504 Help Wanted Office-Clerical

GENERAL OFFICE
Typing, filing, light bookkeeping, good phone manner. Scottsfield area.
355-1333

INSURANCE AGENCY - Key person wanted, female or male, experienced only. Farmington area. Reply to Box 880, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

INSURANCE SECRETARY, experienced in personal lines, coverages, for general insurance agency in Royal Oak. Good benefits. Near transportation.
547-2222

INSURANCE
Southfield Agency is looking for an individual with strong working knowledge of personal lines, ratings & coverages. Good secretarial & phone skills. Life, health, disability program provided. Contact Keith Potter.
Marketing Manager,
Bowles & Foster, Inc.
354-5810

JUST A LITTLE LEGAL
and good typing, shorthand/dictaphone a position as secretary for a young attorney with a practice of civil litigation. Terrific benefits, atmosphere and fee paid. $13,000 to $14,000.

NORTH SUBURBAN company needs 2 secretaries for busy department heads. Handle administrative duties, make travel arrangements, and wide variety of responsibilities. $12,000 to $12,500 with benefits and fee paid.

ADAMS & MARTIN
PERSONNEL
1000 S. Woodward, Birmingham
646-5600

KEYPUNCH - KEYDISK
Full & part-time positions available on our Afternoon Shift for experienced operators. You must have a minimum of 1 year JOB EXPERIENCE on Keydisk equipment to be considered for these positions. Livonia location. For appointment to interview, call Sharon, between 10AM-2PM, Tues. or Wed., at 261-8220

LEGAL SECRETARIES
Experienced legal secretaries needed for permanent & temporary assignments in the metro & suburban areas. Call now or send me your resume.
ALL FEES EMPLOYER PAID
JOANNE MANSFIELD
LEGAL PERSONNEL
1750 Maplelawn, Troy, Mi 48084
649-2420
Eves & Weekends, 851-2959

LEGAL SECRETARY with litigation experience needed for large Troy legal firm, excellent wages & benefits. Call John Miller
LEGAL SECRETARY for Downtown Detroit office, permanent part time position, good typing important, experience required.
961-9130

LEGAL SECRETARY with previous office experience desired for established Bingham Farms law firm. Excellent typing skills required.
644-4455

LEGAL SECRETARY
Experienced work compensation, negligence. Take charge executive. Light Southfield office.
851-5592

LEGAL SECRETARY - Southfield Law Firm. Legal experience required, with Litigation & Word Processing preferred.
353-7550

LEGAL SECRETARY
Interesting, challenging career opportunity for experienced legal secretary with large Birmingham law firm. Excellent benefits & salary commensurate with experience. Call 645-5000, ext. 252.
An Equal Opportunity Employer

LEGAL SECRETARY
For Birmingham Bloomfield practice firm. Good typing, shorthand and dictaphone skills. Prefer legal experience. Salary commensurate with experience and ability. For interview, please contact Judy at.
642-7003

LEGAL SECRETARY - Southfield firm seeking part time secretary with good telephone manner. Experienced in personal injury & litigation. Must be able to work well with co-workers, type 45-70WPM & use dictaphone. Salary commensurate with experience. Contact Ms. Call Warren H. Siegel.
424-8354

LEGAL SECRETARY/
WORD PROCESSOR
Corporate Law firm in downtown Birmingham has a full time position open for a Legal Secretary during its afternoon shift. 1 year legal experience required. 3 years word processing preferred on IBM. Office System 6. Typing 70 w.p.m. no shorthand. Good benefits. Salary commensurate with experience. Please send resume to Simpson, Moran & Barnett, 555 So. Woodward, 5th floor, North. Birmingham, MI 48011. After Hours.

LEGAL SECRETARY

HUSH... Prestigious Law Firm has opening for Professionals with 1-2 years experience in Workman's Comp. Successful candidate must have strong typing, good verbal skills & an eye for detail. Competitive salary, full benefits. FEE PAID! Call Sheri Hill - for personal interview - Today!

AMERICAN PERSONNEL
555-5526

LEGAL SECRETARY
TROY
Non-smoker. Mag card experienced, legal background preferred. $12,500 range Fee Paid.

ADMINISTRATIVE ASSISTANT
$15,000 + Bonus
Bookkeeping, trial balance, financial statements. Secretarial background $15,000. Benefits Fee Paid.

