504 Help Wanted Office-Clerical

ACCEPTING APPLICATIONS for the following skills:
Typist/Receptionist
Memory Typewriter
Executive secretary with shorthand
If you have the skills we have a job waiting for you. Call MANPOWER for an immediate appointment.
Livonia 478-1130
Troy 585-5595
Detroit 965-1090

ACCOUNTING CLERK
experienced in receivables & payables Some secretarial work. Must be good typist. Able to handle telephone & work unsupervised & efficient. Royal Oak area. Send resume to
PO Box F, Royal Oak, MI 48068.

ACCURATE TYPIST with good figure aptitude needed for pleasant 2 person office in Troy starting at $4.25 for minimum 25 hours. Apply in person between 2-4 at: 2250 W. Big Beaver, Suite 226.

ACCURATE TYPIST with sharp figure aptitude for travel company. Attention to details, business savvy important. References required, full time permanent. Mrs Simons. 557-0533

ADMINISTRATIVE ASSISTANT - fast growing Troy engineering consulting firm is looking for a mature, responsible self starter to assist the supervision of clerical personnel. Scheduling, time record processing, client contact, etc. Engineering/legal/word processing experience a plus. 649-0750

ADMINISTRATIVE ASSISTANT
Immediate opening. Office skills and experience required. For immediate consideration - please send resume to International Hydrastic Systems, Box C, Southgate, Michigan, 48195.

ADMINISTRATIVE - assistant, Bloomfield Hills, excellent typing and shorthand, sales background, work independently, $15,000. Per year.

LOIS RAY PERSONNEL
SOUTHFIELD 559-0560

Aggressive Individuals needed for
TELEPHONE SALES
All Shifts Plus Weekends
Birmingham Area
Telephone or Door to Door Sales experience required, CRT will be taught, must be 18 and have own transportation.
G. M. S.
GENERAL MANAGEMENT SERVICE
The New Approach To Temporary Help
29701 W. Six Mile, Suite 140 A, Livonia
For Appointment Call
427-7660

Apply Now!
Typists & Secretaries
Needed For The Farmington & Southfield Area. Must be 18 & have own transportation.
G. M. S.
GENERAL MANAGEMENT SERVICE
The New Approach To Temporary Help
29701 W. Six Mile, Suite 140 A, Livonia
For Appointment Call
427-7660

Are You An Experienced
SECRETARY
SR. TYPIST
WORD PROCESSOR
We have long & short term assignments close to your home. Call now.
SOUTHFIELD 569-2500
LIVONIA 522-0330
DEARBORN 565-8060
WITT SERVICES
The Temporary Help People
BOOKKEEPER
Bookkeeping thru general ledger, should have CRT, monthly bank reconciliation experience, good math aptitude. Excellent growth potential. Southfield location. Call between 1-4 PM.
355-2400 ext. 230

BOOKKEEPER
Full charge bookkeeper for operation including Construction, Property Management & Agriculture. Write P.O. Box 775, Bloomfield Hills, Mich. 48013. Attention Controller.

BOOKKEEPER-office manager
Small Plymouth auto dealer needs full charge bookkeeper for fast paced 1 girl office with diverse duties. Good organizational skills a must. A unique opportunity to learn & grow with company. Submit resume with references & salary requirement to D S Chesin, 1212-G Cumberland, Troy, Mich 48084

BOOKKEEPER - February
For approximately 3 months. Through trial balance. Send resume to P. O. Box 2366, Livonia, MI 48150.

502 Help Wanted Dental-Medical

BOOKKEEPER - TEMPORARY
For approximately 3 months. Through trial balance. Send resume to P. O. Box 2366, Livonia, MI 48150

BOOKKEEPER With secretarial experience. Full time, days. Apply in person: Village Fasteners, 11884 Levan (rear), Livonia.

CITY OF FARMINGTON
GENERAL OFFICE CLERICAL
Position open. Requires 1 to 2 years experience in general office and clerical work. Must be accurate typist, operate cash register, & other office machines. Experience in bookkeeping and operation of CRT desirable. Apply: Farmington City Hall, 23600 Liberty.

CLERICAL - Minimum 20 Hrs/week. Must type accurately, file, answer phones, enter data on computer terminal. Computer & bookkeeping background valuable, but not required. Hrs. flexible. Small municipal office. Send resume to The Shwayder Co., 2325 E. Lincoln, Birmingham, MI. 48008.

