REGIONAL OFFICE Coordinator Well established life insurance company has immediate opening for its I-girl office in Birmingham area. Requisites are quick learner, communication skills, have arithmetic aptitude, typing skills & organizational ability. For interview call 645-0477
Equal Opportunity Employer M/F

SALES SECRETARY
For Novi area firm
Good typing & math skills required
Contact John Eckstrom at 349-7600

SECRETARIES

Are you ready for a new opportunity? Call us! We will give you professional assistance in your search for a new career. If you have good typing AND GIFT shorthand bookkeeping, word processing, basic 1 experience, etc. WE WANT TO TALK WITH YOU! TOP companies are our clients and the ALWAYS pay our fees Because we are dedicated to helping you take the next step in your office career, you will appreciate our services CALL for appt 589-3220

OFFICE MATES 5
Division Mgt Recruiters

SECRETARY
BIRMINGHAM - excellent typing, shorthand, 1st yr. and word processing experience, work for officers of company, excellent benefits, $14,500 Fee paid

SOUTHFIELD - good typing, shorthand & word processing experience, benefits, $14,000, fee paid

LOIS RAY PERSONNEL
559-0560

SECRETARY Bookkeeper for professional office in Birmingham-Bloomfield area Immediate full time employment 645-2660

SECRETARY - Doctors office in Farmington Hills General office skills and experience required 19 hours per week. Good work environment and reimbursement 851-4048

SECRETARY
Experienced, full time for Livonia engineering firm Permanent, long term opening for one who is self motivated Very close to farm Job entails work with contracts, typing 70 WPM minimum required, accuracy is essential, shorthand helpful. 591-2271 ext 5

SECRETARY for young property management division of Southfield development firm Need to be organized and independent, $11,000 to $12,000. Resume to Box 782 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY, full time, Canton insurance office An Equal Opportunity Employer Call 9am-5pm 459-8660

SECRETARY- Southfield office, full time 1 yr minimum experience, typing 45 WPM, $4.50 hr. to start Call Mr Simons 552-8434

SECRETARY
Southfield Company seeks a responsible Secretary with excellent typing, dictaphone & shorthand skills Dependability a must, with willingness to contribute to a rapidly growing company. Excellent opportunity 358-5755

SECRETARY
Top secretarial skills including typing, shorthand and telephone experience required. Dictaphone and Telex experience helpful Salary commensurate with qualifications. Call

SECRETARY
TO $14,000 FEE PAID
2 years of solid secretarial experience required Shorthand and insurance background preferred, but not a must Excellent location and benefits.
Call Kent
SNELLING & SNELLING
649-5900

SEEKING part time person, hours 10am-3pm, flexible. Assist bookkeeper Good with figures. Farmington Hills area Resume only. Box 698 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

TYPISTS SECRETARIES STENOGRAPHERS

We have immediate long and short term temporary assignments.

CALL 478-8352
PERSONNEL POOL
Temporary Help Since 1946
Equal Opportunity Employer M/F/H

504 Help Wanted Office-Clerical

STATISTICAL TYPIST
Part-time, 20 to 40 Hrs per week, 65 WPM, Excellent salary and benefits. Please reply to Box #786, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

TELEPHONE SOLICITOR
Part time. Real Estate experience helpful. From our Southfield office
559-5333

TEMPORARY ASSIGNMENTS Close To Home

SECRETARIES
SENIOR TYPISTS
WORD PROCESSORS
Call For Appointment
Suburban Office Services
ROCHESTER 651-1500
FARMINGTON 477-9840

TOP AUTOMOBILE DEALERSHIP

Applications are now taken for an experienced and aggressive individual to operate Volkswagen Dealership Receivable. Good typing skills are also required. Ask for Steve Lathrop.
855-4707
JACK CAULEY
CHEVROLET
7020 Orchard Lake Rd.
W. Bloomfield, Michigan

TYPISTS Secretaries General & Legal WORD PROCESSORS

NO FEE - TOP PAY
BONUSES
BENEFITS
FRIDAY PAY
Detroit 962-9650
Southfield 354-0555

OLSTEN
Temporary Services
Equal Opportunity Employer M/F/H

TYPIST-Word Processing Operator for Ferndale Agency. Experienced Excellent remuneration Benefits and profit sharing. Send resume to Box 796, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

WORD PROCESSING OPERATOR
Part Time. Late afternoon - Evenings - Saturday. Southfield Law Firm
557-8500 ext. 118

WORD PROCESSOR

2 to 3 years solid experience and proficiency in spelling, grammar, punctuation required. Salary commensurate with experience. Employer paid fee. Call for interview appointment