BETTY HAMIL PERSONNEL
Southfield Rd., Lathrup Village
424-8470

OFFICE PERSONNEL needed, must be experienced in word office work and bookkeeping knowledge. Royal Oak area
547-2550

ONE CALL DOES IT ALL!
Place your classified want ad in Suburban Detroit's finest market.
The Observer & Eccentric Newspapers
591-0900 Wayne
644-1070 Oakland
852-3222 Rochester/Avon
Use your Visa or Master Card

PART TIME Clerical help wanted, 3 days per week.
Bloomfield Hills.
338-3600

504 Help Wanted Office-Clerical

LEGAL SECRETARIES
PERMANENT
TEMPORARY
Tremendous demand exists throughout the Tri-county area for Legal Secretaries seeking full time permanent positions or temporary assignments. Permanent positions are offering starting salaries between $12,000-$18,000. Temporary assignments offer a variable rate per day depending on experience. A number of exceptionally attractive positions are available to those with strong card or word processing experience. Telephone this week for details on these opportunities.
PERSONNEL AT LAW
3000 TOWN CENTER, SUITE 2580
SOUTHFIELD, MICH. 48075
Dearborn 358-0060
Dearborn Center 523-3140
Troy 547-0114
649-2042

MEDICAL ASSISTANT
$10,000
Home health care clinic located in North suburban area. Medical candidate will have related education. Experience helpful, but not necessary. Full benefit package.
525-7870
SHARROW & ASSOCIATES
27828 Ford Rd., Garden City 48135

No Fee
Top Pay
FOR
WORD PROCESSORS
IBM 5520 SYSTEM 6
LANIER 2 & 4
ZEROX 850-860
SENIOR TYPISTS
Holiday Pay & Raises
Call for appointment:
Suburban
Office Services
ROCHESTER 652-1500
FARMINGTON 477-9840

PART TIME - PERMANENT data entry & office work, hours flexible, for office in Southfield area.
354-0044

PART TIME Secretary for sales office. Mon. Wed. and Fri. Experienced on Xerox 850 typewriter and dictaphone.
Southfield.
354-3439

Payroll/Personnel Clerk
$14,000
For well established corporation. Handle plant payroll and assist in personnel functions. Promotional opportunity to Personnel Supervisor. Full fringe package with dental and optical.
Company Paid Fee.
525-7870
SHARROW & ASSOCIATES
27828 Ford Rd., Garden City 48135

RECEPTIONIST for architectural firm, general office, part time. Bloomfield area.
646-1913

RECEPTIONIST/TYPIST
Pleasant phone voice, knowledge of 10 key calculator. Southfield location. Contact Janie between 9am-11am, 569-3333

RECEPTIONIST/TYPIST
Excellent phone skills and typing ability required for small Farmington Hills contractor. Additional duties include: invoicing, extend invoices, shippers, check receipts. Salary & benefits commensurate with experience. Mail resume to Box 888 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST NEEDED, poise & good speaking voice essential. Bloomfield Hills.
642-2418

RECEPTIONIST/Switchboard operator wanted by general insurance agency in Dearborn. Excellent working conditions. Call Laura:
271-8100

RECEPTIONIST - Bloomfield Hills law firm needs sharp individual with good phone voice for permanent position. Some typing. 645-3600, Ext. 100

RECEPTIONIST-TYPIST
Birmingham Property Management Company has immediate opening for individual with excellent phone skills and good typing skills. Bookkeeping helpful. Call Faith, between 9 & 11am. 645-3111

RECEPTIONIST SECRETARY
Prestigious west suburban company needs pleasant person with good typing for front desk variety job in plush office. Word processing and shorthand helpful. Excellent starting salary, fantastic fringes, good advancement, and company pays our fee. Call Today for a personal interview this week.

PERMANENT STAFF
LIVONIA 522-4210

RUNNER/office person, part time. Southfield location. Minimum 2.30 to 5.30 P.M. weekdays. Call Mary. 557-7700

SALES SECRETARY
EXCELLENT OPPORTUNITY.....and a pleasant way to make money! Prominent Southfield firm seeks secretary to salesmen; requires good typing and light shorthand for proposals, travel arrangements and client contact. This variety position starts at $11,100 with raises and top benefits plus company pays our fee. RESUMES? CALL TODAY for a personal interview this week.

