504 Help Wanted Office-Clerical

Are You An Experienced
SECRETARY
SR. TYPIST
WORD PROCESSOR
We have long & short term assignments close to your home. Call now.
SOUTHFIELD 559-7550
LIVONIA 525-6320
DEARBORN 565-8060
WITT SERVICES
The Temporary Help People

ASSISTANT to Secretary of busy CPA Firm in Southfield. Must be neat, energetic and responsible individual needed to type 65 WPM accurately. Filing and many other diversified tasks. Good telephone manner. Send resume to Office Manager, James Peters & Co. PC, 18500 W. 12 Mile Rd., Southfield, MI 48076

AUTO BILLER
NW Detroit. Dealer needs experienced biller. Contact Nancy.
341-7100

BE A PART OF THE BIGGEST TEMPORARY HELP SERVICE
We need experienced word processors, secretaries & typists in Birch Run MPW.
Call for an immediate appt.
MANPOWER TEMPORARY SERVICES
LIVONIA 478-1130
TROY 585-5595
TAYLOR 283-1850

BOOKKEEPER
Bookkeeper to work in Southfield CPA office on several sets of books. Experienced with financial statements, payroll & sales taxes. Full time. Ask for Lydia.
555-5255

BOOKKEEPER, FULL CHARGE through trial balance for westside manufacturing firm. Reply to box 698, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BOOKKEEPER - full charge 2-5 years experience. Send resume to Box 19244, Detroit, Mich. 48219

BOOKKEEPER full charge, 3 days per week leading to full time. Southfield area. Real Estate experience preferred.
559-9550

BOOKKEEPER/GENERAL OFFICE
Experienced bookpeaper system, through trial balance, monthly P & L. Please call between 8-4:30
437-8181

BOOKKEEPER/GENERAL OFFICE
Experienced bookpeaper system, through trial balance, monthly P & L. Please call between 8am-4:30pm
437-8181

BOOKKEEPER PLUS
Small growing company looking for person to do basic bookkeeping plus assist Presidents of Corporate Relations affairs. Telegraph Schoolcraft area. Ask for Mr. Hobart
532-2300

BOOKKEEPER - 1 girl office needs a second girl. Must be an experienced bookkeeper, efficient & be very well organized. Redford
255-0642

BUSY CONSTRUCTION firm looking for secretary with 80 wpm shorthand & 70 wpm typing. Bookkeeping experience helpful, salary, $12,500. 348-8412

CHALLENGE
Immediate need for take charge type with interest in balancing figures and steno duties. Career interest a must for this Fee Paid client.
562-8900 649-4144
HARRIET SORGE PERSONNEL

CLAIMS POSITION - mature person wanted for full time position in Livonia insurance office, auto claims experience necessary.
Call 9am-11am 422-7850

CLAIMS PROCESSOR
of weekly disability payments. Minimum of 3 years experience. Royal Oak area. Call between 2 & 5 PM. 757-3333

CLERK
CLOSING CLERK
We are seeking a detailed individual with approximately 35-40 wpm accurate typing and good organizational skills. 1 year office experience is desired, some expense & real estate would be helpful
Send resume to:
MERRILL LYNCH RELOCATION MANAGEMENT, INC
P.O. Box 5060
Southfield, Mich. 48037
Equal Opportunity Employer M/F

CLERK TYPIST full time, 45wpm accurately, clear speaking voice. Send resume to box 1814, Observer, Mich 48219

CLERK TYPIST
Need individual with good typing (45-50 wpm) and pleasant voice as clerk in phone sales department. Heavy phone work requires efficient & pleasant handling. Misc. clerical duties. $153-$160 per week. Company paid hospitalization fringes. Contact Arlene Henderson, at:
An Equal Opportunity Employer

DENTAL ASSITANT needed to work in Birmingham. Dealer needs experienced dental assistant. Must be experienced, with good references. Full time, part time and on-call positions available.
Call R.D. Hygienist Services 885-7474

EXECUTIVE SECRETARY. Permanent part time. Southfield area. Challenging position for secretary serving top executives. For appt.
557-2737

EXECUTIVE SECRETARY for Birmingham architectural firm, must possess good typing skills, good shorthand or speed writing ability. A pleasant telephone manner & good grammatical skills are important as well as a high level of efficiency. 644-0664

EXECUTIVE SECRETARY
Twentieth Century-Fox Video, a leading producer of home video entertainment programs, has an immediate opening for a TEMPORARY, FULL-TIME Executive Secretary.
The successful candidate we seek will be responsible for routine secretarial duties such as: typing (including statistical), shorthand dictation, dictaphone transcription, filing and coordination of travel arrangements.
Qualifications and requirements include typing skills of 60 WPM, and shorthand skills of 80 WPM. 3-5 years prior secretarial experience is a must.
We offer a pleasant suburban location with excellent salary and benefits commensurate consideration, please call or send your resume to:
Glenn P. Middlebauff
Roller, Human Resources
TWENTIETH CENTURY-FOX VIDEO
20828 Bridge Park Drive
Farmington Hills, MI 48024
(313) 477-7400, ext. 207
An Equal Opportunity Employer