CLERK/TYPIST. Livonia. 4 day week. Accurate typing, shorthand, answering phones, general office duties. Call 261-3400 Thurs between 1-5pm. Fri. 10am-4pm. 528-3730

CLERK/ORDER Desk. Part time position, approx. 24-30 hours per week. Moeller Manufacturing, 12173 Market St., Livonia. 591-6222

CLERK/TYPIST
Mature individual with good typing skills & flair for detail needed immediately for publishing company in Troy. Call 8 20am-5pm 435-9770

CLERK - TYPIST
Permanent part time position, 4 hours daily. Experienced only need apply: 65-wpm with light clerical duties. Shorthand/dictation desirable. Co with an rapidly growing telecommunications company in Birmingham (12¼, Telegraph) Call Mr. Robitaille 647-6888

CLERK/TYPIST
Rochester area. Full time. Send resume to PO Box 253, Rochester, MI 48063.

COLLECTION CLERK
Well-established Southfield company needs intelligent, responsible individual in Credit Department. Apply in person at HAN-DY Beeper People, 24623 Southfield Rd., Southfield.

DOCTOR ZE WICKE of the Ze Wicke Chiropractic Life Center is looking for that special receptionist. Must be trustworthy, reliable, & enjoy working with people. Telephone skills & typing important. We will accept the first 25 applicants for further review. Apply Tuesday morning, Aug. 10, 9am-12 noon, 31500 Grand River, Garden City, between Inkster & Middlebelt.

EXECUTIVE SECRETARY - single girl office secretary, communication skills & light bookkeeping required. Southfield location. Reply to box 182, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

EXECUTIVE SECRETARY. Position for person with excellent typing, clerical & communication skills. Word processer necessary, shorthand a "plus". Must be a self-starter and capable of exercising sound judgement when performing job responsibilities. Send resume to Box 270, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

EXECUTIVE SECRETARY: a receptive typing, light shorthand, experience not necessary, age 25-35, person Joe Panian Chevrolet, 28111 Telegraph, Southfield.

EXPAND
Your contacts! Exec offers strong project control for top professional image and Exec Sec'y. skills. FEE PAID.
562-8900 649-4141
HARRIET SONGE PERSONNEL

EXPERIENCED ONLY - Typing, shorthand, switchboard, bookkeeping. Troy office. Hours 8-5. Salary open, good benefits. 362-2924

GENERAL OFFICE WORK
Type 60 wpm, accurately.
Southfield location.
355-0330

GENERAL OFFICE - Phone, filing. Must have accounts payable experience, type 50 WPM. Full time. Detroit area. Call Mr. Adams at: 255-4050

GENERAL OFFICE CLERK: typing 60 wpm, experienced in general office duties Apply at 43450 Grand River, Novi.

GENERAL OFFICE/SALES
Part time possibly full time office person with light bookkeeping for small but growing firm. Phone evenings or early mornings.

GENERAL OFFICE/RECEPTIONIST
Major glass dealer in Farmington is seeking a self-starter for customer service general office position. Company offers full training, paid benefits, and profit-sharing. Salary commensurate with experience. Call Linda Miller for interview. 585-7510

INSURANCE
Birmingham - insurance agency has opening for person with at least 2 years experience in commercial lines department of insurance agency. Benefits and salary commensurate w/ ability. Ask for Art. 644-6657

LAW FIRM
looking for full time Receptionist. Light typing. Experience required.

- LEGAL SECRETARY -
Farmington Hills Law Firm.
Experience required! 855-6660

LEGAL SECRETARY for Southfield firm. Experience, excellent typing and shorthand required. Good benefits. 352-8171

LEGAL SECRETARY - Birmingham Bloomfield needs part time, 15-20 hours, experienced legal secretary, hours flexible. 645-3990

LEGAL SECRETARY
2 girl office, minimum 1 year experience required with shorthand. Northwestern - 10 Mile area. 352-0600

MORTGAGE LOAN PROCESSOR
Individual must be expert FHA, VA & Conventional loan processing. Call for interview to closing stage. Call Ann Arbor Mortgage, Plymouth, Michigan. 459-7880

504 Help Wanted Office-Clerical

LEGAL SECRETARY - Experienced, mature with excellent shorthand, typing, and organizational skills needed for 30 year trial attorney in Southfield who specializes in medical mal. and personal injury. Must be willing to learn word processor for this challenging position. Call Diane. 356-7744

LEGAL SECRETARY TRAINEE
Beautiful opportunity for a skilled Secretary, Enter the exciting world of law with this renowned firm. $10,000 plus benefits. Call Stacy now!
SNELLING & SNELLING
Southfield 353-2090