PERMANENT STAFF
SOUTHFIELD 353-0505

SECRETARY - Experienced - 20 hours per week, flex time. Use of Word Processor helpful. Reply by mail to Continental Cablevision, 27800 Franklin Road, Southfield, MI 48034
Attention: Corporate Development

SECRETARY
Full time for Livonia engineering firm. 2 years secretarial experience required - permanent long term opening for one who is self-motivated and eager to learn. Job entails work with contracts, typing 70 wpm required, accuracy is essential.
591-2271, ext. 6

504 Help Wanted Office-Clerical

SECRETARY - General office experience. Typing 45wpm, filing, organizational skills, good phone manner, billing material background helpful. Reply to: Box 800, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY
Growing company has immediate need for secretary. 65WPM, work from dictaphone a must. $13,000-$14,000. Blue Cross/Blue Shield Seniority Plan or PMII Inc. 31000 Lahser Rd. Birmingham, Mi 48010, Att. Joyce Moy

SECRETARY - Super Associates, a Search and Placement Firm, needs a part time person, 3 days a week, 8-1pm, $4.00 per hour. Must have good phone and typing skills. 10 Mile & Greenfield. Call Rosemary.
557-7200

SECRETARY - legal office, experience preferred. Good skills. Salary commensurate with ability.
353-4559

SECRETARY - Madison Hts. Opening for a mature, dependable individual with good typing, shorthand/dictaphone & telephone skills. Educational training and 3+ years of secretarial experience required. Send resume & salary history to: Box 916, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY - must type 50 plus, shorthand, 40 plus. Temporary job in Troy. Call Temporary Specialist.
354-3810

SECRETARY
Must have 5 - 8 years experience with excellent typing skills. Good telephone ability & well organized. Computer experience helpful. Excellent benefits. Send resume & salary requirements to Box 806, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY
North Woodward ad agency has immediate opening for secretary. Position involves general secretarial duties including typing charts and preparing items. Accurate typing at 60 wpm and shorthand at 80 wpm with 1-3 years previous experience a must.
Call Personnel between 9:30AM-12 Noon or 1:30PM-4:30PM at:
646-1000
Equal Opportunity Employer M/F/H

SECRETARY/RECEPTIONIST - Full time. Typing, invoicing, shorthand. Square Lake/Telegraph area. $4.50 per hour to start. Call
332-2660

SECRETARY RECEPTIONIST
TO $10,000
If you have some secretarial experience, type 50 wpm, and enjoy a variety of phone office, this job is for you.
Call our Clerical Department.
SNELLING & SNELLING
Troy, 649-5900

SECRETARY - typing 70 WPM minimum with Shorthand. Progressive Co. Many benefits, excellent working environment. Salary commensurate with qualifications & experience. Resume to: T. Brown, N.D.H. Division of GM, 25200 Telegraph, Southfield, Mi. 48034.

SECRETARY with bookkeeping experience and knowledge of pegboard, Bloomfield Hills area. Call after 5 PM.
645-4274

SECRETARY with solid experience & good shorthand for retail consulting firm. Send resume & salary requirements immediately to: 31805 Middlebelt Suite 305, Farmington Hills, 48018.

SOUTHFIELD GENERAL OFFICE
Telephone experience and accurate typing required. Apply between 8:30 & 10:30 am, Tuesday only. 24011 Evergreen, Suite 300, near 10½ Mile

TELEPHONE SECRETARY for application service co., must be able to write legibly & speak fluently, days or evenings. Redford area.
531-1210

SOUTHFIELD ADVERTISING AGENCY has opening for a Script Typist. Position requires at least 70 wpm. typing. Availability to work overtime required. Conscientious person who works well with others and independently a must. Good benefits. Call Fredrica at 827-8337
Equal Opportunity Employer M/F

WALK TO WORK?
Call KELLY SERVICES and put your:
SECRETARIAL
WORD PROCESSING
TYPING SKILLS
to work on temporary assignments. KELLY has over 100 different job classifications. If you're interested, call for appointment Mon. thru Fri., between 9 A.M. to 3 P.M., at the office nearest you.
29449 W. 6 Mile, Livonia
522-4020
4000 Town Center
(suite 1225)
Southfield
352-7490
801 W. Big Beaver, Troy
(suite 400)
362-1180
2239 S. Telegraph
Bloomfield Hills
642-9650
400 Town Center Dr.
(suite 180)
Dearborn
271-5300
100 Renaissance Center
(suite 1658)
Detroit
259-1400
KELLY SERVICES
"The Kelly Girl People"
Equal Opportunity Employer M/F/H