504 Help Wanted Office-Clerical

ACCOUNTS PAYABLE SUPERVISOR
We are an NYSE listed billion dollar corporation and have an excellent position of ACCOUNTS PAYABLE SUPERVISOR. Applicants should have 2 years college training and 3-5 years experience in computerized accounts payable system. Retail accounting background and experience in supervision required. We offer an outstanding company paid benefit program including life, hospitalization, dental and prescription insurance programs. Call:
835-9500 EXT. 242
BORMAN'S INC.
(Farmer Jack Supermarkets)
Equal Opportunity Employer

O&E

504 Help Wanted Office-Clerical

EXPERIENCED RECEPTIONIST To handle busy phone. Clerical duties involved, typing required. Call for appt. New Hudson area.
437-6141

GENERAL OFFICE - typing 60 w.p.m., filing, invoicing & payroll, assorted office duties. Apply in person only 10am-3pm 23200 Pennsylvania, Detroit.

GENERAL OFFICE
Your leadership qualities will be appreciated at this friendly company. Good typing & ability to work with figures. Immediate!
SNELLING & SNELLING
Southfield 353-2090

GENERAL OFFICE
ORDER DESK
$12,000 to $15,000
To do typing, billing, filing and processing customer orders. Must have pleasant phone voice and be an accurate typist. Fully paid benefits. We're located in the Plymouth Rd./Telegraph area. Call Mrs. Fox at 537-5305

INSURANCE AGENCY - Part time secretarial. Commercial Department. Will train. Typing required. Southfield location. Contact Mrs. Bassa.
358-1100

INSURANCE AGENCY in Southfield has openings for the following positions: Claims clerk; Policy typist.
Only experienced need apply. 355-4400

INSURANCE SECRETARY - experienced in casualty rating and underwriting only. Rochester office. Send complete resume with references to Box 716, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

KEY DISC - Key Tape. Immediate openings for days, afternoon & midnight shifts. Good benefits. 1 year experience a "must". Southfield area. For appointment call:
552-0818

KEYPUNCH
Full time, day shift, experienced only. Please send resume to Data Processing Systems, 19800 W. 8 Mile, Southfield, MI. 48075

LEGAL ASSISTANT/secretary. Southfield law firm seeks person experienced in general practice, personal injury & workers compensation. Must have excellent typing & word processing skills. Able to assume authority. Top salary & benefits. Call Mr. Miller
557-2255

LEGAL SECRETARY. Farmington Hills Law firm.
542-7447

LEGAL SECRETARY - part time, evenings hours for Bloomfield Hills firm. Call Mr. Hynes
644-3100

LEGAL SECRETARY - Southfield firm seeks full time Secretary with 2 - 4 years experience in corporate tax, real estate & some litigation work. Must be able to work well with co-workers, type 75wpm, and use dictaphone. Salary commensurate with experience. Benefits. Call Peter S./Vicky
559-8866

LEGAL SECRETARY, experienced in real estate conditions for Bloomfield Hills law firm. Good benefits. Call Margie.
335-9258

LEGAL SECRETARY
Experienced
Southfield Office
Call Pat: 354-0330

LEGAL SECRETARY, pleasant Royal Oak office desires Secretary with litigation experience, dictaphone and excellent typing. Good salary and benefits. Call for appointment. 288-5000

LEGAL SECRETARY needed for Ren Cen law firm. Minimum of 3 years experience, typing 50 WPM, good benefits; salary negotiable. Please ask for Mrs. Powell at 259-7900

LEGAL SECRETARY
for W Bloomfield law firm. Preferable with mag card experience. Full time position. Salary commenurate with experience. Call for interview
851-0100

LEGAL SECRETARY, experienced, for Troy law firm near Somerset. Attorney specializing in commercial and business litigation. Good typing skills; experience with Mag card or word processing preferred. Excellent working conditions. For appointment, contact Charlene.
643-6410

LEGAL SECRETARY
If you like running the show you will love this one! Attorney moving to beautiful suburban office needs your expertise. $14,000 plus. Call now!
SNELLING & SNELLING
Southfield 353-2090

LEGAL SECRETARIES
Experienced legal secretaries needed for permanent and temporary assignments in the metro & suburban areas. Call now or come in and register.
ALL FEES EMPLOYER PAID
JOANNE MANSFIELD LEGAL PERSONNEL
1750 Maplelawn, Troy, MI 48084
649-3676 645-0783
Eves & Weekends, 851-2058