LEGAL SECRETARIES
Experienced legal secretaries needed for permanent & temporary assignments in the Troy & suburban areas. Call now or send use your resume.
ALL FEES EMPLOYER PAID
JOANNE MANSFIELD LEGAL PERSONNEL
TOP OF TROY
755 W. Big Beaver, Suite 209
Troy, MI 48084
643-9150
Eves & Weekends, 851-2558

LEGAL SECRETARIES
When thought turns to finding yourself a new position, contact Personnel At Law. Whether it be a small, medium or large practice located in Detroit, Southfield, Troy, Dearborn, Birmingham or some other city in the tri-county area our contacts will be of value to you.
Tell us what you are seeking in terms of position, type of law practice, location and salary then leave the rest to us. When we share our client contacts with you, changing positions will become a very rewarding and problem-free experience.
Never a charge to you for our courteous and professional placement assistance. After hour appointments available for your convenience. Telephone or write this week.
PERSONNEL AT LAW
3000 TOWN CENTER, SUITE 2850
SOUTHFIELD, MICH. 48075
Southfield 569-0060
Dearborn 565-3140
Renaissance Center 567-0141
Troy 649-2043 edp

LEGAL SECRETARY
Experienced only. Must know mag card, gentle litigation and corporate. Southfield Town Center. Call Cathey 353-1611

LEGAL SECRETARY - Flexible, part time. Possible full time in future. Experienced only for Southfield Town Center attorney. 353-9080

LEGAL SECRETARY
Experienced for Firm located in Town Center, Southfield. 353-0150

LEGAL SECRETARIES
AT HILLSTROM & ROSS
Our reputation avails us to the most challenging law firms in the area. Our 30 years experience can help find the position for which you are best qualified, either temporary or permanent. The fee is employer paid. Call today.
HILLSTROM & ROSS AGENCY
626-8188

NATIONAL, commercial, finance company is looking for a wholesale credit operator. Must have excellent typing ance, type 50 WPM. Full time. Detroit area. Call Mr. Adams at: 255-4050 speed, 10-key skills, and good telephone manner. Credit background preferred. This is an entry level position offering excellent benefits. Qualified candidates should send resume to: Personnel Director, P.O. Box 1249, Troy, 48099.

OFFICE ASSISTANT
$12,000. Excellent opportunity for career minded person. Work in fast-paced office. Lots of people contact. Accurate typing, bookkeeping, shorthand a plus. Call our Clerical Department.
SNELLING & SNELLING
Troy, 629-5900

ONE CALL DOES IT ALL!
Place your classified want ad in Suburban Detroit's finest media group
The Observer & Eccentric Newspapers
591-0900 Wayne
644-1070 Oakland
852-3222 Rochester/Avon
One Time Your Ad Reaches Them All

PART TIME - 27 hours weekly. Livonia Real Estate Office needs experienced person for secretarial duties. Must have good phone manner and typing experience. Weekend and evenings Mon., Tues, Wed., Thurs. Call Elaine, Re/Max West Inc. 261-1400

PROFESSIONAL OFFICE, person needed. Permanent part time position (20 hours per week) for Birmingham office. Typing, dictaphone machine, payroll, typing test, dictaphone helpful. Salary commensurate with experience. Call 9 am - 4 pm. 645-9656

RECEPTIONIST for accounting office. Typing and filing necessary. Call 851-0323

RECEPTIONIST, must have excellent phone manners, be mature, dependable & able to work without supervision. Opening in 7 Mile/Middlebelt area. Hours: Mon. thru Fri., 9PM-10PM, Sat. 10AM-3:30PM. Please send brief work history resume to P.O. Box 275, Detroit, MI 48235

RECEPTIONIST/BOOKKEEPER
One girl office. Send resume and past 3 year salary history to: Controller, 1948 American Center, Southfield, MI, 48034.

RECEPTIONIST/TYPIST - Troy firm, excellent phone skills, likes people, typing 60 WPM. Mon. thru Fri. 8:30-5 $750 mo. Contact Debby 649-3810
Complete Employment Employer

RECEPTIONIST/SECRETARY
Experienced in office procedure, must handle phone in a professional manner, excellent typing skills & some shorthand necessary. Bookkeeping knowledge helpful. Birmingham area. Call Mon. thru Fri. 644-8082

RECEPTIONIST
With light typing duties, bookkeeping experience helpful, but not necessary. Full time. Westland. Send replys to Box 198, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

HARD WORKING, experienced legal secretary needed for growing Southfield personnel injury law firm. Typing 75 wpm and dictaphone.
Contact Joan at 559-8331

SECRETARIAL POSITION available at corporate offices located in Troy. Requires skills include: light shorthand, typing, dictaphone transcription. Applicant should be mature, dependable & possess superior communication skills, both verbal & written. Qualified candidate should have secretarial resume including salary history to: Executive Secretary, P.O. Box 5110, Troy, MI 48099.