PERMANENT STAFF
TROY 362-4004

505 Help Wanted Food-Beverage

ASSISTANT MANAGERS, KITCHEN MANAGERS-Back and front house managers. Must have breakfast experience, bar knowledge useful Apply in person, The Lazy Lion Restaurant, 2235 Orchard Lake Rd., West Bloomfield

BARTENDERS part time & Cocktail waitresses. Apply in person Mandalay Inn, 4616 N Woodward, Royal Oak

BUDDY'S PIZZA
NOW HIRING
COOKS - CASHIERS,
HOSTESSES
BARTENDERS
DISHWASHERS
Apply in person only to
31646 Northwestern Hwy.,
(Just West of Middlebelt)
9 AM to 1 PM thru Wednesday.

COOKS
Full & part time positions available. Apply in person Little Caesars Pizza, 43333 W Seven Mile, Northville.

EDEN GLEN RESTAURANT
Full time position open for Luncheon Hostess. This position will also include assistant bookkeeping responsibilities. Apply in person Tues-Fri 9-4PM and day 2085 W. Big Beaver, Troy.

EXPERIENCED BAR MAIDS
& Cocktail Waitresses - Days & Eves
Apply 37600 Schoolcraft (at Inkster)
(Buckingham Shopping Center)

Fanny's Lounge

is looking for experienced personnel. Apply in person, Monday, March 1, from 5 to 7 PM. Mr. Donofrio.
Troy Hilton
1455 Stephenson Hwy.

HOSTESSES, cashiers, waiters, waitresses, cocktail waitresses, busboys, Bartenders, bus boys, cooks, dishwashers Apply in person only, starting Monday, 10am-4pm. Dominic's of Southfield, 25080 Southfield Rd., 10 Mile & Southfield Shopping Center

NIGHT COOK for Production Line cooking. Full-time Benefits & meals provided. Apply in person Friday's Crab, 5494 Crooks Rd (at I-75), Troy.

PART TIME Clean up person, combination dishwasher/busboy. Begin 5pm. Also experienced kitchen help. Apply in person, The Estate Plaza, 818 Bowers, Birmingham.

WAITRESS
Experienced Apply between 1PM-5PM daily, Benjie's Restaurant, 2650 Orchard Lake Rd., Sylvan Lake

WAITRESS-WAITER, & Bus Person, full-time, part-time. 10 Mile & Telegraph. Ask for Isaac, 9-11am or 2-5pm. 532-5570

506 Help Wanted Sales

ABLE TO BE YOUR OWN BOSS
Farmers Insurance Group. Offers complete training program, minimum guarantee per month. Learn without interrupting present job. 557-3266

AAAAA + BEST RATING
Learn your career in your spare time. Free training, opportunity for full time with guaranteed income. Farmers Insurance Group, 981-5220 Eves 397-6805

ABOVE AVERAGE EARNINGS
Are what you can expect by joining our Sales Team. Expanding Real Estate firm has a limited number of Sales Positions available in our Troy Office. No sales experience necessary. We provide a complete Income Sales Training Program. Call Ross Martin 689-5600

AD AGENCY SALES
Young aggressive advertising agency looking for young, aggressive salesmen. Must be experienced in the marketing or advertising field. Hard-working, meticulous with good sense of humor. Send all resumes to: P. O. Box 3572, Southfield, MI 48034.

AGGRESSIVE SALESMAN?
Earn $35,000 & up, fringe benefits! A self-starter with down selling experience wanted. We train you. A phone call could be the wisest investment you ever make. WHITE CHAPEL CEMETERY, Mr. Douglas 353-9930

ASSERTIVE SALES PEOPLE
Make a change to the housing industry of the future. Manufactured housing broker needs several people for expansion of our Novi, Taylor, Highland & Belleville offices. Must be self-motivated with one year's sales experience. For details call
348-1818

506 Help Wanted Sales

AN EXCITING OPPORTUNITY FOR YOU! BECOME A
WATKINS DEALER TODAY

Start your own business. Be your own boss. Become a WATKINS dealer! Interested in learning more about this great opportunity? Call:
Earl McLachlan
729-1800

APPRAISAL TRAINEE
Local office of a National Organization needs two full time career minded individuals, willing to work hard, offer training, earn while you learn, choice of location, potential, first year earnings in excess of $22,000. Call Roy between 10-11am at 476-7000.