LEGAL SECRETARIES
TEMPORARY
PERMANENT
There is a critical need for experienced legal secretaries seeking temporary assignments. Work one, two, three, four or five days a week. Detroit and suburban locations are always available. Earnings can be substantial.
Many outstanding positions are also available to experienced legal secretaries seeking full time employment. Openings exist throughout the tri-county area.
Whether you are seeking a temporary or full time permanent position, drop in, come to telephone or mail your resume today. Variety abounds.
There is never a charge to you for our courteous and professional placement assistance - client law firms assume all fees. After hour appointments available.
PERSONNEL AT LAW
3000 TOWN CENTER, SUITE 2580
SOUTHFIELD, MICH. 48075
Southfield 358-0060
Dearborn 323-9340
Renaissance Center 567-0141
Troy 362-8620

ONE CALL DOES IT ALL!
Place your classified want ad in Suburban Detroit's finest market.
The Observer & Eccentric Newspapers
591-0900 Wayne
644-1070 Oakland
852-3222 Rochester/Avon
Use your Visa or Master Card

504 Help Wanted Office-Clerical

MEMBER SERVICE CLERK
We are looking for an individual with 1-2 years of office experience to assume a position at our world headquarters located in Southfield. This position requires a candidate with a pleasant telephone manner, an aptitude for figures work, good typing skills, and the ability to deal effectively with people. We offer a complete benefit package and competitive starting salary to the qualified candidate.
If interested, contact Debbie Dunlap:
FLORISTS TRANSWORLD DELIVERY ASSOCIATION
355-9200, ext. 6283
Equal Opportunity Employer M/F

MT. CARMEL Professional Bldg. R.N. wanted for busy 2-Man Surgical Practice. In Part-time, Temporary capacity.
541-7600

NIGHT AUDITOR
11 p to 8 a.m., 5 days
Botsford Inn
Ask for Jim Asbell 474-4800

ORDER PROCESSING/ CUSTOMER SERVICE
This position requires a minimum of 5 years experience in the order processing, general office and accounting. Computer experience & definite plus. Individual must be accurate, detail oriented, possess above average math skills and be willing to take on responsibility. Typing required. Send resume and salary requirements to Box 724, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PAYROLL BILLING CLERK - part time, experienced in manual payroll for Madison Hts. area. Immediate opening, send resume & salary expectation to: Box 8700 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PERMANENT - PART TIME office work, for busy Dr's office, Westland area. Call 425-7400

PERMANENT POSITION for person to do various office functions, must be good with figures. Eight Mile/Fenkell area. Mr. Pearlman
353-0160

PERSONNEL SUPERVISOR
DUTIES: Interview, evaluate, and assign Kelly temporary employees. Also various clerical duties.
QUALIFICATIONS: Self-starter, lots of energy, professional appearance, good phone personality, able to work under pressure, patient, perseverance. If interested in a career with KELLY SERVICES call:
522-3005
KELLY SERVICES
The Kelly Girl People
Equal Opportunity Employer M/F/H

PHONE COLLECTOR
Experienced preferred, not required. Salary plus bonus. Phone Mr. Ernst.
557-1430

QUALIFIED legal secretary experienced in real property & corporate business helpful. Dictaphone & excellent typing skills necessary. Good speller & shorthand. Salary & benefit package. For appointment call Mary Ann. 548-7537
642-9106

REAL ESTATE office needs adult to answer phone, 10-4, 5 days, some typing.
533-3810

RECEPTIONIST for busy office. Demanding position - for energetic, efficient person with excellent phone & filing skills. Typing - a Must. For appointment.
352-5560

RECEPTIONIST SECRETARY. Permanent part time, wanted for downtown office building, must have pleasant personality and accurate typing skills. Jobs
569-5555

RECEPTIONIST
EXCITING OPPORTUNITY...Suburban firm offers TOP SALARY for your pleasant personality to put their clients at ease. This variety spot will also use your good typing and switchboard experience. LOOK NO FURTHER...CALL TODAY. Company anxious to hire this week and pays our fee.
PERMANENT STAFF
SOUTHFIELD 353-0505

SALES SECRETARY - busy office in W. Bloomfield seeks secretary with good grammar, excellent dictaphone & office machine experience. Typing, shorthand, excellent spelling & grammar skills required. Sales or background helpful. Excellent salary & benefits. Resume in Pioneer Office, 30100 Orchard Lake Rd. #220B, W. Bloomfield, Mi. 48033 or call
855-0444

SECRETARIAL/Administrative Opportunity immediately available with large fast-paced, medical products distribution company in Livonia. Ideal candidate will have excellent typing skills, shorthand ability along with command of English usage and grammatical sense. The successful candidate will be required to handle medium typing requirements in addition to performing varying specifically assigned administrative tasks; have a mature outlook; be detail oriented, well organized, able to perform well under pressure, and enjoy working in an independent manner.
For immediate, confidential consideration, call Mrs. Colleen Dompierre for appointment.
An Equal Opportunity Employer

SECRETARIAL WORK - light typing. 18 or older. Phone answering. Some experience necessary. Must like cars! Apply in person: Sport Cars of Birmingham, 384 Woodward Ave., Birmingham.

