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Graduate School of Business Administration

Position Announced

Director, Executive MBA Program
Michigan State University

A Director is sought for the Advanced Management Program, located at Michigan State University's Management Education Center in Troy, Michigan. The AMP program for executives with at least ten years of business experience is now in its 19th year. The AMP program is a two-year MBA degree program. The present Director is retiring.

The Director will recruit and help select an annual incoming class, monitor students' progress; manage the AMP program budget; occasionally teach; considerable interaction with the business community at the officer level, and with the Dean and other University personnel. The Director reports to the Dean of the Graduate School of Business Administration. This is a three-quarter time appointment.

Candidates should meet the following criteria:

MBA degree (Executive MBA preferred), with extensive business experience, or another Master's degree with extensive and responsible business experience; familiarity with the AMP program and the University organization and procedures; quiet aggressiveness and tact; good classroom ability, for occasional teaching. Familiarity with the Detroit area business community is desirable.

Date needed: July 1, 1983. Application due: By May 15, 1983. Contact: Dean Richard J. Lewis, or Associate Dean James F. Rainey, Graduate School of Business Administration, Michigan State University, East Lansing, Michigan 48824.

MSU is an Affirmative Action / Equal Opportunity Institution.

datebook

● **LOOKING FOR CAREER IDEA?**
Saturday, May 7 — Independent Data Entry Academy (IDEA) sponsors an introductory seminar on data and word processing from 8:30 a.m. to 1 p.m. at the Troy Hilton, on Maple at the I-75 expressway. The seminar will outline requirements needed for jobs in today's electronic age, including lectures and hands-on experience. For more information, call 645-5385.

● **SMALL BUSINESS WEEK**
Monday, May 9 — Michigan's small business community will be honored during day-long activities at the Hilton Inn, Lansing, as part of National Small Business Week. For more information, call the Michigan State Chamber of Commerce at (517) 371-2100.

● **TECHNOLOGY TODAY**
Monday-Friday, May 9-13 — General Motors sponsors five different one-day seminars in a series

called "Technology Today," exploring major areas of technology which will impact business, industry and government.

Each session takes place from 9 a.m. to 4 p.m. at the Michigan State University Management Education Center, on Square Lake Road, Troy. For more information, call 782-8867 or tollfree 800-482-6976.

● **SMALL BUSINESS WORKSHOPS**
Tuesday, May 10 — The professional develop-

ment division at Wayne State University's school of business administration offers three, 18-hour classes at the Michigan Inn, Southfield. "How to run a successful small business" begins at 7 p.m. Tuesday, May 10 and 10 a.m. Saturday, May 14. "How to start a successful small business" begins at 7 p.m. Thursday, May 12. To register, call 577-4553.

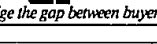
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Free electronic hearing tests will be given at the Beltone Hearing Aid Centers, Fri. thru Thurs. (excluding Sat. & Sun.) 9 a.m. to 5 p.m. Factory trained hearing aid specialists will perform the testing. Anyone who has trouble understanding speech or words is welcome to have a test using our modern electronic equipment to determine if his loss is one which may be helped. Diagrams showing how the ear works and some of the causes of hearing loss will be discussed. Everyone should have a hearing test at least once a year if there is any trouble at all hearing conversation clearly. Even people now wearing a hearing aid or those who have been told nothing could be done for them should have a hearing test and find out about the current methods of hearing correction.

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