504 Help Wanted Sales

504 Help Wanted Office-Clerical

TYPIST needed part time for monthly publication, ideal opportunity for journalism student, West Bloomfield location.
851-8614

TYPISTS
Secretaries
General & Legal
WORD
PROCESSORS
NO FEE - TOP PAY
BONUSES
BENEFITS
FRIDAY PAY
Detroit 962-9650
Southfield 354-0555
OLSTEN
Temporary Services
Equal Opportunity Employer M/F/H

505 Help Wanted Food-Beverage

ASSISTANT CHEF/KITCHEN MGR. Excellent benefits. Call United Blue Cross, Blue Shield, paid holidays, vacations, good salary. Call Jim Cooper, Holiday Inn Southfield, 25055 Telegraph

BLOOMFIELD CHARLEY'S now accepting applications for full time day and night cooks & prep-cooks. Apply in person 5656 W. Maple, W. Bloomfield.
An Equal Opportunity Employer

CHEF
Full-time Day Shift at Richard & Reisa - downtown Birmingham. Must have professional experience in the areas of Croissants, Quiche, Soup, Creative Salads & Deserts - all from scratch. Send resume to R. & R., 272 Pierce, Birmingham, Mi. 48011.

CHEF
with good track record to take charge of my kitchen. West Bloomfield. Must have experience in planning, ordering, preparations, and hiring. $22,000 to start.
Send complete resume to:
Box 884, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

COCKTAIL SERVERS
With some bar experience, apply in person after 4pm, Holiday Inn of Southfield, 26555 Telegraph

EXPERIENCED PART-TIME help for Fruit & Vegetable Dept. W. Bloomfield area. Ask for Bernie.
851-9666

GRILL PERSON
Day and Afternoon Shifts. Will train. Top salary, vacation pay, uniforms & meals furnished. Apply in person between 8 & 10 AM and 2 & 5 PM.

Bates Hamburgers
33408 Five Mile, Livonia
Middlebelt at 9 Mile, Farm.

EXPERIENCED KITCHEN HELP Specializing in creative American Cuisine. Call for an appointment. 634-5216

WAITRESS/WAITER. Bus Person, full time, part time. Ask for Isaac. 9-11am or 2-5pm.
357-3370

WAITRESS/WAITER. Experienced with fish & seafood. Afternoons. Apply 2PM-5PM: Benjie's Restaurant, 2850 Orchard Lake Rd., Sylvan Lake.

506 Help Wanted Sales

ABLE TO BE YOUR OWN BOSS
Farmers Insurance Group, Offers complete training program, minimum guarantee per month. Earn without disturbing present job.
537-3266

A + AAAA BEST RATING
Are you looking for a new profession? Farmers Insurance Group offers free training with minimum guarantee per month. Start part time. Call
Days, 981-5220. Eves, 397-6805

AMBITIOUS PERSON with experience in sales to move quickly into management. If you would like a ground floor opportunity with high earnings - inquiry Bernie, call Belle Chemetics, 477-4174

AMWAY DISTRIBUTORS WANTED
455-9932

APPRAISAL TRAINEE
Local office of a National Organization needs 2 full time career minded individuals, willing to work hard. We offer trainer, earn while you learn, choice of location, potential, first year earnings in excess of $12,000. Call Roy between 10-11am at 476-7000.

ATTENTION: Are you are an aggressive, self-motivated, experienced person able to make appointments by phone for salesmen? Call Joe Smith 10 - 1 PM, 1 - 4 PM, or 4 - 7 PM. No other job. $5 per hour, bonus.
Beech Daly & 5 Mile.
535-9611

AVON
AT LAST!
The Perfect Part Time Job!
We let you tell us what hours you can work then we tell you how to make $5 to $8 per hour!
To sell call, 553-7866

COLORS BEAUTIFUL & so is this opportunity to start a new career. Learn the new way to recommend cosmetics & wardrobe selection. Enroll in our class.
517-546-2643

COMPLETE
PROTECTION ALARMS
Michigan's most rapidly expanding Security Co. is again accepting applications for Energetic Self-Starters. We are looking for experienced Salespeople as well as people who may have never given thought of Sales before. Do yourself a favor, call for personal interview,
967-2033

CONQUEST
Experienced advertising sales person wanted for Michigan only statewide newspaper serving Seniors and Handicappers. Attractive commission. An exploding market. Call
532-8040