SECRETARIES
ARE JUST OUR "TYPE"
SECRETARIES
SENIOR TYPISTS
WORD PROCESSORS
Temporary Clerical Assignments
CALL FOR APPOINTMENT
478-8352
PERSONNEL POOL
29200 Vassar Ave., Livonia
Temporary Help Since 1945

SECRETARY
A small prestigious Southfield firm is in need of a full time person. You must be neat, well organized and a good typist. Non smokers only. Call Mr. Lewis, Mon. thru Fri.,
557-4553

SECRETARY BOOKKEEPER
Interesting variety in a lovely office setting. Any insurance experience a plus. $11,000 plus benefits. Call Sandy now!
SNELLING & SNELLING
Southfield 353-2090

SECRETARY
Branch of major firm needs experienced secretary with excellent typing and shorthand skills. Stable and reliable work record a must. Company offers up to $15,000, good benefits and pays our fee. If you enjoy independence and responsibility, call now for a personal interview this week.
PERMANENT STAFF
LIVONIA 522-4210

SECRETARY for law office in Farmington Hills, experience preferred, salary commensurate.
477-6440

SECRETARY
For Mt. Clemens Law Firm
Call Gretchen Ross, 468-5000

SECRETARY for large real estate corporation working in leasing and investment division. Good shorthand and typing skills required. Send resume to Mrs. Shaw, P. O. Box 387, Southfield, Michigan 48037.

SECRETARY - general office duties, must be accurate typing figures, must have figure aptitude, 4 day week, Troy area. Send resume Box #100 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

504 Help Wanted Office-Clerical

SECRETARY
Industrial real estate firm, located in Southfield, seeks additional secretary. General office skills with some computer background helpful. Typing accuracy important as well as ability to handle telephone. Full time position. Call between 8-5 pm, Monday-Friday.
Send resume & salary requirements to
GEOFFREY M. EATON
21711 W. 10 Mile Road, Suite 237
Southfield, MI 48076
No Phone Calls Please

SECRETARY
Large automotive supplier needs a secretary for our original equipment sales office in Farmington Hills. Must have excellent typing and general office procedure skills. With pleasant phone personality. This is a one girl office with 4 sales executives. The ideal candidate will be a high school graduate, some college preferred. Excellent benefits, salary with a competitive salary and benefits package. Send resume & recent salary history in complete confidence to Box 726, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY - Part time, flexible hours. Typing 70wpm, shorthand 100wpm. IBM Mansery experience required. Southfield location.
358-3650

SECRETARY - position available in Troy for individual with excellent typing & shorthand skills and organizing ability a must.
645-8103

SECRETARY/RECEPTIONIST
Finance company located in Troy area. Must have neat appearance and pleasant telephone manner. Excellent benefits. Office experience required. Send resume to P.F.S., 2000 W. 13 Mile, Southfield, MI 48076

SECRETARY/RECEPTIONIST
Birmingham area, accounts payable, light typing, filing. Experienced, dependable, career oriented personnel. Starting position, full & part time, flexible hours with weekends. Interested applicants call Maxine Hanna
642-0165

SECRETARY-TYPIST - Knowledge of IBM mansery typewriter helpful. Full time for CPA office in Birmingham.
646-8220

SECRETARY
Will report to general plants manager. Accurate typing and good math aptitude required. Previous manufacturing engineering experience helpful. We offer a complete line of benefits and excellent working conditions.
Call or apply:
SALARIED PERSONNEL
STANDARD FOOD SYSTEMS
1235 E. MAPLE
TROY, MI 48084
528-1400
Equal Opportunity Employer M/F

SECRETARY. 1 girl office. Bookkeeping, typing, spelling a "must", shorthand helpful. Experience required. Salary plus bonus. Phone Mr. Ernst.
557-1430

QUALIFIED legal secretary experienced in real property & corporate business helpful. Dictaphone & excellent typing skills necessary. Good speller & shorthand. Salary & benefit package. For appointment call Mary Ann. 548-7537
642-9106

SWITCHBOARD OPERATOR/RECEPTIONIST-for Fortune 500 company located in Bloomfield. Pleasant working conditions, and maturity are a must. Salary to $11,500 and great benefits. Your fee is paid.
Call
INSURANCE SECRETARY for Troy firm. Interesting work with lots of public contact. Great location with benefits and fee paid. $700-$750 per month.
ADAMS & MARTIN PERSONNEL
1000 S. Woodward Birmingham
646-5600

TEL-12 area law firm desires legal secretary with 3-4 years experience. Excellent typing skills required.
644-4433