ASSOCIATED EXECUTIVES International is now seeking individuals for management positions. Qualifications must be presently employed with evenings free. Call Mr. Hines for an appointment. 661-7876

ASST MANAGER
Looking for aggressive, dedicable, energetic, available for immediate employment. Opportunity to earn $300 per week to start. Call 669-9353
An Equal Opportunity Employer

BE FREE
of settling for $3.35 per hour. Earn what you make. Interior original oil painting. Will train. Call Lisa 543-5427

CAREER OPPORTUNITY
NO EXPERIENCE NECESSARY
We provide a training program
Full or part time
Our part time workers earn $400 a week

Interviews will be held
Thursdays at 1PM Tuesdays at 6PM
Openings in several suburban locations
For reservation details
Call Ms. White - 9am-5pm
354-6383

COMMISSION SALESMAN
Computerized inventory control & accounting. Butch & in-house systems. Part time or full time. Keep your present job. 595-3702

CONSULTANT

The World's Largest Employment Service offers the opportunity to combine your talents, ambitions, intelligence, & people. If you're ambitious, intelligent, and persuasive, call Snelling & Snelling. 478-3500

COUPLES
Would you like to become financially independent? We can show you how. For further information call 559-0519

DOOR CANVASSERS WANTED
who are willing to work for high commissions, great incentives. Experience in full time preferred. Call Mr. Kay between 1-5pm. 557-7783

DO YOU WANT TO MAKE
$300. to $500 per week. Commission Sales Only? Reliable, aggressive sales people needed to sell subscription television. Apply in person Mon. thru Fri. between 1pm-5pm at 15809 Providence Drive, Suite 810, Southfield.

EAGER, Experienced, life insurance agents wanted to work Detroit area. Excellent opportunity for responsible people that want to work. 548-3030

EARN EXTRA INCOME
Buy-Rite Products is looking for enthusiastic sales people for Christmas. Need Call for appointment. 459-5227

ENJOY PHONE WORK, earn while you learn. Opportunity to interview for a human area. Call Geri 646-4600

EXCITING CAREER SALES
Full time, commission oriented, outside sales available for qualified male or female in field of radio advertising. Must be established in area & have car. Ideal for mature, eager, personable, intelligent woman who wants to sell. Some college necessary. No sales experience necessary. Send personal information & work resume to
SALES MANAGER, WSDS Radio
580 W Clark, Ypsilanti, 48197

EXTRA CASH - Earn a fashion wardrobe, set your own hours. Work part time. Full or part time Call Pat or Wendy 542-0326

FARMERS WILL Train you for a new career. Does your present job offer you independence, prestige, a feeling of accomplishment? If your answer is yes, or not, you should talk with Farmers Insurance Group Call Bill Cox, 522-3055

Going Nowhere?

Then join the Team We offer great opportunities to both new & experienced salespeople and have excellent office facilities in a great location, multi-list, nationwide service, training and support and an excellent commission program Call Tom for a confidential interview

EARL KEIM
Midwest, Inc. 477-0880

HIRING NOW!

All this is required is a good phone voice & an aggressive personality. We train you Salary plus commission. We can start you immediate. 2 working shifts available
(9.30 AM-3 PM, & 4-8.30 PM)
CALL TODAY
Ask for Mrs Bakka or Miss Cotton
478-5028

CENTURY TRANE

22500 W 8 Mile Rd - Farmington

I NEED 4 people with Management, Teaching or Sales Background - or who have owned a small business. Must have a good self-image & be able to handle a large income
Call Richard Dick, 941-9415

INTERNATIONAL cosmetics firm seeks dynamic, self-motivated people experienced or will train For interview call 10am-6pm 459-0192

INVESTMENT SALES - Largest financial institution of its kind has limited openings for professional sales representative. Unlimited prospects Complete training course with salary and commission plan Ideal for family income potential Call for confidential interview Ms Gaudreau, Ms Hoover, Ms Cumberland or Mr. Norberg Investors Diversified Capital 557-4789

WESTLAND BRANCH of the John Hancock companies is accepting applications for enrollment into a new career sight Program. This program offers an overview of the insurance industry as a possible career. Please call between 9 am-4.30 pm 422-3200
John Hancock is an equal opportunity employer

YOU CAN EARN GOOD $$$$ Selling Avon

For more information, call
425-8989
879-0183 644-5404

$20,000 Yr. Plus
NO EXPERIENCE NECESSARY
FREE
TRAINING
For more information call
CENTURY 21
Today Realtors
538-2000
Farmington/Grove Stockton 478-1040
Westland/Larry Buckmaster 525-7700
Redford/Don Ruud 538-2000
Livonia/Tom Lewarne 261-2000
Lathrup Village/Bill Cavanagh 559-4488

506 Help Wanted Sales

MID-WINTER OPENINGS

Rapidly growing company needs 18 aggressive people to start immediately. SALAGE TRAINEES, STOCK, plus SALES & SERVICE openings. Excellent opportunity with rapid advancement. Call for appointment.
453-9240
ULTRA AIR INDUSTRIES

NEED EXTRA $$$? LAID OFF?