SECRETARIAL/SALES COMBO
Established company seeking sharp individual for general office work & some outside sales. Good opportunity for right person with good attitude. Send resume & qualifications to PO Box 512, Garden City, MI 48135.

SECRETARIES with professional level skills needed for temporary and on-call work at 4 Farmington Hills corporate office. Competitive salary and pleasant working conditions. Send resume to Box 186, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY/BOOKKEEPER
Part time, for small Birmingham office. Send resume to Box 204 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY, Farmington area, light shorthand required, sales or purchasing experience helpful. Excellent working conditions & benefits. Send replies to Box 188, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY for Law Firm in Bloomfield Hills. Part-time - 5 Days per week. Telephone & typing duties. $5. per hour. Resume to Mr. Hall, 1700 Guardian Bldg., Detroit, MI. 48226.

SECRETARY
full time - experienced in typing, phone work, billing, invoices & credit. Need someone organized & efficient. Good pay & benefits. Southfield firm. Call Pat between 6pm - 8pm. 851-6993

SECRETARY
Part time, 3 to 4 days per week.
Redford area. 255-1303

SECRETARY - part time. Willing to train or help re-develop old skills.
Birmingham location. Reply to Box 208, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY - real estate office. Must be top typist, shorthand, good organizer, responsible. $11,000 yearly plus extra and professional atmosphere. Call Mr. Bryan Plains. After hour appointments available for your convenience. Telephone or write this week.
SECRETARY
TO $14,000
Small office offers a big opportunity for you. Busy executives will appreciate your good skills and experience. Hurry for this!
SNELLING & SNELLING
Southfield, 353-2090

SECRETARY With bookkeeping knowledge (114 & Dix-II), between 8 AM. - 4 PM. Positions immediately available:
- Shift Supervisors
- Cooks
- Fountain - Cone Persons
- Waiters (resses)
- Bus Persons

TAKING APPLICATIONS For day and night Food and Cocktail Help. Must be experienced (2 yrs) and have good personality. $3.35 an hour plus tips. Apply within, Fingers Saloon, 25323 Telegraph, Southfield, Tel-X Plaza, 10 Mile and Telegraph

WAITRESSES/WAITERS
Several part time positions open. Applicants must be available between 6 AM. - 2:30 PM., 7 days a week. Apply in person only! The Original Pancake House in Southfield, 19255 W. 10 Mile.

WAITRESS/WAITER
Hours 4 PM-10 PM. Full or part time. Apply in person at the Maple House Restaurant, 24725 Southfield Rd., Southfield. 569-2120

WAITRESS wanted full time or part time days or afternoons. Apply between 2:30 pm or 5-10pm. Apply in person, Kasey Jakes, 31301 Grand River & Halstead next to K-Mart.

504 Help Wanted Office-Clerical

TYPISTS
Secretaries
General & Legal
WORD PROCESSORS
NO FEE - TOP PAY
BONUSES
BENEFITS
FRIDAY PAY
Detroit 962-9650
Southfield 354-0555
OLSTEN
Temporary Services
Equal Opportunity Employer M/F/H

505 Help Wanted Food-Beverage

BAKER
Immediate opening for full time baker. Must be experienced and capable of baking for large quantities. Apply in person: Mayflower Hotel, Main St. and Ann Arbor Trail, Plymouth, Mich. No telephone inquiries please.

BANQUET COORDINATOR
to organize banquets and promotions. You become a Color Counselor Consultant. Will train. Flexible income & hours. 591-0487

AN EXCITING Way to become a new you. Become a Color Counselor Consultant. Will train. Flexible income & hours. 591-0487

Announcing Limited Offer
Now accepting applications.
Free schooling for Real Estate Training. Call...
Darlene Danielak
REAL ESTATE ONE
559-2300

ARE YOU
A HEAVY HITTER IN
MARKETING/SALES?
We need an and person or sales person with experience and client. Do you feel a need to join John? May be time to join Savers Inc. or The Direct Mail Co. can offer you a chance to grow. Our business has doubled last year and we want our clients to continue to be served by the most innovative and professional people we can find. More and more major US Corporations are discovering the ever improving efficiency of direct marketing. Ask for Mr. Curtis. 313-547-2244

ARE YOU a professional sales representative? Are you interested in making additional income? If your answer is yes, please call. All commissions are held in strictest confidence. 353-9075

ASK US ABOUT THE
RIGHT CHOICE!
A career in Real Estate affords you unlimited freedom to set your schedule, challenging opportunity to help people and much more. Let us help you make the right Career Choice! Call: Ken Kersten, Group Vice-President, at 647-1900.
15 Offices in Detroit-Metro area.
Schweitzer Real Estate
BETTER HOMES & GARDENS

Assistant Manager
Mason Shops need a person who wants advancement in career in retailing. Must have experience in selling women's fashions and accessories. Good pay and benefits. Send resume to
Mason Shops
Twelve Oaks Shopping Center
27444 Novi Rd., Novi, MI 48050.