TROY BASED firm seeking executive secretary for 3-girl office. Must possess following skills: typing 80 WPM, shorthand 110 WPM, light bookkeeping, strong verbal & written communications skills. Ability to deal with highly confidential information. Mature personality, professional appearance. Minimum 5 yrs. experience. Interested applicant should forward resume & salary history to: Box 728, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

TWO PERSON design firm needs girl Friday to run office. Must have type of board bookkeeping, secretarial. 8:30 to 5 Mon. thru Fri. Southfield.
569-4818

TYPIST CLERICAL
Needed for Southfield office, to do general office work. Must have excellent typing skills. Call
372-3508

TYPIST/GENERAL OFFICE
Bloomfield Hills ad agency has an immediate opening for a Typist. Position requires accurate typing 50 WPM, good Knowledge of Word Processing desirable. Previous typing experience preferred.
Call Personnel 646-1000.
Equal Opportunity Employer M/F/H

TYPISTS
Secretaries
General & Legal
WORD PROCESSORS
NO FEE - TOP PAY
BONUSES
BENEFITS
FRIDAY PAY
Detroit 962-9650
Southfield 354-0555
OLSTEN
Temporary Services
Equal Opportunity Employer M/F/H

505 Help Wanted Food-Beverage

BAR PERSON
Metro Lounge, 14 Mile & Telegraph, Redford. 11am-6pm, Mon thru Fri. See Norm. 535-4100

BAR PERSONS
To wait on tables, experienced. Over 21. Apply in person after 3 PM. or evenings. Interview: Pour Devil Lounge, Ford Rd., Westland.
729-8340

BAR PERSONS - with 1 yr. hotel experience, food servers & cashier. Apply in person, 3-5 pm. Mon. only. See Lisa or Gregory. Holiday Inn of Southfield, 26555 Telegraph.

BUSBOYS
DAY & EVENING SHIFTS
Call for appointment
Ask for Bob
Blakeney's Ranch House
477-3341

COOKS
Richard & Reiss - Birmingham. Day shift only - line cooks - pastries - cold salads. Full time, experienced applicants only.
645-9132

EXPERIENCED COOK - Full-time employment, beautiful Northern Michigan resort area. Contact Grandview Restaurant, 6 Main Street, Boyne City.
616-582-7181

EXPERIENCED Grill Cook, 7 AM. to 7 PM. Mon. thru Fri., no holidays. Call between 1 & 5 PM.
354-2949

505 Help Wanted Food-Beverage

FINEST FOODS INC. has an opening for a responsible individual to operate our noodle lunch truck, approximately 8 hours per day. Qualifications include good driving record (will be verified), cooking experience, good health & dependability. Rate of pay $4.00 per hour after training period. Call between 8AM-noon, Monday-Friday.
535-3314

FISH CUTTER - Experienced, wages commensurate with experience, references required. Apply in person: 6580 Orchard Lake Rd., W. Bloomfield. Ask for Mr. White.

FRYCOOK
EXPERIENCED
Top wage. Must be permanent. Apply in person:
Silverman's Restaurant
41601 Ford Road, Westland
In the A & P Shopping Center, Nwl.

HEALTHY JONES
Needs experienced kitchen help. Apply 5-8pm. 29221 Northwestern Hwy. Southfield. Ask for manager.

KITCHEN help wanted, day and night shift. Contact dining room manager, nights. For new restaurant opening in Livonia.
591-0900

MANAGER for private club. Must be experienced in dining room, knowledgeable in food. Complete charge of personnel & maintenance program of facilities. Liberal salary & benefits. Send resume & salary requirements to Box 700, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PERSONNEL PERSON for Coffee Shop, 5 days, 5 hours, no experience necessary.
478-8464

REARNINGS at new Holiday Inn - Holdome for wine steward & waiters & waitresses with a minimum of 2 years experience. Apply at Jamboree Jubilee, Holiday Inn Livonia West, 17123 Laurel Park Dr. Livonia, MI. 48152.
No phone calls, please
An Equal Opportunity Employer

PART TIME COOK
Evenings, Harold's Lounge, 25524 Hoover, Warren

PART TIME KITCHEN HELP wanted. Apply within Mon. thru Thurs., 4pm-8pm. Little Caesar's Family Inn, 1486 Gordon Rd., Plymouth.

PIZZA MAKER, Waitresses/Waiters, Bartender. Short hours. Apply Mr. Gerard. Apply 2-4pm. Red Devil Restaurant, 15337 Fenkell, Detroit. 273-8844

PROFESSIONAL WAITERS - Apply at the Historic - Holly Hotel, 110 Battle Alley, Holly, MI.
Mon. thru Fri., between 2-5PM.

RAMADA INN, SOUTHFIELD needs a bar manager. Apply with resume to: Personnel Director, Ramada Inn, 26555 Telegraph Road, Southfield, 48034.
An Equal Opportunity Employer

RESTAURANT HELP NEEDED
Dishwasher, Waitresses/Waiters, Bus Help, Kitchen Help.
420-0648

SHORT ORDER COOK
Part time. Must have breakfast cooking experience. Blaze's, 449 N. Wayne Rd., between Ford & Cherryhill.