Reputable sales firm looking for hard-working responsible individuals to work part time over the phone from our office in Southfield. Earn up to $10 per hour each week. We offer fine regular earnings, exercise & flexible hours to fit your schedule. We invite family teams or special interest groups. No selling or solicitation. Call now: American Field Marketing 591-0900

BOOKKEEPER - Part time, experienced Flexible hours, 2-4 hours weekly, $5.00 per hour. Lahser/12 Mile area 534-4700

BOOK STORE CLERK
Flexible hours, light typing experience & knowledge of books & magazines essential. Call Sue Parry 851-7621

CLERK TYPIST, part time, 3 days per day, Mon thru Fri. Excellent opportunity for High School or college students. Birmingham Call Norma 645-6586

COLLECTOR (PART TIME)

We are seeking an individual to do collections work approx. 19 hours per week. The hours will be 5-45PM to 9PM Mon. thru Thurs. and Sat. from 9AM-1PM. Excellent communication skills a must. Collector experience helpful but not necessary.
We will be conducting applications on Mon. and Tues. 9-11AM or 1-3PM

MANUFACTURERS HANOVER MORTGAGE CORPORATION
27555 Farmington Road
Farmington Hills, MI 48018
Corner of 12 Mile Road
An Equal Opportunity/Affirmative Action Employer M/F

DOG SITTER, small gentle dog needs day care for working owner, your home, Southfield area. Prefer senior citizen 557-2464 or 352-7550

GENERAL OFFICE - Part time position 2 days a week. Good typing skills, must be flexible & at least 2 years office experience. Send resume to 17195 W. 12 Mile Rd., Suite 320, Farmington Hills, Michigan, 48018

JANITORIAL, part time, Troy area. 554-6601

MANAGEMENT consultant and/or sales people needed in the area of marketing To secure appointment please call 681-5180

MATURE WOMAN needed to work for house cleaning service. Reliable, with references & own transportation 422-7740

NEED 2 fashion consultants to give skin type analysis test & teach cosmetic applications 855-9236

OFFICE POSITION, permanent part time. Available mornings, afternoons per week for experienced, mature person in sales office. Maple/Telegraph area Typing, filing & light bookkeeping ability attitude essential Call 9am-11am 646-8474

PART TIME help wanted at Janet Davis Cleaners. Maple at Lahser. Experience not necessary.
647-3009

RECEPTIONIST, part time, to operate Dimension switchboard for busy Troy office. High school graduate with pleasant voice, able to work Monday, Tuesday, thru Friday. Send brief letter of qualification to Personnel, PO box 6668, Troy, Michigan 48084

SUPPLEMENT TO FULL TIME JOB
Expanding wholesale supply. 10 - 15 hours week Commission only.
Call D Stone 464-1892

Telephone Sales PART TIME

Publishing firm has job for part time person to assist in establishing pilot telephone sales program. Will be responsible to develop and expand sales thru telephone contact with established customers. In addition, duties will include gathering and confirming customer information, development of customer contacts, and assessment of market potential. Candidates must have prior customer contact experience Must be well organized and have excellent interpersonal, speaking, and writing skills Please send resume and salary requirements to: Box 797, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150
Equal Opportunity Employer M/F

TYPIST
40WPM Mon thru Fri., 1-5pm
$3.75 per hour
Southfield 559-1651

508 Help Wanted Domestic

BABY SITTER (elderly woman) needed in my Garden City home for 1 child, approx 8 AM to 3.30 PM, 5 days week 595-8332

BABY SITTER needed in my home, 3PM-1AM Farmington Rd./7 Mile area. Live-in preferred. Friday, 3-10 children Call before 5PM 478-0379

BABY SITTER needed for infant. Mon. 12-6 PM, Tues. 3-7 PM, Wed. 4-5.30 PM, other times negotiable. My East Birmingham home or your. 649-5322

CLEANING Woman Thursday, reliable, references Own transportation, $35. W Bloomfield 626-1173

"COUNTRY HELP" wanted, a well-employed tradesman is looking for person to do light housework with some cooking Excellent personal resume & references to, PO box 3101, Farmington Hills, MI 48018