ASS'T MANAGER
Looking for someone reliable, energetic & available for immediate employment. Opportunity to earn $300 per week to start. Call 535-5858 or 689-9353
Equal Opportunity Employer M/F

A STEP AHEAD
Chamberlain Realtors, Michigan's largest family-owned company is currently interviewing for what the Para-Sector in the Real Estate Industry has to offer! Offices throughout the suburbs. Call: Steve Leibhan, at 557-8700.

506 Help Wanted Sales

ATTENTION HOMEMAKERS
MERIMAC MAID needs several Supervisors in this area. Party plan experience necessary. Car and phone needed. Hrs. hours, base. No investment, delivery, training. Also Indep Dist openings. Call free. 1-800-553-9077

ATTENTION PROFESSIONALS. Interviews are being set up for individuals interested in earning second income. Call Denise, 10am - 6pm 420-8330

BE NOTHING BUNDT. Sell toys, gifts and Christmas decor. No investment. Free kit. Free training. Fun job. Hostesses also needed. Call 352-4315

CADILLAC West Memorial Gardens, in Westland, is seeking a mature, experienced salesperson. High commission potential, plus other benefits. Call Margaret Ingham for interview. 721-7182

Do You Enjoy Fashion, Makeup, Jewelry?
Then you're a natural for selling Avon. Call
553-7866

DRAPERY SALES
Experienced only. Part time. Draperies, bed, blinds, wallpaper. Farmington Hills, Mrs. Gold, 626-6313

EXPANDING SALES Organization - looking for career minded individuals. Training available. Income potential unlimited. Please send resume. Detailed working conditions. Call Mr. Johnson. 557-9700

EXPERIENCED TELEPHONE Solicitors for Home Improvement Co. Pleasant working conditions. Wages + commission. Call for appointment, call between 10AM-4PM. 345-3690

FARMERS WILL Train you for a new career. Crop consultant job offers you independence, prestige, a feeling of accomplishment & economic security! If not, you should talk with Farmers Insurance Group. Call 553-6000

FASHION SHOW DIRECTORS - Need fashion minded homemakers, part time. Positions available in the areas of small children. Call 557-9479

FREE
TOM HOPKINS TRAINING
America's No. 1
Real Estate Sales Training
Areas fastest growing real estate company has (1) position available for experienced salesperson, in-house computerized support, sign calls, bonus, commission.
NO FRANCHISE FEE
Home Master Realtors
7 Mile Jim 471-2800
Joy Rd. Chris 425-3830

FREE - Toys & Gifts. Have a Regular or Layaway Toy Party. I will bring the Cake.
Linda 981-8664

FULL OR part time Sales Car, modern clearance necessary. Prefer over 18. Call Mon. thru Fri., 10AM-4:30PM. 425-5314

FULL TIME SALES POSITION. Now accepting applications for full time receptionist. Flexible hours in Farmington area. Please apply in person: Marty Walker, 316 Pierce, Birmingham.

HIGH COMMISSION plus bonus, no delivery, no collecting. Free kit program. Sell Toy Chest Gift for booking from ad. Call Carol after 6pm, anytime weekends. 646-0583

IF YOU are experienced in sales, enjoy working with people, and like Northern Michigan, read on ... career opportunity for Safety Designers & Consultants specialist in floor covering, wallcovering, carpet etc. Most profitable business in the North. A.S.I.D. most welcome. Full time, all benefits, and company car. Send resume to: Puncec, Inc., 606 Bay St., Petoskey, MI. 49770, or call for appointment. 616-347-8124

MARKETING & SALES REP
A Detroit Medical Laboratory is seeking an aggressive self-starter to promote its services. Salary negotiable, depending on experience. Interested individuals should submit a resume to Box 180, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

Equal Opportunity Employer M/F

NEAT APPEARING Persons for outside survey work. No experience needed. Will train. Top earnings. Call 9am between 9am and 9pm. 277-0901

NEEDS EXTRA money? Become demonstrators for toys & gifts. Free! No investment. For more information call 884-8875

OPPORTUNITY
Full time openings for SALES MANAGER TRAINEES. Company training plus rapid advancement. Call for appointment.
453-2940
ULTRA AIR INDUSTRIES

OUTSIDE SALES
Experienced Outside Salesperson to call on Industrial and commercial accounts in Metropolitan Detroit. Send resume to:
Att: I. Keegan
Globe Interior Rentals,
1100 E. Maple, Troy, MI 48084

OUTSIDE SALES PERSON
Experienced Only. Apply: Bald Eagle Call Dana, Modern Office, Inc. Birmingham.