WAITPERSONS with food & cocktail experience. Good wages and tips. Garden City location. Call Lion & Lamb
427-9075

506 Help Wanted Sales

A+AAAA BEST RATING
Are you looking for a career profession? Farmers Insurance Group offers free training with minimum guarantee per month Start part time. Call Gary, 981-5210

ABLE TO BE YOUR OWN BOSS
Farmers Insurance Group...Offers complete training program, minimum guarantee per month. Learn without disturbing present job.
557-3356

ALL YOU LIKE CREDIT - PROBLEM TROUBLED BY FINANCE ? SHORT OF LEADS ? CANCELLATIONS A PROBLEM ? GET INTO A FUN BUSINESS...
WINE SALES
New company promoting Israel's oldest & largest winery. Full or part time. Mature individuals with direct sales experience in all or prospective clients. Leads provided - high commissions. Soon to expand on national level.
Management positions to be filled from within.
ALMONER LTD
CALL 9AM-1PM
363-4477
An Equal Opportunity Employer

AMWAY DISTRIBUTORS WANTED
455-8125

AN EXCELLENT opportunity for self motivated salespeople. Sales experience essential plus 1 - 2 years of college. Successful applicant first year should exceed $30,000, salary plus commission. Ask for Ms. Kurtz.
255-0641

ARE YOU interested in direct sales & self employment? Sell name brand jewelry, collecting. Also hiring Demonstrators. Call free.
1-800-553-9077

AVON - WANTS YOU!
You can earn good $$ selling Avon in your territory. Be your own boss, make your own hours. Call for information, without obligation, call: Pat 437-8584 or Sue
522-3321

BEAUTY CONSULTANT WANTED - create dollars marketing fashion cosmetics. Training available.
569-1859, Ext. 44

CEMETERY COUNSELORS, will train, car & cell phone provided. New program starting. Good opportunity. Call for appointments 8am-5pm, Monday thru Friday.
425-5314

CLERK. Experienced mature sales clerk needed. Yankee Peddler Gift Shop, 5 Mile at Merriman, Livonia. Apply in Person. Mon. thru Fri., between 1-4 PM.

CLOTHING & furnishing salesman for fine mens store, steady position. Tech of Dearborn, 23147 Michigan Ave., Dearborn.

COLLEGE STUDENTS
Hard workers only. Home Improvement Canvassing. Hourly guarantee or commission. Call Merle or Sam between 10 AM-12 Noon Only.
559-7756

COMPUTER Diskette Distributor needs salesperson. Computer knowledge helpful. Must be self-motivated. Send resume to P.O. Box 48, Franklin, MI. 48025.

COMPUTER Professionals & personal computer dealers. Argent Computer Corp. is offering a part time, home based, business opportunity. Unlimited income potential. Call Toll Free Call Debbi for time, date & location of next seminar.
849-0910 Ext.47.

CONQUEST
Michigan's only statewide newspaper serving 3 million seniors and handicapped offers attractive commission sales for advertising SALESPERSONS. Retirees welcome. Call:
313-522-8040

DETROIT AREA Paint manufacturer has opening for a sales service employee. Primary responsibilities include direct phone contact with customers & communication of detailed information on all phases of order servicing. Basic knowledge of paint products or job experience in the paint industry will be most helpful. Compensation includes salary & generous fringe benefit program. Reply to Box 730, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DIAL for dollars. Mature persons with good speaking voice & some sales experience wanted for part time commission phone sales. Full time earnings potential. Non smokers preferred. Sence, Call Stan.455-3410
455-3411

506 Help Wanted Sales

DISTRIBUTORS NEEDED
For Corporate sales. Commissions & bonuses. Call 8AM-5PM.
261-9561

DRAPERY SALES
Full time. Experienced all phases of window treatments.
Call Mrs. Gold.
425-4313

EXCELLENT SALES OPPORTUNITY
Growing paper & chemical distributor looking for highly motivated Salesperson. Full or part time. Attractive commissions. Call Rick for Appt., 459-5227

EXPERIENCED CONVASSERS to sell brand new product line - Appeal to Home, Car, Boat Owners. Call between 1PM-5PM.
421-0334

EXPERIENCED designer/ salesperson, full time. 4 year grad preferred. Full benefits. Base commission against draw. Call for appointment.
The Heartbeat.
557-1850

FARMERS WILL Train you for a new career. Does your present job offer you independence, freedom, a feeling of accomplishment & economic security? If not you may be ready for a career in Farmers Insurance Group. Call Bill Cox.
532-0035

• Furniture Sales •
ASSISTANT MANAGER
...with furniture experience and good sales background. Must be conscientious and willing to assume responsibilities. Excellent opportunity and future for the right person. Salary negotiable. Benefits include insurance, retirement and profit sharing. Call for appointment.
NEWTON FURNITURE 555-0030