DESIGNER SALESPERSON
The Heartbeat Inc., 15700 Middlebelt Rd., Livonia, Michigan, 48154. Phone for interview.
422-8770

506 Help Wanted Sales

DRIVER DELIVERY SALES - no experience necessary. Company provides training, must be neat, over 18 and own auto. $10 per hour worked to start. For interview call.
543-7233

DUE to expansion in a great business we are recruiting sharp people to work in public relations with no experience necessary. You can build a fantastic income. Will train. For appointment call
464-1067

EARN UP TO $10 HR.
Reputable sales firm looking for hard-working responsible individuals to work part time on the phone from our office in Southfield. Earn up to $10 per hr. working evenings and/or weekends.
Call Chris Johnson
569-0850

ENCON CORPORATION (a solar electric co) is looking for self motivated individuals to market photovoltaic products & systems throughout Metro. Sales experience is required. Send resume to Encon Corp. 37584 Schoolcraft, Livonia, Mich. 48150

EXPANDING WHOLESALER needs part-time Sales Persons to sell some of America's leading brand names. Retailers in your neighborhood. Flexible hours, excellent commissions. Limit to Earnings!
553-0047

EXPERIENCED Sales Professional for Chudik's Women's Apparel. Commission plus hourly wage, plus benefits. Full & part time needed.
644-1300

FARMERS WILL Train you for a new career. Does present job offer you tomorrow, present job offering of an compliment & economic security? If not, you should talk with Farmers Insurance Group. Call 981-5220
Days

FASHION SALES
Do you love today's exciting new looks? Are you outgoing & enthusiastic? Then join in the excitement of contemporary fashion retailing at Alberts. We have openings for full & part time sales personnel. Good pay & company benefits. Excellent opportunity for advancement. Please apply in person

ALBERTS
NORTHLAND CENTER

FULL OR PART-TIME SALES
Near home. Sell striping, sealer and asphalt repairs. Earn $100 to $300 per week. Call:
540-0301

JOIN VR BUSINESS BROKERS
There's big money selling small businesses. We'll give you expert training in business brokerage + a new field that's wide open with opportunity.
As a sales associate with VR, you can expect $30,000 to $40,000 even your first year by helping small businesses exchange hands, professionally. To arrange an interview, contact us at:
VR BUSINESS BROKERS 464-4463
Real Estate Licensed Required

LAUNCH A new career. Farmer's Insurance Group will train you and pay full commissions while you learn. Guarantee income after training.
Contact Mr. Mahoney at
525-0173

MANAGEMENT
Men-women, part or full time, no experience necessary, will train for outstanding ground floor growth opportunity. $200 per week to start if you qualify. Call for personal interview, 543-5437

MANAGER TRAINEES
We are seeking an experienced Telephone Salesperson who is physically handicapped to take control over the phone for our products. 6 to 12 months On-The-Job training for one of our future offices. Earn $15,000 to $30,000 yearly. Call NOVAH, 9AM-1PM, 3PM-9PM.
547-6408

NEED EXTRA INCOME?
Earn by co-ordinating showings of unique wardrobes. Full or part time. Party plan experience helpful, but not necessary. Management potential. Must have own transportation. For personal interview, call:
471-4545

OPPORTUNITY
Full time openings for SALES MANAGER TRAINEES. Company training plus rapid advancement. Call for appointment.
453-2940
ULTRA AIR INDUSTRIES

OUTSIDE SALES
Southfield Automated Travel Agency
Commission Hours
645-8550

OWNER of successful, mass micro marketing business is ready to sell his product lines & has immediate need for his success oriented people, on a part time basis, to help establish new business outlets. Call 9-5pm.
855-7972

PART TIME
Dependable Sales Clerk. For Evenings & Weekends. Interviews Thurs., July 15, & Fri., July 16. Apply at Sam's, Twelve Oaks Mall, Novi - 12 Mile Rd.