PERMANENT PART time sales help needed in retail drapery store. Southfield area. Experience helpful. 353-6490

PHONE SALES - from Home! Up to $400 per week - Commission possible. No experience necessary - Just a friendly voice. 538-2630

PHONE SOLICITORS, experience preferred. No selling. Top wages. Downtown area. Mon., Thurs., 4:30-9:30. Sat. 10am-2pm. Call after 4:30 pm. 277-0901

PROFESSIONAL TELEMARKETING for $18,000. Paper manufacturer seeks qualified telephone reps to sell paper products to print shops in your area. Please send resume to P.O.Box 695, Southfield Mich., 48076 or call Dan, 9 to Fri. between 8:30-5:30 358-4275

REAL ESTATE
IS
EXCITING
and financially rewarding. If you are capable of making over $50,000 & $100,000 per year - call us. We offer unlimited opportunity and a variety of advertising programs. 3 great locations in Plymouth, Canton & Livonia.
FRED MIOTKE
Century 21
Gold House Realtors
459-6000

REAL ESTATE
- PROFESSIONAL SALESMEN -
Attention - TOP PRODUCERS!
Introducing new 100% Commission Plan. Call for Interview, 851-6700.
CENTURY 21
MJL CORPORATE
TRANSFEREE SERVICE
851-6700

REAL ESTATE
Sales have increased DRAMATICALLY! Now is the time to start in the most exciting and challenging field. We offer full service in-house training and the most rewarding commission. Call for interview today.
JIM PRESTON
CENTURY 21
Gold House Realtors
420-2100 464-8881

SALES HELP WANTED
Jo Ann Fabrics
Sewing Experience Necessary
474-1888 or 476-1777

SALESPERSON
Full time. Apply in person:
Stewart Fabrics,
275 E. Maple, Birmingham.

506 Help Wanted Sales

SALES MANAGER
Aggressive, enthusiastic person wanted for directing advertising sales for local Detroit publication. Advertising sales experience preferred, training in cold calling and closing techniques required. Attractive commission plus gas allowance. Call Larry Mon. thru Fri. 1-4 PM. 552-8282

SALESPERSON
Insulation. Leads furnished. Salary. Call Mon. thru Fri., 9am - 1pm. 357-1318

SALES PERSONNEL
Wanted experienced Sales Personnel for largest furniture company in Metropolitan area. High earning potential for right people, with full benefits. Apply in person Only: Art Van Furniture Co., 31333 Plymouth Road, Livonia

SALES PERSON wanted, mobile home sales. Top dollars can be made for the right person. Inquire: Village of Hickory, 33777 Ford Rd. Call for appointment 729-9600

SALES POSITION OPEN
at Pappagallo
Apply at:
Rochester store, 302 Walnut, Rochester.

SALES POSITION open - Pappagallo. Apply at Rochester store: 302 Walnut, Rochester.

SALES RETAIL
FULL & PART TIME
Sales positions available for young person with a flair for fashion & merchandising. Experience preferred.
Apply in person at
LADY MADONNA
Maternity Boutique
Mon. - Sat. 10-5:30
SOUTHFIELD 356-8284

SELF-STARTERS
have an excellent Head Start to be successful in Real Estate - that is our Training Programs - comes out to a successful professional career in Real Estate. For details, call John Healy.
Century 21
PIETY HILL, INC. 642-8100

SELLING
THE
NEW YORK TIMES
OVER THE
PHONE
We have a part time job that earns full time money. It takes determination, a good sound and the willingness to learn. If you have these qualities, give us a call and we will teach you how to earn $150+ for 10 hours work. 552-9505

TELEPHONE SALES Person for Industrial sales. Hourly plus commission. 3 hours per day. Farmington area. 477-2606

TELEPHONE SALES
No experience necessary. Averaging $120-$150 per week working part time in Birmingham office. Hours: Mon.-Thurs: 5:30PM-9:30PM. Sat: 9:30AM-1:30PM. Call 338-5776.