HIGHLY MOTIVATED SUCCESS ORIENTED CANDIDATE
needed for direct sales, training & sales functions in a "Fortune 500" and Mr. G. Hodgson's Enterprises. Degree is well-suited for the person who has the ability to clearly communicate, lead, build & run a professional business. Must be presently employed & interested as a serious career business man/woman. You'll be paid for what you do. Benefits qualify for Co. car, auto royalty income on people you recruit & train, life & health insurance, retirement. Send resume, RRD, % ECS, 30700 Northwestern Hwy, Farmington, Mich. 48018

INDUSTRIAL/CONTRACTOR SALES
for established firm. Send resume to: Box 19244, Detroit, Mich. 48219

INSIDE SALES
$20,000 to $25,000
We need 1 good person to answer phones, process orders and provide quotations. Must be familiar with blue prints and paper work. Our company is a distributor (manufacturer's rep) of bronze products located in Plymouth area. Fully paid benefits. Call Mrs. Smith at
537-3305

INSURANCE
Major insurance carrier is looking for experienced people for 500+ life group accounts. Contact B. Rankin, P. O. Box 935-A, Detroit, Mi. 48231

INVESTMENT SALES
Largest financial institution of it's kind has limited openings for experienced sales representative. Complete training program. High income potential. 2-3 years of sound work experience. Mr. Rensi Investors Diversified Services
Mr. Rensi
An Equal Opportunity Employer

LADIES earn $300 to $500/month part time as a member of our beauty consultant team. Call between 9am-5pm.
459-0425

LINCOLN-MERCURY
NEW CAR
SALESMAN
WESTERN WAYNE COUNTY
Seeking an aggressive self character & proven record with Ford or Lincoln dealership experience. Demo, hospitalization plan. In great area. Income potential $30,000-$50,000 a year with low turnover sales force.
14601 Ann Arbor Rd. at 1-275 in Plymouth (49018).
NO PHONE CALLS.
Send resume at once to Personnel Mgr.

MANAGEMENT TRAINING program offered by national service operation. Flexible hours, high earnings, benefits available.
Mr. Evans, 1-249-weeks. 478-4492

MARY KAY fabulous home parties. Good income, good good skin! Call for complimentary facial and personal glamour tips. 9 to 5 PM.
861-8424

NEED 5 aggressive sales persons for energy & petroleum exploration company. Interviews 9-5 weekdays. Sat. 9-noon.
348-9192

NEW YORK TIMES
Seeks experienced phone solicitors. Pleasant working conditions. Call & ask for Mr. Bernier.
559-2900

NO EXPERIENCE NEEDED. People needed to work in our Southfield office. Interviews are being scheduled Mon.-Fri. 5-9. Call after 1pm
358-0085

ON TV is forming a sales force, in the Detroit area, to sell home improvement, crew managers & home to home sales. Apply in person, to interview, June 17, 1pm. at the Airport Ramada Inn.

OPPORTUNITY
Full time openings for SALES MANAGER TRAINEES. Company training plus rapid advancement. Call for appointment.
453-2940
ULTRA AIR INDUSTRIES

PHONE SALES - from Home! $500 to $400. per week - Commission. Sales experience necessary - Just a Need for Money.
416-6508

PHONE SALES
MEDICAL/DENTAL
Need individuals with Medical or Dental office experience and product knowledge for phone sales of large product line (also looking for one individual with specifically Chiropractic office experience). Must be aggressive & self motivated. Salary plus commissions up to 2%. Troy location. Excellent fringes. Contact Arlene Henderson 2-5PM, at 588-8707, ext. 105.
An Equal Opportunity Employer

PHONEJOCKEY SOLICITOR
Top pay, banker's hours.
Home or office work.
Call
584-3330

- PROFESSIONAL - TELEMARKETING TO $18,000.
Paper Manufacturer seeks qualified person to sell PP paper - nationwide to Distributors & Dealers. Send resume to P.O. Box 2, Southfield, MI 48076 - or call Tues. or Thurs. 8:30-9:30AM & ask for Mr. Tanner, 358-4375

QUEENS WAY TO FASHION
Join us now. Be your own boss. Set your own hours. Earn the income you want in the exciting world of womens fashions. Call:
476-0518
261-3269

REAL ESTATE IS EXCITING
and financially rewarding. If you are desirous of making between $20,000 & $100,000 per year - call us. We offer complete in-house training and a massive advertising program. 3 great locations in Plymouth. Contact:
FRED MIOTKE
Century 21
Gold House Realtors
459-6000

RESPONSIBLE sales oriented person needed, part time, nights & midnights. Apply in person only: Dollar Rent A Car, North Terminal, Metro Airport.