PEOPLE NEEDED to sell via home parties, a product which is new to this area. Excellent commissions. For additional information call
644-8700

PHONE SALES - from Home! up to $400 per week - Commission possible. No experience necessary - just a hunger for Money.
538-2630

REAL ESTATE
IS
EXCITING
and financially rewarding. If you are serious of making between $50,000 & $100,000 per year - call us. We offer complete in-house training and a successful career in Real Estate. 2 great locations in Plymouth. Contact:
FRED MOTKE
Century 21
Gold House Realtors
459-6000

REAL ESTATE PROS
-WANTED-
$30-$80,000YEARLY
UP TO 10% Commission
LEADS SUPPLIED!
On Our Beautiful
-CALL-
American Time Sharing, Inc.
354-6230

RETIREES
Part time advertising sales positions at Cousport, Michigans only statewide newspaper serving Senior Citizens. Attractive commission. Call
522-8040

SALES
ARE YOU
SPORTS MINDED?
Do you like people? Are you willing to work hard for $300 to $500 per week?
6 to 10 SALESPERSONS
& SALES MANAGERS needed.
- Call ROCKY -
552-1022

SALES HELP WANTED
Permanent part time position open for mature individual. Must have retail sales experience. Apply in person at: Pictures Plus, Inside Westland Mall, Wayne Rd., Westland.

SALES - Local office of national company has immediate openings for men & women due to expansion. No experience necessary, complete training. $940 monthly if qualified.
425-8500

SALESMAN WANTED - to sell monument cycles, experience preferred. Apply Ben Henderson Motorcycle, 2000 Penkell, see Michele
332-3472

SALES & SERVICE - Sunrise Visual Services needs young men & women in sales & service positions. No experience necessary. Between 5am-2pm, 278-7537

- SALES TRAINEES -
Needed for Home Improvement Co. Prefer Young & Ambitious! Must have car! Guarantee + Commission.
Earn 6:30pm.
553-6681

SALES TRAINEES
Expanding National Co. looking for aggressive individual to enter Management Program. $700 monthly salary. No experience necessary! Full training. For appointment, call Tues.
398-2170

SECRETARY
for Academic setting. Type 70wpm. Knowledge of Medical terminology & computer helpful. Good inter personal skills. Send resume & salary requirements to Box 816, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

TELEPHONE SALES - Account executive to service established dealers throughout the country. Salary plus incentives. Machine Heights area. Call Monday-Friday, Mr. Faber
399-5920

506 Help Wanted Sales

START NOW - Local Amway distributor offers opportunity for good earnings. You pick hours, we train. For interview,
453-5725

SELLING
THE
NEW YORK TIMES
OVER THE
PHONE
We have a part time job that earns full time money. It takes Determination, a good voice and the willingness to learn. If you have these qualities, give us a call. Learn exactly how you can earn $150+ for 20 hours work.
552-9600

TELEPHONE SOLICITORS, no experienced needed. Livonia area.
595-3618

Want To Brighten Your Day?
Your moonlight can put a lot of sunshine in your life. Earn extra income to your spare time. Phone local Avon MISTRESS today. Call
553-9322

WE ARE LOOKING FOR 5 people with management, teaching or sales background who have proved a stable business. Call Mr. Bryant,
592-0713

WE ARE NOW INTERVIEWING for Medical career counselors. Medical Sales experience necessary. Salary plus bonuses. Weekends off. Paid holidays, for appointment call, Physicians Registry Inc. Mr. Ross
641-1300

$5 per hour plus bonus - Phone solicitors, experienced preferred. Make appointments for Home Improvement. Mon. thru. Thurs. 4:30 to 8:30. Sat. 10 am to 2 pm. Dearborn area. Call for appointment after 4 pm.
277-0901

507 Help Wanted Part Time

ACCOUNTS PAYABLE CLERK - experienced. light secretarial duties, basic bookkeeping and phone work, $6 per hour. Lois Hay Personnel
559-4300

AMBITIOUS YOUNG person interested in retail plumbing and heating. Starting part time. Saturdays only at Farmington area.
532-1350

ATTENTION: Are you are an aggressive, self-motivated, experienced person able to make appointments by phone for salesmen? Call Joe Smith 10 - 1 PM, 1 - 4 PM, or 4 - 7 PM. No other job. $5 per hour, bonus.
Beech Daly & 5 Mile.
535-9611

BOOKKEEPER - PART TIME
Wanted for Southfield Office
$175 per hour
557-5741

CASHIER - PART TIME
Canton, Northland Mall, Fairlane Mall. Most exciting women's specialty chain now has part time positions available for individuals with an aptitude for detail and excellent customer skills. Flexible schedules to include evenings and weekends. Apply in person, Northland & Fairlane.