TRAINEES
NEW LIVONIA AREA CO
Needs to fill positions
•District Distributors
•Area Dealers
•Service Supervisors
•Off-Premise Marketing Managers
Complete company training, ground floor opportunity, rapid advancement.
FULL TIME ONLY
Applications being taken at 33636 W. 9 Mile, Mon thru Fri 9-11am.

VACATION
TIMESHARE MARKETING
Michigan's foremost vacation timeshare sales company requires 6 additional salespersons. Applicants must be ability to earn in excess of $50,000 per year. We are interviewing for management and sales positions. Must have license behalf but not necessary, we train. Ask for Mr. Golding. 552-8300

$20,000 Yr. Plus
NO EXPERIENCE NECESSARY
FREE
TRAINING
For more information call
CENTURY 21
Today Realtors
Sat. Aug. 7, 11 AM
Call for Reservation
Farmington/Hills 851-9049
Westland/Larry Buckmaster 525-7700
Redford/Jon Hund 538-2300
Livonia/Tom Lawarre 261-1000
Lathrup Village/Bill Cavanagh 569-4488

507 Help Wanted Part Time

APT. RENTAL AGENT - needed for fast paced complex near Sq. Lake & Woodward. Call all between 12 noon & 3 pm 334-8900

ATTENTION: Are you are an aggressive, self-motivated, experienced person able to make appointments by phone for salesperson? call us. Shifts: 10-1PM, 1-6PM, or 4-7PM. No other job. $5 per hour, bonus. Beech Daly & 5 Mile. 261-2686

ATTENTION: Are you an aggressive, self-motivated, experienced person able to make appointments by phone for salespersons - call us. Shifts 9AM-1PM, 1PM-5PM, or 5PM-9PM. $4 per hour. Beech Daly & 5 Mile. 534-8900

BOOKKEEPER
Part time. Mature individual to do Payroll & Payroll taxes, trial balances

CAT WITH KITTENS. Needs foster home for 6 weeks duration, food supplied. Play negotiable. 459-2569

CHILD CARE in my Farmington Hills home, one infant. Call 851-8739

CHILD CARE and cleaning person needed Aug. to June, 7-10am weekdays, at times until 3pm. Experience needed. Your transportation. 851-6735

CLEANING LADY for year round position, one day a week. Heliday Bonus. Pay of Friday. Near Big Beaver & Adams Road. 649-2564

COMPANION, reliable, refined woman as companion to elderly lady. live in, prepare meals, light housekeeping. must have car & references. Before 5 316-7722. After 5:30. 626-1580

EXPERIENCED BABYSITTER needed full time for 5 month infant in my Rochester home beginning late August. 651-8751

EXPERIENCED WOMAN needed to live in 7 days a week, non-smoker, non-drinker, with references to care for semi-invalid. Salary plus room and board. State references in reply. Write to Box 202, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

GENERAL HOUSEKEEPING - Plymouth Twp. 2 days a week, prefer Monday & Friday. $30 a day, own transportation & references required. After 6pm. 459-8337

HOUSEKEEPER, experienced, needed 1 day every 2 weeks. Reliable. Must have references and own transportation. 11 Mile/Middlebelt area. 478-6485

HOUSEKEEPER. Fridays 7am-3pm. Must have dependable transportation and current references. Southfield. 352-1951

LIVE-IN COMPANION for incapacitated young mother of 3. Must drive Bloomfield area. Ask for Mr. Bockoff 537-1155

LIVE-IN HOUSEKEEPER
For 5 schoolage boys with active Bloomfield Hills family home. Total responsibility for household operations including: Cooking, Cleaning, Chauffering. New car furnished for family use. Salary commensurate with ability and experience. Call Mrs. Gilbert 855-0625

LIVE IN HOUSEKEEPER
Needed in Florida. Bloomfield Hills area. 644-0726

LIVE-IN, large home, Bloomfield Hills, 4 young children, permanent position 5-6 days. High energy & good disposition required, demanding job. Excellent salary. Only qualified need apply. Send resume with current and/or employment references to: Pat Witkowski, 480 Pierce, Birmingham, Mich., 48011, or call 9-5 646-9708

LOVING & CARING babysitter needed for infant and toddler for the fall for 4 & 5 year old, 4 days, 7-3pm. References, must drive. 557-4715

LOVING, Dependable Adult Baby-sitter (1 child O.K.), my Plymouth home, full time, start Aug. 16th. Transportation, references. After 5PM. 1-913-9081

MATURE BABY SITTER for 3 children, 4 days a week in my home, own transportation, references needed. Redford. After 6pm. 537-4715