RETIREES - HOMEMAKERS - Unemployed Persons who want more money - to sell brand new product. Call between 1PM & 5PM.
421-8534

506 Help Wanted Sales

SALES - inside & outside, Wholesale Plumbing, Heating, Hardware. Should have some knowledge of the field & be willing to learn. Good opportunity with growing company, North suburb. Reply to Box 748, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SALES OVER 18
WILD & CRAZY CAN'T BE LAZY
High Pay Everyday
Cash Yield Daily! by young, expanding company. If you'd ever thought about earning:
$8-$10 Per Hour
Then you should call to see if you qualify.
Car necessary.
JENNY 555-1022

- SALESPERSON -
Experienced In Machine Tool Industry
555-8876

SALES PERSON
Mature person experienced in ladies dresses, coats, suits & furs. Good salary. Steady & part time positions
SHANDELS
154 SOUTH WOODWARD
642-4150 BIRMINGHAM

SALES POSITION, FULL TIME
at Ladies specialty boutique at Sommerset Mall. Fashion conscious, outgoing only. Miss Garbo,
649-6003

SANTA NEEDS HELPERS
Demonstrators for Santa's Workshop. No delivery or collecting. No mail investment. Also holiday parties.
261-0160, 882-7688

SECURITY SALES
Industrious salesperson to sell on retail, commercial, industrial & institutional accounts. Our services include CCTV & Access Control Systems & related items. Experience helpful, but not required. Salary plus bonus plus commission.
852-5272

SOME ARE Waiting to go to work; some are waiting for work to come to them. If you are looking for children 6 or over 18 & have had experience in selling call for interview 9AM-3PM.
538-1535

SUMMER JOBS
Can Be Beautiful
SELL AVON. You must be 18 or over. For more info, call
553-7866

WALLPAPER SALES PERSON
Experienced Only Apply
Call Mrs. Gold
626-4319

WANTED
High ticket sales people to join our sales team at Waterford Gallery.
For personal interview, please report to the Michigan Inn, across from Northville Shopping Center, Tues. June 15 9:30AM to 5PM.
An Equal Opportunity Employer

Want To Brighten Your Day?
A little moonlight can put a lot of sunshine into your life. Earn extra $ to come in your spare time. Phone local AMWAY DISTRIBUTOR.
455-9132

WE ARE LOOKING for 5 people with management, teaching or sales background or who have owned a small business. Call for interview
352-0713

You've Tried The Rest
Now Try The Best!
Do you like Wicker? Do you like Oriental decor? Then you will love Harbor Of Harbor We need reps in your area to fill our openings. We offer great Oriental accessories on the home party plan. Car and phone necessary. Call Denise, 1-372-5756 or
Jean, 1-754-0090

$20,000 Yr. Plus
NO EXPERIENCE NECESSARY
FREE
TRAINING
For more information call
CENTURY 21
Today Realtors
CAREER DAY
Sat. June 19, 11 AM
Call for Reservation
Farmington/Hon Miller 478-1050
Westland/Larry Buckmaster 453-7700
Redford/Don Hood 538-5000
Livonia/Ann Sprague 261-2000
Lathrup Village/Bill Cavanaugh 559-4488

$5 per hour plus bonus - Phone solicitation experience preferred. Nice appointments for sales personnel. Mon. thru Thurs. 4:30 to 8:30, Sat. 10 am to 2 pm. Dearborn area. Call for appointment after 4 pm.
277-0903

507 Help Wanted Part Time

ANSWERING TELEPHONE and do light typing. Southfield Hotel
Call 8am-4pm, 645-5730

CAKE DECORATOR
Experienced decorator to finish cakes for all special occasions. Flexible hours, part or full time. Apply immediately. Call The Cheesecake Factory
855-5488

CASHIER- PART TIME
Evenings & Saturdays. Minimum wage.
967-0334

DRIVER - FLORIST, retiree preferred for Mon. & Tues. only. Livonia area - KE1-1674

GIRL'S SOFTBALL COACHES and Youth T-Ball Coaches needed for Summer Program. Contact Dave at Farmington YMCA, 28100 Farmington Rd.

HIGH SCHOOL JUNIOR - Part time mornings, help around home. Character references required. Telegraph/Lahser area.
444-1246

INSURANCE - person needed to type medical insurance forms. Mondays & Thursdays, 9am-5pm. $3.75 per hour. Interested persons please call
427-0010

MARKET RESEARCH Interviewing. Farmington Hills. No sales involved. Must have pleasant phone voice. Prior phone experience preferred. Hours available minimum 3 evenings per week and 1 weekend day. Call Bernice 3-9pm.
851-4438

MATURE DRIVERS to drive cars to auto auction. This is a permanent part time position. Must be reliable. Plymouth area.

MATURE WOMEN needed to work for Housecleaning Service. Reliable with references & own transportation.
422-7160 or 427-9572

MOTEL DESK CLERK - Weekends Only! Experience preferred. Apply in person. Mon. thru Fri., 9A