EXPERIENCED PIZZA MAKER needed, must be dependable, and/or delivery person needed, must have own car, dependable. Call after 1pm.
474-7874

GENERAL OFFICE - 12 to 18 hours week. Light bookkeeping helpful, 18 or older. Livonia area.
427-0350

IF YOU enjoy a challenge & have some spare time, here is an idea to make that extra income you need. Gestetner Corp., Southfield, is looking for a part time telephone salesperson to help us sell our copiers and supplies. Must be High School graduate, ideal for college student or teacher.
355-5400, ext. 4
An Equal Opportunity Employer

NEEDLEPOINT Shop in Southfield area has opening for Sales & Instructor point experience necessary.
357-2070

PERMANENT PART time work as research assistant for Jewish Federation. Weekend hours required. We will train, no sales involved, no experience necessary. If interested call after 5pm.
355-1993
An Equal Opportunity Employer

PERMANENT PART TIME
Real Estate Office, West Bloomfield location. 1-2 evenings per week plus alternating weekend day. Good typing skills, good phone manner, pleasant office atmosphere. Ideal for someone not a must. Shorthand desirable. Real estate experience with BIBB and UNRA preferred.
851-6600

STORE PARTY
Sales help. Must be over 18. Livonia area. Call
255-7020

TELEPHONE SOLICITORS
Experienced preferred. To work from home for auto broker.
557-7200

TROY Air purification firm adding 10 people to part time positions. Company training, earn while you learn. Guaranteed Earnings, $8,300 to $12,500 first year. Call between 1 & 5 pm only.
283-0430

WANTED - Responsible Babysitter, 1 evening, 2 mornings and Saturdays. Northland area. Reply to Vet. Assistant, 17375 Lahser, Detroit, Mi. 48219

WELCOME WAGON seeks representatives in local areas. Flexible hours. Car required. Training provided. A special opportunity. Call, 646-3997 or 356-7720
An Equal Opportunity Employer

508 Help Wanted Domestic

A WOMAN, 5 days, to care for 2 small children, early hours, light housekeeping, car needed, West Bloomfield area.
855-3753

BABYSITTER days for school teachers infant my Pontiac home, starting end of August own transportation, references please.
372-2755

BABYSITTER, DAYS, for our 16 month old girl in our home in Bloomfield area. Begin late August, non-smoker, REFerences please.
644-6294

BABYSITTER for Troy teacher for 1 toddler, my Troy home, 17 Mile and Rochester. Start Sept. Weekdays, non smoker, references.
524-3144

BABYSITTER for teachers children. 2½ and 8 months, beginning September, 3-5 days a week, Birmingham home, must. Southfield area. Laura
569-6045

BABY SITTER for professional couple's infant in our Birmingham home. Mon-Fri. 8am-6pm. References. Own transportation.
644-6243

BABYSITTER, mature & dependable for my 14 mo. old. Mornings - my home Only! Start end of August. References. Maple/Inkster area.
642-2932

CHILD CARE for one pre-schooler, full time. Your own transportation. After 5pm & weekends. Canton area.
459-0183

CHILD CARE for 4 month old girl, needed in our Rochester home, or yours, beginning August. Must be returning to teaching. Hours good.
Holidays off. Looking for loving, dependable woman
631-6377

EXPERIENCED childcare needed in our Troy home for 6 month old baby boy. May live-in, own room, TV, non smoker, excellent salary.
355-6763

FRENCH speaking part time housekeeper wanted for Birmingham residents.
647-2109

GIRL for few hours a week. Must be excellent driver living in Orchard Lake area.
681-0903

HIGH SCHOOL Counselor needs full time babysitter for one year old, to work in her home Aug. 23 thru end of June. Hours are 7:30PM - 4:30PM. Light housework. References required.
645-3539

LIGHT housework. References required. Bloomfield Hills area.
478-1900

HOUSEKEEPER
West Bloomfield, Jewish, must be experienced and have good references. Excellent salary. Call
545-2445

HOUSEKEEPER - 40 hours per week, occasional evenings & weekends. House cleaning, laundry, ironing, cooking, running errands. Experience & references required. Must own car. 12 Mile & Northwestern area.
Interview.
855-2755

508 Help Wanted Domestic

HOUSEKEEPING and care for 4½ year old. Must have own car and references. West Bloomfield area. Call after 6 PM.
626-8117

HOUSEWORKER, live-in, 2 years experience, Chinese speaking & writing, cleaning laundry, ironing, vacuum floors, wash dishes, Chinese dish cooking, general housekeeping, child care, $125 plus room & board, 5½ days a week, Troy.
528-3585