MATURE BABYSITTER - non smoker for 2 children 3 ½ yr. old. From 1:30 pm to 7 pm. Fri. 8:30 am to 2 pm. Your transportation only. Bloomfield Hills. 646-2577

MATURE individual needed 4-5 hours, 3 to 4 afternoons per week, must have own transportation, located in 9 Mile & Halstead area. Call 478-7311

NANNY WANTED, college girl preferred, somebody wonderful. Professional teacher couple. Lots of toys & care for 6 yr. old boy, must live-in, must have drivers license. $50 for minimum of 3 months, have excellent references, able to drive, able to travel & take pets. Excellent salary & benefits & good home. Call immediately 643-8838.
After 5pm 851-7818

NON SMOKING sitter needed for occasional days & evenings. Troy area. Prefer mature woman, own transportation. $250 per hour. 689-1533

NURSES AIDES or aides plus some experience. Female preferred. 8 Mile - Merriman, hrs. from 6:30-7:30 am & 8-10 pm 7 days per week. 16 per hr. Child care OK. 2 taking turns OK. 261-3648
261-1021

NURSES AID needed 4 hours a day, Tues, Wed, Thurs., and 8 hours for arthritic lady in Westland. Prefer a lady over 35. Please call 261-2686

NURSING SCHOOL TRAINING
In a Family Setting. Livonia. Licensed. Mother of 6 (now grown), Teacher of 13 yrs., wishes to share her home with a child the best of 2 learning environments in a pleasant surrounding. 3 & 4 yr. olds. Full Time Only. 464-6179

RELIABLE - loving non smoker for 2 children, 3 & 12, light housekeeping. Mon. thru Fri. Royal Oak. Call after 6pm 280-2569

RELIABLE PERSON needed to clean office building in Westland. 5 days per week. Call after 4 PM. 464-9641

RELIABLE SITTER for 2 boys, ages 4 & 6, preferred, for 2 days (5 & 7), & half day for 5 year old. In Buchanan Elementary, Livonia. Leave message. 525-3397

TEACHER NEEDS caring Babysitter to send 7 year old off to school & to care for a lovely 3 year old boy. Some light housework. References needed. Begin, Sept. 1. Telegraph & 13 Mile area. 645-0652

TEACHER NEEDS mature woman to babysit in her home for 4 ½ yr. & 16 mo. old. must have own car, references, housekeeping & some cooking. 358-1109

TEACHER wants Mature Woman to give Loving Care to 4 month old baby. My home. References. 16 Mile - Telegraph area 538-7643

TEACHER - wants mature, reliable non smoker to care for my 1 yr. old son in my Livonia home. Cooks, Sat. 1 day, 5 days per week. 879-1396

WORKING mother wants sitter for 4 yr. old girl. After school, M-F, and weekdays. 16 Mile-Telegraph. Call after 6PM. 646-8633

508 Help Wanted Domestic

BABYSITTER needed, mature & dependable in S. Lyon/Taller Sub. 3 children, ages 4 & 5, Erickson School Kindergardener, to start in Sept. Mon. - Thurs. 7:30-3:30 PM. After 5:30. 534-3184

BABY SITTER NEEDED
to care for 5 yr. old in my Farmington Hills home. Light Housekeeping. Mon. thru Fri., 7 AM-4 PM. Own transportation. References. After 5 PM. 476-7270

BABY SITTER - responsible, for 7 month old in my Canton home, full time or 7:30am-6:30pm, Holiday School Dist. Call after 5pm 459-5255

BABY-SITTER wanted in my Farmington Hills home, every Sunday, 9AM-6PM - from Sept. till June. Must have own transportation. 553-9739

CHILD CARE and cleaning person needed Aug. to June, 7-10am weekdays, at times until 3pm. Experience needed. Your transportation. 851-6735

CLEANING LADY for year round position, one day a week. Heliday Bonus. Pay of Friday. Near Big Beaver & Adams Road. 649-2564

COMPANION, reliable, refined woman as companion to elderly lady. live in, prepare meals, light housekeeping. must have car & references.
Before 5 316-7722. After 5:30. 626-1580

EXPERIENCED BABYSITTER needed full time for 5 month infant in my Rochester home beginning late August. 651-8751

EXPERIENCED WOMAN needed to live in 7 days a week, non-smoker, non-drinker, with references to care for semi-invalid. Salary plus room and board. State references in reply. Write to Box 202, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

GENERAL HOUSEKEEPING - Plymouth Twp. 2 days a week, prefer Monday & Friday. $30 a day, own transportation & references required. After 6pm. 459-8337

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