FATHERS HELPER Need to help care for 3 children, ages 5,7 & 9 months, main duties housework, prefer live-in South Lyon area 437-8763

FULL TIME HOUSEKEEPER, 5 days per week, Mon. thru Friday, 9-5 pm. Light & experienced Own transportation. Uniform Cleaning service provided, resume including references to box 648 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

HOUSEKEEPER/COMPANION
for healthy older woman in her comfortable 3 bedroom Farmington Hills home Salary, room, board, bath vacation & auto provided Must be licensed driver Write with background, references & salary requirement to box 721 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

HOUSEKEEPER for elderly couple Warren/Middlebelt area. Call between 10am-6pm only 422-8180

HOUSEKEEPER LIVE-IN
Child care, ages 10, 8, & 6 4
Farmington Hills area
851-0292

HOUSEKEEPER WANTED
Live-in, one child to care for. Huntington Woods area 559-1677 559-1677

HOUSEKEEPER WANTED, LIVE-IN
1 child to care for
Huntington Woods area
Call 855-9820 559-1677

HOUSEKEEPER WANTED
Opening for glamorous, respectable lady about 60 as housekeeper for businessman & wife. Approx. Live-in 5 days (or 4) Saturday, Sunday, Holidays off. Must be clean housekeeper, good cook, non-smoker. No car necessary. 112 Miles from Detroit Interviews required 559-6633 days 647-0215 after 6PM or anytime Sunday

LIVE-IN HOUSEKEEPER for 2 school-age boys with active schedule in Birmingham area. Total responsibility for household duties including cooking, cleaning, chauffeuring New car furnished for family related business. Private quarters, newly decorated & furnished Salary plus holiday time off Days 645-0626 or After 6pm, 644-3515

LIVE-IN to care for girl 7, twins 5, cooking & housekeeping, Livonia area. 348-5670

MATURE loving woman to live in and care for twins West Bloomfield References Leave message on Phone mate. 851-1778

MATURE person to care for 2 preschoolers in my home. Rochester Area. Your own transportation. 1 or 2 days per week Preferred needed. 852-2685

508 Help Wanted Domestic

MATURE WOMAN to take responsibilities of 1 bedroom apt. in Southfield. 2 adults, light cooking, car, call between 9am-3pm. 357-3543

MATURE WOMAN to care for 4 year old & 4 month old, 4 or 5 days a week, 8am-4.30pm, in your home, near Northwestern Highway or in my W. Bloomfield home. After 7pm, 626-7821

NEW WORKING Parents need dependable, experienced babysitter for our Full-time, Southfield-Lincoln Rd. Your home or mine. References 642-5499

NON smoking babysitter needed to care for two children. Prefer in my home 11am- 5pm, five days. Garden City area 425-0150

RELIABLE sitter - my home, Mon thru Fri. for 4 month old Must live own transportation. 8 mile & Farmington area. References 476-3238

RESPONSIBLE, NON-SMOKING woman to care for 1 infant, do light housekeeping in my Birmingham home. Preferred live in transportation. Mon-Fri. 8-5:30pm. Experience, references required. Days 855-8083, Eves. 642-7140

TEACHER needs mature and experienced housekeeper to care for 2 young children in Northville.
Call Mrs. Gale 348-2884

WOMAN needed to help Elderly lady Light household duties, 2 or 3 days per week. Must drive. Call between 9 30-11.30 am 261-7848

WOMAN to babysit in my home, 1 or 2 half days a week. Your child welcome Own transportation References Eight Mile/Grand River area 471-1090

WOMAN - Full or part time to live-in with 2 year old woman, room and board, light housekeeping plus $30 week Call after 5 PM. 522-2641

511 Entertainment

A BAND FOR your listening and dancing pleasure. Some musical styles are "The Sound Merchants" 882-8585

PROFESSIONAL - Light & Sound Entertainment AND OCCASIONS, Class Reunions, Bowling Banquets, Weddings Schools Over 4000 selections We play what you request, Call for appt to visit our showroom for a demonstration Come Dance With Us. We are

DANCE WITH ME PRODUCTIONS
Lic. - Ins. 589-2705

BOOK AN EXPERIENCED DJ
for your next party. Professional sound system & music for all occasions.
Call Dave 356-4461

DJS,
FM Music Machine, lights, professional sound, all occasions, music all eras including Top 40. 591-3720

Music From REUNION
Top 40, Standard, Country
Weddings, Banquets, Special Occasions
Some May & June dates open. 397-1614

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