LIGHT HOUSEKEEPING, cooking, some driving for working mother of 14 year old daughter, 10 year old son. Pleasant, kind, energetic person wanted. 3PM-7PM weekdays, Franklin area.
855-8388

LIVE-IN, light housekeeping and some assistance for handicapped lady. Lovely home, own room & TV. References. Farmington area.
477-3489

LOVING SITTER, experienced and mature, for infant in my Birmingham home. Monday thru Friday. Call after 6 PM.
646-6386

MATURE BABYSITTER for 4 & 6 year old. Mon-Fri. Flexible hours, must drive, references. Call after 6pm.
352-5092

MATURE, LOVING, dependable woman needed for baby sitting infant. Full time. Mon. thru Fri. in my Birmingham home.
642-8740

MATURE MOTHERS helper needed for home, afternoon shift, 2 children (10-6 years), reliable. Canton area. Call 981-5220 ext. 2
Days

MATURE PERSON to watch my 2 children (ages 4 & 9). Hours will vary. Some weekends. Southfield area.
559-3392

MATURE PERSON wanted to care for my infant in my home. Telegraph/12 Mile area, 4 to 5 days a week on regular basis beginning in Sept. Must have own transportation. Good pay.
375-8363

MATURE WOMAN to care for semi invalid woman, live-in 4 days/week, own transportation, good cook, light housekeeping. Days 424-8785; Eves 559-4850

NEEDED mature woman on a 24 hour basis to live with disabled lady. Good pay
459-5574

Professional couple desires child care for infant & 2 year old. Responsible, dependable. Mon. thru Fri., 7am-4pm in Troy home. Begin Sept 875-8409.

RELIABLE WOMAN to care for infant in my home. Days. Rochester area. References preferred.
Call:
651-4155

RESPONSIBLE individual for live-in situation to assist 52 year old independent male quadraplegic from 5 PM. to 7 AM. Mon. thru Fri. Furnished room, meals and complete house privileges in exchange for services. Weekend position with cash terms available. Call of Plymouth.
459-8618

TEACHER needs babysitter in my home, 1 year old girl. 7.30am-3pm. Franklin & 13 Mile. Own transportation.
557-2200

TEACHER needs babysitter in her home. 82-83 school year. Wayne - Westland schools. Schweitzer school area.
728-4395

WOMAN wanted as live-in aid for disabled woman. Room & board plus salary. Must have car & references.
542-6694
355-5809

510 Help Wanted Couples

APARTMENT MANAGER COUPLE
Maintenance experience, dedicated or retired. Adult complex. Fine opportunity. Apartment, salary.
352-2550

CARETAKER COUPLE (Retirees preferred) needed for apartment complex in Birmingham. Husband must have knowledge of electrical, plumbing, etc. References. Salary and 1 bedroom apartment. Call between 10 AM and 5 PM.
874-3788

COUPLE
Resident Manager of small motel near Dearborn. Excellent salary plus apartment. Write: P. O. Box 2486, Southfield, MI 48037

RESIDENT MANAGERS - With experience. For 77 unit luxury complex in Southfield. Reply to: Box 908, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

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WANTED - KEYBOARD and/or Lead Vocalist/Lead Guitar. Forming New Group. Serious Inquiries Only!
Eric, 478-9766, or John, 474-6415

WANTED: Versatile guitarist for all occasion/top 40 band.
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425-8094

512 Situations Wanted Female

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CHILD CARE, Canton area, large yard, all ages welcome, lunch & snacks provided, planned activities, full or part time, drop-ins also welcome. 459-5348

CHILD CARE - Infant to 4 years, your transportation. Southfield area. References upon request.
549-7966

512 Situations Wanted Female

A-1 CLEANING
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CLEANING
Experienced, dependable lady wishes Tuesday work. References.
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CLEANING WITH A NEW TWIST - the old fashion way! We wash windows, scrub floors & clean ovens. The Cleaning Service will clean your home to your complete satisfaction & be in and out in 1½ hours. Excellent references.
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COLLEGE STUDENT will do baby sitting, housework. Dependable & hard worker. Birmingham & Bloomfield area.
648-5928

COMPANION CARE for elderly couple. Dietary, medical experience, excellent cook.
545-7387

COMPANION to elderly or semi invalid. Live-in, Southfield area. References.
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