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This newspaper will not knowingly accept any advertising for real estate which is in violation of the law. Our readers are hereby informed that all dealings advertised in this newspaper are available on an



crimination," equal opportunity basis.

504 Help Wanted
Office/Clerical

ACCOUNTS PAYABLE
Part-Time
Owns Corning Fiberglass, a \$2 billion corporation in the building materials industry, seeking experienced accounts payable clerk to work part-time in our mechanical contracting office located in Detroit.

Duties will include processing Invoices, data entry, ledgering, expediting, bank bookkeeping, and vendor phone calling. Must know accounting principles and calculator. 24-30 hours per week, flexible.

If interested and qualified please send letter and resume with salary history to:

Sherry Denny
Owens-Corning Fiberglass
15300 W. 8 Mile Road
Oak Park, MI 46237
No Phone Calls Please

504 Help Wanted
Clinical Office

Clinical position available South of LA. Administrator seeks ambitious person to work in a private clinic. Full time, fringe benefits, Cal before noon.

COLLEGE or High School grad. post graduate training in psychology. Send resume to: Dr. J. M. Glickman, Director, 3500 Wilshire Blvd., Suite 300, Los Angeles, CA 90010. No phone calls.

DON'T BE DISCOURAGED
If you are looking for a job, look for a leader in the field! We are now hiring several highly motivated individuals who can help us grow our business. Seekers & workers & traders (80-90 yrs old) Third period, experience helpful but not required.
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EXECUTIVE SECRETARY for bookkeeping
and clerical duties. Experience in bookkeeping, computer & bookkeeping software preferred. Good communication skills. Excellent opportunity for growth. From sound background. Send resume to: Mr. J. S. Oberway & Associates, Inc., 2000 Westpark Drive, Suite 200, Schaumburg, IL 60196.

EXPERIENCED SECRETARY
with excellent written and verbal skills in patient law. Salary commensurate with experience. Call for details.

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for medical transcription. \$15K per year. Call for details. 353-6111

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BOOKKEEPER ASSISTANT - full time, experienced for Accounts Payable and Receivable. Must be fast and accurate for busy office. Good benefits. Call Mary Purn
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Mary's Discount Office Store
3110 Capital Sq. Ste. 100
Cincinnati, OH 45219
421-2777

BOOKKEEPER - experienced, true financial background, good credit, good typing. Bookkeeping Dept. 27311 National Ave. Cincinnati, OH 45227
271-1000

BOOKKEEPER - part time, 3-4 days a week, experienced, good credit, good typing preferred. Send resume: Insurance Dept. 610 E. 9th St., 2nd Floor, Cincinnati, OH 45202

CLERICAL OFFICE, prime experience, excellent benefits, free time, free training. For Independent Insurance Co. 281-7076

Legal Secretaries
Highly experienced established agency serving the legal community in the Cincinnati area. Law Secretaries for the County of Hamilton, Hamilton County, and the City of Cincinnati. Free time, excellent benefits and temporary. Fee paid by employer.
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Experienced legal secretaries needed for Cincinnati area law firms. All the perks & schaden and more. Call for details.
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619-1726 Maplewood, Troy, MI 48068
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RN's**

Prove it to yourself and others by involving yourself in direct patient care at **Sackdams Nursing Home**. Salaries start at \$17,000 + better. Weekend differential plus excellent benefits including holiday pay, vacation pay, sick days, Blue Cross, flexible scheduling.

For personal interview, Call **Elsie Lindow, RN, Director of Nurses**
477-7400

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